

Title	Finance and Policy Committee
Date of Meeting Time	20 November 2025 7:00pm
Status	Draft Minutes – to be ratified at the next Committee meeting
Reference Documents	Agenda Papers for Finance & Policy – 20 November 2025

Attendance

Committee Members	Cllr Robert Douglas (Chair) Cllr Russell Chadwick Cllr Mark Edwardson Cllr Arabella Holland Cllr Heather Pearce Cllr Rob Moreton
Ex Officio	Cllr Robert Brittain (Mayor) Cllr Suzy Firkin (Deputy Mayor)
Non-Committee Members	Cllr Glen Willams Cllr Kay Wesley
Officers	David McGifford (Chief Officer) Serena Van Schepdael – Finance Manager/Responsible Financial Officer
Members of the Press	None
Members of the Public	2: Grant applicants

1. Apologies for Absence

Apologies were received from Cllr Akers Smith

2. Minutes of Previous Meetings

FAP/25/2526 resolved to approve and sign the Finance & Policy minutes held on 25 September 2025 as a correct record.

3. <u>Declaration of Interest</u>

Declarations were received by:

Cllrs Chadwick and Moreton for any items relating to Cheshire East Council.

Cllr Firkin: Item 11.4 as a trustee of Congleton Museum (Abstained from the vote)

4. Outstanding Actions

There were no questions from members of the public.

5. Questions from Members of the public

There were none.

6. Presentations to the Committee

There are none.

7. Urgent Items

There were none raised.

8. Minutes of the Working Groups

FAP/26/2526 resolved to approve and sign the minutes of the Regeneration working group 1st July 2025, as a correct record.

9. Committee Items relating to Working Groups

There were none.

10. Grant Approvals and Commitments

FAP/27/2526 resolved to receive a statement showing the current position as of 30th September 2025.

11. New Applications for Financial Assistance

11.1- Congleton Chess Club- GR13/2526

FAP/28/2526 resolved to award £193.40 for The Chess Club.

11.2- Congleton Harriers- GR14/2526

FAP/29/2526 resolved to award £495 for Medical cover for the Cloud 9 race in March 2026.

11.3- Congleton Rangers-GR15/2526

FAP/30/2526 resolved to award £150 toward the international project/trip in 2026.

11.4- Congleton Museum-GR16/2526

FAP/31/2526 resolved to award £150 towards the Santas Grotto event.

12. New Grant Activities Monitoring Forms

There were none.

13. Management Accounts 2025-2026 (Enclosed)

FAP/32/2526 resolved to receive and note the management accounts for the financial year to 30th September 2025.

14. Bank Reconciliations

FAP/33/2526 resolved to receive and consider the bank reconciliation as at 30th September 2025.

15. Savings Account Balances

FAP/34/2526 resolved to receive and note the Savings Account balances as at 30th September 2025.

16. List of Payments

FAP/35/2526 resolved to receive and approve the List of Payments for 1st August to 31st October 2025.

17. Virement of Salary Budgets

FAP/36/2526 resolved to approve the virement of salaries due to the revaluation of staffing structure and recommend this to Council on 11th December 2025 for approval.

18. Policy Reviews

18.1 – Flag Flying Policy – REVIEW

FAP/37/2526 resolved to approve the draft updated with the below changes, and recommend this to Council for approval and adoption in to the Constitution.

1: In section The Union Flag-Flag Flying Days section, delete *Dates for 2020 can be seen in Appendix A*.

18.2 – ICT and Cyber Security Policy – REVIEW

FAP/38/2526 resolved to approve the draft updated with the below changes, and recommend this to Council for approval and adoption in to the Constitution.

- 1: Section 10: Correct spelling of 'of' to 'or'
- 2: Section 11: Remove references to social media names
- 3: Section 11: Remove "but this to be restricted to break periods"
- 4: Section 12: Add a reference to scams awareness

18.3 – SAR Complaints Policy – NEW

FAP/39/2526 resolved to approve the draft policy and recommend this to Council for approval and adoption in to the Constitution.

18.4 – Compliments, Suggestions and Complaints Policy – REPLACEMENT FAP/40/2526 resolved to approve the draft policy updates and recommend this to Council for approval and adoption in to the Constitution.

Meeting Closed at 7.47pm Cllr R Douglas Chair of Finance and Policy

Congleton Town Council Management Accounts 2025-2026 Sep-25 Page 1/3

ОК

Monitor Over/Under (Exp./Income)

