



Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CILCA

3rd July 2025

Dear Councillor,

Personnel Committee Meeting 3rd July 2025

You are summoned to attend a meeting of the Personnel Committee to be held at Congleton Town Hall on Thursday the 3rd July 2025 commencing at 8.00 pm.

Please note this meeting follows the Environment committee which commences at 7.00 pm

- **The Public and Press are welcome to attend the meeting, please note** - There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally or at the meeting, including those which have been received in writing 7 days prior to the meeting.
- There may be confidential items towards the end of the meeting in which the law requires the Council to make a resolution to exclude the public and press in accordance with Section 100 (B) (2) of the Local Government Act 1972.

Yours sincerely

David McGifford
Chief Officer



Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: **01260 270350**

Email: info@congleton-tc.gov.uk www.congleton-tc.gov.uk



AGENDA

1. Apologies for absence.

Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence.

2. Minutes of Previous Meetings (Enclosed)

To approve the [minutes of the meeting held on the 12th June 2025.](#)

3. Declarations of interest

Members are requested to declare both “non-pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.

4. Outstanding Actions

To review any outstanding actions from previous meetings.

5. Questions from Members of the Public

There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally at the meeting, including those which have been received in writing 7 days prior to the meeting.

6. Urgent Items

Members may raise urgent items related to this committee but no discussion or decisions may be taken at the meeting.

7. Resolution to Exclude the Public and Press from Item 8

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting due to private staffing matters.

8. Streetscape Development Manager Post (To Follow)

To receive the outcome of the interview for the Streetscape Development Managers position.

Cllrs: Richard Walton (Chair), Dave Brown (Vice Chair).

Suzie Akers Smith, Russell Chadwick, Robert Douglas, Sally Ann Holland, Amanda Martin, Rob Moreton, Kay Wesley, Glen Williams.

Ex-Officio: Cllr Robert Brittain (Mayor) Cllr Suzy Firkin (Deputy Mayor)

Ccs: Other members of the Council and Honorary Burgesses (5)
Press (3) Congleton Library, Congleton Information Centre.

Minutes of the Personnel Committee Meeting
Held on the 12th June 2025 at 8.00 pm

Please note – These are draft minutes and will not be ratified until the next meeting of the Council.

For the papers discussed at the meeting, [please see Personnel Committee Agenda 12th June 2025](#).

Councillors in Attendance: Richard Walton (Chair)
Sally Ann Holland
Amanda Martin
Glen Williams

Ex Officio: Suzy Firkin Ex Officio

Officers: David McGifford (Chief Officer)

Members of the press: 0

Members of the public: 0

1. Apologies for absence.

Were received from Cllrs Suzie Akers Smith, David Brown, Russell Chadwick, Robert Douglas, Rob Moreton, Kay Wesley.

2. Minutes of Previous Meetings

PRES/01/2526 Resolved to approve the minutes of the meeting held on the 12th June 2025.

3. Declarations of interest

Declarations of interest were received from Cllr Sally Ann Holland on the proposals relating to Streetscape Operatives in item 8, and left the room for that debate and did not vote.

4. Outstanding Actions

To review any outstanding actions from previous meetings.

5. Questions from Members of the Public

There were no questions from members of the public

6. **Urgent Items**

There were no urgent items

7. **Resolution to Exclude the Public and Press from Item 8**

PERS/02/2526 Resolved to approve the resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting due to private staffing matters.

8. **Job Re-Evaluations**

PERS/03/2526 Resolved to approve the Job re-evaluations and associated cost analysis as presented by the Chief Officer.

Cllrs: Richard Walton (Chair)