CONGLETON TOWN COUNCIL

Minutes of the Finance and Policy Committee Meeting
held on Thursday 5th June 2025

For the papers discussed at the meeting, please see the Finance & Policy Committee Agenda 5th June 2025.

PRESENT	Committee members:	Cllr R Douglas (Chair) Cllr C Booth (Vice Chair) Cllr D Allen Cllr R Chadwick Cllr M Edwardson Cllr R Moreton
	Ex-Officio:	Cllr R Brittain (Mayor)

Also present:

Congleton Town Council Officers	D McGifford
Members of the public	4

1. Apologies for absence

Cllrs: L Wardlaw. S Akers Smith and S Firkin (Deputy Mayor)

2. Minutes of Previous Meetings

FAP/01/2526 RESOLVED To approve and sign the minutes of the Finance and Policy Committee held on 27th March 2025.

3. Declarations of Interest

Cllrs Moreton and Chadwick declared an interest in any items relating to Cheshire East Council. Cllr Williams declared an interest in item 11.7.

4. Outstanding Actions

FAP/02/2526 RESOLVED To receive updated Action log summary.

5. Questions from Members of the Public

There were none.

6. **<u>Presentations to the Committee</u>**

There were none.

7. **<u>Urgent Items</u>**

There were none.

8. **<u>Minutes of Working Groups</u>**

There are none.

9. **<u>Committee Items Relating to Working Groups</u>**

There are none.

10. **<u>Grant Approvals and Commitments</u>**

FAP/03/2526 RESOLVED To receive a statement showing the current position as of 30th May 2025.

11. **<u>New Applications for Financial Assistance</u>**

FAP/04/2526 RESOLVED To approve grant applications:

11.1- Wild Salt CIC- GR01/2526- **Awarded £1,000**
11.2- Girl Guiding Cheshire- GR02/2526- **Awarded £150**
11.3- SOL Theatre School – GR03/2526- **Awarded £365**
11.4- Trinity Amateur Operatic Society – GR04/2526- **Awarded £1,000**
11.5- 1st Buglawton Scouts – GR05/2526 **Awarded £150**
11.6- 1st Buglawton Scouts – GR06/2526 **Awarded £150**
11.7- RSPCA Congleton Branch – GR07/2526- **Awarded £200**
11.8- Congleton Pride – GR08/2526- **Awarded £600**

12. **<u>New Grant Activities Monitoring Forms</u>**

FAP/05/2526 RESOLVED To receive the Grant Monitoring Form:

12.1- Congleton Pride -GR02/2425

13. **<u>Management Accounts 2024-2025</u>** <u>(Enclosed)</u>

FAP/06/2526 RESOLVED To receive the management accounts for the financial year ending 31st March 2025.

14. **<u>Management Accounts 2025-2026</u>** (Enclosed)

FAP/07/2526 RESOLVED To receive the management accounts the financial year 2025-2026 to 30th April 2025.

15. Bank Reconciliations

FAP/08/2526 RESOLVED To receive and consider the bank reconciliation as at 30th April 2025.

16. Savings Account Balances

FAP/09/2526 RESOLVED To receive the Savings Account balances as at 30th April 2025.

17. List of Payments

FAP/10/2526 RESOLVED To receive and approve the List of payments for previous financial year March 2025, and for the new financial year April 2025.

18. Direct Debit and BACS Payments

FAP/11/2526 RESOLVED to:

1. Note the Direct Debit list.
2. Approve that Direct Debit payments continue for relevant suppliers.
3. Approve that payments by BACS transfer to pay suppliers continues.
4. In line with our Financial Regulations, recommend 1, 2 and 3 to Council for approval.

   Action: At the next meeting to provide lists of any contracts we are in and the end dates.

