



# Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CiLCA

## Minutes of the Annual Council Meeting (Mayor Making)

Held on Thursday, 22nd May 2025 at 7.00 p.m.

### 1. Election of the Town Mayor for the ensuing year

**CTC/01/2526 Resolved** to appoint Cllr Robert Brittain as Mayor for the ensuing year.

### 2. Vote of thanks for the retiring Town Mayor

Cllr Richard Walton proposed a vote of thanks to the retiring Mayor Cllr Kay Wesley.

### 3. Apologies for absence

Apologies for absence were received from Cllr Dawn Allen, Charles Booth, David Brown, Russell Chadwick, Arabella Holland, Heather Peace and Liz Wardlaw.

### 4. Election of Deputy Town Mayor for the Ensuing Year

**CTC/02/2526 Resolved** to appoint Cllr Suzy Firkin as Deputy Mayor.

### 5. Council Committees and quantity of members

**CTC/03/2526 Resolved** to approve the constitution and membership of the following committees:

Committee		Members				
Community	10	David Brown	Mark Edwardson	Emma Hall	Sally Ann Holland	Amanda Martin
		Susan Mead	Shaun Radcliffe	Richard Walton	Kay Wesley	Glen Williams
Environment	10	Suzie Akers Smith	Dawn Allen	Charles Booth	David Brown	Suzy Firkin
		Sally Ann Holland	Susan Mead	Heather Pearce	Heather Seddon	Glen Williams
Finance and Policy	10	Suzie Akers Smith	Dawn Allen	Charles Booth	Russell Chadwick	Robert Douglas
		Mark Edwardson	Arabella Holland	Heather Pearce	Rob Moreton	Liz Wardlaw

Personnel	10	Suzie Akers Smith	Dave Brown	Russell Chadwick	Robert Douglas	Sally Ann Holland
		Amanda Martin	Robert Moreton	Richard Walton	Kay Wesley	Glen Williams
Planning	10	Suzie Akers Smith	Dawn Allen	Charles Booth	David Brown	Robert Douglas
		Mark Edwardson	Amanda Martin	Robert Moreton	Liz Wardlaw	Kay Wesley
Town Hall Assets and Services	10	Suzie Akers Smith	Russell Chadwick	Mark Edwardson	Arabella Holland	Sally Ann Holland
		Susan Mead	Heather Pearce	Richard Walton	Liz Wardlaw	Glen Williams

## 6. Appointment of Chairs and Vice-Chairs of Committees

**CTC/04/2526 Resolved** to appoint the following Chairs and Vice Chairs of committees:

Committee	Chair	Vice Chair
Community	Kay Wesley	Sally Ann Holland
Environment	Suzy Firkin	Heather Pearce
Finance and Policy	Robert Douglas	Charles Booth
Personnel	Richard Walton	David Brown
Planning	Amanda Martin	Charles Booth
Town Hall, Assets and Services	Russell Chadwick	Liz Wardlaw
Strategy Working Group	Mayor	Deputy Mayor

## 7. Appointment of Working Groups

**CTC/05/2526 Resolved** to appoint the following Working Groups and councillor membership:

Working Groups	Members				
Community Safety	Robert Brittain	Sally Ann Holland	Susan Mead	Shaun Radcliffe	Richard Walton
	Kay Wesley	Glen Williams			
Congleton In Bloom	Dave Brown	Robert Brittain	Russell Chadwick	Susan Mead	Heather Seddon
	Glen Williams				
Neighbourhood Plan Development	David Brown	Suzy Firkin	Amanda Martin	Liz Wardlaw	Kay Wesley
Regeneration and Town Centre	David Brown	Russell Chadwick	Robert Douglas	Suzy Firkin	Amanda Martin

	Susan Mead	Kay Wesley			
White Ribbon	Mark Edwardson	Heather Pearce	Shaun Radcliffe	Richard Walton	Kay Wesley
Strategy	All Councillors				

### **8. Appointment of representatives to outside bodies, other offices and panels**

**CTC/06/2526 Resolved** to appoint the following councillors as representatives to outside Bodies, other offices and panels:

<b>Outside Bodies</b>	<b>Number</b>	
Astbury Mere Trust	1	Mark Edwardson
Chalc	1	Amanda Martin
Cheshire East Liaison	6	Congleton Ward Councillors
Congleton Museum Trust	1	Suzy Firkin
Congleton Partnership Executive Group	2	Amanda Martin, Richard Walton
Hilary Avenue Allotment Association	1	Susan Mead
Congleton Community Projects	1	Richard Walton

<b>CIVIC</b>	<b>Number</b>	
Macebearer	1	Sally Ann Holland
Deputy Macebearer	1	Suzie Akers Smith
<b>PANELS AND SIGNATORIES</b>		
Complaints Panel	7	Town Mayor, Deputy Mayor plus one from each group
Selection Panel for co-option	7	Town Mayor, Deputy Mayor plus one from each group
Cheque Signatories	6	Mayor, Cllrs Robert Douglas, David Brown, Amanda Martin, Suzy Firkin, Rob Moreton

### **9. Civic Service and Sunday Parade**

It was noted that the Civic Service would take place on Sunday the 22<sup>nd</sup> June 2025 with the parade commencing at 2.30 pm from the Town Hall for a 3 pm service at St Peter's Church.