

<b>Title</b>	<b>Finance and Policy Committee</b>
<b>Date of Meeting</b> <b>Time</b>	20 November 2025 7:00pm
<b>Status</b>	<b>Draft Minutes – to be ratified at the next Committee meeting</b>
<b>Reference Documents</b>	<a href="#">Agenda Papers for Finance &amp; Policy – 20 November 2025</a>

### Attendance

<b>Committee Members</b>	Cllr Robert Douglas (Chair) Cllr Russell Chadwick Cllr Mark Edwardson Cllr Arabella Holland Cllr Heather Pearce Cllr Rob Moreton
<b>Ex Officio</b>	Cllr Robert Brittain (Mayor) Cllr Suzy Firkin (Deputy Mayor)
<b>Non-Committee Members</b>	Cllr Glen Willams Cllr Kay Wesley
<b>Officers</b>	David McGifford (Chief Officer) Serena Van Schepdael – Finance Manager/Responsible Financial Officer
<b>Members of the Press</b>	None
<b>Members of the Public</b>	2: Grant applicants

### 1. Apologies for Absence

Apologies were received from Cllr Akers Smith

## **2. Minutes of Previous Meetings**

**FAP/25/2526 resolved** to approve and sign the Finance & Policy minutes held on 25 September 2025 as a correct record.

## **3. Declaration of Interest**

Declarations were received by:

Cllrs Chadwick and Moreton for any items relating to Cheshire East Council.

Cllr Firkin: Item 11.4 as a trustee of Congleton Museum (Abstained from the vote)

## **4. Outstanding Actions**

There were no questions from members of the public.

## **5. Questions from Members of the public**

There were none.

## **6. Presentations to the Committee**

There are none.

## **7. Urgent Items**

There were none raised.

## **8. Minutes of the Working Groups**

**FAP/26/2526 resolved** to approve and sign the minutes of the Regeneration working group 1<sup>st</sup> July 2025, as a correct record.

## **9. Committee Items relating to Working Groups**

There were none.

## **10. Grant Approvals and Commitments**

**FAP/27/2526 resolved** to receive a statement showing the current position as of 30<sup>th</sup> September 2025.

## **11. New Applications for Financial Assistance**

### **11.1- Congleton Chess Club- GR13/2526**

**FAP/28/2526 resolved** to award £193.40 for The Chess Club.

### **11.2- Congleton Harriers- GR14/2526**

**FAP/29/2526 resolved** to award £495 for Medical cover for the Cloud 9 race in March 2026.

### **11.3- Congleton Rangers-GR15/2526**

**FAP/30/2526 resolved** to award £150 toward the international project/trip in 2026.

### **11.4- Congleton Museum-GR16/2526**

**FAP/31/2526 resolved** to award £150 towards the Santas Grotto event.

## **12. New Grant Activities Monitoring Forms**

There were none.

## **13. Management Accounts 2025-2026 (Enclosed)**

**FAP/32/2526 resolved** to receive and note the management accounts for the financial year to 30<sup>th</sup> September 2025.

## **14. Bank Reconciliations**

**FAP/33/2526 resolved** to receive and consider the bank reconciliation as at 30<sup>th</sup> September 2025.

## **15. Savings Account Balances**

**FAP/34/2526 resolved** to receive and note the Savings Account balances as at 30<sup>th</sup> September 2025.

## **16. List of Payments**

**FAP/35/2526 resolved** to receive and approve the List of Payments for 1<sup>st</sup> August to 31<sup>st</sup> October 2025.

## **17. Virement of Salary Budgets**

**FAP/36/2526 resolved** to approve the virement of salaries due to the revaluation of staffing structure and recommend this to Council on 11<sup>th</sup> December 2025 for approval.

## **18. Policy Reviews**

### **18.1 – Flag Flying Policy – REVIEW**

**FAP/37/2526 resolved** to approve the draft updated with the below changes, and recommend this to Council for approval and adoption in to the Constitution.