APPENDIX 13.1

Month	6

Expenditure

Month	6							% VARIANCE
D	F0.00/		BUDGET TO		£ VARIANCE OF	% AGAINST M6	% OF ANNUAL BUDGET	AGAINST M6
Percentage	50.0%	ANNUAL BUDGET	M6	ACTUAL TO M6	M6 BUDGETS	BUDGETS	BODGET	EXPECTED
Finance and P	olicy Committee							
	101: Corp Management							
	Staff Costs (re-allocated)	245,382	122,691	126,419	-3728	103.04%	51.5%	1.52%
	Travel	250	125	0	125	0.00%	0.0%	-50.00%
	Training / Conferences	2,500	1,250	360	890	28.80%	14.4%	-35.60%
	Rent Payable	17,017	8,509	8,508	1	99.99%	50.0%	0.00%
	Miscellaneous Office Costs	2,000	1,000	796	204	79.60%	39.8%	-10.20%
	Telephone/Fax/Internet	3,000	1,500	1,622	-122	108.13%	54.1%	4.07%
	Postage	1,000	500	83	417	16.60%	8.3%	-41.70%
	Stationery & Printing	3,300	1,650	1,142	508	69.21%	34.6%	-15.39%
	Subscriptions & Publications Insurance	5,100 16,243	2,550	4,543	-1993 -7948	178.16% 197.86%	89.1% 98.9%	39.08% 48.93%
	Computer/IT Costs	25,000	8,122 12,500	16,069 14,746	-7948 -2246	117.97%	59.0%	48.93% 8.98%
	Photocopy Charges	2,000	1,000	593	407	59.30%	29.7%	-20.35%
	Recruitment Advertising	500	250	462	-212	184.80%	92.4%	42.40%
	Bank Charges	1,240	620	495	125	79.84%	39.9%	-10.08%
	Audit Fees - External	2,500	1,250	0	1250	0.00%	0.0%	-50.00%
	Audit Fees - Internal	1,900	950	0	950	0.00%	0.0%	-50.00%
	Accountancy Support	5,300	2,650	1,006	1644	37.96%	19.0%	-31.02%
	Legal & Professional fees	3,500	1,750	2,943	-2355	168.17%	84.1%	34.09%
	HR & H&S support	5,000	2,500	3,873	-1373	154.92%	77.5%	27.46%
	Central Overheads reallocated	-78,320	-39,160	-45,644	6484	116.56%	58.3%	8.28%
	Corporate Management:-Expenditure	264,412	132,206	138,016	-6972	104.39%	52.2%	2.20%
	corporate Management-Expenditure	204,412	132,200	130,010	-0372	104.3370	32.270	2.20%
	Precept 2025-2026	-1,333,233	-666,617	-1,333,233	666617	200.00%	100.0%	100.00%
	Interest Receivable	-30,000	-15,000	-11,298	-3702	75.32%	37.7%	37.66%
	Miscellaneous Income	0	0	-149	149	0.00%		
	Corporate Management-Income	-1,363,233	-681,617	-1,344,680	663064	197.28%	98.6%	48.64%
	Net Income Over Expenditure	-1,098,821	-549,411	-1,206,664	656092	219.63%	109.8%	59.81%
	102: Civic							
	Staff Costs (re-allocated)	21,097	10,549	3,075	7474	29.15%	14.6%	-35.42%
	Training / Conferences	1,000	500	25	475	5.00%		-47.50%
	Stationery & Printing	550					2.5%	
		550	275	0	275	0.00%	0.0%	-50.00%
	Marketing/Promotions	1,200	275 600					
	Marketing/Promotions Council Newsletter	1,200 8,700	600 4,350	0 396 4,500	275 204 -150	0.00% 66.00% 103.45%	0.0% 33.0% 51.7%	-50.00% -17.00% 1.72%
	Marketing/Promotions Council Newsletter Council Website	1,200 8,700 2,000	600 4,350 1,000	0 396 4,500 1,085	275 204 -150 -85	0.00% 66.00% 103.45% 108.50%	0.0% 33.0% 51.7% 54.3%	-50.00% -17.00% 1.72% 4.25%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance	1,200 8,700 2,000 3,000	600 4,350 1,000 1,500	0 396 4,500 1,085 3,000	275 204 -150 -85 -1500	0.00% 66.00% 103.45% 108.50% 200.00%	0.0% 33.0% 51.7% 54.3% 100.0%	-50.00% -17.00% 1.72% 4.25% 50.00%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses	1,200 8,700 2,000 3,000 200	600 4,350 1,000 1,500 100	0 396 4,500 1,085 3,000 0	275 204 -150 -85 -1500 100	0.00% 66.00% 103.45% 108.50% 200.00% 0.00%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses	1,200 8,700 2,000 3,000 200 9,500	600 4,350 1,000 1,500 100 4,750	0 396 4,500 1,085 3,000 0 4,179	275 204 -150 -85 -1500 100 571	0.00% 66.00% 103.45% 108.50% 200.00% 87.98%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia	1,200 8,700 2,000 3,000 200 9,500 250	600 4,350 1,000 1,500 100 4,750 125	0 396 4,500 1,085 3,000 0 4,179 345	275 204 -150 -85 -1500 100 571 -220	0.00% 66.00% 103.45% 108.50% 200.00% 0.00% 87.98% 276.00%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01% 88.00%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire	1,200 8,700 2,000 3,000 200 9,500 250 6,500	600 4,350 1,000 1,500 100 4,750 125 3,250	0 396 4,500 1,085 3,000 0 4,179 345 3,032	275 204 -150 -85 -1500 1000 571 -220 218	0.00% 66.00% 103.45% 108.50% 200.00% 0.00% 87.98% 276.00% 93.29%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01% 88.00% -3.35%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures	1,200 8,700 2,000 3,000 200 9,500 250 6,500	600 4,350 1,000 1,500 100 4,750 125 3,250 250	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0	275 204 -150 -85 -1500 100 571 -220 218 250	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01% 88.00%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire	1,200 8,700 2,000 3,000 200 9,500 250 6,500	600 4,350 1,000 1,500 100 4,750 125 3,250	0 396 4,500 1,085 3,000 0 4,179 345 3,032	275 204 -150 -85 -1500 1000 571 -220 218	0.00% 66.00% 103.45% 108.50% 200.00% 0.00% 87.98% 276.00% 93.29%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01% 88.00% -3.35%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated	1,200 8,700 2,000 3,000 200 9,500 550 6,500 5,500 1,696	600 4,350 1,000 1,500 100 4,750 125 3,250 250 2,750 848	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0 5,500 997	275 204 -150 -85 -1500 100 571 -220 218 250 -2750 -149	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0% 46.6% 0.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01% 88.00% -3.35% -50.00%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses	1,200 8,700 2,000 3,000 200 9,500 250 6,500 5,500 1,696	600 4,350 1,000 1,500 100 4,750 125 3,250 250 2,750	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0 5,500	275 204 -150 -85 -1500 100 571 -220 218 250 -2750	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00%	0.0% 33.0% 51.7% 54.3% 100.0% 44.0% 138.0% 46.6% 0.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01% 88.00% -3.35% -50.00%
	Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated	1,200 8,700 2,000 3,000 200 9,500 550 6,500 5,500 1,696	600 4,350 1,000 1,500 100 4,750 125 3,250 250 2,750 848	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0 5,500 997	275 204 -150 -85 -1500 100 571 -220 218 250 -2750 -149	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0% 46.6% 0.0%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01% 88.00% -3.35% -50.00%
