CONGLETON TOWN COUNCIL

Minutes of the Finance and Policy Committee Meeting held on Thursday 5th June 2025

**Please note – These are draft minutes and will not be ratified until the next meeting of the Finance & Policy Committee

For the papers discussed at the meeting, please see the <u>Finance & Policy Committee Agenda 5th</u> <u>June 2025.</u>

PRESENT Committee members: Cllr R Douglas (Chair)

Cllr C Booth (Vice Chair)

Cllr D Allen Cllr R Chadwick Cllr M Edwardson Cllr R Moreton

Ex-Officio: Cllr R Brittain (Mayor)

Also present:

Congleton Town Council Officers D McGifford

Members of the public 4

1. Apologies for absence

Cllrs: L Wardlaw. S Akers Smith and S Firkin (Deputy Mayor)

2. Minutes of Previous Meetings

FAP/01/2526 RESOLVED To approve and <u>sign the minutes of the Finance and Policy Committee held on 27th March 2025.</u>

3. Declarations of Interest

Cllrs Moreton and Chadwick declared an interest in any items relating to Cheshire East Council. Cllr Williams declared an interest in item 11.7.

4. Outstanding Actions

FAP/02/2526 RESOLVED To receive updated Action log summary.

5. Questions from Members of the Public

There were none.

6. Presentations to the Committee

There were none.

7. Urgent Items

There were none.

8. Minutes of Working Groups

There are none.

9. Committee Items Relating to Working Groups

There are none.

10. Grant Approvals and Commitments

FAP/03/2526 RESOLVED To receive a statement showing the current position as of 30th May 2025.

11. New Applications for Financial Assistance

FAP/04/2526 RESOLVED To approve grant applications:

- 11.1- Wild Salt CIC- GR01/2526- Awarded £1,000
- 11.2- Girl Guiding Cheshire- GR02/2526- Awarded £150
- 11.3- SOL Theatre School GR03/2526- Awarded £365
- 11.4- Trinity Amateur Operatic Society GR04/2526- Awarded £1,000
- 11.5- 1st Buglawton Scouts GR05/2526 Awarded £150
- 11.6- 1st Buglawton Scouts GR06/2526 Awarded £150
- 11.7- RSPCA Congleton Branch GR07/2526- Awarded £200
- 11.8- Congleton Pride GR08/2526- Awarded £600

12. New Grant Activities Monitoring Forms

FAP/05/2526 RESOLVED To receive the Grant Monitoring Form:

12.1- Congleton Pride -GR02/2425

13. Management Accounts 2024-2025 (Enclosed)

FAP/06/2526 RESOLVED To receive the management accounts for the financial year ending 31st March 2025.

14. Management Accounts 2025-2026 (Enclosed)

FAP/07/2526 RESOLVED To receive the management accounts the financial year 2025-2026 to 30th April 2025.

15. Bank Reconciliations

FAP/08/2526 RESOLVED To receive and consider the bank reconciliation as at 30th April 2025.

16. Savings Account Balances

FAP/09/2526 RESOLVED To receive the Savings Account balances as at 30th April 2025.

17. List of Payments

FAP/10/2526 RESOLVED To receive and approve the List of payments for previous financial year March 2025, and for the new financial year April 2025.

18. Direct Debit and BACS Payments

FAP/11/2526 RESOLVED to:

- 1. Note the Direct Debit list.
- 2. Approve that Direct Debit payments continue for relevant suppliers.
- 3. Approve that payments by BACS transfer to pay suppliers continues.
- 4. In line with our Financial Regulations, recommend 1, 2 and 3 to Council for approval.

Action: At the next meeting to provide lists of any contracts we are in and the end dates.

Meeting closed at 7.50 pm Cllr Robert Douglas (Chair)

Management Accounts

<u>Management Accounts to 31st March 2025</u>: Summary below pages 4-6 Management Accounts to 31st May 2025: Summary below pages 7-9