Meeting closed at 7.50 pm
Cllr Robert Douglas
(Chair)

Management Accounts

Management Accounts to 31st March 2025: Summary below pages 4-6
Management Accounts to 31st May 2025: Summary below pages 7-9

Item 13 2024-2025 Management Accounts

Congleton Town Council
Management Accounts 2024-2025
Mar-25
Page 1/3

(green)	OK
(amber)	Monitor
(red)	Overspent

Month 12

Percentage 100.0%

Finance and Policy Committee

		ANNUAL BUDGET	BUDGET TO M12	ACTUAL SPEND TO M12	£ VARIANCE OF M12 BUDGETS	% SPENT AGAINST M12 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M12 EXPECTED	NOTES
									Expenditure Variance 0-100% Green 101-115% Amber 115% over Red Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red
101	Corp Management								
	Staff Costs (re-allocated)	229,293	229,293	228,697	596	99.74%	99.7%	-0.26%	
	Travel	250	250	9	241	3.60%	3.6%	-96.40%	
	Training / Conferences	1,500	1,500	1,500	0	100.00%	100.0%	0.00%	
	Rent Payable	17,017	17,017	17,017	0	100.00%	100.0%	0.00%	
	Miscellaneous Office Costs	2,000	2,000	1,487	513	74.35%	74.4%	-25.65%	
	Telephone/Fax/Internet	3,000	3,000	3,084	-84	102.80%	102.8%	2.80%	
	Postage	1,000	1,000	656	344	65.60%	65.6%	-34.40%	
	Stationery & Printing	3,300	3,300	1,642	1658	49.76%	49.8%	-50.24%	
	Subscriptions & Publications	5,100	5,100	5,330	-230	104.51%	104.5%	4.51%	
	Insurance	14,310	14,310	12,920	1390	90.29%	90.3%	-9.71%	
	Computer/IT Costs	23,500	23,500	22,960	540	97.70%	97.7%	-2.30%	
	Photocopy Charges	2,000	2,000	1,594	406	79.70%	79.7%	-20.30%	
	Recruitment Advertising	500	500	496	4	99.20%	99.2%	-0.80%	
	Bank Charges	1,240	1,240	1,060	180	85.48%	85.5%	-14.52%	
	Audit Fees - External	2,100	2,100	2,520	-420	120.00%	120.0%	20.00%	Accrued for next level audit if expenditire goes over £2m
	Audit Fees - Internal	1,900	1,900	1,620	280	85.26%	85.3%	-14.74%	
	Accountancy Support	5,300	5,300	3,492	1808	65.89%	65.9%	-34.11%	
	Legal & Professional fees	0	0	6,221	-6221		0.0%	0.00%	See EMR BELOW
	Tsfr from EMR	0	0	-6,221	6221		0.0%	0.00%	For legal & professional expenditure
	HR & H&S support	4,800	4,800	4,803	-3	100.06%	100.1%	0.06%	
	Central Overheads reallocated	-70,984	-70,984	-65,159	-5825	91.79%	91.8%	-8.21%	
	Corporate Management:-Expenditure	247,126	247,126	245,728	1398	99.43%	99.4%	-0.57%	
