

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Town Hall, Assets & Services Committee Meeting		
MEETING DATE AND TIME	6th November 2025 7 pm	LOCATION	Congleton Town Hall
REPORT FROM	Town Hall Manager – Mark Worthington		
AGENDA ITEM REPORT TITLE	11 Town Hall Recycling and Waste Disposal Contract		
Background	The existing contract to remove waste from the Town Hall is with Cheshire East Trade Waste. The contract is a rolling contract with 30 days' notice required to terminate the agreement. Cheshire East currently provide 2 x 1100 litre bins for general waste, which are collected on a weekly basis, and 1 x 1100 litre bin for all recyclables, which is also collected weekly. Plastic, metal, cardboard, glass, and paper all go into the same recycling bin and are separated at the waste depot by Cheshire East. Due to cost increases and recycling limitations of the existing contract, Officers have researched alternatives, including Cheshire East. Companies were contacted to provide quotes and information relating to recycling options. Two of these companies stood out due to the level of recycling options they provided and how these services could be tailored to the needs of CTC. Services included removal of food waste and flexible collection options. Clear plastic or biodegradable bags can be used inside all recycling bins to reduce contamination of food waste. The existing contract with Cheshire East allows all recyclables to be disposed of in the same bin as the recycling is separated at the depot. New contractors would provide individual bins for each type of recycling, as all waste would need to be recycled at the point of disposal. For this reason, additional recycling bins would need to be purchased and located sympathetically around the Town Hall and commercial kitchen, with colour co-ordination and labels to match the relevant recycling bin. The potential increase in colour-coordinated bins to be located around the Town Hall was an issue raised by Committee members, with the need for this to be investigated further. At the THAS Committee meeting on 11/09/25 members agreed the following resolution: THAS/16/2526 resolved to receive updates within		

	the report relating to the Town Hall Recycling and Waste Disposal contract and for the decision to be delegated to the Chief Officer following a site visit to an alternative service provider or providers, which will include an officer and a councillor or councillors from the committee.																								
Update	Officers and Chairs of both the THAS and Environment Committees visited the Veolia recycling site at Newstead Industrial Estate, Stoke-on-Trent, on 01.10.25. The site at Newstead mainly operates as a Waste Transfer Station. Recyclable and compostable material is first separated by each household, collected via kerbside recycling schemes or the network of Household Waste Recycling Sites, and then processed for recycling. The remaining waste is then delivered (again either direct from the kerbside, the Household Waste Recycling Sites or in bulk from Waste Transfer Stations) to the Energy Recovery Facility at Stafford where it is deposited into a bunker. The waste is then placed into a feed hopper by crane grab before dropping through a feed chute onto the furnace grate. The action of the moving grate turns the waste to allow it to combust fully. Bottom ash left over from the furnace passes through the ash discharger onto an ash handling system, which extracts metal for recycling. The remaining bottom ash is suitable for recycling or disposal and will be sent for reprocessing and reuse in the construction industry. Hot gases produced in the combustion process pass through a water tube boiler, where they are cooled, and the heated water becomes steam. A turbo-generator uses the steam to produce electricity for export to the National Grid. The gases from the boiler go through an extensive flue gas cleaning process. This consists of a gas scrubber and a bag filter, where particulates are filtered out. The resulting material, known as Air Pollution Control Residues, is sent for safe disposal at a Veolia, specialist licensed, facility in Cheshire. The cleaned gases are finally released to the atmosphere through the twin exhaust stacks. Officers and Chairs were satisfied with the system in place at Veolia and were reassured of the level of recycling demonstrated through the processes Veolia have in place. <table><tr><th colspan="5">Existing contract with Cheshire East Trade Waste</th></tr><tr><th colspan="5">(Cost for 2024 with ANSA Trade Waste was £2,316)</th></tr><tr><th>Bin</th><th>Number of bins</th><th>Size of bins</th><th>Collection</th><th>Cost (2025)</th></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>					Existing contract with Cheshire East Trade Waste					(Cost for 2024 with ANSA Trade Waste was £2,316)					Bin	Number of bins	Size of bins	Collection	Cost (2025)					
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	General Waste	2	1100 litres	Weekly	£3,418 + VAT
	All recycling	1	1100 litres	Weekly	
	To add food waste collection to the above				30-day notice to leave the contract
	Food	1	140 litres	Weekly	£526.24
					£3,944.24
	Updated contract with Cheshire East Trade Waste				
	Bin	Number of bins	Size of bins	Collection	Cost
	General Waste	2	1100 litres	Weekly	£5,576.48 + VAT 30 day notice to leave contract
	Food	1	140 litres	Weekly	
	Glass	2	240 litres	Weekly	
	Cardboard	1	1100 litres	Weekly	
	Mixed recycling (plastic,cans,tin)	1	240 litres	Weekly	
					£5,576.48
	Quote from alternative service provider				
	Bin	Number of bins	Size of bins	Collection	Cost
	General Waste	2	1100 litres	Weekly	£2,716.66 + VAT
	Food	1	240 litres	Weekly	
	Glass	2	240 litres	Weekly	
	Cardboard	1	660 litres	Fortnightly*	

Mixed recycling (plastic,cans,tin)	1	660 litres	Fortnightly*	24 month contract
*Fortnightly collections have been requested to change to weekly collections at an additional cost of £367.90.				

Veolia would provide colour-coordinated signage for bins located inside the Town Hall, so we are able to purchase bins of a similar colour to aid with correct recycling at the point of disposal.



Internal bins would be purchased by CTC and be similar in style to the bins in the picture below (estimated cost £739.05 + VAT for 39 x 50 litre bins). Meeting/function rooms and offices would only require bins for general non-recyclable waste and mixed recycling, with glass and food waste bins being located in the staff kitchen area. Glass and food waste bins would be located in the commercial kitchen and bar area.

	
Financial	To be in accordance with allocated budgets and financial regulations. Whichever decision is made will mean an overspend for Waste Disposal (For a wider range of services). This was noted at Finance and Policy on 25 th September.
Environmental	To assess via the procurement process, the environmental impact and benefits.
Equality	Where applicable in the procurement of services, this is taken into consideration
Decision Request	To agree on a new 24-month contract with a new waste and recycling service provider. The new service provider will supply CTC with additional bins for individual recyclables, including cardboard, glass, food, and mixed recycling. Cost - £2,716.66 per year (*Fortnightly collections have been requested to change to weekly collections at an additional cost of £367.90) CTC will need to purchase additional recycling bins to be located in the Town Hall for the recycling to be separated at the point of use at a cost of £739.05 + vat.