1: In section The Union Flag-Flag Flying Days section, delete *Dates for 2020 can be seen in Appendix A.*

18.2 – ICT and Cyber Security Policy – REVIEW

**FAP/38/2526 resolved** to approve the draft updated with the below changes, and recommend this to Council for approval and adoption in to the Constitution.

1: Section 10: Correct spelling of 'of' to 'or'

2: Section 11: Remove references to social media names

3: Section 11: Remove "*but this to be restricted to break periods*"

4: Section 12: Add a reference to scams awareness

18.3 – SAR Complaints Policy – NEW

**FAP/39/2526 resolved** to approve the draft policy and recommend this to Council for approval and adoption in to the Constitution.

18.4 – Compliments, Suggestions and Complaints Policy – REPLACEMENT

**FAP/40/2526 resolved** to approve the draft policy updates and recommend this to Council for approval and adoption in to the Constitution.

**Meeting Closed at 7.47pm**

**Cllr R Douglas**

**Chair of Finance and Policy**

## APPENDIX 13.1

H:\19 FINANCE\MONTHLY SPREADSHEETS\Income and Expenditure reports\2025-2026\09 SEP25

Month 6  
Percentage 50.0%

**Community and Environment Committee**

**215: Floral Displays**

Floral Displays Income	-4,000	-2,000	-7,140	5140	357.00%	178.5%	128.50%
Floral Displays Expenditure	16,172	8,086	14,222	-6136	175.88%	87.9%	37.94%
<b>Total Floral</b>	<b>12,172</b>	<b>6,086</b>	<b>7,082</b>	<b>-996</b>	<b>116.37%</b>	<b>58.2%</b>	<b>8.18%</b>

**241: Allotments**

Allotments Income	-190	-95	0	-95	0.00%	0.0%	-50.00%
Allotments Expenditure	1,200	600	333	267	55.50%	27.8%	-22.25%
<b>Total Allotment</b>	<b>1,010</b>	<b>505</b>	<b>333</b>	<b>172</b>	<b>65.94%</b>	<b>33.0%</b>	<b>-17.03%</b>

**300: Public Realm**

	5,000	2,500	210	2290	8.40%	4.2%	-45.80%
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**301: Congleton Partnership**

Congleton Partnership Income	0	0	-3,240	3240	0.00%	0.0%	-50.00%
Congleton Partnership Expenditure	9,971	4,986	21,962	-16977	440.52%	220.3%	170.26%
Congleton Partnership C/F		0	-32,153	32153	0.00%	0.0%	-50.00%
<b>Total Partnership</b>	<b>9,971</b>	<b>4,986</b>	<b>-13,431</b>	<b>18,417</b>	<b>-269.40%</b>	<b>-134.7%</b>	<b>-184.70%</b>

**302: Community Development**

Community Development Staff Costs	137,755	68,878	54,257	14621	78.77%	39.4%	-10.61%
Community Development Marketing/Promotions	6,250	3,125	2,312	813	73.98%	37.0%	-13.01%
Green Initiatives	5,000	2,500	333	2167	13.32%	6.7%	-43.34%
Campaign Expenditure	1,000	500	519	-19	103.80%	51.9%	1.90%
Tfr to EMR	0	0	0	0	0.00%	0.0%	-50.00%
Tfr From EMR	0	0	0	0	0.00%	0.0%	-50.00%
Community Development Overheads	11,072	5,536	6,510	-974	117.59%	58.8%	8.80%
<b>Total Community Development</b>	<b>161,077</b>	<b>80,539</b>	<b>63,931</b>	<b>16,608</b>	<b>79.38%</b>	<b>39.7%</b>	<b>-10.31%</b>

**303: Crime**

Crime Reduction/CCTV Expenditure	11,426	5,713	0	5713	0.00%	0.0%	-50.00%
<b>Total Crime</b>	<b>11,426</b>	<b>5,713</b>	<b>0</b>	<b>5713</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-50.00%</b>