	Marketing/Promotions Council Newsletter Council Newsletter Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated Civic:-Expenditure 107: Grants Initial Grant Commitment	1,200 8,700 2,000 3,000 200 9,500 250 6,500 500 5,500 1,696	600 4,350 1,000 1,500 100 4,750 125 3,250 2,750 848 30,847	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0 5,500 997 26,134	275 204 -150 -85 -1500 100 571 -220 218 250 -2750 -149 4713	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57%	0.0% 33.0% 51.7% 54.3% 100.0% 44.0% 46.6% 0.0% 58.8%	-50.00% -17.00% 1.72% 4.25% 50.00% -50.00% -6.01% 88.00% -3.35% -50.00% -7.64%
	Marketing/Promotions Council Newsletter Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated Civic:-Expenditure 107: Grants Initial Grant Commitment Subsidised Use	1,200 8,700 2,000 3,000 200 9,500 250 6,500 5,500 1,696 61,693	4,350 1,000 1,500 1,500 4,750 125 3,250 2,750 848 30,847	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0 5,500 997 26,134	275 204 -150 -85 -1500 100 571 -220 218 250 -2750 -149 4713	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0% 46.6% 0.0%	-50.00% -17.00% -17.00% -1.72% -4.25% -50.00% -6.01% -8.00% -3.35% -50.00% -7.64%
	Marketing/Promotions Council Newsletter Council Newsletter Council Newsletter Mayor's Allowance Members Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated Civic:-Expenditure 107: Grants Initial Grant Commitment Subsidised Use Tr from EMR Committed Grants	1,200 8,700 2,000 3,000 200 9,500 5,500 5,500 1,696 61,693	600 4,350 1,000 1,500 100 4,750 125 3,250 2,750 848 30,847	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0 5,500 997 26,134	275 204 -150 -150 -85 -1500 100 571 -220 218 250 -2750 -149 4713	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57% 84.72%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0% 46.6% 0.0% 58.8% 11.2%	-50.00% -17.00% 1.72% 4.25% 50.00% -6.01% 88.00% -3.35% -50.00% -7.64% -38.83% -34.44% -50.00%
	Marketing/Promotions Council Newsletter Council Newsletter Council Newsletter Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated Civic:-Expenditure 107: Grants Initial Grant Commitment Subsidised Use Tfr from EMR Committed Grants Specified Grants	1,200 8,700 2,000 3,000 200 9,500 250 6,500 5,500 1,696 61,693	4,350 1,000 1,500 1,500 4,750 125 3,250 2,750 848 30,847	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0 5,500 997 26,134	275 204 -150 -85 -1500 100 571 -220 218 250 -2750 -149 4713	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57%	0.0% 33.0% 51.7% 54.3% 100.0% 44.0% 46.6% 0.0% 58.8%	-50.00% -17.00% -17.00% -1.72% -4.25% -50.00% -6.01% -8.00% -3.35% -50.00% -7.64%
	Marketing/Promotions Council Newsletter Council Newsletter Council Newsletter Mayor's Allowance Members Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated Civic:-Expenditure 107: Grants Initial Grant Commitment Subsidised Use Tr from EMR Committed Grants	1,200 8,700 2,000 3,000 200 9,500 250 6,500 5,500 1,696 61,693	600 4,350 1,000 1,500 100 4,750 125 3,250 2,750 848 30,847	0 396 4,500 1,085 3,000 0 4,179 345 3,032 0 5,500 997 26,134	275 204 -150 -150 -85 -1500 100 571 -220 218 250 -2750 -149 4713	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57% 84.72%	0.0% 33.0% 51.7% 54.3% 100.0% 0.0% 44.0% 138.0% 46.6% 0.0% 58.8% 11.2%	-50.00% -17.00% 1.72% 4.25% 50.00% -6.01% 88.00% -3.35% -50.00% -7.64% -38.83% -34.44% -50.00%
	Marketing/Promotions Council Newsletter Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated Civic:-Expenditure 107: Grants Initial Grant Commitment Subsidised Use Tir from EMR Committed Grants Specified Grants C/F to 26-27	1,200 8,700 2,000 3,000 200 9,500 250 6,500 5,500 1,696 61,693	4,350 1,000 1,500 1,500 4,750 125 3,250 2,750 848 30,847 7,500 2,250 0 8,167	0 396 4,500 1,085 3,000 0 4,179 345 5,500 997 26,134 1,675 700 4,199 15,517	275 204 -150 -85 -1500 100 571 -220 218 250 -2750 -149 4713 5825 1550 4199 -7351	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57% 84.72%	0.0% 33.0% 51.7% 54.3% 100.0% 44.0% 138.0% 46.6% 0.0% 58.8% 42.4%	-50.00% -17.00% -17.00% -1.72% -4.25% -50.00% -6.01% -88.00% -3.35% -50.00% -7.64% -3.88.83% -34.44% -50.00%
	Marketing/Promotions Council Newsletter Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated Civic:-Expenditure 107: Grants Initial Grant Commitment Subsidised Use Tir from EMR Committed Grants Specified Grants C/F to 26-27	1,200 8,700 2,000 3,000 200 9,500 250 6,500 5,500 1,696 61,693	4,350 1,000 1,500 1,500 4,750 125 3,250 2,750 848 30,847 7,500 2,250 0 8,167	0 396 4,500 1,085 3,000 0 4,179 345 5,500 997 26,134 1,675 700 4,199 15,517	275 204 -150 -85 -1500 100 571 -220 218 250 -2750 -149 4713 5825 1550 4199 -7351	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 200.00% 117.57% 84.72%	0.0% 33.0% 51.7% 54.3% 100.0% 44.0% 138.0% 46.6% 0.0% 58.8% 42.4%	-50.00% -17.00% -17.00% -1.72% -4.25% -50.00% -6.01% -88.00% -3.35% -50.00% -7.64% -3.88.83% -34.44% -50.00%
F&P Income -	Marketing/Promotions Council Newsletter Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Election Expenses Central Overheads reallocated Civic:-Expenditure 107: Grants Initial Grant Commitment Subsidised Use Tir from EMR Committed Grants Specified Grants C/F to 26-27 Grants- Expenditure	1,200 8,700 2,000 3,000 200 9,500 250 6,500 5,500 1,696 61,693 15,000 4,500 0 16,333	4,350 1,000 1,500 1,500 4,750 125 3,250 2,750 848 30,847 7,500 2,250 0 8,167	0 396 4,500 1,085 3,000 0 4,179 345 5,500 997 26,134 1,675 700 4,199 15,517	275 204 -150 -85 -1500 100 571 -220 218 250 -2750 -149 4713 5825 1550 4199 -7351	0.00% 66.00% 103.45% 108.50% 200.00% 87.98% 276.00% 93.29% 0.00% 117.57% 84.72%	0.0% 33.0% 51.7% 54.3% 100.0% 44.0% 138.0% 46.6% 0.0% 58.8% 42.4% 11.2% 95.0%	-50.00% -17.00% -17.00% -50.00% -6.01% -88.00% -7.64% -7.64% -38.83% -34.44% -50.00% -11.79%