Item 13 2024-2025 Management Accounts

Congleton T				OK						
Managemen Mar-	nt Accounts 2024-2025 -25			Monitor Overspent						
Page 1/3				O TO SPECIA						
Month	12							% SPENT OF	% VARIANCE	NOTES
							% SPENT	ANNUAL	AGAINST M12	
Percentage	100.0%		ANNUAL BUDGET	BUDGET TO M12	TO M12	£ VARIANCE OF M12 BUDGETS	BUDGETS	BUDGET	EXPECTED	
Finance and	Policy Committee									Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
101	Corp Management									Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red
101	Staff Costs (re-allocated)		229,293	229,293	228,697	596	99.74%	99.7%	-0.26%	
	Travel		250	250	9	241	3.60%	3.6%	-96.40%	
	Training / Conferences Rent Payable		1,500 17.017	1,500 17,017	1,500 17,017	0	100.00% 100.00%	100.0%	0.00%	
	Miscellaneous Office Costs		2,000	2,000	1,487	513	74.35%	74.4%	-25.65%	
	Telephone/Fax/Internet		3,000	3,000	3,084	-84	102.80%	102.8%	2.80%	
	Postage Stationery & Printing		1,000 3,300	1,000 3,300	656 1,642	344 1658	65.60% 49.76%	65.6% 49.8%	-34.40% -50.24%	
	Subscriptions & Publications		5,100	5,100	5,330	-230	104.51%	104.5%	4.51%	
	Insurance		14,310	14,310	12,920	1390	90.29%	90.3%	-9.71%	
	Computer/IT Costs Photocopy Charges		23,500 2,000	23,500 2,000	22,960 1,594	540 406	97.70% 79.70%	97.7% 79.7%	-2.30% -20.30%	
	Recruitment Advertising		500	500	496	4	99.20%	99.2%	-0.80%	
	Bank Charges		1,240	1,240	1,060	180	85.48%	85.5%	-14.52%	
	Audit Fees - External Audit Fees - Internal		2,100 1,900	2,100 1,900	2,520 1.620	-420 280	120.00% 85.26%	120.0% 85.3%	20.00%	Accrued for next level audit if expenditire goes over £2m
	Accountancy Support		5,300	5,300	3,492	1808	65.89%	65.9%	-34.11%	
	Legal & Professional fees		0	0	6,221	-6221		0.0%	0.00%	
	Tsfr from EMR HR & H&S support		4,800	4,800	-6,221 4,803	6221	100.06%	0.0% 100.1%	0.00%	For legal & professional expenditure
	Central Overheads reallocated		-70,984	-70,984	-65,159	-5825	91.79%	91.8%	-8.21%	
		Corporate Management:-Expenditur	247,126	247,126	245,728	1398	99.43%	99.4%	-0.57%	
	Precept 2024-2025		-1,182,221	-1,182,221	-1,182,221	0	100.00%	100.0%	0.00%	
	Interest Receivable		-29,000	-29,000	-44,044	15044	151.88%	151.9%	0.00%	
	Miscellaneous Income	Corporate Management-Incom	e -1,211,221	-1,211,221	-408 -1,226,673	408 15452	0.00% 101.28%	101.3%	1.28%	
	Net Income Over Expenditure		-964,095	-964,095	-980,945	16850	101.75%	101.7%	1.75%	
102	Civic									
	Staff Costs (re-allocated)		20,090	20,090	13,612	6478	67.76%	67.8%	-32.24%	
	Training / Conferences Stationery & Printing		1,000 550	1,000 550	0	1000 550	0.00%	0.0%	-100.00% -100.00%	
	Marketing/Promotions		1,200	1,200	577	623	48.08%	48.1%	-51.92%	
	Council Newsletter		8,700	8,700	7,521	1179	86.45%	86.4%	-13.55%	
	Council Website Tfr from EMR		2,000	2,000	22,773	-20773 21821	1138.65%	1138.7%	1038.65%	3 instalments made for website project £14348, see below. Revenue website spends are £937 See Website line, cost for website project are funded via the allocated EMR.
	Mayor's Allowance		3,000	3,000	3,000	0	100.00%	100.0%	0.00%	and the date in the cost for the date of object of a funded the ordered artiful
	Members Expenses		200	200	0	200	0.00%	0.0%	-100.00%	
	Civic Expenses Civic Regalia		7,500 250	7,500 250	6,600 230	900 20	88.00% 92.00%	88.0% 92.0%	-12.00% -8.00%	
	Hall & Room Hire		6,500	6,500	8.377	-1877	128.88%	128.9%	28.88%	See extra income in Town Hall cost centre 221-1021
	Civic Artefacts and Treasures		3,400	3,400	2,900	500	85.29%	85.3%	-14.71%	
	Central Overheads reallocated		1,564	1,564	1,435	129	91.75%	91.8%	-8.25%	
		Civic-Expenditur	55,954	55,954	45,204	10750	80.79%	80.8%	-19.21%	
		•								
107	Grants Initial Grant Commitment		15,000	15,000	13.636	1364	90.91%	90.9%	-9.09%	
	Subsidised Use		4,500	4,500	3,700	800	82.22%	82.2%	-17.78%	
	Tfr from EMR Committed Grants		0	0	-7,976	7976		l .	-100.00%	
	Specified Grants C/F to 25-26		22,333	22,333	22,338 4.199	-5 -4199	100.02% #DIV/0!	100.0%	0.02%	
	QF102520	Grants- Expenditur		41,833		5936	85.81%	85.8%	-14.19%	
		·								
	Capital		46,778	46,778	46,778	0	100.00%	100.0%	0.00%	
F&P Income	- N Income Expenditure		-1,211,221 391,691	-1,211,221 391,691	-1,242,623 389,557	31402 2134	102.59% 99.46%	102.6% 99.5%	2.59%	Full Committee Summary includes Mayor cost centre Income £5,571
	experience		591,691	371,691	307,55/	2134	37,4676	75.576	10.5476	Full Committee Summary includes Mayor cost centre expenditure £116
Congleton To Managemen	own Council nt Accounts 2024-25									
manageliki				'				'	' '	

