



<b>Title</b>	<b>Finance and Policy Committee</b>
<b>Date of Meeting Time</b>	25 <sup>th</sup> September 2025 7 pm
<b>Status</b>	<b>Final Minutes</b>
<b>Reference Documents</b>	<a href="#">Agenda Papers for Finance &amp; Policy – 25 September 2025</a>

### Attendance

<b>Committee Members</b>	Cllr Robert Douglas (Chair) Cllr Dawn Allen Cllr Russell Chadwick Cllr Arabella Holland
<b>Ex Officio</b>	
<b>Non-Committee Members</b>	
<b>Officers</b>	David McGifford (Chief Officer) Serena Van Schepdael – Finance Manager/Responsible Financial Officer Doug Christie- Streetscape Development Manager
<b>Members of the Press</b>	None
<b>Members of the Public</b>	2: Grant applicants

### 1. Apologies for absence

Apologies were received from Cllrs Edwardson, Firkin (Deputy Mayor), Booth, Brittain (Mayor), and Wardlaw.

### 2. Minutes of Previous Meetings

**FAP/12/2526 RESOLVED** to approve and [sign the minutes of the Finance and Policy Committee held on 5<sup>th</sup> June 2025.](#)

### **3. Declarations of Interest**

Declarations were received from Cllr Chadwick in any matters relating to Cheshire East.

### **4. Outstanding Actions**

**FAP/13/2526 RESOLVED** to receive updated Action log summary.

### **5. Questions from Members of the Public**

There were none.

### **6. Presentations to the Committee**

There were none.

### **7. Urgent Items**

Chief Officer made the Committee aware of emergency expenditure of £5,127 for repairs to the control panel for the boilers/heating system, expenditure approved in line with Financial Regulations item 5.3.

### **8. Minutes of Working Groups**

There were none.

### **9. Committee Items Relating to Working Groups**

There were none.

### **10. Grant Approvals and Commitments**

**FAP/14/2526 RESOLVED** to receive a statement showing the current position as of 31<sup>st</sup> July 2025.

### **11. New Applications for Financial Assistance**

**FAP/15/2526 RESOLVED** to approve grant applications:

11.1- The Green Tree House- £1,000

11.2- Congleton Talking Newspaper- £1,000

11.3- Electric Picture House Artists Co-operative- £550

11.4- No Tier Snooker- £1,000

## **12. New Grant Activities Monitoring Forms**

**FAP/16/2526 RESOLVED** to receive the Grant Monitoring Forms:

12.1- Wild Salt GR09-2425

12.2- RSPCA GR07-2526

## **13. Management Accounts 2025-2026**

**FAP/17/2526 RESOLVED** to receive the management accounts for the financial year to 31<sup>st</sup> July 2025.

## **14. Bank Reconciliations**

**FAP/18/2526 RESOLVED** to receive the bank reconciliation as at 31<sup>st</sup> July 2025.

## **15. Savings Account Balances**

**FAP/19/2526 RESOLVED** to receive the Savings Account balances as at 31<sup>st</sup> July 2025.

**Action: To consider a mid-year new investment, dependent on CCLA interest rates.**

## **16. List of Payments**

**FAP/20/2526 RESOLVED** to receive and approve the List of Payments for 1<sup>st</sup> May to 31<sup>st</sup> July 2025.

**Action: Cllr Chadwick to be added to the signatory list.**

## **17. Investment Strategy and Policy Review**

**FAP/21/2526 RESOLVED** to:

1. Approve updates to the Investment Strategy and recommend to Council for approval and adoption into the Constitution.
2. Approve the Investment Policy for 2025-2026 and recommend to Council for approval and adoption into the Constitution.
3. Approve to renew and reinvest for 12 months of the Cambridge and Counties 1-year investment (Subject to clause 4 of the Investment Strategy) and recommend this to Council on 23rd October 2025.

## **18. Petty Cash Verification**

**FAP/22/2526 RESOLVED** to note verification of Petty Cash.

**19. Virement of Salary Budgets**

**FAP/23/2526 RESOLVED** to withdraw the item due to clarification and further re-allocation of salaries, item to be presented at the November 2025 Finance and Policy meeting.