423,716

211,858

233,149

-21291

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Start of year invoices received

Full year for Zurich and Critical Illness paid to date.

£1461: Windows 11 works, new starter costs and annual subscription included in total

For 2 vacancies in 25-26

Legal fees for lease work.

2 quarters paid

Paid in April and September Paid in arrears will catch up.

Annual subscription/hosting fees paid in full

Paid in full

3 civic events have taken place to date: Mayor Making, Annual Town Meeting and Civic Sunday. 2 replacement flags required.

Dependant on civic bookings.

Full amount moved to Earmarked Reserves at start of financial year.

Correction of £2,500 will be made in month due to duplicate input

Correct figure due tro awaiting correction £13017

Full Committee Summary includes Mayor cost centre Income £5,571 5.02% Full Committee Summary includes Mayor cost centre expenditure £116

55.0%

110.05%

Congleton To	wn Council		1				1 1	1	
Management	Accounts 2025-26								
Sep-2! Page 2/3	5								
rage 2/3									
Month	6						% OF ANNUAL	% VARIANCE	NOTES
Percentage	50.0%		BUDGET TO		£ VARIANCE OF		BUDGET	AGAINST M6	
		ANNUAL BUDGET	M6	ACTUAL TO M6	M6 BUDGETS	BUDGETS		EXPECTED	
Community a	nd Environment Committee								
<u></u>	215: Floral Displays								
	Floral Displays Income	-4,000	-2,000	-7,140	5140 -6136	357.00%	178.5%	128.50%	See appendix
	Floral Displays Expenditure Total Floral	16,172 12,172	8,086 6,086	14,222 7,082	-996	175.88% 116.37%	87.9% 58.2%	37.94% 8.18%	See appendix
			-,	-7					
	241: Allotments Allotments Income	-190	-95	0	-95	0.00%	0.0%	-50.00%	
	Allotments Income Allotments Expenditure	1,200	600	333	267	55.50%	27.8%	-22.25%	
	Total Allotment	1,010	505	333	172	65.94%	33.0%	-17.03%	
	300: Public Realm	5,000	2,500	210	2290	8.40%	4.2%	-45.80%	
		3,000	2,300	210	2230	0.4070	4.270	43.00%	
	301: Congleton Partnership								
	Congleton Partnership Income Congleton Partnership Expenditure	0 9,971	0 4,986	-3,240 21,962	3240	0.00% 440.52%	0.0% 220.3%	-50.00% 170.26%	Dependant on Partnership projects. Details are issued in Partnership Executive meetings. Salaries also to be
	Congretor Farthership Expenditure	3,371	4,500	21,502	-16977	440.3270	220.570	170.2070	reallcoated.
	Congleton Partnership C/F		0	-32,153	32153	0.00%	0.0%	-50.00%	Carried forward balance from 24/25
	Total Partnership	9,971	4,986	-13,431	18,417	-269.40%	-134.7%	-184.70%	
	302: Community Development								
	Community Development Staff Costs	137,755	68,878	54,257	14621	78.77%	39.4%	-10.61%	
	Community Development Marketing/Promotions Green Initiatives	6,250 5,000	3,125 2,500	2,312 333	813 2167	73.98% 13.32%	37.0% 6.7%	-13.01% -43.34%	
	Campaign Expenditure	1,000	500	519	-19	103.80%	51.9%	1.90%	Annual subscription paid
	Tfr to EMR	0	0	0	0	0.00%	0.0%	-50.00%	
	Tfr From EMR Community Development Overheads	11,072	0 5,536	0 6,510	-974	0.00% 117.59%	0.0% 58.8%	-50.00% 8.80%	
	Total Community Development	161,077	80,539	63,931	16,608	79.38%	39.7%	-10.31%	
	303:Crime								
	Crime Reduction/CCTV Expenditure	11,426	5,713	0	5713	0.00%	0.0%	-50.00%	
	Total Crime	11,426	5,713	0	5713	0.00%	0.0%	-50.00%	
	305: Christmas								
	Christmas Fayre/lights Income	-3,000	-1,500	-5,495	3995	366.33%	183.2%	133.17%	Sponsorship and funding
	Christmas Fayre/lights Expenditure	18,000	9,000	711	8289 12284	7.90%	4.0%	-46.05%	
	Total Christmas	15,000	7,500	-4,784	12284	-63.79%	-31.9%	-81.89%	
	310: Neighbourhood Plan								
	Neighbourhood Plan Neighbourhood Plan Tfr From EMR	5,500 0	2,750	5,555 -4.875	-2805 4875	0.00% 0.00%	0.0% 0.0%	-50.00% -50.00%	Costs covered by EMR funds
	Total Neighbourhood Plan	5,500	2,750	680	2070	0.00%	0.0%	-50.00%	
	321: Tourism Tourism Income	0	0	-11,114	11114			-50.00%	Includes Tribute Events, and Food & Drink Income fo £8,916
	Tourism Expenditure	22,000	11,000	20,565	-9565	186.95%	93.5%	43.48%	Includes Food & Drink costs of £11,004
	Total Tourism	22,000	11,000	9,451	1549	85.92%	43.0%	-7.04%	
	351: Luncheon Club	12,000	6,000	2,436	3564	40.60%	20.3%	-29.70%	
C.E &S	Income	-7,190	-3,595	-26,989	0 23394	750.74%	375.4%	325.37%	Full Committee Summary
C.L &3	Expenditure	262,346	122,710	92,897	29813	75.70%	35.4%	-14.59%	Full Committee Summary Full Committee Summary
Town Hall, As	sets and Services Committee						% OF ANNUAL	% VARIANCE	NOTES
			BUDGET TO		£ VARIANCE OF		BUDGET	AGAINST M6 EXPECTED	Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red
		ANNUAL BUDGET	M6	ACTUAL TO M6	M6 BUDGETS	BUDGETS		EXPECTED	
	201: Paddling Pool	48,640	24,320	31,588	-7268	129.88%	64.9%	14.94%	Expenditure Variance 0-100% Green 101-115% Amber 115% over Red See Appendix
			,						
	221: Town Hall Town Hall - Expenditure	253,392	126,696	119,432	7264	94.27%	47.1%	-2.87%	See Appendix
	Town Hall - Income	-111,050	-55,525	-58,842	3317	105.97%	53.0%	-2.87% 2.99%	осе прреших
	Net Expenditure over Income	142,342	71,171	60,590	10581	85.13%	42.6%	-7.43%	
			l				1		