	Precept 2024-2025	-1,182,221	-1,182,221	-1,182,221	0	100.00%	100.0%	0.00%	
	Interest Receivable	-29,000	-29,000	-44,044	15044	151.88%	151.9%	0.00%	
	Miscellaneous Income	0	0	-408	408	0.00%			
	Corporate Management-Income	-1,211,221	-1,211,221	-1,226,673	15452	101.28%	101.3%	1.28%	
	Net Income Over Expenditure	-964,095	-964,095	-980,945	16850	101.75%	101.7%	1.75%	
102	Civic								
	Staff Costs (re-allocated)	20,090	20,090	13,612	6478	67.76%	67.8%	-32.24%	
	Training / Conferences	1,000	1,000	0	1000	0.00%	0.0%	-100.00%	
	Stationery & Printing	550	550	0	550	0.00%	0.0%	-100.00%	
	Marketing/Promotions	1,200	1,200	577	623	48.08%	48.1%	-51.92%	
	Council Newsletter	8,700	8,700	7,521	1179	86.45%	86.4%	-13.55%	
	Council Website	2,000	2,000	22,773	-20773	1138.65%	1138.7%	1038.65%	3 instalments made for website project £14548, see below. Revenue website spends are £937
	Tfr from EMR	0	0	-21,821	21821				See Website line, cost for website project are funded via the allocated EMR.
	Mayor's Allowance	3,000	3,000	3,000	0	100.00%	100.0%	0.00%	
	Members Expenses	200	200	0	200	0.00%	0.0%	-100.00%	
	Civic Expenses	7,500	7,500	6,600	900	88.00%	88.0%	-12.00%	
	Civic Regalia	250	250	230	20	92.00%	92.0%	-8.00%	
	Hall & Room Hire	6,500	6,500	8,377	-1877	128.88%	128.9%	28.88%	See extra income in Town Hall cost centre 221-1021
	Civic Artefacts and Treasures	3,400	3,400	2,900	500	85.29%	85.3%	-14.71%	
	Central Overheads reallocated	1,564	1,564	1,435	129	91.75%	91.8%	-8.25%	
	Civic-Expenditure	55,954	55,954	45,204	10750	80.79%	80.8%	-19.21%	
107	Grants								
	Initial Grant Commitment	15,000	15,000	13,636	1364	90.91%	90.9%	-9.09%	
	Subsidised Use	4,500	4,500	3,700	800	82.22%	82.2%	-17.78%	
	Tfr from EMR Committed Grants	0	0	-7,976	7976			-100.00%	
	Specified Grants	22,333	22,333	22,338	-5	100.02%	100.0%	0.02%	
	C/F to 25-26	0	0	4,199	-4199	#DIV/0!			
	Grants- Expenditure	41,833	41,833	35,897	5936	85.81%	85.8%	-14.19%	
	Capital	46,778	46,778	46,778	0	100.00%	100.0%	0.00%	
F&P Income - N Income		-1,211,221	-1,211,221	-1,242,623	31402	102.59%	102.6%	2.59%	Full Committee Summary includes Mayor cost centre Income £5,571
	Expenditure	391,691	391,691	389,557	2134	99.46%	99.5%	-0.54%	Full Committee Summary includes Mayor cost centre expenditure £116