**20. Annual Governance & Accountability Return**

**FAP/24/2526 RESOLVED** to receive the update on the Notice of Conclusion for the Annual Return for 2024-2025.

**Meeting Closed at 8.06pm  
Cllr R Douglas  
Chair of Finance**

	OK
	Monitor
	Over/Under (Exp./Income)

Month 4

Percentage 33.3%

Finance and Policy Committee

<b>101: Corp Management</b>							
Staff Costs (re-allocated)	245,382	81,794	82,566	-772	100.94%	33.6%	0.35%
Travel	250	83	0	83	0.00%	0.0%	-33.30%
Training / Conferences	2,500	833	0	833	0.00%	0.0%	-33.30%
Rent Payable	17,017	5,672	5,672	0	99.99%	33.3%	0.03%
Miscellaneous Office Costs	2,000	667	315	352	47.25%	15.8%	-17.55%
Telephone/Fax/Internet	3,000	1,000	1,139	-139	113.90%	38.0%	4.67%
Postage	1,000	333	71	262	21.30%	7.1%	-26.20%
Stationery & Printing	3,300	1,100	678	422	61.64%	20.5%	-12.75%
Subscriptions & Publications	5,100	1,700	2,951	-1251	173.59%	57.9%	24.56%
Insurance	16,243	5,414	15,965	-10551	294.87%	98.3%	64.99%
Computer/IT Costs	25,000	8,333	13,276	-4943	159.31%	53.1%	19.80%
Photocopy Charges	2,000	667	459	208	68.85%	23.0%	-10.35%
Recruitment Advertising	500	167	462	-295	277.20%	92.4%	59.10%
Bank Charges	1,240	413	333	80	80.56%	26.9%	-6.45%
Audit Fees - External	2,500	833	0	833	0.00%	0.0%	-33.30%
Audit Fees - Internal	1,900	633	0	633	0.00%	0.0%	-33.30%
Accountancy Support	5,300	1,767	480	1287	27.17%	9.1%	-24.24%
Legal & Professional fees	3,500	1,167	2,943	-2355	252.26%	84.1%	50.79%
HR & H&S support	5,000	1,667	2,558	-891	153.48%	51.2%	17.86%
Central Overheads reallocated	-78,320	-26,107	-37,535	11428	143.78%	47.9%	14.63%

Corporate Management-Expenditure

264,412	88,137	92,333	-4774	104.76%	34.9%	1.62%
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Precept 2025-2026	-1,333,233	-444,411	-666,617	222206	150.00%	50.0%	100.00%
Interest Receivable	-30,000	-10,000	-6,694	-3306	66.94%	22.3%	44.63%
Miscellaneous Income	0	0	0	0	0.00%		

Corporate Management-Income

-1,363,233	-454,411	-673,311	218900	148.17%	49.4%	16.09%
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Net Income Over Expenditure

-1,098,821	-366,274	-580,978	214126	158.62%	52.9%	19.57%
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102: Civic

Staff Costs (re-allocated)	21,097	7,032	2,056	4976	29.24%	9.7%	-23.55%
Training / Conferences	1,000	333	25	308	7.50%	2.5%	-30.80%
Stationery & Printing	550	183	0	183	0.00%	0.0%	-33.30%
Marketing/Promotions	1,200	400	396	4	99.00%	33.0%	-0.30%
Council Newsletter	8,700	2,900	1,688	1212	58.21%	19.4%	-13.90%
Council Website	2,000	667	1,085	-418	162.75%	54.3%	20.95%
Mayor's Allowance	3,000	1,000	3,000	-2000	300.00%	100.0%	66.70%
Members Expenses	200	67	0	67	0.00%	0.0%	-33.30%
Civic Expenses	9,500	3,167	3,874	-707	122.34%	40.8%	7.48%
Civic Regalia	250	83	205	-122	246.00%	82.0%	48.70%
Hall & Room Hire	6,500	2,167	2,188	-21	100.98%	33.7%	0.36%
Civic Artefacts and Treasures	500	167	0	167	0.00%	0.0%	-33.30%
Election Expenses	5,500	1,833	5,500	-3667	300.00%		
Central Overheads reallocated	1,696	565	820	-255	145.05%	48.3%	15.05%

