

**CONGLETON TOWN COUNCIL**  
**COMMITTEE REPORTS AND UPDATES**

<b>COMMITTEE:</b>	<b>Finance and Policy Committee</b>		
<b>MEETING DATE AND TIME</b>	<b>14<sup>th</sup> November 2024</b> <b>7.00 pm</b>	<b>LOCATION</b>	<b>Congleton Town Hall</b>
<b>REPORT FROM</b>	<b>Serena Van Schepdael- R.F.O</b>		
<b>AGENDA ITEM REPORT TITLE</b>	<b>13</b> <b>Management Accounts and Budget Update</b>		
<b>Background</b>	Management Accounts and Variance analysis for the period to 30 <sup>th</sup> September 2024, to accompany the attached spreadsheets in Appendix 13.1-5.		
<b>Update</b>	<p>These figures cover the financial year to month 6 which equates to expected spends/income of 50%. Please see summary sheet (Appendix 13.1-5) for notes, if further notes are required they are below. The reports show in a traffic light system the figures for income &amp; expenditure up to Month 6. The below figures in the report are based on full budgets. Please see these appendix sheets for explanations relevant budget lines.</p> <p><b><u>Finance and Policy Committee</u></b></p> <p>This Committee budgets stand at 52% expenditure and 99% income.</p> <p>Income</p> <ul style="list-style-type: none"> <li>• Full Precept has now been received.</li> <li>• Interest is at 54%, on receipt of the Precept £200,000 was invested for 3 months to obtain higher interest income.</li> </ul> <p>Expenditure</p> <ul style="list-style-type: none"> <li>• Possible overspend: ICT budget will be monitored as this had extra expenditure due to Security measures implemented.</li> </ul> <p><b><u>Community and Environment Committee</u></b></p> <p>Committee expenditure budgets stand at 39% expenditure and income is 61%.</p> <ul style="list-style-type: none"> <li>• Income: £18,000 is a grant from the UKSPF (UK Shared Prosperity Fund) and has a revenue line to match, not all has currently been spent. Taking out Partnership Income and UKSPF, income</li> </ul>		

stands at 38%, the income for Christmas is now starting to come through so will update for the next meeting.

#### Expenditure

- Expected over on Floral Display (215) but within the 15% variance levels and spends almost complete for this year. This budget line was reduced by £3,000 from previous years.

### **Town Hall, Assets and Services Committee**

Committee expenditure budgets stand at 53% expenditure and income is 54%.

#### Income

- Streetscape: There is currently £12,000 deficit due to a contract not going ahead, but External works is at 48%, previous year's total for month 6 was 27% so an increase year in year at the same stage.
- Town Hall: Bridestones Letting income is lower than other lines, it is expected that this will be under expected income at year end.
- CIC: Mainly third party income, this is dependent on ticket sales and events from outside agencies.

#### Expenditure

- Streetscape: Overspends expected on Vehicle Leasing £2,500-£3,000, (2 vehicles replaced due to staffing needs requirements and within the 15% variance margin.) Horticultural Supplies, £3,000-£3,500 (This budget line was decreased by £7,000 from last year, will be just out of the 15% variance) Both lines will be monitored for the remainder of the year.
- Town Hall: Overspends expected in all Utilities, updates will be provide over the winter months.
- Pool: general expenditure is overspent, as Omnify was not budgeted for this year, over the 15% margin but overall Pool budgets will be withing margin at year end.

### **Staffing Costs**

48% (including budgeted pay award). The Pay Award has now been agreed so an update will be ready at the next meeting.

### **Ear Marked Reserves**

	<p>Current balances and estimated movement as at year end included for noting. Our carry forward General Reserves into 2024-2025 is sufficient to comply with our Reserves Policy, £287,256. (Our requirement based on budget setting was £283,861.)</p> <p><b><u>Budget Update</u></b></p> <p>Below is a list of budget lines that are expected to be overspent by financial year end that require noting, these will also be presented to Council for approval per our Financial Regulations during budget setting:</p> <ul style="list-style-type: none"> <li>• Streetscape Van Leases</li> <li>• Streetscape Horticultural Supplies</li> <li>• Pool General</li> <li>• Floral Displays/In Bloom</li> <li>• Town Hall Electricity, Gas and Water.</li> </ul>
<p><b>Decision Request</b></p>	<ol style="list-style-type: none"> <li>1. To approve the Management Accounts for current financial year to 30<sup>th</sup> September 2024.</li> <li>2. To note expected overspends.</li> </ol>