**305: Christmas**

Christmas Fayre/lights Income	-3,000	-1,500	-5,495	3995	366.33%	183.2%	133.17%
Christmas Fayre/lights Expenditure	18,000	9,000	711	8289	7.90%	4.0%	-46.05%
<b>Total Christmas</b>	<b>15,000</b>	<b>7,500</b>	<b>-4,784</b>	<b>12284</b>	<b>-63.79%</b>	<b>-31.9%</b>	<b>-81.89%</b>

**310: Neighbourhood Plan**

Neighbourhood Plan	5,500	2,750	5,555	-2805	0.00%	0.0%	-50.00%
Neighbourhood Plan Tfr From EMR	0		-4,875	4875	0.00%	0.0%	-50.00%
<b>Total Neighbourhood Plan</b>	<b>5,500</b>	<b>2,750</b>	<b>680</b>	<b>2070</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-50.00%</b>

**321: Tourism**

Tourism Income	0	0	-11,114	11114			-50.00%
Tourism Expenditure	22,000	11,000	20,565	-9565	186.95%	93.5%	43.48%
<b>Total Tourism</b>	<b>22,000</b>	<b>11,000</b>	<b>9,451</b>	<b>1549</b>	<b>85.92%</b>	<b>43.0%</b>	<b>-7.04%</b>

**351: Luncheon Club**

	12,000	6,000	2,436	3564	40.60%	20.3%	-29.70%
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**C.E & S**

Income	-7,190	-3,595	-26,989	23394	750.74%	375.4%	325.37%
Expenditure	262,346	122,710	92,897	29813	75.70%	35.4%	-14.59%

**Town Hall, Assets and Services Committee**

**201: Paddling Pool**

	48,640	24,320	31,588	-7268	129.88%	64.9%	14.94%
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**221: Town Hall**

Town Hall - Expenditure	253,392	126,696	119,432	7264	94.27%	47.1%	-2.87%
Town Hall - Income	-111,050	-55,525	-58,842	3317	105.97%	53.0%	2.99%
<b>Net Expenditure over Income</b>	<b>142,342</b>	<b>71,171</b>	<b>60,590</b>	<b>10581</b>	<b>85.13%</b>	<b>42.6%</b>	<b>-7.43%</b>

<b>225: Congleton Information Centre</b>										
CIC - Expenditure	90,104	45,052	63,898	-18846	141.83%	70.9%	20.92%	See Appendix		
CIC - Income	-11,550	-5,775	-28,544	22769	494.27%	247.1%	197.13%			
Net Expenditure over income	78,554	39,277	35,354	3923	90.01%	45.0%	-4.99%			
<b>263: Public Toilets</b>										
	8,900	4,450	1,810	2640	40.67%	20.3%	-29.66%			
<b>270: Cenotaph</b>										
	375	188	159	29	84.80%	42.4%	-7.60%			
<b>280: Streetscape</b>										
Streetscape Expenditure	852,149	426,075	432,928	-6854	101.61%	50.8%	0.80%	See Appendix		
Streetscape - Income CEC	-427,199	-213,600	-219,067	5468	102.56%	51.3%	1.28%			
Streetscape - External work income	-17,500	-8,750	-11,391	2641	130.18%	65.1%	15.09%			
Streetscape - Misc. Income	-900	-450	0	-450	0.00%	0.0%	-50.00%			
S/S Income	-445,599	-222,800	-230,458	7659	103.44%	51.7%	1.72%			
Net Expenditure over Income	406,550	203,275	202,470	805	99.60%	49.8%	-0.20%			
THAS Income	-568,199	-284,100	-317,844	33,745	111.88%	55.9%	5.94%	Full Committee Summary		
THAS Expenditure	1,253,560	626,780	649,815	-23,035	103.68%	51.8%	1.84%	Full Committee Summary		
Total Income	-1,938,622	-969,311	-1,694,520		174.82%	87.4%	37.41%	Overall summary includes mavor summary figures not on this sheet Overall summary Rounding allowed		
Total Expenditure	1,939,622	961,348	975,861		101.51%	50.3%	0.31%			
Net Income /Expenditure			-718,663							
<b>401: Personnel</b>										
1* Staff Costs: To date	1,211,260	605,630	602,872	2758	99.54%	49.8%	-0.23%	Pay award paid in the August Pay run, awarded 3.2%		
Personnel with Pay Award for reference										
Permanent Staff Costs - Included budget pay award *1	1,211,260	605,630	602,872	2758	99.54%	49.8%	-0.23%			
Add on budgeted pay award to current month										
Add on Temp/Agency			0							
Total	1,211,260	605,630	602,872		99.54%	49.8%	-0.23%			

