

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Environment Committee		
MEETING DATE AND TIME	11th September 2025 7 pm	LOCATION	Congleton Town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM REPORT TITLE	11 Town Hall Environmental Project -Town Hall Double and Secondary Glazing		
Background	<p>CTC Officers successfully secured grant funding of £15,000 from the Improved, Greener, Community Facilities Fund Grant scheme to be used for decarbonisation improvements to the Town Hall. The completion date for this funding was originally 31.03.25. However, Cheshire East are aware and supportive that this project would go beyond the completion date due to planning applications and the Salix project. Works will involve the installation of double glazing to the Information Centre and brasserie windows, as well as internal secondary glazing to the arches above these windows, as well as internal secondary glazing to the arched windows on the second floor.</p>		
Updates	<p>A deposit of £5,209 + VAT has been paid to Beech Joinery, who will be carrying out these works. Beech Joinery will be on site during September to measure for double glazing and manufacture templates for use when producing the secondary glazing arches. Secondary glazing units will be manufactured off-site and installed over 4 days. Works will be scheduled to minimise disruption to Town Hall events and day-to-day operations.</p>		
Financial	<p>To be in accordance with allocated budgets and financial regulations. Additional grant funding is being sought to complete the glazing and any other emerging decarbonisation projects</p>		
Environmental	<p>Works will go towards the overall decarbonisation of the Town Hall while using local businesses to carry out the work.</p>		
Equality	<p>Where applicable in the procurement of services, this is taken into consideration.</p>		
Decision Request	<p>To receive the report relating to the Improved, Greener, Community Facilities Fund Grant.</p>		