Month 6

Percentage 50.0%

Finance and Policy Committee

	ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
<b>101 Corp Management</b>	<b>229,293</b>	<b>114,647</b>	<b>110,465</b>	<b>4,182</b>	<b>96.35%</b>	<b>48.2%</b>	<b>-1.82%</b>
Staff Costs (re-allocated)	229,293	114,647	110,465	4,182	96.35%	48.2%	-1.82%
Travel	250	125	0	125	0.00%	0.0%	-50.00%
Training / Conferences	1,500	750	879	-129	117.20%	58.6%	8.60%
Rent Payable	17,017	8,509	8,508	1	99.99%	50.0%	0.00%
Miscellaneous Office Costs	2,000	1,000	772	228	77.20%	38.6%	-11.40%
Telephone/Fax/Internet	3,000	1,500	1,440	60	96.00%	48.0%	-2.00%
Postage	1,000	500	354	146	70.80%	35.4%	-14.60%
Stationery & Printing	3,300	1,650	886	764	53.70%	26.8%	-23.15%
Subscriptions & Publications	5,100	2,550	4,480	-1930	175.69%	87.8%	37.84%
Insurance	14,310	7,155	15,754	-8599	220.18%	110.1%	60.09%
Computer/IT Costs	23,500	11,750	12,464	-714	106.08%	53.0%	3.04%
Photocopy Charges	2,000	1,000	843	157	84.30%	42.2%	-7.85%
Recruitment Advertising	500	250	196	54	78.40%	39.2%	-10.80%
Bank Charges	1,240	620	539	81	86.94%	43.5%	-6.53%
Audit Fees - External	2,100	1,050	2,100	-1050	200.00%	100.0%	50.00%
Audit Fees - Internal	1,900	950	0	950	0.00%	0.0%	-50.00%
Accountancy Support	5,300	2,650	942	1708	35.55%	17.8%	-32.23%
Legal & Professional fees		0	3,586	-2355		0.0%	0.00%
HR & H&S support	4,800	2,400	3,647	-1247	151.96%	76.0%	25.98%
Tsfr from EMR			-3,586				
Central Overheads reallocated	-70,984	-35,492	-42,996	7504	121.14%	60.6%	10.57%
<b>Corporate Management-Expenditure</b>	<b>247,126</b>	<b>123,563</b>	<b>121,273</b>	<b>-65</b>	<b>98.15%</b>	<b>49.1%</b>	<b>-0.93%</b>
<b>Precept 2024-2025</b>	<b>-1,182,221</b>	<b>-591,111</b>	<b>-1,182,221</b>	<b>591111</b>	<b>200.00%</b>	<b>100.0%</b>	<b>150.00%</b>
Interest Receivable	-29,000	-14,500	-15,661	1161	108.01%	54.0%	104.00%
Miscellaneous Income	0	0	-83	83	0.00%		
<b>Corporate Management-Income</b>	<b>-1,211,221</b>	<b>-605,611</b>	<b>-1,197,965</b>	<b>592355</b>	<b>197.81%</b>	<b>98.9%</b>	<b>48.91%</b>
<b>Net Income Over Expenditure</b>	<b>-964,095</b>	<b>-482,048</b>	<b>-1,076,692</b>	<b>592290</b>	<b>223.36%</b>	<b>111.7%</b>	<b>61.68%</b>
<b>102 Civic</b>	<b>20,090</b>	<b>10,045</b>	<b>9,393</b>	<b>652</b>	<b>93.51%</b>	<b>46.8%</b>	<b>-3.25%</b>
Staff Costs (re-allocated)	20,090	10,045	9,393	652	93.51%	46.8%	-3.25%
Training / Conferences	1,000	500	0	500	0.00%	0.0%	-50.00%
Stationery & Printing	550	275	0	275	0.00%	0.0%	-50.00%
Marketing/Promotions	1,200	600	208	392	34.67%	17.3%	-32.67%
Council Newsletter	8,700	4,350	3,243	1,107	74.55%	37.3%	-12.72%
Council Website	2,000	1,000	7,664	-6664	766.40%	383.2%	333.20%
Mayor's Allowance	3,000	1,500	3,000	-1500	200.00%	100.0%	50.00%
Members Expenses	200	100	0	100	0.00%	0.0%	-50.00%
Civic Expenses	7,500	3,750	3,258	492	86.88%	43.4%	-6.56%
Civic Recalls	250	125	0	125	0.00%	0.0%	-50.00%
Hall & Room Hire	6,500	3,250	3,801	-551	116.95%	58.5%	8.48%
Civic Artefacts and Treasures	3,400	1,700	0	1700	0.00%	0.0%	-50.00%
Tfr from EMR	0	0	-7,274	7274			
Central Overheads reallocated	1,564	782	947	-165	121.10%	60.5%	10.55%
<b>Civic-Expenditure</b>	<b>55,954</b>	<b>27,977</b>	<b>24,240</b>	<b>3737</b>	<b>86.64%</b>	<b>43.3%</b>	<b>-6.68%</b>
<b>107 Grants</b>	<b>15,000</b>	<b>7,500</b>	<b>7,731</b>	<b>-231</b>	<b>103.08%</b>	<b>51.5%</b>	<b>1.54%</b>
Initial Grant Commitment	15,000	7,500	7,731	-231	103.08%	51.5%	1.54%
Subsidised Use	4,500	2,250	2,090	160	92.89%	46.4%	-3.56%
Tfr from EMR Committed Grants	0	0	-7,976	7976			-50.00%
Specified Grants	22,333	11,167	19,017	-7851	170.30%	85.2%	35.15%
<b>Grants- Expenditure</b>	<b>41,833</b>	<b>20,917</b>	<b>20,862</b>	<b>55</b>	<b>99.74%</b>	<b>49.9%</b>	<b>-0.13%</b>
<b>Capital</b>	<b>46,778</b>	<b>23,389</b>	<b>35,889</b>	<b>-12500</b>	<b>153.44%</b>	<b>76.7%</b>	<b>26.72%</b>
<b>F&amp;P Income - Income</b>	<b>-1,211,221</b>	<b>-605,611</b>	<b>-1,203,959</b>	<b>598349</b>	<b>198.80%</b>	<b>99.4%</b>	<b>49.40%</b>
<b>Expenditure</b>	<b>391,691</b>	<b>195,846</b>	<b>203,000</b>	<b>-7155</b>	<b>103.65%</b>	<b>51.8%</b>	<b>1.83%</b>

