



Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CILCA

Minutes of the Annual Council Meeting (Mayor Making)

Held on Thursday, 22nd May 2025 at 7.00 p.m.

Councillors Present: Susie Akers Smith

Robert Brittain

Robert Douglas

Mark Edwardson

Suzy Firkin

Emma Hall

Sally Holland

Amanda Martin

Susan Mead

Rob Moreton

Shaun Radcliffe

Heather Seddon

Richard Walton

Kay Wesley

Glen Williams

Officers Present: David McGifford (Chief Officer), Debbie Coxon (Marketing & Communications Officer) and Cathy Dean (Communities and Admin Officer).

1. Election of the Town Mayor for the ensuing year

CTC/01/2526 Resolved to appoint Cllr Robert Brittain as Mayor for the ensuing year.

2. Vote of thanks for the retiring Town Mayor

Cllr Richard Walton proposed a vote of thanks to the retiring Mayor Cllr Kay Wesley.

3. Apologies for absence

Apologies for absence were received from Cllr Dawn Allen, Charles Booth, David Brown, Russell Chadwick, Arabella Holland, Heather Peace and Liz Wardlaw.

4. Election of Deputy Town Mayor for the Ensuing Year

CTC/02/2526 Resolved to appoint Cllr Suzy Firkin as Deputy Mayor.

5. Council Committees and quantity of members

CTC/03/2526 Resolved to approve the constitution and membership of the following committees:

Committee		Members				
Community	10	David Brown	Mark Edwardson	Emma Hall	Sally Ann Holland	Amanda Martin
		Susan Mead	Shaun Radcliffe	Richard Walton	Kay Wesley	Glen Williams
Environment	10	Suzie Akers Smith	Dawn Allen	Charles Booth	David Brown	Suzy Firkin
		Sally Ann Holland	Susan Mead	Heather Pearce	Heather Seddon	Glen Williams
Finance and Policy	10	Suzie Akers Smith	Dawn Allen	Charles Booth	Russell Chadwick	Robert Douglas
		Mark Edwardson	Arabella Holland	Heather Pearce	Rob Moreton	Liz Wardlaw
Personnel	10	Suzie Akers Smith	Dave Brown	Russell Chadwick	Robert Douglas	Sally Ann Holland
		Amanda Martin	Robert Moreton	Richard Walton	Kay Wesley	Glen Williams
Planning	10	Suzie Akers Smith	Dawn Allen	Charles Booth	David Brown	Robert Douglas
		Mark Edwardson	Amanda Martin	Robert Moreton	Liz Wardlaw	Kay Wesley
Town Hall Assets and Services	10	Suzie Akers Smith	Russell Chadwick	Mark Edwardson	Arabella Holland	Sally Ann Holland
		Susan Mead	Heather Pearce	Richard Walton	Liz Wardlaw	Glen Williams

6. Appointment of Chairs and Vice-Chairs of Committees

CTC/04/2526 Resolved to appoint the following Chairs and Vice Chairs of committees:

Committee	Chair	Vice Chair
Community	Kay Wesley	Sally Ann Holland
Environment	Suzy Firkin	Heather Pearce
Finance and Policy	Robert Douglas	Charles Booth
Personnel	Richard Walton	David Brown
Planning	Amanda Martin	Charles Booth
Town Hall, Assets and Services	Russell Chadwick	Liz Wardlaw
Strategy Working Group	Mayor	Deputy Mayor

7. Appointment of Working Groups

CTC/05/2526 Resolved to appoint the following Working Groups and councillor membership:

Working Groups	Members				
Community Safety	Robert Brittain	Sally Ann Holland	Susan Mead	Shaun Radcliffe	Richard Walton
	Kay Wesley	Glen Williams			
Congleton In Bloom	Dave Brown	Robert Brittain	Russell Chadwick	Susan Mead	Heather Seddon
	Glen Williams				
Neighbourhood Plan Development	David Brown	Suzy Firkin	Amanda Martin	Liz Wardlaw	Kay Wesley
Regeneration and Town Centre	David Brown	Russell Chadwick	Robert Douglas	Suzy Firkin	Amanda Martin
	Susan Mead	Kay Wesley			
White Ribbon	Mark Edwardson	Heather Pearce	Shaun Radcliffe	Richard Walton	Kay Wesley
Strategy	All Councillors				

8. Appointment of representatives to outside bodies, other offices and panels

CTC/06/2526 Resolved to appoint the following councillors as representatives to outside Bodies, other offices and panels:

Outside Bodies	Number	
Astbury Mere Trust	1	Mark Edwardson
Chalc	1	Amanda Martin
Cheshire East Liaison	6	Congleton Ward Councillors
Congleton Museum Trust	1	Suzy Firkin
Congleton Partnership Executive Group	2	Amanda Martin, Richard Walton
Hilary Avenue Allotment Association	1	Susan Mead
Congleton Community Projects	1	Richard Walton

CIVIC	Number	
Macebearer	1	Sally Ann Holland
Deputy Macebearer	1	Suzie Akers Smith
PANELS AND SIGNATORIES		
Complaints Panel	7	Town Mayor, Deputy Mayor plus one from each group

Selection Panel for co-option	7	Town Mayor, Deputy Mayor plus one from each group
Cheque Signatories	6	Mayor, Cllrs Robert Douglas, David Brown, Amanda Martin, Suzy Firkin, Rob Moreton

9. Civic Service and Sunday Parade

It was noted that the Civic Service would take place on Sunday the 22nd June 2025 with the parade commencing at 2.30 pm from the Town Hall for a 3 pm service at St Peter's Church.