Civic-Expenditure

61,693	20,564	20,837	-273	101.33%	33.8%	0.48%
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107: Grants

Initial Grant Commitment	15,000	5,000	1,675	3325	33.50%	11.2%	-22.13%
Subsidised Use	4,500	1,500	0	1500	0.00%	0.0%	-33.30%
Tfr from EMR Committed Grants	0	0	-4,199	4199			-33.30%
Specified Grants	16,333	5,444	12,711	-7267	233.47%	77.8%	44.52%
C/F to 26-27							

Grants- Expenditure

35,833	11,944	10,187	1757	85.29%	28.4%	-4.87%
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Capital

61,778	20,593	40,000	-19407	194.24%	64.7%	31.45%
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<b>F&amp;P Income - Income</b>	<b>-1,363,233</b>	<b>-454,411</b>	<b>-677,991</b>	<b>223580</b>	<b>149.20%</b>	<b>49.7%</b>	<b>16.43%</b>	<b>Full Committee Summary includes Mayor cost centre Income £5,571</b>
<b>Expenditure</b>	<b>423,716</b>	<b>141,239</b>	<b>167,774</b>	<b>-26535</b>	<b>118.79%</b>	<b>39.6%</b>	<b>6.30%</b>	<b>Full Committee Summary includes Mayor cost centre expenditure £116</b>

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red  
Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Start of year invoices received  
Full year for Zurich and Critical Illness paid to date.  
£1461: Windows 11 works, new starter costs and annual subscription included in total

For 2 vacancies in 25-26

Legal fees for lease work.  
2 quarters paid

Paid in April and September  
Paid in arrears will catch up.

Annual subscription/hosting fees paid in full  
Paid in full

3 civic events have taken place to date: Mayor Making, Annual Town Meeting and Civic Sunday.  
2 replacement flags required.  
Dependant on civic bookings.

Full amount moved to Earmarked Reserves at start of financial year.

Month 4

Percentage 33.3%

Community and Environment Committee

215: Floral Displays

Floral Displays Income	-4,000	-1,333	-7,140	5807	535.50%	178.5%	145.20%
Floral Displays Expenditure	16,172	5,391	13,014	-7623	241.42%	80.5%	47.17%
Total Floral	12,172	4,057	5,874	-1817	144.77%	48.3%	14.96%

241: Allotments

Allotments Income	-190	-63	0	-63	0.00%	0.0%	-33.30%
Allotments Expenditure	1,200	400	50	350	12.50%	4.2%	-29.13%
Total Allotment	1,010	337	50	287	14.85%	5.0%	-28.35%

300: Public Realm

301: Congleton Partnership

Congleton Partnership Income	0	0	-3,240	3240	0.00%	0.0%	-33.30%
Congleton Partnership Expenditure	9,971	3,324	16,415	-13091	493.88%	164.6%	131.33%
Congleton Partnership C/F		0	-32,153	32153	0.00%	0.0%	-33.30%
Total Partnership	9,971	3,324	-18,978	22,302	-571.00%	-190.3%	-223.63%

302: Community Development

Community Development Staff Costs	137,755	45,918	36,430	9488	79.34%	26.4%	-6.85%
Community Development Marketing/Promotions	6,250	2,083	766	1317	36.77%	12.3%	-21.04%
Green Initiatives	5,000	1,667	128	1539	7.68%	2.6%	-30.74%
Campaign Expenditure	1,000	333	388	-55	116.40%	38.8%	5.50%
Tfr to EMR	0	0	0	0	0.00%	0.0%	-33.30%
Tfr From EMR	0	0	0	0	0.00%	0.0%	-33.30%
Community Development Overheads	11,072	3,691	5,353	-1662	145.04%	48.3%	15.05%
Total Community Development	161,077	53,692	43,065	10,627	80.21%	26.7%	-6.56%

