

Town Council Grant

Activities Monitoring Form

1. Contact Details		
Organisation name:	Mossley Toddler Group	
Address:	Mossley Village Hall Bida Lane Congleton CW12 3LJ	

2. Grant Information			
Grant Reference Number:	GR27-2324		
Total project cost:	£480		

Receipts Attached? Yes	Receipt Amount:	£235.06 (we have not yet purchased the climbing frame included in our application - we plan to purchase this in the next 6 months)
Please list receipts below:		
Tablet and cover, Currys, £162.09		
Tablet stand, Amazon, £16.98		
Toaster, Amazon, £37.00		
Blackboard, Amazon £9.99		
Blackboard pens, Amazon £8.99		

3. Project Information		
When did the project commence?	Mar-24	
Did you make a profit from the project? Yes		

We make a very small profit from the sale of toast at each session - average £1.50
This supports us in the running costs of the Group, allowing us to offer a wider range of drinks and snacks and ensure the toy selection is maintained.

Please explain what difference the project has made to your organisation/local people:

We have received positive feedback from those using the Group, particularly parents, that the toast enhances their enjoyment of the sessions.

The Tablet means that we are able to easily accept electronic payments, making it easier for parents to decide to drop-in. It also reduces the amount of time the Group volunteers need to spend at the door checking people in - this is a big advantage as the volunteers all have young children attending the group too. One of the main risks to the Group is keeping enough volunteers to run the Group.

4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes

Do you give permission for these photographs to be used on the Council's web site and in newsletters?
(Please ensure that you seek permission for anybody photographed). Yes

Was the grant funding from Congleton Town Council acknowledged in any way? Yes

Please state how (i.e. on your website, event programme, tickets, etc)

Social Media; the grant was recognised in a Facebook post dated 14 October 24 (see attached)

5. Feedback

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?

I found the process straightforward. The forms were user-friendly and easy to complete. Communication was quick and easy after making the application and it was useful to have one point of contact in Serena.

The process was quick and we received payment promptly.

How did you apply? Online

Do you feel that you understood the process? Yes

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form		Y		
Relevance of guidelines		Y		
Length of the process from submitting an application to receiving notification		Y		
Advice given from the Town Council Grants Team (if applicable)	Y			

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Here at Mossley Toddler Group, we would like to thank [Congleton Town Council](#) for the grant money we recently received 😊

It has enabled us to upgrade a few things which includes a new tablet meaning we are able to make swift card payments on the door and also a new toaster - nothing better than the smell of toast as we welcome you through the door 😊