	225: Congleton Information Centre								
	CIC - Expenditure	90,104	45,052	63,898	-18846	141.83%	70.9%	20.92%	See Appendix
	CIC- Income	-11,550	-5,775	-28,544	22769	494.27%	247.1%	197.13%	
	Net Expenditure over income	78,554	39,277	35,354	3923	90.01%	45.0%	-4.99%	
	263: Public Toilets	8,900	4,450	1,810	2640	40.67%	20.3%	-29.66%	
	270: Cenotaph	375	188	159	29	84.80%	42.4%	-7.60%	
	280: Streetscape								
									
	Streetscape Expenditure	852,149	426,075	432,928	-6854	101.61%	50.8%	0.80%	See Appendix
	Streetscape - Income CEC	-427,199	-213,600	-219,067	5468	102.56%	51.3%	1.28%	
	Streetscape - External work income	-17,500	-8,750	-11,391	2641	130.18%	65.1%	15.09%	
	Streetscape - Misc. Income	-900	-450	0	-450	0.00%	0.0%	-50.00%	
	S/S Income	-445,599	-222,800	-230,458	7659	103.44%	51.7%	1.72%	
	Net Expenditure over Income	406,550	203,275	202,470	805	99.60%	49.8%	-0.20%	
THAS	Income	-568,199	-284,100	-317,844	33,745	111.88%	55.9%	5.94%	Full Committee Summary
	Expenditure	1,253,560	626,780	649,815	-23,035	103.68%	51.8%	1.84%	Full Committee Summary
	Total Income	-1,938,622	-969,311	-1,694,520		174.82%	87.4%	37.41%	Overall summary includes mayor summary figures not on this sheet
	Total Expenditure	1,939,622	961,348	975,861		101.51%	50.3%	0.31%	Overall summary
	Net Income /Expenditure			-718,663					Rounding allowed
	401: Personnel								
	1* Staff Costs: To date	1,211,260	605,630	602,872	2758	99.54%	49.8%	-0.23%	
	Stan Costs. To date	1,211,200	003,030	002,872	2/38	33.34%	43.676	-0.23%	
	Personnel with Pay Award for reference								
1	Permanent Staff Costs - Included budget pay award *1	1,211,260	605,630	602,872	2758	99.54%	49.8%	-0.23%	
1	Add on budgeted pay award to current month			•					Pay award paid in the August Pay run, awarded 3.2%
1	Add on Temp/Agency			0					
	Total	1,211,260	605,630	602,872		99.54%	49.8%	-0.23%	

Congleton Town Council
Management Accounts 2025-26
Sep-25

Page 3/3	ер-23	f	£	f	f
		01/04/2025	In	Out	Balance
Reserves	as at 30th September 2025	CF Balance			30/09/25
310	General Reserve	343,771			343,771
	Ear Marked Reserves				
318	Capital Equipment Fund	457	25,000	10,006	15,451
320	Capital Contingency Fund	85,806	15,000	-	100,806
321	EMR Elections	20,000			20,000
324	EMR Crime Prevention/Traffic calming	4,357			4,357
325	EMR Committed Grants	4,199	-	4,199	-
326	EMR Congleton Partnership	42,153	-	32,153	10,000
330	EMR Ancient Treasures	3,000			3,000
331	EMR Website	8,330		-	8,330
333	EMR Training	5,686			5,686
337	EMR Toilets	24,012			24,012
339	EMR Public Realm	8,153			8,153
340	EMR Legal Fees	21,119		-	21,119
342	EMR Tourism	1,516		-	1,516
343	EMR Marketing	5,000			5,000
344	EMR Congleton Neighbourhood Plan	5,469		4,875	594
346	EMR Rotary Bonfire	5,000			5,000
348	EMR Civic	1,000			1,000
349	EMR CIL	21,684			21,684
354	EMR Carbon Offsetting	3,000			3,000
355	EMR Property Maintenance	124,468	-	5,000	119,468
356	EMR Salix/ Boiler Replacement	79,691	-	1	79,691
357	EMR Election Expenses		5,500	-	5,500
	EMR TOTALS	474,100	45,500	56,233	463,367

Per Council (CTC/28/2526) this reserve will be transferred to Partnership funds

This is to be used for completion of the Website as per Counicl (CTC/25/25269)

Noted that funds will be transferred to Boiler Replacement costs Year on year increase for next elections