303: Crime

Crime Reduction/CCTV Expenditure	11,426	3,809	0	3809	0.00%	0.0%	-33.30%
Total Crime	11,426	3,809	0	3809	0.00%	0.0%	-33.30%

305: Christmas

Christmas Fayre/lights Income	-3,000	-1,000	-826	-174	82.60%	27.5%	-5.77%
Christmas Fayre/lights Expenditure	18,000	6,000	23	5977	0.38%	0.1%	-33.17%
Total Christmas	15,000	5,000	-803	5803	-16.06%	-5.4%	-38.65%

310: Neighbourhood Plan

Neighbourhood Plan	5,500	1,833	3,430	-1597	0.00%	0.0%	-33.30%
Neighbourhood Plan Tfr From EMR	0		-3,250	3250	0.00%	0.0%	-33.30%
Total Neighbourhood Plan	5,500	1,833	180	1653	0.00%	0.0%	-33.30%

321: Tourism

Tourism Income	0	0	-10,903	10903			-33.30%
Tourism Expenditure	22,000	7,333	16,740	-9407	228.27%	76.1%	42.79%
Total Tourism	22,000	7,333	5,837	1496	79.60%	26.5%	-6.77%

351: Luncheon Club

	12,000	4,000	2,194	1806	54.85%	18.3%	-15.02%
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C.E & S	Income	-7,190	-2,397	-22,109	19712	922.49%	307.5%	274.20%	Full Committee Summary
	Expenditure	262,346	81,807	59,738	22069	73.02%	22.8%	-10.53%	Full Committee Summary

Town Hall, Assets and Services Committee

	ANNUAL BUDGET	BUDGET TO M4		ACTUAL TO M4		VARIANCE OF M4 BUDGETS		% AGAINST M4 BUDGETS		% OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED	Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red  Expenditure Variance 0-100% Green 101-115% Amber 115% over Red See Appendix
201: Paddling Pool	48,640	16,213	17,096	-883	105.44%	35.1%	1.85%					
221: Town Hall										See Appendix		
Town Hall - Expenditure	253,392	84,464	82,886	1578	98.13%	32.7%	-0.59%					
Town Hall - Income	-111,050	-37,017	-40,369	3352	109.06%	36.4%	3.05%					
Net Expenditure over Income	142,342	47,447	42,517	4930	89.61%	29.9%	-3.43%					

<b>225: Congleton Information Centre</b>									
CIC - Expenditure	90,104	30,035	40,086	-10051	133.47%	44.5%	11.19%	See Appendix	
CIC - Income	-11,550	-3,850	-16,075	12225	417.53%	139.2%	105.88%		
Net Expenditure over income	78,554	26,185	24,011	2174	91.70%	30.6%	-2.73%		
<b>263: Public Toilets</b>									
	8,900	2,967	1,226	1741	41.33%	13.8%	-19.52%		
<b>270: Cenotaph</b>									
	375	125	99	26	79.20%	26.4%	-6.90%		
<b>280: Streetscape</b>									
Streetscape Expenditure	852,149	284,050	290,926	-6876	102.42%	34.1%	0.84%	See Appendix	
Streetscape - Income CEC	-427,199	-142,400	-219,067	76667	153.84%	51.3%	17.98%		
Streetscape - External work income	-17,500	-5,833	-9,159	3326	157.01%	52.3%	19.04%		
Streetscape - Misc. Income	-900	-300	0	-300	0.00%	0.0%	-33.30%		
S/S Income	-445,599	-148,533	-228,226	79693	153.65%	51.2%	17.92%		
Net Expenditure over Income	406,550	135,517	62,700	72817	46.27%	15.4%	-17.88%		
THAS Income	-568,199	-189,400	-284,670	95,270	150.30%	50.1%	16.80%	Full Committee Summary	
THAS Expenditure	1,253,560	417,853	432,319	-14,466	103.46%	34.5%	1.19%	Full Committee Summary	
Total Income	-1,938,622	-646,207	-984,770		152.39%	50.8%	17.50%	Overall summary includes mayor summary figures not on this sheet Overall summary Rounding allowed	
Total Expenditure	1,939,622	640,899	659,831		102.95%	34.0%	0.72%		
Net Income /Expenditure			-324,943						
<b>401: Personnel</b>									
1* Staff Costs: To date	1,211,260	403,753	383,370	20383	94.95%	31.7%	-1.65%		
Personnel with Pay Award for reference									
Permanent Staff Costs - Included budget pay award *1	1,211,260	403,753	383,370	20383	94.95%	31.7%	-1.65%		
Add on budgeted pay award to current month			15,335						
Add on Temp/Agency			0						
Total	1,211,260	403,753	398,705		98.75%	32.9%	-0.38%		