Congleton Town Council  
Management Accounts 2025-26  
Sep-25  
Page 3/3

	£	£	£	£
Reserves as at 30th September 2025	01/04/2025 CF Balance	In	Out	Balance 30/09/25
310 General Reserve	343,771			343,771
<b>Ear Marked Reserves</b>				
318 Capital Equipment Fund	457	25,000	10,006	15,451
320 Capital Contingency Fund	85,806	15,000	-	100,806
321 EMR Elections	20,000			20,000
324 EMR Crime Prevention/Traffic calming	4,357			4,357
325 EMR Committed Grants	4,199	-	4,199	-
326 EMR Congleton Partnership	42,153	-	32,153	10,000
330 EMR Ancient Treasures	3,000			3,000
331 EMR Website	8,330		-	8,330
333 EMR Training	5,686			5,686
337 EMR Toilets	24,012			24,012
339 EMR Public Realm	8,153			8,153
340 EMR Legal Fees	21,119		-	21,119
342 EMR Tourism	1,516		-	1,516
343 EMR Marketing	5,000			5,000
344 EMR Congleton Neighbourhood Plan	5,469		4,875	594
346 EMR Rotary Bonfire	5,000			5,000
348 EMR Civic	1,000			1,000
349 EMR CIL	21,684			21,684
354 EMR Carbon Offsetting	3,000			3,000
355 EMR Property Maintenance	124,468	-	5,000	119,468
356 EMR Salix/ Boiler Replacement	79,691	-		79,691
357 EMR Election Expenses	-	5,500	-	5,500
<b>EMR TOTALS</b>	<b>474,100</b>	<b>45,500</b>	<b>56,233</b>	<b>463,367</b>

Per Council (CTC/28/2526) this reserve will be transferred to Partnership funds

This is to be used for completion of the Website as per Council (CTC/25/25269)

Noted that funds will be transferred to Boiler Replacement costs  
Year on year increase for next elections

Congleton Town Council  
Management Accounts 2025-26  
TOWN HALL  
Sep-25

	OK
	Monitor
	Over/Under (Exp./Income)