Mar-2 Page 2/3	5								
Month	12					% SPENT	% SPENT OF	% VARIANCE	NOTES
Percentage	100.0%				£ VARIANCE OF	AGAINST M12	ANNUAL	AGAINST M12	
		ANNUAL BUDGET	M12	TO M12	M12 BUDGETS	BUDGETS	BUDGET	EXPECTED	
Community :	and Environment Committee								
215	Floral Displays Income	-4,000	-4,000	-3,844	-156	96.10%	96.1%	-3.90%	
215	Floral Displays Expenditure Total Floral	14,172	14,172	16,173	-2001 -2157	114.12% 121.21%	114.1% 121.2%	14.12%	
	Total Horal	10,172	10,172	12,329	-213/	121.21%	121.2%	21.21%	
241 241	Allotments income Allotments Expenditure	-190 1.200	-190 1200	-190 495	0 705	100.00% 41.25%	100.0% 41.3%	0.00% -58.75%	
241	Total Allotment	1,010	1,010	305	705		30.2%	-569.80%	
300	Public Realm	3,000	3,000	1,608	1392	53.60%	53.6%	-46.40%	
	Congleton Partnership								
301	Congleton Partnership Income	0	0	-20,540	20540	0.00%	0.0%		
301 301	Congleton Partnership Expenditure Tirr to C/F	24,586	24,586	40,567 32,153	-15981 -32153	165.00%	165.0%	65.00%	Dependant on Partnership, details are issued in Partnership Executive meetings. Carry forward to 25-26
301	Congleton Partnership C/F	0		-34,666	34666	0.00%	0.0%	-100.00%	Carried forward balance fr 23-24
	Total Partnership	24,586	24,586	17,514	7,072	71.24%	71.2%	-28.76%	
302	Community Development Grant Recd	0	١ .	-18,000	18000		0.0%	-100.00%	
302	Community Development Staff Costs	124,336	124,336	106,522	17814	85.67%	85.7%	-14.33%	
	UKSPF: See Grant Recd	0	. 0	19,688	-19688		0.0%	-100.00%	
	Community Development Marketing/Promotions	3,750	3,750	1,554	2196 1265	41.44%	41.4%	-58.56%	
	Green Initiatives Campaien Expenditure	5,000 1,000	5,000 1,000	3,735 1.091	-91	74.70%	74.7% 109.1%	-25.30% 9.10%	
	Tfr to EMR	0	0	260	-260	0.00%	0.0%	-100.00%	
	Tfr From EMR	0	0	-1,948	1948	0.00%	0.0%	-100.00%	
	Community Development Overheads Total Community Development	9,678 143,764	9,678 143,764	8,881 121,783	797 21,981	91.76% 84.71%	91.8% 84.7%	-8.24% -15.29%	
	Total Community Development	243,764	143,764	121,703		94.71/6	94.778	13.23/8	
303	Crime Reduction/CCTV Income	0	0	-1,000	1000			-100.00%	Grant for Spiking Kits project
303 303	Tfr From EMR: CCTV Crime Reduction/CCTV Expenditure	0 11,426	11,426	0 11,289	137	98.80%	98.8%	-1.20%	
	Total Crime	11,426	11,426	10,289	1137	90.05%	90.0%	-9.95%	
	P. Carrier B. Watter	-3.000			6657	224 244	321.9%	221 90%	
305 305	Christmas Fayre/lights Income Christmas Fayre/lights Expenditure	-3,000 16,000	-3,000 16,000	-9,657 24,318	-8318	321.90% 151.99%	321.9% 152.0%	221.90% 51.99%	Sponsorship and funding allocated against overspends. Balanced off with surplus income
	Total Christmas	13,000	13,000	14,661	-1661	112.78%	112.8%	12.78%	AND THE PROPERTY OF THE PROPER
					-14428				
310 310	Neighbourhood Plan Neighbourhood Plan Th From EMR	0	0	14,428 -14,428	14428	0.00% 0.00%	0.0%	-100.00% -100.00%	Costs covered by EMR funds
	Total Neighbourhood Plan	o o	0	0	0	0.00%	0.0%	-100.00%	
	• 4-4				11775				
321 321	Tourism Income Tourism Expenditure	13,600	13,600	-11,775 22,342	-8742	164.28%	164.3%	-100.00% 64.28%	Includes Tribute Events, all income must cover expenditure, 2025 season breaks even at this stage. Includes Tribute series costs with has income to balance off expenditure.
	Total Tourism	13,600	13,600	10,567	3033	77.70%	77.7%	-22.30%	
351	Luncheon Club	11,000	11,000	11,598	-598	105.44%	105.4%	5.44%	
					0	2027411			
CE &S	Income Expenditure	-7,190 238.748	-7,190 227,322	-65,006 265,660	57816 -38338	904.12% 116.87%	904.1% 111.3%	804.12% 11.27%	Full Committee Summary Full Committee Summary
	Experiation	230,740	عادراعك	200,000		110.0174	111.3/0	11.27/5	Pail Committee Sammary
Town Hall, A	ssets and Services Committee					% SPENT	% SPENT OF	% VARIANCE	NOTES
			BUDGET TO	ACTUAL SPEND	£ VARIANCE OF		ANNUAL	AGAINST M12	Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red
		ANNUAL BUDGET	M12	TO M12	M12 BUDGETS	BUDGETS	BUDGET	EXPECTED	movine variance 200/4 dicent, 75/4 to 55/4 Ambert, WY 75/4 ned
									Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
201	Paddling Pool	54,394	54,394	38,411	15983	70.62%	70.6%	-29.38%	See separate account sheet
221	Town Hall								
	Town Hall - Expenditure Grant Expenditure: CEC	230,529	230,529	222,467 15,000	8062 -15000	96.50%	96.5%	-3.50%	Moved to EMR
	Grant Expenditure: CEC. Grant Expenditure: Decarb			15,000 59,368	-13000 -59368				Moved to EMR See below
	Town Hall - Income	-119,750	-119,750	-123,828	4078	103.41%	103.4%	3,41%	
	Grant income: CEC			-15,000	15000				See above
	Grant income: Decarb Net Expenditure over Income	110,779	110,779	-50,178 107,829	50178 2,950	97.34%	97.3%	-2.66%	
			220,112		-,,	27.2473	2.121	2.00/0	
225	Congleton Information Centre CIC - Expenditure	164,101	164,101	170,614	-6513	103.97%	104.0%	3.97%	5
	ac-Expenditure	164,101	164,101	1/0,614	*6013	105.97%	104.0%	5.97%	See separate account sheet