Congleton Town Council
Management Accounts 2024-25

Mar-25
Page 2/3

Month 12

Percentage 100.0%

		ANNUAL BUDGET	BUDGET TO M12	ACTUAL SPEND TO M12	£ VARIANCE OF M12 BUDGETS	% SPENT AGAINST M12 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M12 EXPECTED	NOTES
Community and Environment Committee									
215	Floral Displays Income	-4,000	-4,000	-3,844	-156	96.10%	96.1%	-3.90%	
215	Floral Displays Expenditure	14,172	14,172	16,173	-2001	114.12%	114.1%	14.12%	
	Total Floral	10,172	10,172	12,329	-2157	121.21%	121.2%	21.21%	
241	Allotments Income	-190	-190	-190	0	100.00%	100.0%	0.00%	
241	Allotments Expenditure	1,200	1,200	495	705	41.25%	41.3%	-58.75%	
	Total Allotment	1,010	1,010	305	705	30.20%	30.2%	-69.80%	
300	Public Realm	3,000	3,000	1,608	1392	53.60%	53.6%	-46.40%	
	Congleton Partnership								
301	Congleton Partnership Income	0	0	-20,540	20540	0.00%	0.0%	-100.00%	
301	Congleton Partnership Expenditure	24,586	24,586	40,567	-15981	165.00%	165.0%	65.00%	Dependant on Partnership, details are issued in Partnership Executive meetings.
301	Tfr to C/F			32,153	-32153				Carry forward to 25-26
301	Congleton Partnership C/F	0	0	-34,666	34666	0.00%	0.0%	-100.00%	Carried forward balance fr 23-24
	Total Partnership	24,586	24,586	17,514	7,072	71.24%	71.2%	-28.76%	
302	Community Development Grant Recd	0	0	-18,000	18000		0.0%	-100.00%	
302	Community Development Staff Costs	124,336	124,336	106,522	17814	85.67%	85.7%	-14.33%	
	UKSPF: See Grant Recd	0	0	19,688	-19688		0.0%	-100.00%	
	Community Development Marketing/Promotions	3,750	3,750	1,554	2196	41.44%	41.4%	-58.56%	
	Green Initiatives	5,000	5,000	3,735	1265	74.70%	74.7%	-25.30%	
	Campaign Expenditure	1,000	1,000	1,091	-91	109.10%	109.1%	9.10%	
	Tfr to EMR	0	0	260	-260	0.00%	0.0%	-100.00%	
	Tfr From EMR	0	0	-1,948	1948	0.00%	0.0%	-100.00%	
	Community Development Overheads	9,678	9,678	8,881	797	91.76%	91.8%	-8.24%	
	Total Community Development	143,764	143,764	121,783	21,981	84.71%	84.7%	-15.29%	
303	Crime Reduction/CCTV Income	0	0	-1,000	1000			-100.00%	Grant for Spiking Kits project
303	Tfr From EMR: CCTV	0		0					
303	Crime Reduction/CCTV Expenditure	11,426	11,426	11,289	137	98.80%	98.8%	-1.20%	
	Total Crime	11,426	11,426	10,289	1137	90.05%	90.0%	-9.95%	
305	Christmas Fayre/lights Income	-3,000	-3,000	-9,657	6657	321.90%	321.9%	221.90%	Sponsorship and funding allocated against overspends.
305	Christmas Fayre/lights Expenditure	16,000	16,000	24,318	-8318	151.99%	152.0%	51.99%	Balanced off with surplus income
	Total Christmas	13,000	13,000	14,661	-1661	112.78%	112.8%	12.78%	
310	Neighbourhood Plan	0	0	14,428	-14428	0.00%	0.0%	-100.00%	Costs covered by EMR funds
310	Neighbourhood Plan Tfr From EMR	0		-14,428	14428	0.00%	0.0%	-100.00%	
	Total Neighbourhood Plan	0	0	0	0	0.00%	0.0%	-100.00%	
321	Tourism Income	0	0	-11,775	11775			-100.00%	Includes Tribute Events, all income must cover expenditure, 2025 season breaks even at this stage.
321	Tourism Expenditure	13,600	13,600	22,342	-8742	164.28%	164.3%	64.28%	Includes Tribute series costs with has income to balance off expenditure
	Total Tourism	13,600	13,600	10,567	3033	77.70%	77.7%	-22.30%	
351	Luncheon Club	11,000	11,000	11,598	-598	105.44%	105.4%	5.44%	
					0				
C.E &S	**Income**	-7,190	-7,190	-65,006	57816	904.12%	904.1%	804.12%	**Full Committee Summary**
	Expenditure	238,748	227,322	265,660	-38338	116.87%	111.3%	11.27%	**Full Committee Summary**

		ANNUAL BUDGET	BUDGET TO M12	ACTUAL SPEND TO M12	£ VARIANCE OF M12 BUDGETS	% SPENT AGAINST M12 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M12 EXPECTED	NOTES
Town Hall, Assets and Services Committee									**Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red**
									Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
201	**Paddling Pool**	54,394	54,394	38,411	15983	70.62%	70.6%	-29.38%	See separate account sheet
221	**Town Hall**								
	Town Hall - Expenditure	230,529	230,529	222,467	8062	96.50%	96.5%	-3.50%	
	Grant Expenditure: CEC			15,000	-15000				Moved to EMR
	Grant Expenditure: Decarb			59,368	-59368				See below
	Town Hall - Income	-119,750	-119,750	-123,828	4078	103.41%	103.4%	3.41%	
	Grant income: CEC			-15,000	15000				See above
	Grant income: Decarb			-50,178	50178				
	Net Expenditure over Income	110,779	110,779	107,829	2,950	97.34%	97.3%	-2.66%	
225	**Congleton Information Centre**								
	CIC - Expenditure	164,101	164,101	170,614	-6513	103.97%	104.0%	3.97%	See separate account sheet

