

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Town Hall, Assets & Services Committee Meeting		
MEETING DATE AND TIME	6th November 2025 7 pm	LOCATION	Congleton Town Hall
REPORT FROM	Town Hall Manager – Mark Worthington		
AGENDA ITEM REPORT TITLE	12 - Improved, Greener, Community Facilities Fund Grant (Town Hall Double and Secondary Glazing)		
Background	CTC Officers successfully secured grant funding of £15,000 from the Improved, Greener, Community Facilities Fund Grant scheme to be used for decarbonisation improvements to the Town Hall. The completion date for this funding was originally 31.03.25. However, Cheshire East are aware and supportive that this project would go beyond the completion date due to planning applications and the Salix project. Works will involve the installation of double glazing to the Information Centre and brasserie windows as well as internal secondary glazing to the arches above these windows, as well as internal secondary glazing to the arched windows on the second floor.		
Update	A deposit of £5,209 + VAT has been paid to Beech Joinery, who will be carrying out the above works. Beech Joinery have been on site during October (8 th , 9 th & 21 st) to install double glazing to the windows in the Information Centre and Brasserie, as well as installing internal secondary glazing to the arched windows on the landing area of the second floor. Work still to be completed is the installation of secondary glazing to the arches above the windows in the Information Centre and Brasserie. Information Centre staff have already noticed a reduction in outside noise since the installation of the double glazing.		
Financial	To be in accordance with allocated budgets and financial regulations.		
Environmental	Works will go towards the overall decarbonisation of the Town Hall while using local businesses to carry out the work.		
Equality	Where applicable in the procurement of services, this is taken into consideration.		
Decision Request	To receive the report relating to the Improved, Greener, Community Facilities Fund Grant.		