## APPENDIX 13.2

Month 6  
Percentage 50.0%

### TOWN HALL

		ANNUAL BUDGET	BUDGET TO M6	ACTUAL TO M6	£ VARIANCE OF M6 BUDGETS	% AGAINST M6 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
4000	Staff Costs (re-allocated)	81,150	40,575	42,475	-1,900	104.7%	52.3%	2.34%
4008	Training	1,000	500	0	500	0.0%	0.0%	-50.00%
4009	Protective Clothing\H & Safety	550	275	372	-97	135.3%	67.6%	17.64%
4010	Cleaners	8,400	4,200	3,635	565	86.5%	43.3%	-6.73%
4011	Rates	25,449	12,725	14,970	-2,246	117.6%	58.8%	8.82%
4012	Water	7,875	3,938	3,821	117	97.0%	48.5%	-1.48%
4014	Electricity	33,000	16,500	9,001	7,499	54.6%	27.3%	-22.72%
4015	Gas	30,000	15,000	3,001	11,999	20.0%	10.0%	-40.00%
4016	Cleaning materials	2,250	1,125	887	238	78.8%	39.4%	-10.58%
4017	Refuse Disposal	2,350	1,175	976	199	83.1%	41.5%	-8.47%
4020	Miscellaneous Office Costs	2,500	1,250	1,325	-75	106.0%	53.0%	3.00%
4025	Insurance	14,346	7,173	14,059	-6,886	196.0%	98.0%	48.00%
4033	Marketing/Promotions	3,500	1,750	90	1,660	5.1%	2.6%	-47.43%
4040	Maintenance Contracts	9,000	4,500	7,383	-2,883	164.1%	82.0%	32.03%
4041	Property Maintenance	21,300	10,650	11,592	-942	108.8%	54.4%	4.42%
4065	Architect/Surveyor Fees	0	0	-1,645	1,645			
4068	Licences (incl PRS)	4,200	2,100	4,410	-2,310	210.0%	105.0%	55.00%
4951	Transfer from EMR	0	0	-5,000	5,000			
6000	Central Overheads Reallocated	6,522	3,261	3,835	-574	117.6%	58.8%	8.80%
	Town Hall Expenditure	253,392	126,696	115,187	11,509	90.9%	45.5%	-4.54%
3020	Catering costs	0	0	2,428	-2,428			
3021	Security Supplies	0	0	1,817	-1,817			
		0	0	4,245	4,245			
	Total Town Hall Expenditure	253,392	126,696	119,432	7,264	94.3%	47.1%	-2.87%
1009	Rent Rec'd - Museum Notional	-4500	-2250	-2250	0	100.0%	50.0%	0.00%
1010	Rent Received - 3rd Party Partnership	-1533	-767	-767	1	100.0%	50.0%	0.03%
1011	Rent Received - Internal CTC	-26517	-13259	-13259	1	100.0%	50.0%	0.00%
1013	Letting Income - Grand Hall	-30000	-15000	-13013	-1987	86.8%	43.4%	-6.62%
1014	Letting Income - Bridestones	-5000	-2500	-2090	-410	83.6%	41.8%	-8.20%
1015	Letting Income - Spencer Suite	-5000	-2500	-2950	450	118.0%	59.0%	9.00%
1018	Letting Income - Campbell Suite	0	0	0	0		0.0%	-50.00%
1016	Letting Income - Brasserie, Kitchen and Bar	-12000	-6000	-25	-5975	0.4%	0.2%	-49.79%
1021	Letting Income - Internal	-9000	-4500	-4646	146	103.2%	51.6%	1.62%
1022	Letting income - F&F	-2500	-1250	-833	-417	66.6%	33.3%	-16.68%
1023	Commission- CP	-6000	-3000	-2207	-793	73.6%	36.8%	-13.22%
1024	Letting Income- Security	0	0	-2211	2211		0.0%	-50.00%
1035	Service Charges - Brasserie	-4000	-2000	-1331	-669	66.6%	33.3%	-16.73%
1037	Service Charges - Other	-5000	-2500	-798	-1702	31.9%	16.0%	-34.04%
1038	Letting Income- Offices	0	0	-1750	1750		0.0%	-50.00%
1051	Catering Sales (recharges)	0	0	-3207	3207		0.0%	-50.00%
1199	Miscellaneous income	0	0	0	0			
1179	Grants Receivable- Salix Project	0	0	-7505	7505			
	Total Town Hall Income	-111050	-55525	-58842	3317	106.0%	53.0%	2.99%
	Net Expenditure over Income	142,342	71,171	60,590	10,581	85.1%	42.6%	-7.43%

### NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Pay award settled and paid in August 2025, backdated t April 2025

Top up of uniform

Paid over 10 months rather than 12

Full year for Zurich and Critical Illness paid to date.