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red  
Income Variance 100% Green. 75% to 99% Amber. 0%-75% Red

CILCA Courses

Most of subscriptions are due at start of the year  
Paid start of the year, journal required as 3 months are 25-26  
Extra work completed on MFA and Security

Invoice received for 23-24 audit

See EMR BELOW

3 of 4 payments made

For legal & professional expenditure

Paid in full

See EMR below actual spend 13.65% £361. 1st instalment paid for website build con

Paid in full

Dependant on awards/requests.

CCP invoice received in full.

£25,000 to EMR processed

Full Committee Summary includes Mayor cost centre Income £5,571

Full Committee Summary includes Mayor cost centre expenditure £116

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Month 6  
Percentage 50.0%

Community and Environment Committee

		ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED	
215	Floral Displays Income	-4,000	-2,000	-3,834	1834	191.70%	95.9%	45.85%	Hanging baskets income arrives start of the year Spends almost complete. award ceremony to take place
215	Floral Displays Expenditure	14,172	7,086	15,084	-7998	212.87%	106.4%	56.44%	
	<b>Total Floral</b>	<b>10,172</b>	<b>5,086</b>	<b>11,250</b>	<b>-6164</b>	<b>221.20%</b>	<b>110.6%</b>	<b>60.60%</b>	
241	Allotments Income	-190	-95	0	-95	0.00%	0.0%	-50.00%	
241	Allotments Expenditure	1,200	600	40	560	6.67%	3.3%	-46.67%	
	<b>Total Allotment</b>	<b>1,010</b>	<b>505</b>	<b>40</b>	<b>465</b>	<b>7.92%</b>	<b>4.0%</b>	<b>-46.04%</b>	
300	Public Realm	3,000	1,500	110	1390	7.33%	3.7%	-46.33%	
	<b>Concleton Partnership</b>								
301	Concleton Partnership Income	0	0	-15,045	15045	0.00%	0.0%	-50.00%	Dependant on Partnership. details are issued in Partnership Executive meetings. Carried forward balance
301	Concleton Partnership Expenditure	24,586	12,293	17,830	-5537	145.04%	72.5%	22.52%	
301	Concleton Partnership C/F	0	0	-34,666	34666	0.00%	0.0%	-50.00%	
	<b>Total Partnership</b>	<b>24,586</b>	<b>12,293</b>	<b>-31,881</b>	<b>44,174</b>	<b>-259.34%</b>	<b>-129.7%</b>	<b>-179.67%</b>	
302	Community Development Grant Recd	0	0	-18,000	18000		0.0%	-50.00%	Annual subscription paid
302	Community Development Staff Costs	124,336	62,168	58,201	3967	93.62%	46.8%	-3.19%	
	UKSPF: See Grant Recd	0	0	7,695	-7695		0.0%	-50.00%	
	Community Development Marketing/Promotions	3,750	1,875	984	891	52.48%	26.2%	-23.76%	
	Green Initiatives	5,000	2,500	2,351	149	94.04%	47.0%	-2.98%	
	Campaign Expenditure	1,000	500	526	-26	105.20%	52.6%	2.60%	
	Tfr to EMR	0	0	0	0	0.00%	0.0%	-50.00%	
	Tfr From EMR	0	0	0	0	0.00%	0.0%	-50.00%	
	Community Development Overheads	9,678	4,839	5,861	-1022	121.12%	60.6%	10.56%	