Congleton Town Council Management Accounts 2025-26 TOWN HALL

Sep-25



APPENDIX 13.2

Month	6 50.0%			_	-		-	% VARIANCE
Percentage	50.0%	ANNUAL	BUDGET TO	ACTUAL TO M6	£ VARIANCE OF	% AGAINST M6	% OF ANNUAL	AGAINST M6
		BUDGET	M6	ACTUAL TO WIO	M6 BUDGETS	BUDGETS	BUDGET	EXPECTED
								EXPECTED
TOWN HALL								
4000	Staff Costs (re-allocated)	81,150	40,575	42,475	-1,900	104.7%	52.3%	2.34%
4008	Training	1,000	500	0	500	0.0%	0.0%	-50.00%
4009	Protective Clothing\H & Safety	550	275	372	-97	135.3%	67.6%	17.64%
4010	Cleaners	8,400	4,200	3,635	565	86.5%	43.3%	-6.73%
4011	Rates	25,449	12,725	14,970	-2,246	117.6%	58.8%	8.82%
4012	Water	7,875	3,938	3,821	117	97.0%	48.5%	-1.48%
4014	Electricity	33,000	16,500	9,001	7,499	54.6%	27.3%	-22.72%
4015	Gas	30,000	15,000	3,001	11,999	20.0%	10.0%	-40.00%
4016	Cleaning materials	2,250	1,125	887	238	78.8%	39.4%	-10.58%
4017	Refuse Disposal	2,350	1,175	976	199	83.1%	41.5%	-8.47%
4020	Miscellaneous Office Costs	2,500	1,250	1,325	-75	106.0%	53.0%	3.00%
4025	Insurance	14,346	7,173	14,059	-6,886	196.0%	98.0%	48.00%
4033	Marketing/Promotions	3,500	1,750	90	1,660	5.1%	2.6%	-47.43%
4040	Maintenance Contracts	9,000	4,500	7,383	-2,883	164.1%	82.0%	32.03%
4041	Property Maintenance	21,300	10,650	11,592	-942	108.8%	54.4%	4.42%
4065	Architect/Surveyor Fees	0	0	-1,645	1,645			
4068	Licences (incl PRS)	4,200	2,100	4,410	-2,310	210.0%	105.0%	55.00%
4951	Transfer from EMR	0	0	-5,000	5,000			
6000	Central Overheads Reallocated	6,522	3,261	3,835	-574	117.6%	58.8%	8.80%
	Town Hall Expenditure	253,392	126,696	115,187	11,509	90.9%	45.5%	-4.54%
3020	Catering costs	0	0	2,428	-2,428			
3020	Security Supplies	U	0	1,817	-1,817			
3021	Security Supplies	0	0	4,245	4.245			
	Total Town Hall Expenditure	253,392	126,696	119,432	7,264	94.3%	47.1%	-2.87%
1000	David Bartis Marrow National	4500	2250	2250		100.00/	50.00/	0.000/
1009	Rent Rec'd - Museum Notional	-4500	-2250	-2250	0	100.0%	50.0%	0.00%
1010	Rent Received - 3rd Party Partnership	-1533	-767	-767	1	100.0%	50.0%	0.03%
1011 1013	Rent Received - Internal CTC	-26517 -30000	-13259 -15000	-13259 -13013	-1987	100.0% 86.8%	50.0%	0.00% -6.62%
1013	Letting Income - Grand Hall	-3000 -5000	-2500	-2090	-1987	83.6%	43.4%	-8.20%
1014	Letting Income - Bridestones Letting Income -Spencer Suite	-5000 -5000	-2500	-2950	450	118.0%	41.8% 59.0%	9.00%
1013		-3000	-2300	-2930	430	110.0%		-50.00%
1018	Letting Income - Campbell Suite Letting Income - Brasserie, Kitchen and Bar	-12000	-6000	-25	-5975	0.4%	0.0%	-49.79%
1021	Letting Income - Internal	-9000	-4500	-4646	146	103.2%	51.6%	1.62%
1021	Letting income - Internal Letting income - F&F	-9000 -2500	-1250	-4646	-417	66.6%	33.3%	-16.68%
1022	Commission- CP	-2500 -6000	-3000	-2207	-793	73.6%	36.8%	-13.22%
1023	Letting Income- Security	-8000	-3000	-2211	2211	73.0%	0.0%	-13.22%
1024	Service Charges - Brasserie	-4000	-2000	-1331	-669	66.6%	33.3%	-50.00%
1035	Service Charges - Brasserie Service Charges - Other	-4000 -5000	-2500	-798	-1702	31.9%	16.0%	-16.73%
1037	Letting Income- Offices	-3000	-2300	-1750	1750	31.370	10.070	-34.04/0
	Catering Sales (recharges)	0	0	-3207	3207		0.0%	-50.00%
		0	0	-5207	0		0.076	-30.0070
1051 1199							1	
1199	Miscellaneous income Grants Receivable- Salix Project			-7505	7505		1	
	Grants Receivable- Salix Project	0	0	-7505 -58842	7505 3317	106.0%	53.0%	2.99%
1199				-7505 -58842	7505 3317	106.0%	53.0%	2.99%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Pay award settled and paid in August 2025, backdated t April 2025

Top up of uniform

Paid over 10 months rather than 12

Full year for Zurich and Critical Illness paid to date.

Paid quarterly, will be monitored by RFO

£1200 is upgrade to electricity box, £5,000 for windows upgrade see notes on budget line 4951

Salix Grant project, see below

Music License paid in full

Windows/secondary glazing upgrades, EMR set aside for this, £5,000 is within budget line 4041

Recharged to customers

Recharged to customers

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Recharge to customers

Dependant on use by Commercial Partner
Dependant on use by Museum, Q 2 to be invoiced

Recharge to customers

Grant income for Surveyor fees, 24-25 c/f

Congleton Town Council Management Accounts 2025-26 STREETSCAPE

Sep-25

Month 6 Percentage 50.0%

STREETSCAPE

4000 Staff Costs 4008 Training 4009 Protective Clothing\H & Safety 4013 Office rent 4016 Cleaning Materials 4021 Telephone 4025 Insurance 4041 Property maintenance 4043 Horticultural etc Supplies 4047 Vehicle maintenance/Serv etc 4048 Vehicle fuel and oil 4049 Vehicle rental charges 4050 Street Cleansing 4152 Propogation Unit 4162 General expenditure 4168 Other Expenditure 4951 Tfr from EMR 6000 Central Overheads Reallocated Streetscape Expenditure 3030 Purchases for recharging 1165 CEC - Income 1167 External work income 1199 Miscellaneous Streetscape Income Net Expenditure over Income