Paid quarterly, will be monitored by RFO

£1200 is upgrade to electricity box, £5,000 for windows upgrade see notes on budget line 4951

Salix Grant project, see below

Music License paid in full

Windows/secondary glazing upgrades, EMR set aside for this, £5,000 is within budget line 4041

Recharged to customers

Recharged to customers

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Recharge to customers

Dependant on use by Commercial Partner

Dependant on use by Museum, Q 2 to be invoiced

Recharge to customers

Grant income for Surveyor fees, 24-25 c/f



Month 6  
Percentage 50.0%

	OK
	Monitor
	Over/Under (Exp./Income)

APPENDIX 13.3

STREETSCAPE

ANNUAL BUDGET	BUDGET TO M6	ACTUAL TO M6	£ VARIANCE OF M6 BUDGETS	% AGAINST M6 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
4000 Staff Costs	629,524	314,762	306,245	8,517	97.3%	-1.35%
4008 Training	3,200	1,600	0	1,600	0.0%	-50.00%
4009 Protective Clothing\H & Safety	5,900	2,950	3,650	-700	123.7%	61.9%
4013 Office rent	2,000	1,000	1,000	0	100.0%	50.0%
4016 Cleaning Materials	8,000	4,000	1,788	2,212	44.7%	22.4%
4021 Telephone	1,175	588	293	295	49.9%	24.9%
4025 Insurance	10,369	5,185	10,043	-4,859	193.7%	96.9%
4041 Property maintenance	1,500	750	60	690	8.0%	4.0%
4043 Horticultural etc Supplies	14,000	7,000	14,305	-7,305	204.4%	102.2%
4047 Vehicle maintenance/Serv etc	12,800	6,400	3,465	2,935	54.1%	27.1%
4048 Vehicle fuel and oil	16,285	8,143	8,487	-345	104.2%	52.1%
4049 Vehicle rental charges	81,000	40,500	48,054	-7,554	118.7%	59.3%
4050 Street Cleansing	8,000	4,000	2,938	1,062	73.5%	36.7%
4152 Propagation Unit	2,500	1,250	602	648	48.2%	24.1%
4162 General expenditure	5,300	2,650	1,686	964	63.6%	31.8%
4168 Other Expenditure	0	0	0	0	0.0%	-50.00%
4951 Tfr from EMR			0			
6000 Central Overheads Reallocated	50,596	25,298	29,749	-4,451	117.6%	58.8%
Streetscape Expenditure	852,149	426,075	432,365	-6,291	101.5%	50.7%
3030 Purchases for recharging	0	0	563	-563		0.0%
1165 CEC - Income	-427,199	-213,600	-219,067	5,468	102.6%	51.3%
1167 External work income	-17,500	-8,750	-11,391	2,641	130.2%	65.1%
1199 Miscellaneous	-900	-450	0	-450	0.0%	0.0%
Streetscape Income	-445,599	-222,800	-230,458	7,659	103.4%	51.7%
Net Expenditure over Income	406,550	203,275	202,470	805	99.6%	49.8%

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Replenishment required

Full year for Zurich and Critical Illness paid to date.

Summer planting complete

Mower hire required due to our own being in for repairs: £4022

Start of year annual fees paid

No budget

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Paid in Full for the year  
See below for expected future expenditure

**Congleton Town Council**  
**Management Accounts 2025-26**  
**CONGLETON INFORMATION CENTRE**  
**Sep-25**

	OK
	Monitor
	Over/Under (Exp./Income)