	<b>Total Community Development</b>	<b>143,764</b>	<b>71,882</b>	<b>57,618</b>	<b>14,284</b>	<b>80.16%</b>	<b>40.1%</b>	<b>-9.92%</b>	
303	Crime Reduction/CCTV Expenditure	11,426	5,713	0	5713	0.00%	0.0%	-50.00%	
	<b>Total Crime</b>	<b>11,426</b>	<b>5,713</b>	<b>0</b>	<b>5713</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-50.00%</b>	
305	Christmas Favre/lights Income	-3,000	-1,500	-3,087	1587	205.80%	102.9%	52.90%	
305	Christmas Favre/lights Expenditure	16,000	8,000	756	7244	9.45%	4.7%	-45.28%	
	<b>Total Christmas</b>	<b>13,000</b>	<b>6,500</b>	<b>-2,331</b>	<b>8831</b>	<b>-35.86%</b>	<b>-17.9%</b>	<b>-67.93%</b>	
310	Neighbourhood Plan	0	0	4,897	-4897	0.00%	0.0%	-50.00%	Costs covered by ERM funds No budget line set . Journal update required
310	Neighbourhood Plan Tfr From EMR	0	0	-4,898	4898	0.00%	0.0%	-50.00%	
	<b>Total Neighbourhood Plan</b>	<b>0</b>	<b>0</b>	<b>-1</b>	<b>1</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-50.00%</b>	
321	Tourism Income	0	0	-3,964	3964			-50.00%	Costs dependant on timing of events
321	Tourism Expenditure	13,600	6,800	11,459	-4659	168.51%	84.3%	34.26%	
	<b>Total Tourism</b>	<b>13,600</b>	<b>6,800</b>	<b>7,495</b>	<b>-695</b>	<b>110.22%</b>	<b>55.1%</b>	<b>5.11%</b>	
351	Luncheon Club	11,000	5,500	5,846	-346	106.29%	53.1%	3.15%	
<b>C.E &amp; S</b>	<b>Income</b>	<b>-7,190</b>	<b>-3,595</b>	<b>-43,930</b>	<b>40335</b>	<b>1221.97%</b>	<b>611.0%</b>	<b>560.99%</b>	<b>Full Committee Summary</b>
	<b>Expenditure</b>	<b>238,748</b>	<b>113,681</b>	<b>92,076</b>	<b>21585</b>	<b>81.01%</b>	<b>38.6%</b>	<b>-11.43%</b>	<b>Full Committee Summary</b>

Town Hall, Assets and Services Committee

		ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED	NOTES
201	<b>Paddling Pool</b>	<b>54,394</b>	<b>27,197</b>	<b>27,205</b>	<b>-8</b>	<b>100.03%</b>	<b>50.0%</b>	<b>0.01%</b>	<b>Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red</b>
221	<b>Town Hall</b>								<b>Expenditure Variance 0-100% Green 101-115% Amber 115% over Red</b> See separate account sheet
	Town Hall - Expenditure	230,529	115,265	152,708	-37444	132.48%	66.2%	16.24%	<b>Without Grants TH Expenditure is 97.8%</b> <b>Without grants TH income is £58970. 98%</b>
	Town Hall - Income	-119,750	-59,875	-98,084	38209	163.81%	81.9%	31.91%	
	Net Expenditure over Income	110,779	55,390	54,624	766	98.62%	49.3%	-0.69%	
225	<b>Concleton Information Centre</b>								See separate account sheet
	CIC - Expenditure	164,101	82,051	66,771	15280	81.38%	40.7%	-9.31%	
	CIC- Income	-88,710	-44,365	-35,403	-8952	79.82%	39.9%	-10.09%	
	Net Expenditure over income	75,391	37,696	31,368	6328	83.21%	41.6%	-8.39%	