	CIC- Income	-88,710	-88,710	-91,514	2804	103.16%	103.2%	3.16%	
	Net Expenditure over income	75,391	75,391	79,100	-3709	104.92%	104.9%	4.92%	
	'								
263	<u>Public Toilets</u>	7,150	7,150	5,241	1909	73.30%	73.3%	-26,70%	
270	Cenotaph	319	319	332	-13	104.08%	104.1%	4.08%	
280	Streetscape								
	Streetscape Expenditure	787,095	787,095	808,357	-21262	102.70%	102.7%	2.70%	See separate account sheet
	• •								· ·
	Streetscape - Income CEC	-419,256	-419,256	-419,256	0	100.00%	100.0%	0.00%	
	Streetscape - External work income	-15,000	-15,000	-22,309	7309	148,73%	148.7%	48.73%	
	Streetscape - Other	-12,000	-12,000	0	-12000	0.00%	0.0%	-100.00%	
	Streetscape - Misc. Income	-900	-900	-1,803	903	200,33%	200.3%	100.33%	
	S/S Income	-447,156	-447,156	-443,368	-3788	99.15%	99.2%	-0.85%	
	Net Expenditure over Income	339,939	339,939	364,989	-25050	107.37%	107.4%	7.37%	
			,					7.277	
THAS	Income	-655,616	-655,616	-723,888	68,272	110.41%	110.4%	10.41%	Full Committee Summary
	Expenditure	1,243,588	1,243,588	1,319,790	-76,202	106.13%	106.1%	6.13%	Full Committee Summary
	Total Income	-1,874,027	-1,874,027	-2,031,517	-157,490	108,40%	108.4%	8.40%	Overall summary includes mayor summary figures not on this sheet
	Total Expenditure	1,874,027	1,862,601	1,975,007	100,980	106.03%	105.4%	5,39%	Overall summary
	Net Income /Expenditure	42.7	4	-56,514				5.55.	Remaining in General Reserve
									namening in waited nevers
	Personnel								
1* and *	2 Staff Costs	1,141,489	1,141,489	1,108,941	32548	97.15%	97.1%	2.85%	Difference includes Agency expenditure
		40.07.00	4,414,400	-,,		37.2074		2.007	and the medical spend expendent
	Personnel with Pay Award for reference		1						
	1 STATUTE THAT STATUTE IN ISSUED IN		1						
	* Permanent Staff Costs - Included hurdest pay award *1 and temp	1 141 489	1 141 499	1 102 905	37584	96.71%	96.7%	-3.29%	Paid in December
		2,141,403	4,441,403		3/304	30.72/4	30.776	3.23/0	I was in securiosi
Ι.				3,036					
	1. Permanent Staff Costs - Included budget pay award *1 and temp 2. Temp/Agency *1 Budgeted pay award completed in December Payroll	1,141,489	1,141,489	1,103,905 5,036	37584	96.71%	96.7%	-3.29%	Paid in December