Congleton Town Council  
Management Accounts 2025-26  
Jul-25

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	£	£	£	£
01/04/2025	In	Out	Balance	
CF Balance			31/07/25	
310 General Reserve	343,771			343,771
<b>Ear Marked Reserves</b>				
318 Capital Equipment Fund	457	25,000	5,347	20,110
320 Capital Contingency Fund	85,806	15,000	-	100,806
321 EMR Elections	20,000			20,000
324 EMR Crime Prevention/Traffic calming	4,357			4,357
325 EMR Committed Grants	4,199	-	4,199	-
326 EMR Congleton Partnership	42,153	-	32,153	10,000
330 EMR Ancient Treasures	3,000			3,000
331 EMR Website	8,330		-	8,330
333 EMR Training	5,686			5,686
337 EMR Toilets	24,012			24,012
339 EMR Public Realm	8,153			8,153
340 EMR Legal Fees	21,119		-	21,119
342 EMR Tourism	1,516		-	1,516
343 EMR Marketing	5,000			5,000
344 EMR Congleton Neighbourhood Plan	5,469		3,250	2,219
346 EMR Rotary Bonfire	5,000			5,000
348 EMR Civic	1,000			1,000
349 EMR CIL	21,684			21,684
354 EMR Carbon Offsetting	3,000			3,000
355 EMR Property Maintenance	124,468	-	-	124,468
356 EMR Salix/ Boiler Replacement	79,691	-		79,691
357 EMR Election Expenses	-	5,500	-	5,500
<b>EMR TOTALS</b>	<b>474,100</b>	<b>45,500</b>	<b>44,949</b>	<b>474,651</b>

Congleton Partnership will be making a request to draw down on these funds.

A request is due to be made to Council to allocate this to the remaining expenditure to complete the project by October 25

Approved that funds will be transferred to Boiler Replacement costs

**Congleton Town Council**  
**Management Accounts 2025-26**  
**TOWN HALL**

Jul-25

	OK
	Monitor
	Over/Under (Exp./Income)