263	<b>Public Toilets</b>	<b>7,150</b>	3,575	1,929	1646	<b>53.96%</b>	27.0%	-23.02%	
270	<b>Cenotaph</b>	<b>319</b>	160	136	24	<b>85.27%</b>	42.6%	-7.37%	
280	<b>Streetscape</b>								
	Streetscape Expenditure	<b>787,095</b>	393,548	413,964	-20417	<b>105.19%</b>	52.6%	2.59%	See separate account sheet
	Streetscape - Income CEC	<b>-419,256</b>	-209,628	-209,628	0	<b>100.00%</b>	50.0%	0.00%	
	Streetscape - External work income	<b>-15,000</b>	-7,500	-7,486	-14	<b>99.81%</b>	49.9%	-0.09%	
	Streetscape - Other	<b>-12,000</b>	-6,000	-36	-5964	<b>0.00%</b>	0.0%	-50.00%	
	Streetscape - Misc. Income	<b>-900</b>	-450	-507	57	<b>112.67%</b>	56.3%	6.33%	
	S/S Income	<b>-447,156</b>	-223,578	-217,657	-5921	<b>97.35%</b>	48.7%	-1.32%	
	Net Expenditure over Income	<b>339,939</b>	169,970	196,307	-26338	<b>115.50%</b>	57.7%	7.75%	
THAS	Income	<b>-655,616</b>	<b>-327,808</b>	<b>-351,144</b>	<b>23,336</b>	<b>107.12%</b>	53.6%	3.56%	Full Committee Summary
	Expenditure	<b>1,243,588</b>	<b>621,794</b>	<b>662,713</b>	<b>-40,919</b>	<b>106.58%</b>	53.3%	3.29%	Full Committee Summary
	Total Income	<b>-1,874,027</b>	<b>-937,014</b>	<b>-1,599,033</b>	<b>274,994</b>	<b>170.65%</b>	85.3%	35.33%	Overall summary includes mavor summary figures not on this sheet
	Total Expenditure	<b>1,874,027</b>	<b>931,301</b>	<b>957,789</b>	<b>-916,238</b>	<b>102.84%</b>	51.1%	1.11%	Overall summary
	Net Income /Expenditure			<b>-641,248</b>	<b>-641,244</b>			-50.00%	Roundina allowed
	<b>Personnel</b>								
	Staff Costs	<b>1,141,489</b>	570,745	<b>547,583</b>	<b>23162</b>	<b>95.94%</b>	48.0%	-2.03%	
	Personnel with Pay Award for reference								
	Permanent Staff Costs - Included budget pay award *1	<b>1,141,489</b>	570,745	579,482	<b>-8738</b>	<b>101.53%</b>	50.8%	0.77%	Includes budgeted pay award and Temp/Casual costs
	Temp/Agency			4,520					
	*1 Budgeted pay award (5%)			<b>27,379</b>					

**Congleton Town Council**  
**Management Accounts 2024-25**  
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Reserves as at 30th September 2024		01/04/2024 CF Balance	In	Out	Balance 30/09/24	
310	General Reserve	287,256			287,256	
	<b>Ear Marked Reserves</b>					
318	Capital Equipment Fund	-	5,000	4,543	457	
320	Capital Contingency Fund	104,421	20,000	14,591	109,830	
321	EMR Elections	20,000			20,000	
322	EMR Business Recovery Fund	3,204		725	2,479	
324	EMR Crime Prevention/Traffic calming	4,357			4,357	
326	EMR Congleton Partnership	10,000			10,000	
327	EMR Covid/Crisis	3,333			3,333	
330	EMR Ancient Treasures	3,000			3,000	
331	EMR Website	30,151		7,274	22,877	
333	EMR Training	6,000			6,000	
334	EMR Town Centre (UKSPF)	1,688			1,688	
337	EMR Toilets	24,012			24,012	
339	EMR Public Realm	8,153			8,153	
340	EMR Legal Fees	46,406		5,951	40,455	
342	EMR Tourism	2,555			2,555	
343	EMR Marketing	5,000			5,000	
344	EMR Congleton Neighbourhood Plan	832		832	-	
346	EMR Rotary Bonfire	5,000			5,000	
348	EMR Civic	1,000			1,000	
349	EMR CIL	21,684			21,684	
354	EMR Carbon Offsetting	3,000			3,000	
NEW	EMR Property Maintenance	162,468	15,000		177,468	
	<b>EMR TOTALS</b>	<b>466,264</b>	<b>40,000</b>	<b>33,916</b>	<b>472,348</b>	<b>472,348</b>