	CIC- Income	-88,710	-88,710	-91,514	2804	103.16%	103.2%	3.16%	
	Net Expenditure over income	75,391	75,391	79,100	-3709	104.92%	104.9%	4.92%	
263	**Public Toilets**	7,150	7,150	5,241	1909	73.30%	73.3%	-26.70%	
270	**Cenotaph**	319	319	332	-13	104.08%	104.1%	4.08%	
280	**Streetscape**								
	Streetscape Expenditure	787,095	787,095	808,357	-21262	102.70%	102.7%	2.70%	See separate account sheet
	Streetscape - Income CEC	-419,256	-419,256	-419,256	0	100.00%	100.0%	0.00%	

Item 14 Management Accounts 2025-2026

Congleton Town Council
Management Accounts 2025-2026
Apr-25
Page 1/3

OK	
Monitor	
Overspent	

Month 1

Percentage 8.6%

Finance and Policy Committee

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

	ANNUAL BUDGET	BUDGET TO M1	ACTUAL SPEND TO M1	£ VARIANCE OF M1 BUDGETS	% SPENT AGAINST M1 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M1 EXPECTED	NOTES
101: Corp Management								
Staff Costs (re-allocated)	245,382	20,449	19,102	1347	93.42%	7.8%	-0.82%	
Travel	250	21	0	21	0.00%	0.0%	-8.60%	
Training / Conferences	2,500	208	25	183	12.00%	1.0%	-7.60%	
Rent Payable	17,017	1,418	1,418	0	99.99%	8.3%	-0.27%	
Miscellaneous Office Costs	2,000	167	140	27	84.00%	7.0%	-1.60%	
Telephone/Fax/Internet	3,000	250	251	-1	100.40%	8.4%	-0.23%	
Postage	1,000	83	0	83	0.00%	0.0%	-8.60%	
Stationery & Printing	3,300	275	198	77	72.00%	6.0%	-2.60%	
Subscriptions & Publications	5,100	425	1,922	-1497	452.24%	37.7%	29.09%	Start of year invoices received
Insurance	16,243	1,354	6,610	-5256	488.33%	40.7%	32.09%	3 months Zurich and Critical Illness in full
Computer/IT Costs	25,000	2,083	1,770	313	84.96%	7.1%	-1.52%	
Photocopy Charges	2,000	167	0	167	0.00%	0.0%	-8.60%	
Recruitment Advertising	500	42	0	42	0.00%	0.0%	-8.60%	
Bank Charges	1,240	103	78	25	75.48%	6.3%	-2.31%	
Audit Fees - External	2,500	208	0	208	0.00%	0.0%	-8.60%	
Audit Fees - Internal	1,900	158	0	158	0.00%	0.0%	-8.60%	
Accountancy Support	5,300	442	0	442	0.00%	0.0%	-8.60%	
Legal & Professional fees	3,500	292	1,744	-2355	597.94%	49.8%	41.23%	Legal fees for lease work.
HR & H&S support	5,000	417	1,242	-825	298.08%	24.8%	16.24%	1st quarter paid
Central Overheads reallocated	-78,320	-6,527	0	-6527	0.00%	0.0%	-8.60%	