APPENDIX 13.3

## ACTUAL TO M6 ## ACTUAL TO M6 ## AGAINST M6 BUDGETS ## AGAINST M6 ## AGAINST M6 BUDGETS ## AGAINST M6 ## AGAINST M6 BUDGETS ## AGAINST M6 ## A							
3,200	-	BUDGET TO M6	ACTUAL TO M6				% VARIANCE AGAINST M6 EXPECTED
3,200							
3,200	629.524	314.762	306.245	8.517	97.3%	48.6%	-1.35%
5,900 2,950 3,650 -700 123.7% 61.9% 2,000 1,000 1,000 0 100.0% 50.0% 8,000 4,000 1,788 2,212 44.7% 22.4% - 1,175 588 293 295 49.9% 24.9% - 10,369 5,185 10,043 -4,859 193.7% 96.9% 1,500 750 60 690 8.0% 4.0% - 14,000 7,000 14,305 -7,305 204.4% 102.2% - 12,800 6,400 3,465 2,935 54.1% 102.2% - 16,285 8,143 8,487 -345 104.2% 52.1% - 81,000 40,500 48,054 -7,554 118.7% 59.3% - - 36.7% - 2,500 1,250 602 648 48.2% 24.1% - - - 0 0 0.0% 0.0%							-50.00%
8,000 1,175 4,000 588 1,788 2,212 295 44,7% 49,9% 49,9% 24,9% 24,9% 24,9% 24,9% 24,9% 34,500 34,500 34,500 34,65 34,000 34,65 34,000 34,65 34,000 34,65 34,000 34,65 34,000 34,00			3,650		123.7%	61.9%	11.86%
1,175 588 293 295 49.9% 24.9% - 10,369 5,185 10,043 4,859 193.7% 96.9% . 1,500 750 60 690 8.0% 4.0% - 1,500 7,500 14,305 -7,305 204.4% 102.2% 12,800 6,400 3,465 2,935 54.1% 27.1% - 16,285 8,143 8,487 -345 104.2% 52.1% 52.1% 81,000 40,500 48,054 -7,554 118.7% 59.3% 36.7% - 8,000 4,000 2,938 1,062 73.5% 36.7% - 2,500 1,250 602 648 48.2% 24.1% - 5,300 2,650 1,686 964 63.6% 31.8% - 0 0 0 0 0 0.0% - 50,596 25,298 29,749 -4,451 117.6%	2,000	1,000	1,000	0	100.0%	50.0%	0.00%
10,369 5,185 10,043 -4,859 193.7% 96.9% 1,500 750 60 690 8.0% 4.0% - 14,000 7,000 14,305 -7,305 204.4% 102.2% 12,800 6,400 3,465 2,935 54.1% 27.1% - 16,285 8,143 8,487 -345 104.2% 52.1% - 8,000 40,500 48,054 -7,554 118.7% 59.3% - 8,000 4,000 2,938 1,062 73.5% 36.7% - 2,500 1,250 602 648 48.2% 24.1% - 5,300 2,650 1,686 964 63.6% 31.8% - 0 0 0 0 0 0.0% - 50,596 25,298 29,749 -4,451 117.6% 58.8% 852,149 426,075 432,365 -6,291 101.5% 50.7%	8,000	4,000	1,788	2,212	44.7%	22.4%	-27.65%
1,500 750 60 690 8.0% 4.0% -1.0% <td>1,175</td> <td>588</td> <td>293</td> <td>295</td> <td>49.9%</td> <td>24.9%</td> <td>-25.06%</td>	1,175	588	293	295	49.9%	24.9%	-25.06%
14,000 7,000 14,305 -7,305 204.4% 102.2% 12,800 6,400 3,465 2,935 54.1% 27.1% - 16,285 8,143 8,487 -345 104.2% 52.1% 52.1% 81,000 40,500 48,054 -7,554 118.7% 59.3% 36.7% - 36.7% - 2,500 1,250 602 648 48.2% 24.1% - - 5,300 2,650 1,686 964 63.6% 31.8% - 0 0.0% - 0.0% - 0.0% - 0.0% - 0.0% - 0.0% - 0.0% - 0.0% 0.	10,369	5,185	10,043	-4,859	193.7%	96.9%	46.86%
12,800 6,400 3,465 2,935 54.1% 27.1% - 16,285 8,143 8,487 -345 104.2% 52.1% 52.1% 81,000 40,500 48,054 -7,554 118,7% 59.3% 8,000 4,000 2,938 1,062 73.5% 36.7% - 2,500 1,250 602 648 48.2% 24.1% - 5,300 2,650 1,686 964 63.6% 31.8% - 0 0 0 0 0.0% - 50,596 25,298 29,749 -4,451 117.6% 58.8% 852,149 426,075 432,365 -6.291 101.5% 50.7% 0 0 563 -563 0.0% -427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -445,599 -2	1,500	750	60	690	8.0%	4.0%	-46.00%
16,285 8,143 8,487 -345 104.2% 52.1% 81,000 40,500 48,054 -7,554 118.7% 59.3% 8,000 4,000 2,938 1,062 73.5% 36.7% - 2,500 1,250 602 648 48.2% 24.1% - 5,300 2,650 1,686 964 63.6% 31.8% - 0 0 0 0 0.0% - 50,596 25,298 29,749 -4,451 117.6% 58.8% 852,149 426,075 432,365 -6,291 101.5% 50.7% 0 0 563 -563 0.0% 0.0% -427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1	14,000	7,000	14,305	-7,305	204.4%	102.2%	52.18%
81,000	12,800	6,400	3,465	2,935	54.1%	27.1%	-22.93%
8,000	16,285	8,143	8,487	-345	104.2%	52.1%	2.12%
2,500	81,000	40,500	48,054	-7,554	118.7%	59.3%	9.33%
5,300 2,650 1,686 964 63.6% 31.8% - 0 0 0 0 0.0% - 50,596 25,298 29,749 -4,451 117.6% 58.8% 852,149 426,075 432,365 -6,291 101.5% 50.7% 0 0 563 -563 0.0% -427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 -450 0.0% 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1	8,000	4,000	2,938	1,062	73.5%	36.7%	-13.28%
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	2,500	1,250	602	648	48.2%	24.1%	-25.92%
50,596 25,298 29,749 -4,451 117.6% 58.8% 852,149 426,075 432,365 -6.291 101.5% 50.7% 0 0 563 -563 0.0% -427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 -450 0.0% 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1	5,300	2,650	1,686	964	63.6%	31.8%	-18.19%
50,596 25,298 29,749 -4,451 117.6% 58.8% 852,149 426,075 432,365 -6,291 101.5% 50.7% 0 0 563 -563 0.0% 427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 -450 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1	0	0	0	0		0.0%	-50.00%
852,149 426,075 432,365 -6,291 101.5% 50.7% 0 0 563 -563 0.0% -427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 -450 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1			0				
0 0 563 -563 0.0% -427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 -450 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1	50,596	25,298	29,749	-4,451	117.6%	58.8%	8.80%
-427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1	852,149	426,075	432,365	-6,291	101.5%	50.7%	0.74%
-427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1							
-427,199 -213,600 -219,067 5,468 102.6% 51.3% 1 -17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 -450 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1	0	0	563	-563		0.0%	0.00%
-17,500 -8,750 -11,391 2,641 130.2% 65.1% 1 -900 -450 0 -450 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1		-					
-900 -450 0 -450 0.0% 0.0% -445,599 -222,800 -230,458 7,659 103.4% 51.7% 1		-213,600	-219,067	5,468			152.56%
-445,599 -222,800 -230,458 7,659 103.4% 51.7% 1	-17,500	-8,750	-11,391	2,641			180.18%
							50.00%
400 550	-445,599	-222,800	-230,458	7,659	103.4%	51.7%	153.44%
					22.50		
406,550 203,275 202,470 805 99.6% 49.8%	406,550	203,275	202,470	805	99.6%	49.8%	-49.60%

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Replenishment required

Full year for Zurich and Critical Illness paid to date.

