

Congleton Town Council

Minutes of the Council Meeting held at Congleton Town Hall on 27th February 2025

Please note – These are draft minutes and will not be ratified until the next meeting of the Council.

For the papers discussed at the meeting, [please see the meeting agenda of 27th February 2025](#)

Councillors Present: Kay Wesley (Mayor)
David Brown
Russell Chadwick
Robert Douglas
Suzy Firkin
Emma Hall
Sally Ann Holland
Amanda Martin
Susan Mead
Rob Moreton
Heather Pearce
Heather Seddon
Glen Williams

Congleton Town Council Officers: David McGifford (Chief Officer)

Number of Press: 0

Member of the Public: 0

1. Apologies for absence

Apologies were received from Cllrs Charles Booth, Robert Brittain (Deputy Mayor), Suzie Akers Smith, Mark Edwardson, Arrabella Holland, Shaun Radcliffe, Richard Walton and Liz Wardlaw.

2. Minutes of Previous Meetings

CTC/81/2425 Resolved to sign and approve the minutes of the Council meeting held on 23rd January 2025.

3. Declarations of Disclosable Pecuniary Interest

Were received from Cllrs David Brown, Russell Chadwick, Emma Hall, Sally Ann Holland, Rob Moreton and Heather Seddon.

4. Questions from Members of the Public

There were no questions from members of the public.

5. Urgent Items

Cllr Holland raised an urgent item about the impact that the roadworks were having on businesses in Hightown.

6. Town Mayor Announcements and Engagements

CTC/82/2425 Resolved to receive a list of the Mayor's engagements.

7. Minutes of the Finance and Policy Committee

CTC/83/2425 Resolved to approve the minutes of the Finance and Policy Committee held on the 14th November 2024.

7.1 Business Risk Assessment 2025-26 Report

CTC/84/2425 Resolved to approve Business Risk Assessment 2025-26 Report subject to the inclusion of a Risk Assessment for the Grand Hall Balcony.

7.2 Mayors Allowance Policy update report

CTC/85/2425 Resolved to approve the updated Mayors Allowance Policy and adopt into the Constitution and noted that Mayors are liable for the allowance to be taxed without the provision of evidence of expenditure.

8. Minutes of the Community Committee

CTC/86/2425 Resolved to approve the minutes of the Community Committee held on the 21st November 2024.

9. Minutes of the Town Hall and Assets Committee

CTC/87/2425 Resolved to approve the minutes of the Town Hall and Assets Committee held on the 31st October 2024.

9.1 Review of Town Hall Hire Charges and 2025/26

CTC/88/2425 Resolved to approve that the Town Hall Hire Charges remain the same for 2025-26. **Note:** Outstanding issue with regards to a regular Wednesday Booking

10. Minutes of the Environment Committee

CTC/89/2425 Resolved to approve the minutes of the Environment Committee held on the 28th November 2024

11. Town Hall Decarbonisation Updates

CTC/90/2425 Resolved to receive the report and the verbal update from the Chief Officer. It was agreed that the required special meeting of the Town Council, which would decide on the viability of progressing to the delivery stage, should take place on the 27th March at 7.00 pm, replacing the Finance and Policy Committee which will be convened at a future date.

CTC/91/2425 Resolved to approve the £20k spend on the window project, and approve use of EMR Property Maintenance for the £5,000 CTC contribution and approve the release of the £15k CEC grant also held within the Property Maintenance EMR.

Congleton Town Mayor Kay Wesley

The meeting finished at 7.40 pm