Corporate Management:-Expenditure	264,412	22,034	34,500	-13368	156.57%	13.0%	4.45%	
Precept 2025-2026	-1,333,233	-111,103	-666,617	555514	600.00%	50.0%	550.00%	Paid in April and September
Interest Receivable	-30,000	-2,500	-501	-1999	20.04%	1.7%	18.37%	Paid in arrears will catch up.
Miscellaneous Income	0	0	0	0	0.00%			
Corporate Management-Income	-1,363,233	-113,603	-667,118	553515	587.24%	48.9%	40.34%	
Net Income Over Expenditure	-1,098,821	-91,568	-632,618	540147	690.87%	57.6%	48.97%	
102: Civic								
Staff Costs (re-allocated)	21,097	1,758	350	1408	19.91%	1.7%	-6.94%	
Training / Conferences	1,000	83	0	83	0.00%	0.0%	-8.60%	
Stationery & Printing	550	46	0	46	0.00%	0.0%	-8.60%	
Marketing/Promotions	1,200	100	0	100	0.00%	0.0%	-8.60%	
Council Newsletter	8,700	725	1,688	-963	232.83%	19.4%	10.80%	
Council Website	2,000	167	1,085	-918	651.00%	54.3%	45.65%	
Tfr from EMR	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	
Mayor's Allowance	3,000	250	0	250	0.00%	0.0%	-8.60%	
Members Expenses	200	17	0	17	0.00%	0.0%	-8.60%	
Civic Expenses	9,500	792	354	438	44.72%	3.7%	-4.87%	
Civic Regalia	250	21	0	21	0.00%	0.0%	-8.60%	
Hall & Room Hire	6,500	542	752	-210	138.83%	11.6%	2.97%	Dependant on civic bookings.
Civic Artefacts and Treasures	500	42	0	42	0.00%	0.0%	-8.60%	
Election Expenses	5,500	458	5,500		1200.00%			Full amount moved to Earmarked Reserves at start of financial year.
Central Overheads reallocated	1,696	141	0	141	0.00%	0.0%	-8.60%	
Civic-Expenditure	61,693	5,141	9,729	454	189.24%	15.8%	7.17%	
107: Grants								
Initial Grant Commitment	15,000	1,250	0	1250	0.00%	0.0%	-8.60%	
Subsidised Use	4,500	375	0	375	0.00%	0.0%	-8.60%	375
Tfr from EMR Committed Grants	0	0	-4,199	4199			-8.60%	128
Specified Grants	16,333	1,361	503	858	36.96%	3.1%	-5.52%	
C/F to 26-27								
Grants- Expenditure	35,833	2,986	-3,696	6682	-123.77%	-10.3%	-18.91%	
Capital	61,778	5,148	40,000	-34852	776.98%	64.7%	56.15%	
F&P Income - N Income	-1,363,233	-113,603	-671,118	557515	590.76%	49.2%	40.63%	Full Committee Summary includes Mayor cost centre income £5,571
Expenditure	423,716	35,310	74,934	-39624	212.22%	17.7%	9.08%	Full Committee Summary includes Mayor cost centre expenditure £116