Summer planting complete

Mower hire required due to our own being in for repairs: £4022

Start of year annual fees paid

No budget

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Congleton Town Council Management Accounts 2025-26 Floral/In Bloom

Sep-25

6 Month Percentage 50.0%

Floral Income

1180 Donations Received

1195 Sponsorship Income 1199 Misc Income: Hanging Baskets Total

Expenditure 4011 Rates

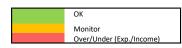
4162 General Expenditure

Total

Net Expenditure over income

Expected Expenditure Awards Ceremonies Thank you Evening Judging Day expenses General

Total Spend to date Plus expected Total estimated spend



1,500

1,025 950

300 3,775

13,014

3,775

16,789

ANNUAL BUDGET	BUDGET TO M6	ACTUAL TO M6	£ VARIANCE OF M6 BUDGETS	% AGAINST M6 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
0	-	- 237	237			
0	-	- 2,540	2,540			
-4,000	- 2,000	- 4,363	2,363	218.15%	109.1%	59.08%
-4,000	- 2,000	- 7,140	5,140	357.00%	178.5%	128.50%
172	86	162	- 76	188.37%	94.2%	44.19%
16,000	8,000	14,060	- 6,060	175.75%	87.9%	37.88%
16,172	8,086	14,222	- 6,136	175.88%	87.9%	37.94%
12,172	6,086	7,082	- 996	116.37%	58.2%	8.18%

APPENDIX 13.4

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Paid in Full for the year

See below for exepcted future expenditure

Congleton Town Council Management Accounts 2025-26 CONGLETON INFORMATION CENTRE Sep-25

6

1044 Stamp Sales

1199 Commission

Income

Total Income

Net Expenditure over Income

1045 Photocopy sales

1047 Theatre gift cards

1048 Food and Drink sales

1049 CTC Merchandise sales

1046 Local Produce for resale

Month

OK

Monitor
Over/Under (Exp./Income)

ΔΡ	ΡF	ND	ΙX	13.	5
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Percentage 50.0%	ANNUAL BUDGET	BUDGET TO M6	ACTUAL TO M6	£ VARIANCE OF M6 BUDGETS	% AGAINST M6 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
TOWN HALL							
CONGLETON INFORMATION CENTRE							
3000 Stock at 1st April	0	-	-	-	0.0%		
3041 3rd Party ticket resales	0	-	15,788	- 15,788			
3042 Books, Maps, Guides resale	2,850	1,425	277	1,148	19.4%	9.7%	-40.28%
3043 Souvenirs for resale	2,375	1,188	161	1,027	13.6%	6.8%	-43.22%
3044 Stamps for resale	475	238	172	66	72.4%	36.2%	-13.79%
3046 Local Produce for resale	0	-	1,769	- 1,769			
3047 Theatre gift cards for resale	0	-	38	- 38			
3048 Food & Drink for resale	1,188	594	394	200	66.3%	33.2%	-16.84%
3049 CTC Merchandise	0	-	-	-	0.0%	0.0%	-50.00%
3999 Stock at 31st March 2022	0	-	-	-	0.0%	0.0%	-50.00%
Direct Expenditure	6,888	3,444	18,599	- 15,155	540.0%	270.02%	220.02%
4000 Staff costs	62,381	31,191	34,687	- 3,497	111.2%	55.6%	5.61%
4011 Rates	5,321	2,661	3,370	- 710	126.7%	63.3%	13.33%
4013 Rent Payable	7,500	3,750	3,750	-	100.0%	50.0%	0.00%
4162 General Expenditure	2,000	1,000	544	456	54.4%	27.2%	-22.80%
6000 Central Overheads Reallocated	6,014	3,007	2,948	59	98.0%	49.0%	-0.98%
Indirect Expenditure	83,216	41,608	45,299	- 3,691	108.9%	54.4%	4.44%
1041 Third Party Ticket Sales	0	_	- 23,181	23,181			
1042 Books, Maps, Guides sales	-3,000	- 1,500	- 619	- 881	41.3%	20.6%	-29.37%
1043 Souvenir sales	-2,500	- 1,250	- 1,046	- 204	83.7%	41.8%	-8.16%

250

150

625

5,775

5,775

39,277

76

80

40

666

30

1,138

28,544

28,544

35,354

1,668

174

70

40

41

30

862

23,631

23,631

4,785

1,668

30.4%

53.3%

106.6%

494.3%

494.3%

90.0%

15.2%

26.7%

53.3%

0.0%

0.0%

247.1%

247.1%

45.0%

-34.80%

-23.33%

3.28%

-50.00%

-50.00%

197.13%

197.13%

-4.99%

-500

-300

-1,250

-11,550

-11,550

78,554

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red Yellow are 3rd party expenditure, traffic lights CTC

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line Third Party Income see corresponding expense line

Pay award settled and paid in August 2025, backdated t April 2025 Paid over 10 months rather than 12

Yellow are 3rd party income, traffic lights our own income Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red Third Party expenditure

Third Party expenditure Third Party expenditure

Will update quarterly, Q1 and Q2 completed.

Congleton Town Council Management Accounts 2025-26 PADDLING POOL Sep-25

Month 6 Percentage 50.0%

PADDLING POOL

Staff Costs

4000

4008 Training

4009 Protective Clothing\H & Safety

4012 Water

4014 Electricity

4039 Pool Chemicals

4041 Property Maintenance 4162 General expenditure

6000 Central Overheads Reallocated

Pool Expenditure



ANNUAL BUDGET	BUDGET TO M6	ACTUAL TO M6	£ VARIANCE OF M6 BUDGETS	% AGAINST M6 BUDGETS	% OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
25,380	12,690	19875	-7,185	156.62%	78.3%	28.31%
3,000	1,500	0	1,500	0.00%	0.0%	-50.00%
320	160	103	57	64.38%	32.2%	-17.81%
5,500	2,750	266	2,484	9.67%	4.8%	-45.16%
3,200	1,600	2298	-698	143.63%	71.8%	21.81%
3,900	1,950	6095	-4,145	312.56%	156.3%	106.28%
4,300	2,150	1534	616	71.35%	35.7%	-14.33%
1,000	500	218	282	43.60%	21.8%	-28.20%
2,040	1,020	1199	-179	117.55%	58.8%	8.77%
48,640	24,320	31,588	- 7,268	129.88%	64.9%	14.94%

APPENDIX 13.6

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Pay award settled and paid in August 2025, backdated t April 2025, and main expenditure is over 3 months.

Final costs, Council asked to note on 23rd October 2025