

Congleton Town Council

Minutes of the Council Meeting held at Congleton Town Hall on 1st May 2025

For the papers discussed at the meeting, [please see the meeting agenda 1st May 2025](#).

Councillors Present: Kay Wesley (Mayor)
David Brown
Robert Brittain
Russell Chadwick
Suzy Firkin
Emma Hall
Sally Ann Holland
Amanda Martin
Susan Mead
Rob Moreton
Heather Pearce
Sean Radcliffe
Heather Seddon
Glen Williams

Congleton Town Council Officers: David McGifford (Chief Officer)

Number of Press: 0

Member of the Public: 1

1. Apologies for absence

Apologies were received from Councillors Suzie Akers Smith, Robert Douglas, Arabella Holland, Richard Walton and Liz Wardlaw.

2. Minutes of Previous Meetings

CTC/92/2425 Resolved to sign and approve the minutes of the Council meeting held on 27th February 2025.

3. Declarations of Disclosable Pecuniary Interest

Were received from Cllrs David Brown, Russell Chadwick, Emma Hall, Sally Ann Holland, Rob Moreton and Heather Seddon.

4. Questions from Members of the Public

There were no questions from members of the public.

5. Urgent Items

There were no urgent items raised by Councillors

6. Town Mayor Announcements and Engagements

CTC/93/2425 Resolved to receive a list of the Mayor's engagements.

7. Minutes of the Finance and Policy Committee

CTC/94/2425 Resolved to approve the minutes of the Finance and Policy Committee held on the 13th of February 2025

7.1 CTC/95/2425 Resolved to receive the publication scheme and suggested the inclusion of the –

- Tree Policy
- Site specific biodiversity plan
- Equality and Inclusion policy
- If available areas of responsibility for CEC and CTC

8. Minutes of the Community Committee

CTC/96/2425 Resolved to approve and sign the minutes of the Community Committee meetings held on the 30th January 2025.

9. Minutes of the Town Hall and Assets Committee

CTC/97/2425 Resolved to approve and sign the minutes of the Town Hall and Assets Committee meeting held on the 23rd January 2025.

9.1 Town Hall Decarbonisation Update

CTC/98/2425 Resolved to not go ahead this year but, subject to listed planning consent, use the experience to reappraise the project and reapply for SALIX or other applicable grant funding in the future.

9.2 Town Hall Decarbonisation – windows

- **CTC/99/2425 Resolved** that subject to Listed Building Consent progress with replacing the ground floor windows and arch wood frames with double glazing for £19,188.

10. Minutes of the Environment Committee (Enclosed)

CTC/100/2425 Resolved to approve and sign the minutes of the Environment Committee meeting held on the 6th February 2025.

11. Minutes of the Planning Committee

CTC/101/2425 Resolved to approve and sign the minutes of the Planning Committee meetings held on the 7th November 2024, 5th December 2024, 16th January 2025, 20th February 2025 and 20th March 2025.

12. Minutes of the Personnel Committee

CTC/102/2425 Resolved to approve the Minutes of the Personnel Committee held on the 12th December 2024

13. Congleton Town Council Corporate Strategic Plan 2025 -2029 Draft

CTC/103/2425 Resolved to approve/amend the proposed Corporate Strategic Plan 2025-2029 subject to:

Strategic Objective SO2 Remove named sites that are now being developed and include those listed that require development for example Moody Hall, 1 Swan Bank and The Club on Chapel Street.

14 Meeting dates 2025-26

CTC/104/2425 Resolved To approve the council and committee meeting dates 2025-26

15. Resolution to Exclude the Public and Press from Item 16

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting due to commercial sensitivities

CTC/105/2425 Resolved to approve the resolution to exclude members of the press and public from the meeting

16. Commercial Partner Contract Amendment

CTC/106/2425 Resolved to approve the proposed amendments to the Commercial Partners' contract.