Congleton Town Council Management Accounts 2024-25 Mar-25

		01/04/2024	In	Out	Balance
Reserves	es at 31st March 2025	CF Balance			31/03/25
310	General Reserve	287,256			287,256
	Ear Marked Reserves				
318	Capital Equipment Fund	-	5,000	4,543	457
320	Capital Contingency Fund	117,845	25,812	57,851	85,806
321	EMR Elections	20,000			20,000
322	EMR Business Recovery Fund	3,204		3,204	
324	EMR Crime Prevention/Traffic calming	4,357			4,357
325	EMR Committeed Grants: £4199 will be moved to budgets in 25-26	-	4,199		4,199
326	EMR Congleton Partnership: £32153 will be moved to budget in 25-26	10,000	32,153		42,153
327	EMR Covid/Crisis	3,333		3,333	
330	EMR Andent Treasures	3,000			3,000
331	EMR Website	30,151		21,821	8,330
333	EMR Training	6,000		314	5,686
334	EMR Town Centre (UKSPF)	1,688	260	1.948	
337	EMR Toilets	24,012			24,012
339	EMR Public Realm	8,153			8,153
340	EMR Legal Fees	46,406		25.287	21.119
342	EMR Tourism	2,555		1.039	1,516
343	EMR Marketing	5,000			5,000
344	EMR Congleton Neighbourhood Plan	2,519	15,000	12,050	5,469
346	EMR Rotary Bonfire	5,000			5,000
348	EMR Civic	1,000			1,000
349	EMR CIL	21,684			21,684
354	EMR Carbon Offsetting	3,000			3,000
355	EMR Property Maintenance	162,468	15,000	53,000	124,468
356	EMR Salix		79,691		79,691
	EMR TOTALS	481,375	177,115	184,390	474,100