Congleton Town Council
Management Accounts 2024-25
Apr-25
Page 2/3

Month 1

Percentage 8.6%

	ANNUAL BUDGET	BUDGET TO M1	ACTUAL SPEND TO M1	£ VARIANCE OF M1 BUDGETS	% SPENT AGAINST M1 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M1 EXPECTED	NOTES
Community and Environment Committee								
215: Floral Displays								
Floral Displays Income	-4,000	-333	-6,215	5882	1864.50%	155.4%	146.78%	Hanging baskets paid in advance of them being distributed.
Floral Displays Expenditure	16,172	1,348	631	717	46.82%	3.9%	-4.70%	
Total Floral	12,172	1,014	-5,584	6598	-550.51%	-45.9%	-54.48%	
241: Allotments								
Allotments Income	-190	-16	0	-16	0.00%	0.0%	-8.60%	
Allotments Expenditure	1,200	100	0	100	0.00%	0.0%	-8.60%	
Total Allotment	1,010	84	0	84	0.00%	0.0%	-8.60%	
300: Public Realm	5,000	417	0	417	0.00%	0.0%	-8.60%	
301: Congleton Partnership								
Congleton Partnership Income	0	0	-300	300	0.00%	0.0%	-8.60%	
Congleton Partnership Expenditure	9,971	831	2,294	-1463	276.08%	23.0%	14.41%	Dependant on Partnership, details are issued in Partnership Executive meetings.
Congleton Partnership C/F		0	-32,153	32153	0.00%	0.0%	-8.60%	Carried forward balance from 24/25
Total Partnership	9,971	831	-30,159	30,990	-3629.61%	-302.5%	-311.07%	
302: Community Development								
Community Development Staff Costs	137,755	11,480	6,846	4634	59.64%	5.0%	-3.63%	
Community Development Marketing/Promotions	6,250	521	331	190	63.55%	5.3%	-3.30%	
Green Initiatives	5,000	417	56	361	13.44%	1.1%	-7.48%	
Campaign Expenditure	1,000	83	0	83	0.00%	0.0%	-8.60%	
Tfr to EMR	0	0	0	0	0.00%	0.0%	-8.60%	
Tfr From EMR	0	0	0	0	0.00%	0.0%	-8.60%	
Community Development Overheads	11,072	923	0	923	0.00%	0.0%	-8.60%	
Total Community Development	161,077	13,423	7,233	6,190	53.88%	4.5%	-4.11%	
303:Crime								
Crime Reduction/CCTV Expenditure	11,426	952	0	952	0.00%	0.0%	-8.60%	
Total Crime	11,426	952	0	952	0.00%	0.0%	-8.60%	
305: Christmas								
Christmas Fayre/lights Income	-3,000	-250	-750	500	300.00%	25.0%	16.40%	Sponsorship and funding allocated against overspends.
Christmas Fayre/lights Expenditure	18,000	1,500	0	1500	0.00%	0.0%	-8.60%	Balanced off with surplus income
Total Christmas	15,000	1,250	-750	2000	-60.00%	-5.0%	-13.60%	
310: Neighbourhood Plan								
Neighbourhood Plan	5,500	458	1,000	-542	0.00%	0.0%	-8.60%	Costs covered by EMR funds
Neighbourhood Plan Tfr From EMR	0		-1,000	1000	0.00%	0.0%	-8.60%	
Total Neighbourhood Plan	5,500	458	0	458	0.00%	0.0%	-8.60%	
321: Tourism								
Tourism Income	0	0	-8,603	8603			-8.60%	Includes Tribute Events, all income must cover expenditure, 2025 season breaks even at this stage.
Tourism Expenditure	22,000	1,833	2,958	-1125	161.35%	13.4%	4.85%	Includes Tribute series costs with has income to balance off expenditure
Total Tourism	22,000	1,833	-5,645	7478	-307.91%	-25.7%	-34.26%	
351: Luncheon Club	12,000	1,000	750	250	75.00%	6.3%	-2.35%	
				0				
C.E &S Income	-7,190	-599	-15,868	15269	2648.34%	220.7%	212.10%	Full Committee Summary
Expenditure	262,346	20,452	-18,287	38739	-89.42%	-7.0%	-15.57%	Full Committee Summary

Town Hall, Assets and Services Committee	ANNUAL BUDGET	BUDGET TO M1	ACTUAL SPEND TO M1	£ VARIANCE OF M1 BUDGETS	% SPENT AGAINST M1 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M1 EXPECTED	NOTES
								Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red
								Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
201: Paddling Pool	48,640	4,053	692	3361	17.07%	1.4%	-7.18%	See separate account sheet
221: Town Hall								
Town Hall - Expenditure	253,392	21,116	21,888	-772	103.66%	8.6%	0.04%	
Town Hall - Income	-111,050	-9,254	-6,607	-2647	71.39%	5.9%	-2.65%	
Grant income: Decarb			-4,550					Accrued expenses will be paid in May
Net Expenditure over Income	142,342	11,862	10,731	-3419	90.47%	7.5%	-1.06%	