## APPENDIX 13.5

Month	6
Percentage	50.0%

**TOWN HALL**  
**CONGLETON INFORMATION CENTRE**

3000 Stock at 1st April	0	-	-	-	0.0%		
3041 3rd Party ticket resales	0	-	15,788	-	15,788		
3042 Books, Maps, Guides resale	2,850	1,425	277	-	1,148	19.4%	9.7%
3043 Souvenirs for resale	2,375	1,188	161	-	1,027	13.6%	6.8%
3044 Stamps for resale	475	238	172	-	66	72.4%	36.2%
3046 Local Produce for resale	0	-	1,769	-	1,769		
3047 Theatre gift cards for resale	0	-	38	-	38		
3048 Food & Drink for resale	1,188	594	394	-	200	66.3%	33.2%
3049 CTC Merchandise	0	-	-	-	0.0%	0.0%	-50.00%
3999 Stock at 31st March 2022	0	-	-	-	0.0%	0.0%	-50.00%
<b>Direct Expenditure</b>	<b>6,888</b>	<b>3,444</b>	<b>18,599</b>	<b>-</b>	<b>15,155</b>	<b>540.0%</b>	<b>270.02%</b>
4000 Staff costs	62,381	31,191	34,687	-	3,497	111.2%	5.61%
4011 Rates	5,321	2,661	3,370	-	710	126.7%	63.3%
4013 Rent Payable	7,500	3,750	3,750	-	-	100.0%	50.0%
4162 General Expenditure	2,000	1,000	544	-	456	54.4%	27.2%
6000 Central Overheads Reallocated	6,014	3,007	2,948	-	59	98.0%	49.0%
<b>Indirect Expenditure</b>	<b>83,216</b>	<b>41,608</b>	<b>45,299</b>	<b>-</b>	<b>3,691</b>	<b>108.9%</b>	<b>54.4%</b>
1041 Third Party Ticket Sales	0	-	23,181	-	23,181		
1042 Books, Maps, Guides sales	-3,000	- 1,500	- 619	-	881	41.3%	20.6%
1043 Souvenir sales	-2,500	- 1,250	- 1,046	-	204	83.7%	41.8%
1044 Stamp Sales	-500	- 250	- 76	-	174	30.4%	15.2%
1045 Photocopy sales	-300	- 150	- 80	-	70	53.3%	26.7%
1046 Local Produce for resale	0	-	1,668	-	1,668		
1047 Theatre gift cards	0	-	40	-	40		
1048 Food and Drink sales	-1,250	- 625	- 666	-	41	106.6%	53.3%
1049 CTC Merchandise sales	0	-	30	-	30		0.0%
1199 Commission	-4,000	- 2,000	- 1,138	-	862	56.9%	0.0%
<b>Income</b>	<b>-11,550</b>	<b>- 5,775</b>	<b>- 28,544</b>	<b>-</b>	<b>23,631</b>	<b>494.3%</b>	<b>247.1%</b>
<b>Total Income</b>	<b>-11,550</b>	<b>- 5,775</b>	<b>- 28,544</b>	<b>-</b>	<b>23,631</b>	<b>494.3%</b>	<b>247.1%</b>
<b>Net Expenditure over Income</b>	<b>78,554</b>	<b>39,277</b>	<b>35,354</b>	<b>-</b>	<b>4,785</b>	<b>90.0%</b>	<b>-4.99%</b>

## NOTES

**Expenditure Variance 0-100% Green 101-115% Amber 115% over Red  
Yellow are 3rd party expenditure, traffic lights CTC**

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line  
Third Party Income see corresponding expense line

Pay award settled and paid in August 2025, backdated to April 2025  
Paid over 10 months rather than 12

Yellow are 3rd party income, traffic lights our own income  
Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red  
Third Party expenditure

Third Party expenditure  
Third Party expenditure

Will update quarterly, Q1 and Q2 completed.

## Sep-25

### PADDLING POOL

	OK
	Monitor
	Over/Under (Exp./Income)

ANNUAL BUDGET	BUDGET TO M6	ACTUAL TO M6	E VARIANCE OF M6 BUDGETS	% AGAINST M6 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
25,380	12,690	19875	-7,185	156.62%	78.3%	28.31%
3,000	1,500	0	1,500	0.00%	0.0%	-50.00%
320	160	103	57	64.38%	32.2%	-17.81%
5,500	2,750	266	2,484	9.67%	4.8%	-45.16%
3,200	1,600	2298	-698	143.63%	71.8%	21.81%
3,900	1,950	6095	-4,145	312.56%	156.3%	106.28%
4,300	2,150	1534	616	71.35%	35.7%	-14.33%
1,000	500	218	282	43.60%	21.8%	-28.20%
2,040	1,020	1199	-179	117.55%	58.8%	8.77%
48,640	24,320	31,588	- 7,268	129.88%	64.9%	14.94%

## NOTES

Pay award settled and paid in August 2025, backdated to April 2025, and main expenditure is over 3 months.

Final costs, Council asked to note on 23rd October 2025