**Congleton Town Council**  
**Management Accounts 2024-25**  
**TOWN HALL**  
**Sep-24**

OK  
 Monitor  
 Overspent

Month 6  
 Percentage 50.0%

**TOWN HALL**

		ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
4000	Staff Costs (re-allocated)	74,918	37,459	37,894	-435	101.2%	50.6%	0.58%
4008	Training	1,000	500	0	500	0.0%	0.0%	-50.00%
4009	Protective Clothing/H & Safety	550	275	42	233	15.3%	7.6%	-42.36%
4010	Cleaners	8,000	4,000	3,708	292	92.7%	46.4%	-3.65%
4011	Rates	26,522	13,261	14,970	-1,709	112.9%	56.4%	6.44%
4012	Water	4,000	2,000	3,676	-1,676	183.8%	91.9%	41.90%
4014	Electricity	26,950	13,475	9,425	4,050	69.9%	35.0%	-15.03%
4015	Gas	25,920	12,960	5,774	7,186	44.6%	22.3%	-27.72%
4016	Cleaning materials	2,250	1,125	1,087	38	96.6%	48.3%	-1.69%
4017	Refuse Disposal	2,350	1,175	685	490	58.3%	29.1%	-20.85%
4020	Miscellaneous Office Costs	1,600	800	807	-7	100.9%	50.4%	0.44%
4025	Insurance	12,647	6,324	13,785	-7,462	218.0%	109.0%	59.00%
4033	Marketing/Promotions	3,500	1,750	733	1,017	41.9%	20.9%	-29.06%
4040	Maintenance Contracts	9,000	4,500	6,387	-1,887	141.9%	71.0%	20.97%
4041	Property Maintenance	21,300	10,650	6,424	4,226	60.3%	30.2%	-19.84%
4065	Architect/Surveyor Fees	0	0	22,493	-22,493			
4068	Licences (incl PRS)	4,200	2,100	3,789	-1,689	180.4%	90.2%	40.21%
6000	Central Overheads Reallocated	5,822	2,911	3,531	-620	121.3%	60.6%	10.65%
4951	Tfr to EMR	0	0	15,000	-15,000			
	Town Hall Expenditure	230,529	115,265	150,210	-34,946	130.3%	65.2%	15.16%
3020	Catering costs	0	0	1,588	-1,588			
3021	Security Supplies	0	0	910	-910			
		0	0	2,498	2,498			
	Total Town Hall Expenditure	230,529	115,265	152,708	-37,444	132.5%	66.2%	16.24%
1009	Rent Rec'd - Museum Notional	-4500	-2250	-2250	0	100.0%	50.0%	0.00%
1010	Rent Received - 3rd Party Partnership	-1533	-767	-767	1	100.0%	50.0%	0.03%
1011	Rent Received - Internal CTC	-26517	-13259	-13259	1	100.0%	50.0%	0.00%
1013	Letting Income - Grand Hall	-30000	-15000	-14174	-826	94.5%	47.2%	-2.75%
1014	Letting Income - Bridestones	-13200	-6600	-2414	-4186	36.6%	18.3%	-31.71%
1015	Letting Income - Spencer Suite	-5000	-2500	-2458	-42	98.3%	49.2%	-0.84%
1018	Letting Income - Cambell Suite	0	0	0	0		0.0%	-50.00%
1016	Letting Income - Brasserie, Kitchen and Bar	-12000	-6000	-7000	1000	116.7%	58.3%	8.33%
1021	Letting Income - Internal	-9000	-4500	-5830	1330	129.6%	64.8%	14.78%
1022	Letting income - F&F	-1000	-500	-1771	1271	354.2%	177.1%	127.10%
1023	Commission- CP	-8000	-4000	-3295	-705	82.4%	41.2%	-8.81%
1024	Letting Income- Security	0	0	-2115	2115		0.0%	-50.00%
1035	Service Charoes - Brasserie	-4000	-2000	-1214	-786	60.7%	30.4%	-19.65%
1037	Service Charoes - Other	-5000	-2500	-1185	-1315	47.4%	23.7%	-26.30%
1051	Catering Sales (recharges)	0	0	-2859	2859		0.0%	-50.00%
1177	Grant Income- CEC Greener	0	0	-15000	15000		0.0%	-50.00%
1179	Grants Receivable- Salix Project	0	0	-22493	22493			
	Total Town Hall Income	-119750	-59875	-98084	38209	163.8%	81.9%	31.91%
	Net Expenditure over Income	110,779	55,390	54,624	766	98.6%	49.3%	-0.69%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Paid over 10 months not 12  
 May go overspent. will be monitored  
 May go overspent. will be monitored  
 May go overspent. will be monitored  
 Dependant on requirements. too up of supplies. include expenses for Public toilets approx 30%

Paid at start of the year. 3 month prepayment journal to complete

First quarter services

Salix Grant project. see below

Paid at start of the year.