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Congleton To Management	wn Council t Accounts 2025-2026			OK Monitor						
Apr-2				Overspent						
Page 1/3					'					
Month	1						% SPENT	% SPENT OF	% VARIANCE	NOTES
Percentage	8.6%			BUDGET TO	ACTUAL SPEND	£ VARIANCE OF	AGAINST M1	ANNUAL	AGAINST M1	
			ANNUAL BUDGET	M1	TO M1	M1 BUDGETS	BUDGETS	BUDGET	EXPECTED	
Finance and F	Policy Committee									Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
	101: Corp Management									Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red
	Staff Costs (re-allocated)		245,382	20,449	19,102	1347	93.42%	7.8%	-0.82%	
	Travel		250	21	0	21	0.00%	0.0%	-8.60%	
	Training / Conferences		2,500	208	25	183	12.00%	1.0%	-7.60%	
	Rent Payable Miscellaneous Office Costs		17,017	1,418 167	1,418 140	0 27	99.99% 84.00%	8.3% 7.0%	-0.27% -1.60%	
	Telephone/Fax/Internet		2,000 3,000	250	140 251	-1	100.40%	8.4%	-0.23%	
	Postage		1,000	83	0	83	0.00%	0.0%	-8.60%	
	Stationery & Printing		3,300	275	198	77	72.00%	6.0%	-2.60%	
	Subscriptions & Publications		5,100	425	1,922	-1497	452.24%	37.7%	29.09%	Start of year invoices received
	Insurance Computer/IT Costs		16,243 25,000	1,354 2,083	6,610 1,770	-5256 313	488.33% 84.96%	40.7% 7.1%	32.09% -1.52%	3 months Zurich and Critical Illness in full
	Photocopy Charges		2,000	167	1,770	167	0.00%	0.0%	-8.60%	
	Recruitment Advertising		500	42	0	42	0.00%	0.0%	-8.60%	
	Bank Charges		1,240	103	78	25	75.48%	6.3%	-2.31%	
	Audit Fees - External Audit Fees - Internal		2,500 1,900	208 158	0	208 158	0.00%	0.0%	-8.60% -8.60%	
	Accountancy Support		5,300	442	0	442	0.00%	0.0%	-8.60%	
	Legal & Professional fees		3,500	292	1,744	-2355	597.94%	49.8%	41.23%	Legal fees for lease work.
	HR & H&S support		5,000	417	1,242	-825	298.08%	24.8%	16.24%	1st quarter paid
	Central Overheads reallocated		-78,320	-6,527	0	-6527	0.00%	0.0%	-8.60%	
		Corporate Management: Expenditure	264,412	22,034	34,500	-13368	156.57%	13.0%	4,45%	
		corporate management. Experience		22,034	54,500	-13300	130.3776	13.076	4.4576	
	Precept 2025-2026		-1,333,233	-111,103	-666,617	555514	600.00%	50.0%	550.00%	Paid in April and September
	Interest Receivable Miscellaneous Income		-30,000	-2,500	-501	-1999	20.04%	1.7%	18.37%	Paid in arrears will catch up.
	Miscellaneous Income	Corporate Management-Income	-1,363,233	-113.603	-667,118	553515	587.24%	48.9%	40.34%	
		corporate Management-Income	-1,565,255	-115,605	-007,110	333313	307.24/6	40.370	40.34/1	
	Net Income Over Expenditure		-1,098,821	-91,568	-632,618	540147	690.87%	57.6%	48.97%	
	102: Civic Staff Costs (re-allocated)		21,097	1,758	350	1408	19.91%	1.7%	-6.94%	
	Training / Conferences		1,000	83	0	83	0.00%	0.0%	-8.60%	
	Stationery & Printing		550	46	0	46	0.00%	0.0%	-8.60%	
	Marketing/Promotions Council Newsletter		1,200 8,700	100 725	0 1.688	100 -963	0.00%	0.0%	-8.60% 10.80%	
	Council Newsletter Council Website		2,000	167	1,688	-965 -918	232.83% 651.00%	19.4% 54.3%	10.80% 45.65%	
	Tfr from EMR		0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	
	Mayor's Allowance		3,000	250	0	250	0.00%	0.0%	-8.60%	
	Members Expenses		200	17	0	17	0.00%	0.0%	-8.60%	
	Civic Expenses Civic Regalia		9,500 250	792 21	354 0	438 21	44.72% 0.00%	3.7% 0.0%	-4.87% -8.60%	
	Hall & Room Hire		6,500	542	752	-210	138.83%	11.6%	2.97%	Dependant on civic bookings.
	Civic Artefacts and Treasures		500	42	0	42	0.00%	0.0%	-8.60%	
	Election Expenses		5,500	458	5,500		1200.00%			Full amount moved to Earmarked Reserves at start of financial year.
	Central Overheads reallocated		1,696	141	0	141	0.00%	0.0%	-8.60%	
		Civic-Expenditure	61,693	5,141	9,729	454	189.24%	15.8%	7.17%	
		,								
	107: Grants									
	Initial Grant Commitment Subsidised Use		15,000 4,500	1,250 375	0	1250 375	0.00%	0.0%	-8.60% -8.60%	375
	Tfr from EMR Committed Grants		4,500	0	-4,199	4199	0.00/1	3.0/6	-8.60%	128
	Specified Grants		16,333	1,361	503	858	36.96%	3.1%	-5.52%	
	C/F to 26-27									
		Grants- Expenditure	35,833	2,986	-3,696	6682	-123.77%	-10.3%	-18.91%	
	Capital		61,778	5,148	40,000	-34852	776.98%	64.7%	56.15%	
F&P Income -			-1,363,233 423,716	-113,603	-671,118	557515 -39674	590.76% 212.22%	49.2% 17.7%	40.63% 9.08%	
	Expenditure		425,/15	35,310	74,934	-53624	212.22%	1/.7%	9.08%	Full Committee Summary includes Mayor cost centre expenditure £116