Month 4  
Percentage 33.3%

**TOWN HALL**

		ANNUAL BUDGET	BUDGET TO M4	ACTUAL TO M4	£ VARIANCE OF M4 BUDGETS	% AGAINST M4 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED
4000	Staff Costs (re-allocated)	81,150	27,050	27,075	-25	100.1%	33.4%	0.06%
4008	Training	1,000	333	0	333	0.0%	0.0%	-33.30%
4009	Protective Clothing\H & Safety	550	183	372	-189	202.9%	67.6%	34.34%
4010	Cleaners	8,400	2,800	2,467	333	88.1%	29.4%	-3.93%
4011	Rates	25,449	8,483	9,980	-1,497	117.6%	39.2%	5.92%
4012	Water	7,875	2,625	2,194	431	83.6%	27.9%	-5.44%
4014	Electricity	33,000	11,000	6,019	4,981	54.7%	18.2%	-15.06%
4015	Gas	30,000	10,000	2,345	7,655	23.5%	7.8%	-25.48%
4016	Cleaning materials	2,250	750	772	-22	102.9%	34.3%	1.01%
4017	Refuse Disposal	2,350	783	986	-203	125.9%	42.0%	8.66%
4020	Miscellaneous Office Costs	2,500	833	886	-53	106.3%	35.4%	2.14%
4025	Insurance	14,346	4,782	13,969	-9,187	292.1%	97.4%	64.07%
4033	Marketing/Promotions	3,500	1,167	90	1,077	7.7%	2.6%	-30.73%
4040	Maintenance Contracts	9,000	3,000	4,594	-1,594	153.1%	51.0%	17.74%
4041	Property Maintenance	21,300	7,100	3,774	3,326	53.2%	17.7%	-15.58%
4065	Architect/Surveyor Fees	0	0	1,645	1,645			
4068	Licences (incl PRS)	4,200	1,400	4,235	-2,835	302.5%	100.8%	67.53%
6000	Central Overheads Reallocated	6,522	2,174	3,154	-980	145.1%	48.4%	15.06%
	Town Hall Expenditure	253,392	84,464	81,267	3,197	96.2%	32.1%	-1.23%
3020	Catering costs	0	0	1,334	-1,334			
3021	Security Supplies	0	0	285	-285			
		0	0	1,619	1,619			
	Total Town Hall Expenditure	253,392	84,464	82,886	1,578	98.1%	32.7%	-0.59%
1009	Rent Rec'd - Museum Notional	-4500	-1500	-1500	0	100.0%	33.3%	0.03%
1010	Rent Received - 3rd Party Partnership	-1533	-511	-511	0	100.0%	33.3%	0.03%
1011	Rent Received - Internal CTC	-26517	-8839	-8839	0	100.0%	33.3%	0.03%
1013	Letting Income - Grand Hall	-30000	-10000	-9598	-402	96.0%	32.0%	-1.31%
1014	Letting Income - Bridestones	-5000	-1667	-858	-809	51.5%	17.2%	-16.14%
1015	Letting Income - Spencer Suite	-5000	-1667	-2065	398	123.9%	41.3%	8.00%
1018	Letting Income - Campbell Suite	0	0	0	0		0.0%	-33.30%
1016	Letting Income - Brasserie, Kitchen and Bar	-12000	-4000	-25	-3975	0.6%	0.2%	-33.09%
1021	Letting Income - Internal	-9000	-3000	-2872	-128	95.7%	31.9%	-1.39%
1022	Letting income - F&F	-2500	-833	-667	-166	80.0%	26.7%	-6.62%
1023	Commission- CP	-6000	-2000	0	-2000	0.0%	0.0%	-33.30%
1024	Letting Income- Security	0	0	-817	817		0.0%	-33.30%
1035	Service Charges - Brasserie	-4000	-1333	-1331	-2	99.8%	33.3%	-0.03%
1037	Service Charges - Other	-5000	-1667	-798	-869	47.9%	16.0%	-17.34%
1038	Letting Income- Offices	0	0	-1167	1167			
1051	Catering Sales (recharges)	0	0	-1816	1816		0.0%	-33.30%
1199	Miscellaneous income	0	0	0	0			
1179	Grants Receivable- Salix Project	0	0	-7505	7505			
	Total Town Hall Income	-111050	-37017	-40369	3352	109.1%	36.4%	3.05%
	Net Expenditure over Income	142,342	47,447	42,517	4,930	89.6%	29.9%	-3.43%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Top up of uniform

Paid over 10 months rather than 12

Cost increase, review/quote exercise taking place

Full year for Zurich and Critical Illness paid to date.

Start of year 1st quarter costs  
£1200 is upgrade to electricity box  
Salix Grant project, see below  
Music License paid in full

Recharged to customers  
Recharged to customers

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Recharge to customers  
Dependant on use by Commercial Partner  
Dependant on use by Museum

Recharge to customers

Grant income for Surveyor fees, 24-25 c/f



	OK
	Monitor
	Over/Under (Exp./Income)