	225: Congleton Information Centre								
	CIC - Expenditure	90,104	7,509	8,433	-924	112.31%	9.4%	0.76%	
	CIC- Income	-11,550	-963	-2,948	1986	306.29%	25.5%	16.92%	
	Net Expenditure over income	78,554	6,546	5,485	1061	83.79%	7.0%	-1.62%	
	263: Public Toilets	8,900	742	234	508	31.55%	2.6%	-5.97%	
	270: Cenotaph	375	31	0	31	0.00%	0.0%	-8.60%	
	280: Streetscape								
	Streetscape Expenditure	852,149	71,012	59,564	11448	83.88%	7.0%	-1.61%	See separate account sheet
	Streetscape - Income CEC	-427,199	-35,600	-109,534	73934	307.68%	25.6%	17.04%	
	Streetscape - External work income	-17,500	-1,458	-303	-1155	20.78%	1.7%	-6.87%	Awaiting invoicing
	Streetscape - Misc. Income	-900	-75	0	-75	0.00%	0.0%	-8.60%	
	S/S Income	-445,599	-37,133	-109,837	72704	295.79%	24.6%	16.05%	
	Net Expenditure over Income	406,550	33,879	-50,273	84152	-148.39%	-12.4%	-20.97%	
THAS	Income	-568,199	-47,350	-123,942	76,592	261.76%	21.8%	13.21%	Full Committee Summary
	Expenditure	1,253,560	104,463	90,811	13,652	86.93%	7.2%	-1.36%	Full Committee Summary
	Total Income	-1,938,622	-161,552	-810,928		501.96%	41.8%	33.23%	Overall summary includes mayor summary figures not on this sheet
	Total Expenditure	1,939,622	160,225	147,458		92.03%	7.6%	-1.00%	Overall summary
	Net Income /Expenditure			-663,474					Remaining in General Reserve
	401: Personnel								
1*	Staff Costs: To date	1,211,260	100,938	88,468	12470	87.65%	7.3%	-1.30%	
	Personnel with Pay Award for reference								
	Permanent Staff Costs - Included budget pay award *1	1,211,260	100,938	88,468	12470	87.65%	7.3%	-1.30%	
	Add on budgeted pay award to current month			3,539					
	Add on Temp/Agency			0					
	Total	1,211,260	100,938	92,007		91.15%	7.6%	-1.00%	

Congleton Town Council
Management Accounts 2024-25
Apr-25
Page 3/3

Reserves as at 30th April 2025		01/04/2025 CF Balance	In	Out	Balance 30/04/25
310	General Reserve	287,256			287,256
	Ear Marked Reserves				
318	Capital Equipment Fund	457	25,000	1,188	24,269
320	Capital Contingency Fund	85,806	15,000	-	100,806
321	EMR Elections	20,000			20,000
324	EMR Crime Prevention/Traffic calming	4,357			4,357
325	EMR Committed Grants	4,199	-	4,199	-
326	EMR Congleton Partnership	42,153	-	32,153	10,000
330	EMR Ancient Treasures	3,000			3,000
331	EMR Website	8,330		-	8,330
333	EMR Training	5,686			5,686
337	EMR Toilets	24,012			24,012
339	EMR Public Realm	8,153			8,153
340	EMR Legal Fees	21,119		-	21,119
342	EMR Tourism	1,516		-	1,516
343	EMR Marketing	5,000			5,000
344	EMR Congleton Neighbourhood Plan	5,469		1,000	4,469
346	EMR Rotary Bonfire	5,000			5,000
348	EMR Civic	1,000			1,000
349	EMR CIL	21,684			21,684
354	EMR Carbon Offsetting	3,000			3,000
355	EMR Property Maintenance	124,468	-	-	124,468
356	EMR Salix	79,691	-		79,691
357	EMR Election Expenses	-	5,500	-	5,500
	EMR TOTALS	474,100	45,500	38,540	481,060