Congleton Toy Management Apr-25 Page 2/3	Accounts 2024-25								
Month	1							% VARIANCE	NOTES
Percentage	•	ANNUAL BUDGET	BUDGET TO M1	ACTUAL SPEND TO M1	£ VARIANCE OF M1 BUDGETS	% SPENT AGAINST M1 BUDGETS	% SPENT OF ANNUAL BUDGET	AGAINST M1 EXPECTED	NUIS
Community ar	nd Environment Committee								
	215: Floral Displays								
	Fioral Displays Income Fioral Displays Expenditure	-4,000 16,172	-333 1.348	-6,215 631	5882 717	1864.50% 46.82%	155.4% 3.9%	146.78% -4.70%	Hanging baskets paid in advance of them being distributed.
	Total Floral	12,172	1,348	-5.584	6598	-550.51%	-45.9%	-54.48%	
		22,272	2,024	3,004		330.327	43.270	34,407	
	241: Allotments								
	Allotments income	-190	-16	0	-16	0.00%	0.0%	-8.60%	
	Allotments Expenditure Total Allotment	1,200	100	0	100	0.00%	0.0%	-8.60% -8.60%	
	Total Alloutient	1,010			-	0.00/6	0.076	-0.00/6	
	300: Public Realm	5,000	417	0	417	0.00%	0.0%	-8.60%	
	301: Congleton Partnership Congleton Partnership Income		0	-300	300	0.00%	0.0%	-8.60%	
	Congleton Partnership Expenditure	9,971	831	2,294	-1463	276.08%	23.0%	14.41%	Dependant on Partnership, details are issued in Partnership Executive meetings.
	Congleton Partnership C/F	2,512	0	-32,153	32153	0.00%	0.0%	-8.60%	Carried forward balance from 24/25
	Total Partnership	9,971	831	-30,159	30,990	-3629.61%	-302.5%	-311.07%	
	302: Community Development	137,755	11,480	6,846	4634	59.64%	5.0%	-3.63%	
	Community Development Staff Costs Community Development Marketing/Promotions	6,250	521	331	190	63.55%	5.3%	-3.83%	
	Green Initiatives	5,000	417	56	361	13.44%	1.1%	-7.48%	
	Campaign Expenditure	1,000	83	0	83	0.00%	0.0%	-8.60%	
	Tfr to EMR	0	0	0	0	0.00%	0.0%	-8.60%	
	Tfr From EMR Community Development Overheads	11.072	0 923	0	0 923	0.00%	0.0%	-8.60%	
	Total Community Development Total Community Development	161.077	13.423	7,233	6.190	53.88%	0.0% 4.5%	-8.60% -4.11%	
	Total Community Development	202,077	23,423	7,600	0,250	22.0074	4.270	7.227	
	303:Crime								
	Crime Reduction/CCTV Expenditure	11,426	952	0	952	0.00%	0.0%	-8.60%	
	Total Crime	11,426	952	0	952	0.00%	0.0%	-8.60%	
	305: Christmas								
	Christmas Fayre/lights Income	-3,000	-250	-750	500	300.00%	25.0%	16.40%	Sponsorship and funding allocated against overspends.
	Christmas Fayre/lights Expenditure	18,000	1,500	0	1500	0.00%	0.0%	8.60%	Balanced off with surplus income
	Total Christmas	15,000	1,250	-750	2000	-60.00%	-5.0%	-13.60%	
	310: Neighbourhood Plan								
	Neighbourhood Plan	5,500	458	1,000	-542	0.00%	0.0%	-8.60%	Costs covered by EMR funds
	Neighbourhood Plan Tfr From EMR	0		-1,000	1000	0.00%	0.0%	-8.60%	
	Total Neighbourhood Plan	5,500	458	0	458	0.00%	0.0%	-8.60%	
	321: Tourism								
	Tourism Income	0	0	-8,603	8603			-8.60%	Includes Tribute Events, all income must cover expenditure, 2025 season breaks even at this stage.
	Tourism Expenditure	22,000	1,833	2,958	-1125	161.35%	13.4%	4.85%	Includes Tribute series costs with has income to balance off expenditure
	Total Tourism	22,000	1,833	-5,645	7478	-307.91%	-25.7%	-34.26%	
	351: Luncheon Club	12,000	1,000	750	250	75.00%	6.3%	-2.35%	
C.E.&S	income	-7.190	-599	-15.868	15269	2648.34%	220.7%	212 10%	Full Committee Summary
CE 80	Expenditure	262,346	20,452	-15,868 -18,287	15269 38739	-89.42%	-7.0%	-15.57%	Full Committee Summary Full Committee Summary
Town Hall, As:	sets and Services Committee					% SPENT	% SPENT OF	% VARIANCE	NOTES
			BUDGET TO	ACTUAL SPENIS	£ VARIANCE OF	% SPENT AGAINST M1	ANNUAL	AGAINST M1	Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red
		ANNUAL BUDGET	M1	TO M1	M1 BUDGETS	BUDGETS	BUDGET	EXPECTED	INCOME VARIABLE 200/9 OF CEN, 73/8 to 23/8 AMBCH, U/T /3/8 NCU
									Expenditure Variance 0-100% Green 101-115% Amber 115% over Red
	201: Paddling Pool	48,640	4,053	692	3361	17.07%	1.4%	-7.18%	See separate account sheet
	224-7								
	221: Town Hall Town Hall - Expenditure	253,392	21,116	21,888	-772	103.66%	8.6%	0.04%	
	Town Hall - Income	-111,050	-9,254	-6,607	-2647	71.39%	5.9%	-2.65%	
	Grant income: Decarb			-4,550					Accrued expenses will be paid in May
	Net Expenditure over Income	142,342	11,862	10,731	-3419	90.47%	7.5%	-1.06%	•
			I						

