



Please read the Grant Criteria document before you start your application process.

<b><u>Application Reference (Office use only):</u></b> GR03/2526	
<b><u>1: CONTACT DETAILS</u></b>	
Name of Organisation:	SOL Theatre School
Address of Organisation:	REDACTED
Name of Applicant:	Louise Carter
Position:	Co-Founder/Vice-Chairman/ Choreographer
Telephone Number:	REDACTED
Email address:	soltheatreschool@yahoo.com
Website:	N/A
Registration Number (If relevant)	
<b><u>2: ABOUT YOUR ORGANISATION</u></b>	
What type of organisation are you?	Non-for-profit
<p>Please tell us about your organisation, its aims and the work you undertake. (in less than 200 words)</p> <p>SOL Theatre School organises and runs an annual two-week summer school starting on the first Monday in August. The summer school takes places in the Daneside Theatre in Congleton. For the two weeks of the project, we take over the entire theatre complex. The aim is for the youth of Congleton and surrounding areas to be involved in rehearsing and producing a fully staged Musical Theatre production presented to a paying audience on the second Friday and Saturday evening.</p> <p>SOL is primarily arranged by Simon Wain and Louise Carter and a large band of volunteers, and has been running since 2008. Our volunteers help in the making and sourcing of props and costumes, the installing and running of sound and light systems, being chaperones for the cast, rehearsing the songs and routines with the cast and generally helping in any capacity needed to ensure the smooth running of the rehearsals and performances and the well-being of cast members. All volunteers hold valid DBS checks and these are reviewed as necessary.</p>	

<b>3: COST DETAILS/ RESOURCES/ TIMETABLE</b>																									
Project Title:	SOL two-week summer school production of Charlie and the Chocolate Factory																								
Project Objectives:	To encourage and involve as many members of Congleton's youth as possible to take part in the Summer School. Thereby keeping them occupied during the school holidays and giving them a focus for their creative energies.																								
Brief Project Description:	<p>SOL Theatre School organises and runs an annual two-week summer school starting on the first Monday in August. The summer school takes places in the Daneside Theatre in Congleton. For the two weeks of the project, we take over the entire theatre complex. The aim is for the youth of Congleton and surrounding areas to be involved in rehearsing and producing a fully staged Musical Theatre production presented to a paying audience on the second Friday and Saturday evening.</p> <p>In 2025 SOL will begin on the 4<sup>th</sup> August culminating in three performances of Charlie and the Chocolate Factory. All songs, dance routines and dialogue are learnt in this period and all of the staging, costumes, props, lighting and sound are produced and installed in the two weeks for the use of the cast members.</p>																								
Total Cost of Project	Circa £25,000																								
Total contribution sought:	£365																								
Details of cost breakdown and budgets:	<p>Enclosed are the accounts after last year's show.</p> <p>Expected Expenditure:</p> <table> <tr> <td>Theatre Hire</td><td>£4,850.00</td></tr> <tr> <td>Costume</td><td>£2,500.00</td></tr> <tr> <td>Props and Set Dressing</td><td>£1,500.00</td></tr> <tr> <td>Set</td><td>£1,500.00</td></tr> <tr> <td>Technical Equipment</td><td>£4,500.00</td></tr> <tr> <td>Special Effects</td><td>£500.00</td></tr> <tr> <td>T-Shirts for presentation to participants after the project finishes</td><td>£2,000.00</td></tr> <tr> <td>Food and drink – including provision of hot food prior to the first performance on the second Friday evening, also other miscellaneous items, tea, coffee, milk, sugar, etc</td><td>£500.00</td></tr> <tr> <td>Performing License for the show</td><td>£1,750.00</td></tr> <tr> <td>Advertising and Printing</td><td>£1,000.00</td></tr> <tr> <td>Miscellaneous Sundries</td><td>£1,500.00</td></tr> <tr> <td>Insurance</td><td>£550.00</td></tr> </table>	Theatre Hire	£4,850.00	Costume	£2,500.00	Props and Set Dressing	£1,500.00	Set	£1,500.00	Technical Equipment	£4,500.00	Special Effects	£500.00	T-Shirts for presentation to participants after the project finishes	£2,000.00	Food and drink – including provision of hot food prior to the first performance on the second Friday evening, also other miscellaneous items, tea, coffee, milk, sugar, etc	£500.00	Performing License for the show	£1,750.00	Advertising and Printing	£1,000.00	Miscellaneous Sundries	£1,500.00	Insurance	£550.00
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What will the money be spent on?/ Resources needed:	To provide funding for a student who's parents have found themselves out of work through no fault of theirs, to take part in the two-week summer school. The cost of each student is £365 for the two weeks.
Any ongoing costs:	Annual insurance £550 DBS checks as needed £8 per person
Details of <b>confirmed</b> match funding, include source Cash/Grant:  In kind:	Congleton Young Peoples Trust £300
Estimated timescale of project from start to finish:	Two weeks
<b><u>4: POTENTIAL BENEFITS/ OUTPUTS</u></b>	
What are the potential benefits/outputs to residents of Congleton	From previous years we know how much SOL means to those who join us. It helps to improve confidence and self-awareness, forging lasting friendships and becoming responsible young adults. It also provides an activity which breaks up the long summer holidays and helps to keep children active and fit.
Are there similar services/ projects provided in the area	Whilst there are multiple youth theatre groups, they do not meet during the summer holidays so we are unique to this area.
<b><u>5: EVALUATION</u></b>	
How will the project be evaluated and who will carry out the evaluation?	Accounts will be produced by our accountant Chris Carter
Describe how you will promote the Town Council in your project.	The Town Council will be mentioned on the Thank You page of our programme and we will verbally thank the Town Council at the start of the show. Two complimentary tickets will also be available for one performance.
Please acknowledge you have read our Grant Application Criteria	Please see the Policy on our Grants page on our website: <a href="http://congleton-tc.gov.uk">Grants - Congleton Town Council (congleton-tc.gov.uk)</a>  I/we have read the policy: YES

### Declaration

- I am authorised to make this application on behalf of the above organisation.
- I understand and agree that the application and supporting documents will be presented on a public agenda, and that any private information will be redacted.
- I certify that the information contained in this application is correct. If the information in the application changes, I will inform Congleton Town Council as soon as possible.
- I give permission for Congleton Town Council to retain this information electronically. The information in this form will be used for the administration of grant applications.

- I understand that Congleton Town Council will use any personal information I have provided for the purposes described under the Data Protection Statement which can be found [Constitution - Congleton Town Council \(congleton-tc.gov.uk\)](https://congleton-tc.gov.uk/constitution)
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<b>Signed:</b>	REDACTED	<b>Date:</b>	24/04/2025
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Please return your form and supporting documents to [info@congleton-tc.gov.uk](mailto:info@congleton-tc.gov.uk) or post to RFO, Congleton Town Hall , Congleton Town Council,. High Street, Congleton , CW12 1BN