



Congleton Town Council

Title	Town Hall, Assets and Services Committee
Date of Meeting Time	11 th September 2025 7 pm
Status	Draft Minutes – to be ratified at the next Committee meeting
Reference Documents	Agenda Papers for THAS – 11th September 2025

Attendance

Committee Members	Cllr Russell Chadwick (Chair) Cllr Liz Wardlaw (Vice Chair) Cllr Susan Mead Cllr Heather Pearce Cllr Glen Williams
Ex Officio	Cllr Robert Brittain (Mayor)
Non-Committee Members	Cllr Kay Wesley
Officers	David McGifford (Chief Officer) Mark Worthington (Town Hall Manager)
Members of the Press	0
Members of the Public	2

1. Apologies for Absence

Apologies were received from Cllr Suzie Akers Smith, Cllr Robert Douglas, Cllr Arabella Holland, Cllr Sally Ann Holland, Cllr Richard Walton and Cllr Suzy Firkin (Deputy Mayor).

2. Minutes of Previous Meetings

THAS/11/2526 resolved to approve and sign the Town Hall, Assets and Services Committee minutes held on the 26th June 2025 as a correct record.

3. Declaration of Interest

Declarations were received by Cllrs Russell Chadwick, Liz Wardlaw (Cheshire East Council) & Glen Williams (Friends of Congleton Park).

4. Outstanding Actions

There were no questions from members of the public.

5. Questions from Members of the Public

A question was raised by Mr R Wharfe, which was not related to this committee. The Chief Officer offered to provide some advice on the matter outside of the meeting.

6. Urgent Items

None

7. Management Accounts for Town Hall

THAS/12/2526 resolved to receive the Management Accounts for the Town Hall to 30th April 2025 and to note the content of the summary report.

8. Paddling Pool Accounts

THAS/13/2526 resolved to receive the Paddling Pool Accounts to 30th April 2025 and to note the content of the summary report.

9. Management Accounts for Congleton Information Centre

THAS/14/2526 resolved to receive Information Centre accounts to 30th April 2025 and to note the content of the summary report.

10. Paddling Pool and Send Sessions 2025 Season Report

THAS/14/2526 resolved to receive updates relating to the 2025 paddling pool season and SEND sessions and noted that the paddling pool season was a great success.

Actions:

- Source bigger bins for nappies.
- Advertise on the website and at the pool that there are no changing facilities.
- QR code on the website and at the paddling pool for donations.
- Consider the feasibility of offering refreshments.

11. Paddling Pool Feasibility Study

THAS/15/2526 resolved to receive the updates within the report on the feasibility of a Splash Pad in Congleton Park or other locations.

12. Town Hall Recycling and Waste Disposal Contract

THAS/16/2526 resolved to receive updates within the report relating to the Town Hall Recycling and Waste Disposal contract and for the decision to be delegated to the Chief Officer following a site visit to an alternative service provider or providers, which will include an officer and a councillor or councillors from the committee.

13. Grand Hall Interactive TV Screen

THAS/17/2526 resolved to receive updates within the report relating to the screen options for the Grand Hall.

14. Improved, Greener Community Facilities Fund Grant

THAS/18/2526 resolved to receive updates within the report relating to the Improved, Greener, Community Facilities Fund Grant.

15. Remembrance and Christmas Projection

THAS/19/2526 resolved to receive updates within the report relating to Remembrance and Christmas Projection, and for officers to contact Light-tec for alternative options due to Reeds Rains building no longer being made available, this may include adjoining premises to Reeds Rains. Delegated Authority to the Chief Officer to spend the budget if alternative methods/ locations of projection are available.

16. Town Hall Gas Boiler Replacement Quotes

THAS/20/2526 resolved to receive updates within the report relating to Town Hall Gas Boiler Replacements and progress to appointing a company to undertake a Detailed Mechanical Design for the boiler room refurbishment and replacement of fan convectors and destratification fans in the main hall – total budget £4700 plus VAT.

17. Town Hall Regeneration and Maintenance Plan

THAS/21/2526 resolved to receive the report relating to the Town Hall Regeneration and Maintenance Plan and noted that there would be Strategy Working Group Meetings to finalise proposals for inclusion in the business planning for the 2026-27 budget.

Meeting ended: 8:30 pm

Chair
Cllr Russel Chadwick