



## Congleton Town Council

<b>Title</b>	<b>Town Hall, Assets and Services Committee</b>
<b>Date of Meeting</b> <b>Time</b>	6 <sup>th</sup> November 2025 7:00pm
<b>Status</b>	<b>Draft Minutes – to be ratified at the next Committee meeting</b>
<b>Reference Documents</b>	Agenda Papers for THAS – 6 <sup>th</sup> November 2025

### Attendance

<b>Committee Members</b>	Cllr Russell Chadwick (Chair) Cllr Liz Wardlaw (Vice Chair) Cllr Robert Douglas Cllr Sally Ann Holland Cllr Susan Mead Cllr Heather Pearce Cllr Richard Walton Cllr Glen Williams
<b>Ex Officio</b>	Cllr Robert Brittain (Mayor) Cllr Suzy Firkin (Deputy Mayor)
<b>Non-Committee Members</b>	
<b>Officers</b>	David McGifford (Chief Officer) Mark Worthington (Town Hall Manager)
<b>Members of the Press</b>	0
<b>Members of the Public</b>	0

### 1. Apologies for Absence

Apologies were received from Cllr Suzie Akers Smith, Cllr Arabella Holland, Cllr Richard Walton

## **2. Minutes of Previous Meetings**

**THAS/22/2526 resolved** to approve and sign the Town Hall, Assets and Services Committee minutes held on 11<sup>th</sup> September 2025 as a correct record.

## **3. Declaration of Interest**

Declarations were received by Cllrs

Sally Ann Holland (Cheshire East)

Liz Wardlaw (Cheshire East)

Glen Williams (Friends of Congleton Park)

## **4. Outstanding Actions**

No outstanding actions.

## **5. Questions from Members of the Public**

No questions.

## **6. Urgent Items**

Cllr Suzy Firkin raised an urgent item report relating to the ongoing situation at Congleton Museum between Trustees and Museum volunteers.

Cllr Susan Mead raised an urgent item relating to the food hygiene certificate for Brasserie.

## **7. Management Accounts for Town Hall**

**THAS/23/2526 resolved** to receive the Town Hall Trading accounts for 30<sup>th</sup> September 2025 and to note the content of the summary report. To note that the decision request in this report should say Management Accounts for Town Hall instead of Paddling Pool Accounts. Could future reports use a graph to indicate progress and also a profile of graphs to indicate the percentage of community/charity bookings.

#### **8. Paddling Pool Accounts**

**THAS/24/2526 resolved** to receive the Paddling Pool accounts to 30<sup>th</sup> September 2025 and to note the content of the summary report.

#### **9. Management Accounts for Congleton Information Centre**

**THAS/25/2526 resolved** to accept the Information Centre accounts to 30<sup>th</sup> September 2025 and to note the content of the summary report. To note that the decision request in this report should say Management Accounts for Congleton Information Centre instead of Paddling Pool Accounts.

#### **10. Paddling Pool Feasibility Study**

**THAS/26/2526 resolved** to receive updates into the feasibility of a Splash Pad in Congleton Park or other locations.

#### **11. Town Hall Recycling and Waste Disposal Contract**

**THAS/27/2526 resolved** to agree on a new 24-month contract with a new waste and recycling service provider. The new service provider will supply CTC with additional bins for individual recyclables, including cardboard, glass, food, and mixed recycling. Cost - £2,716.66 per year (\*Fortnightly collections have been requested to change to weekly collections at an additional cost of £367.90) CTC will need to purchase additional recycling bins to be located in the Town Hall for the recycling to be separated at the point of use at a cost of £739.05 + vat.

#### **12. Improved, Greener, Community Facilities Fund Grant (Town Hall Double and Secondary Glazing)**

**THAS/28/2526 resolved** to receive updates relating to the Improved, Greener, Community Facilities Fund Grant.

#### **13. Remembrance and Christmas Projection**

**THAS/29/2526 resolved** to receive updates relating to Remembrance and Christmas Projection.

#### **14. Town Hall Replacement Gas Boiler Specification Report**

**THAS/30/2526 resolved** to receive updates relating to Town Hall Gas Boiler Replacements and present the final specification report to Committee at the next THAS meeting.

#### **15. Grand Hall Interactive TV Screen**

**THAS/31/2526 resolved** to continue to receive updates on the grant application, however, if the grant application is not successful THAS committee to recommend the purchase of the iiyama 98" PureTouch interactive screen to the Finance & policy committee at a cost of £5,857.50.

#### **16. Use of Brasserie for the emerging Youth Council**

**THAS/32/2526 resolved** to support the emerging Youth Council and engage with members to discuss options for how the Brasserie may best be used to support the Youth Council.

Meeting finished at 8:25pm.