	225: Congleton Information Centre CIC - Expenditure CIC - Income Net Expenditure over income	90,104 -11,550 78,554	7,509 -963 6,546	8,433 -2,948 5,485	-924 1986 1061	112.31% 306.29% 83.79%	9.4% 25.5% 7.0%	0.76% 16.92% -1.62%	
	263: Public Toilets	8,900	742	234	508	31.55%	2.6%	-5.97%	
	270: Cenotaph	375	31	0	31	0.00%	0.0%	-8.60%	
	280: Streetscape								
	Streetscape Expenditure	852,149	71,012	59,564	11448	83.88%	7.0%	-1.61%	See separate account sheet
	Streetscape - Income CEC	-427,199	-35,600	-109,534	73934	307.68%	25.6%	17.04%	
	Streetscape - External work income	-17,500	-1,458	-303	-1155	20.78%	1.7%	-6.87%	Awaiting invoicing
	Streetscape - Misc. Income S/S Income	-900 -445,599	-75	0	-75 72704	0.00%	24.6%	-8.60%	
	S/S income Net Expenditure over Income	406,550	-37,133	-109,837 -50,273	72704 84152	295.79% -148.39%	-12.4%	16.05% -20.97%	
	Net experiatore over income	400,550	33,879	-30,273	04152	-148.3976	12,4/6	-20.9776	
THAS	Income	-568.199	-47,350	-123,942	76,592	261.76%	21.8%	13.21%	Full Committee Summary
	Expenditure	1,253,560	104,463	90,811	13,652	86.93%	7.2%		Full Committee Summary
					•			-	
	Total Income	-1,938,622	-161,552	-810,928		501.96%	41.8%	33.23%	Overall summary includes mayor summary figures not on this sheet
1	Total Expenditure	1,939,622	160,225	147,458		92.03%	7.6%	-1.00%	
	Net Income /Expenditure			-663,474					Remaining in General Reserve
Ι.	401: Personnel								
1 2	Staff Costs: To date	1,211,260	100,938	88,468	12470	87.65%	7.3%	-1.30%	
	Personnel with Pay Award for reference								
	Permanent Staff Costs - Included budget pay award *1	1,211,260	100,938	88,468	12470	87.65%	7.3%	-1.30%	
	Add on budgeted pay award to current month			3,539					
	Add on Temp/Agency		_	0				- 1	
	Total	1,211,260	100,938	92,007		91.15%	7.6%	-1.00%	

Congleton Town Council
Management Accounts 2024-25
Apr-25
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		01/04/2025	In	Out	Balance
Reserves as at	30th April 2025	CF Balance			30/04/25
310	General Reserve	287,256			287,256
	Ear Marked Reserves				
318	Capital Equipment Fund	457	25,000	1,188	24,269
320	Capital Contingency Fund	85,806	15,000	-	100,806
321	EMR Elections	20,000	,		20,000
324	EMR Crime Prevention/Traffic calming	4,357			4,357
325	EMR Committed Grants	4,199		4.199	
326	EMR Congleton Partnership	42,153		32,153	10,000
330	EMR Angent Treasures	3,000			3,000
331	EMR Website	8,330		-	8,330
333	EMR Training	5,686			5,686
337	EMR Toilets	24,012			24,012
339	EMR Public Realm	8,153			8,153
340	EMR Legal Fees	21,119			21,119
342	EMR Tourism	1,516			1,516
343	EMR Marketing	5,000			5,000
344	EMR Congleton Neighbourhood Plan	5,469		1,000	4,469
346	EMR Rotary Bonfire	5,000			5,000
348	EMR Civic	1,000			1,000
349	EMR CIL	21,684			21,684
354	EMR Carbon Offsetting	3,000			3,000
355	EMR Property Maintenance	124,468		-	124,468
356	EMR Salix	79,691			79,691
357	EMR Election Expenses	-	5,500	-	5,500
	EMR TOTALS	474,100	45,500	38,540	481,060