Month 4  
Percentage 33.3%

STREETSCAPE

ANNUAL BUDGET	BUDGET TO M4	ACTUAL TO M4	£ VARIANCE OF M4 BUDGETS	% AGAINST M4 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED
4000 Staff Costs	629,524	209,841	194,238	15,603	92.6%	30.9%
4008 Training	3,200	1,067	0	1,067	0.0%	-33.30%
4009 Protective Clothing\H & Safety	5,900	1,967	2,619	-652	133.2%	44.4%
4013 Office rent	2,000	667	667	-0	100.0%	33.4%
4016 Cleaning Materials	8,000	2,667	1,492	1,175	56.0%	18.7%
4021 Telephone	1,175	392	201	191	51.3%	17.1%
4025 Insurance	10,369	3,456	9,978	-6,522	288.7%	96.2%
4041 Property maintenance	1,500	500	60	440	12.0%	4.0%
4043 Horticultural etc Supplies	14,000	4,667	11,327	-6,660	242.7%	80.9%
4047 Vehicle maintenance/Serv etc	12,800	4,267	2,115	2,152	49.6%	16.5%
4048 Vehicle fuel and oil	16,285	5,428	5,555	-127	102.3%	34.1%
4049 Vehicle rental charges	81,000	27,000	34,248	-7,248	126.8%	42.3%
4050 Street Cleansing	8,000	2,667	2,060	607	77.3%	25.8%
4152 Propagation Unit	2,500	833	70	763	8.4%	2.8%
4162 General expenditure	5,300	1,767	1,449	318	82.0%	27.3%
4168 Other Expenditure	0	0	0	0		0.0%
4951 Tfr from EMR			0			-33.30%
6000 Central Overheads Reallocated	50,596	16,865	24,464	-7,599	145.1%	48.4%
Streetscape Expenditure	852,149	284,050	290,543	-6,493	102.3%	34.1%
3030 Purchases for recharging	0	0	383	-383		0.0%
1165 CEC - Income	-427,199	-142,400	-219,067	76,667	153.8%	51.3%
1167 External work income	-17,500	-5,833	-9,159	3,326	157.0%	52.3%
1199 Miscellaneous	-900	-300	0	-300	0.0%	0.0%
Streetscape Income	-445,599	-148,533	-228,226	79,693	153.7%	51.2%
Net Expenditure over Income	406,550	135,517	62,700	72,817	46.3%	15.4%

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Replenishment required

Full year for Zurich and Critical Illness paid to date.

Summer planting complete

Mower hire required due to our own being in for repairs: £4022

Start of year annual fees paid

No budget

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Congleton Town Council  
Management Accounts 2025-26  
Floral/In Bloom  
Jul-25

Month 4  
Percentage 33.3%

Floral  
Income

1180 Donations Received  
1195 Sponsorship Income  
1199 Misc Income: Hanging Baskets  
Total

Expenditure

4011 Rates  
4162 General Expenditure  
Total

Net Expenditure over income

Expected Expenditure  
Awards Ceremonies  
Thank you Evening  
Judging Day expenses  
General

Total Spend to date  
Plus expected  
Total estimated spend

	OK
	Monitor
	Over/Under (Exp./Income)

ANNUAL BUDGET	BUDGET TO M4	ACTUAL TO M4	E VARIANCE OF M4 BUDGETS	% AGAINST M4 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED
0	-	-	237	237		
0	-	-	2,540	2,540		
-4,000	-	1,333	-	4,363	3,030	327.23%
-4,000	-	1,333	-	7,140	5,807	535.50%
172	162	162	-	-	100.00%	94.2%
16,000	5,333	12,852	-	7,519	240.98%	80.3%
16,172	5,495	13,014	-	7,519	236.82%	80.5%
12,172	4,162	5,874	-	1,712	141.13%	48.3%
1,500						
1,025						
950						
300						
3,775						
13,014						
3,775						
16,789						

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Paid in Full for the year  
See below for expected future expenditure

Congleton Town Council  
Management Accounts 2025-26  
CONGLETON INFORMATION CENTRE  
Jul-25

	OK
	Monitor
	Over/Under (Exp./Income)