CEC Grant (1177-Income) tranferred to Property Maintenance EMR

Recharged to customers

Recharged to customers

Income Variance 100% Green. 75% to 99% Amber. 0%-75% Red

No budget

Invoiced a month ahead

Awaiting information

Recharged to customers

Awaiting 2nd quarter invoice to be raised

Awaiting 2nd quarter invoice to be raised

Recharged to customers

Grant income to be moved out of TH to Property Maintenance EMR

Grant income for Surveyor fees

Congleton Town Council  
Management Accounts 2024-25  
STREETSCAPE  
Sep-24

OK  
Monitor  
Overspent

Month 6  
Percentage 50.0%

STREETSCAPE

	ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
4000 Staff Costs	577,073	288,537	280,477	8,060	97.2%	48.6%	-1.40%
4004 Temp/Casual Staff	0	0	4,520	-4,520			
4008 Training	3,200	1,600	0	1,600	0.0%	0.0%	-50.00%
4009 Protective Clothing/H & Safety	5,900	2,950	2,894	56	98.1%	49.1%	-0.95%
4013 Office rent	2,000	1,000	1,000	0	100.0%	50.0%	0.00%
4016 Cleaning Materials	8,000	4,000	2,449	1,551	61.2%	30.6%	-19.39%
4021 Telephone	1,175	588	328	260	55.8%	27.9%	-22.09%
4025 Insurance	9,150	4,575	9,846	-5,271	215.2%	107.6%	57.61%
4041 Property maintenance	1,500	750	1,012	-262	134.9%	67.5%	17.47%
4043 Horticultural etc Supplies	14,000	7,000	8,438	-1,438	120.5%	60.3%	10.27%
4047 Vehicle maintenance/Serv etc	12,800	6,400	3,583	2,817	56.0%	28.0%	-22.01%
4048 Vehicle fuel and oil	16,285	8,143	7,782	361	95.6%	47.8%	-2.21%
4049 Vehicle rental charges	77,880	38,940	40,374	-1,434	103.7%	51.8%	1.84%
4050 Street Cleansing	8,000	4,000	4,076	-76	101.9%	51.0%	0.95%
4162 General expenditure	5,300	2,650	2,350	300	88.7%	44.3%	-5.66%
4168 Other Expenditure	0	0	24,637	-24,637		0.0%	-50.00%
4951 Tf from EMR			11,387				
6000 Central Overheads Reallocated	44,832	22,416	27,200	-4,784	121.3%	60.7%	10.67%
<b>Streetscape Expenditure</b>	<b>787,095</b>	<b>393,548</b>	<b>409,579</b>	<b>-27,419</b>	<b>104.1%</b>	<b>52.0%</b>	<b>2.04%</b>
3030 Purchases for recharging	0	0	4,385	-4,385		0.0%	0.00%
1165 CEC - Income	-419,256	-209,628	-209,628	0	100.0%	50.0%	150.00%
1167 External work income	-15,000	-7,500	-7,486	-14	99.8%	49.9%	149.81%
1184 Other income	-12,000	-6,000	0	-6,000	0.0%	0.0%	50.00%
1199 Miscellaneous	-900	-450	-507	57	112.7%	56.3%	162.67%
1040 Recharges	0	0	-36	36		0.0%	50.00%
<b>Streetscape Income</b>	<b>-447,156</b>	<b>-223,578</b>	<b>-217,657</b>	<b>-5,921</b>	<b>97.4%</b>	<b>48.7%</b>	<b>147.35%</b>
Net Expenditure over Income	<b>339,939</b>	<b>169,970</b>	<b>196,307</b>	<b>-37,725</b>	<b>115.5%</b>	<b>57.7%</b>	<b>-65.50%</b>

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

No budget

Paid at start of the year.  
Repairs to fence panels £525  
Spends now in for Winter bedding

Will be overspent due to new vans. 3 replaced  
Fltvo invoice cost: £1,758. Some movement required. vehicle repairs coded to here.

Roundabout works. grant due in.  
Polytunnel repairs CTC/36/2425. transfer from Capital Emr reserve

No budget

Income Variance 100% Green. 75% to 99% Amber. 0%-75% Red  
Two of four payments received

Contract did not go ahead

No budget



**Congleton Town Council**  
**Management Accounts 2024-25**  
**CONGLETON INFORMATION CENTRE**  
**Sep-24**

Third Party  
OK  
Monitor  
Overspent

Month 6  
Percentage 50.0%

**TOWN HALL**  
**CONGLETON INFORMATION CENTRE**

	ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
3000 Stock at 1st April	0	-	-	-	0.0%		
3041 3rd Party ticket resales	73,150	36,575	21,689	14,886	59.3%	29.7%	-20.35%
3042 Books, Maps, Guides resale	2,850	1,425	268	1,157	18.8%	9.4%	-40.60%
3043 Souvenirs for resale	2,375	1,188	1,421	234	119.7%	59.8%	9.83%
3044 Stamps for resale	500	250	138	112	55.2%	27.6%	-22.40%
3046 Local Produce for resale	3,800	1,900	1,760	140	92.6%	46.3%	-3.68%
3047 Theatre gift cards for resale	150	75	57	18	76.0%	38.0%	-12.00%
3048 Food & Drink for resale	1,197	599	380	219	63.5%	31.7%	-18.25%
3049 CTC Merchandise	0	-	-	-	0.0%	0.0%	-50.00%
3999 Stock at 31st March 2022	0	-	-	-	0.0%	0.0%	-50.00%
<b>Direct Expenditure</b>	<b>84,022</b>	<b>42,011</b>	<b>25,713</b>	<b>16,298</b>	<b>61.2%</b>	<b>30.60%</b>	<b>-19.40%</b>
4000 Staff costs	60,704	30,352	30,024	328	98.9%	49.5%	-0.54%
4011 Rates	5,068	2,534	3,497	963	138.0%	69.0%	19.00%
4013 Rent Payable	7,500	3,750	3,750	-	100.0%	50.0%	0.00%
4162 General Expenditure	2,000	1,000	926	74	92.6%	46.3%	-3.70%
6000 Central Overheads Reallocated	4,807	2,404	2,861	458	119.0%	59.5%	9.52%
<b>Indirect Expenditure</b>	<b>80,079</b>	<b>40,040</b>	<b>41,058</b>	<b>1,019</b>	<b>102.5%</b>	<b>51.3%</b>	<b>1.27%</b>
1041 Third Party Ticket Sales	-77,000	-38,500	-31,272	-7,228	81.2%	40.6%	-9.39%
1042 Books, Maps, Guides sales	-3,000	-1,500	-548	-952	36.5%	18.3%	-31.73%
1043 Souvenir sales	-2,500	-1,250	-551	-699	44.1%	22.0%	-27.96%
1044 Stamp Sales	-500	-250	-113	-137	45.2%	22.6%	-27.40%
1045 Photocopy sales	-300	-150	-266	-116	177.3%	88.7%	38.67%
1046 Local Produce for resale	-4,000	-2,000	-2,009	9	100.5%	50.2%	0.22%
1047 Theatre gift cards	-150	-75	-68	-7	90.7%	45.3%	-4.67%
1048 Food and Drink sales	-1,260	-630	-533	-97	84.6%	42.3%	-7.70%
1049 CTC Merchandise sales	0	-	-43	43	0.0%	0.0%	-50.00%
<b>Income</b>	<b>-88,710</b>	<b>-44,355</b>	<b>-35,403</b>	<b>-8,952</b>	<b>79.8%</b>	<b>39.9%</b>	<b>-10.09%</b>
<b>Total Income</b>	<b>-88,710</b>	<b>-44,355</b>	<b>-35,403</b>	<b>-8,952</b>	<b>79.8%</b>	<b>39.9%</b>	<b>-10.09%</b>
<b>Net Expenditure over Income</b>	<b>75,391</b>	<b>37,696</b>	<b>31,368</b>	<b>6,328</b>	<b>83.2%</b>	<b>41.6%</b>	<b>-8.39%</b>

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red  
Yellow are 3rd party expenditure, traffic lights CTC

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line

50% of invoice paid, switching to Direct Debit for remainder

As per requirement, includes card payment bank charges

Yellow are 3rd party income, traffic lights our own income  
Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Third Party expenditure

Third Party expenditure

Third Party expenditure

Third Party expenditure

No budget, old stock

Congleton Town Council  
Management Accounts 2024-25  
PADDLING POOL  
Sep-24

OK  
 Monitor  
 Overspent

Month 6  
Percentage 50.0%

**STREETSCAPE**

	<b>ANNUAL BUDGET</b>	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M6 EXPECTED
4000 Staff Costs	32,265	16,133	12933	3,200	80.17%	40.1%	-9.92%
4008 Training	3,000	1,500	0	1,500	0.00%	0.0%	-50.00%
4009 Protective Clothing/H & Safety	320	160	184	-24	115.00%	57.5%	7.50%
4012 Water	5,102	2,551	221	2,330	8.66%	4.3%	-45.67%
4014 Electricitv	2,000	1,000	2850	-1,850	285.00%	142.5%	92.50%
4039 Pool Chemicals	3,900	1,950	3456	-1,506	177.23%	88.6%	38.62%
4040 Maintenance Contracts	4,300	2,150	4565	-2,415	212.33%	106.2%	56.16%
4042 Grounds Maintenance	0	0	13424	-13,424	0.00%	0.0%	0.00%
4162 General exoenditure	1,000	500	1475	-975	295.00%	147.5%	97.50%
4970 Tfs from Cap Contingency	0	0	-13424	13,424	0.00%	0.0%	0.00%
6000 Central Overheads Reallocated	2,507	1,254	1521	-268	121.34%	60.7%	10.67%
<b>Pool Expenditure</b>	<b>54,394</b>	<b>27,197</b>	<b>27,205</b>	<b>- 8</b>	<b>100.03%</b>	<b>50.0%</b>	<b>0.01%</b>

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Start of year re-stock  
Possible issue with meter, will update when more information  
Insufficient budaet  
Spends are over pool season not 12 months  
Spends are over pool season not 12 months  
Approved by Council CTC/42/2324  
Reapleceement signs £350.00  
Resurfacing pathway completed