Month 4  
Percentage 33.3%

TOWN HALL  
CONGLETON INFORMATION CENTRE

	ANNUAL BUDGET	BUDGET TO M4	ACTUAL TO M4	£ VARIANCE OF M4 BUDGETS	% AGAINST M4 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED
3000 Stock at 1st April	0	-	-	-	0.0%		
3041 3rd Party ticket resales	0	-	9,730	- 9,730			
3042 Books, Maps, Guides resale	2,850	950	139	811	14.6%	4.9%	-28.42%
3043 Souvenirs for resale	2,375	792	114	678	14.4%	4.8%	-28.50%
3044 Stamps for resale	475	158	172	14	108.6%	36.2%	2.91%
3046 Local Produce for resale	0	-	854	- 854			
3047 Theatre gift cards for resale	0	-	38	- 38			
3048 Food & Drink for resale	1,188	396	178	218	44.9%	15.0%	-18.32%
3049 CTC Merchandise	0	-	-	-	0.0%	0.0%	-33.30%
3999 Stock at 31st March 2022	0	-	-	-	0.0%	0.0%	-33.30%
<b>Direct Expenditure</b>	<b>6,888</b>	<b>2,296</b>	<b>11,225</b>	<b>- 8,929</b>	<b>488.9%</b>	<b>162.96%</b>	<b>129.66%</b>
4000 Staff costs	62,381	20,794	21,301	- 507	102.4%	34.1%	0.85%
4011 Rates	5,321	1,774	2,248	- 474	126.7%	42.2%	8.95%
4013 Rent Payable	7,500	2,500	2,500	-	100.0%	33.3%	0.03%
4162 General Expenditure	2,000	667	388	279	58.2%	19.4%	-13.90%
6000 Central Overheads Reallocated	6,014	2,005	2,424	- 419	120.9%	40.3%	7.01%
<b>Indirect Expenditure</b>	<b>83,216</b>	<b>27,739</b>	<b>28,861</b>	<b>- 1,122</b>	<b>104.0%</b>	<b>34.7%</b>	<b>1.38%</b>
1041 Third Party Ticket Sales	0	-	13,191	13,191			
1042 Books, Maps, Guides sales	-3,000	1,000	259	741	25.9%	8.6%	-24.67%
1043 Souvenir sales	-2,500	833	717	116	86.0%	28.7%	-4.62%
1044 Stamp Sales	-500	167	41	126	24.6%	8.2%	-25.10%
1045 Photocopy sales	-300	100	51	49	51.0%	17.0%	-16.30%
1046 Local Produce for resale	0	-	872	872			
1047 Theatre gift cards	0	-	40	40			
1048 Food and Drink sales	-1,250	417	423	6	101.5%	33.8%	0.54%
1049 CTC Merchandise sales	0	-	23	23		0.0%	-33.30%
1199 Commission	-4,000	1,333	458	875	34.4%	0.0%	-33.30%
<b>Income</b>	<b>-11,550</b>	<b>- 3,850</b>	<b>- 16,075</b>	<b>13,100</b>	<b>417.5%</b>	<b>139.2%</b>	<b>105.88%</b>
<b>Total Income</b>	<b>-11,550</b>	<b>- 3,850</b>	<b>- 16,075</b>	<b>13,100</b>	<b>417.5%</b>	<b>139.2%</b>	<b>105.88%</b>
<b>Net Expenditure over Income</b>	<b>78,554</b>	<b>26,185</b>	<b>24,011</b>	<b>3,049</b>	<b>91.7%</b>	<b>30.6%</b>	<b>-2.73%</b>

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red  
Yellow are 3rd party expenditure, traffic lights CTC

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line  
Third Party Income see corresponding expense line

Paid over 10 months rather than 12

Yellow are 3rd party income, traffic lights our own income  
Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red  
Third Party expenditure

Third Party expenditure  
Third Party expenditure

Will update quarterley

## Jul-25

## PADLDING POOL

### Pool Expenditure

OK  
Monitor  
Over/Under (Exp./Income)

**ANNUAL  
BUDGET**

**Expenditure Variance 0-100% Green 101-115% Amber 115% over Red**

Expected to be £6200, 125% of budget.