



# Town Council Grant

## Activities Monitoring Form

### 1. Contact Details

Organisation name:	The Old Saw Mill CBS		
Address:	1 Back River Street, Congleton,		

### 2. Grant Information

Grant Reference Number:	GR13	2324	
Total project cost:	£250		

Receipts Attached? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Receipt Amount:	
Please list receipts below:		
Receipts previously provided		

### 3. Project Information

When did the project commence?	03/2024	
Did you make a profit from the project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<p>The project was to insulate The Old Saw Mill. Funds provided were part of a wider insulation program that is now completed and covers the entire building.</p> <p>The Old Saw Mill spent on average £900 per month on heating/lighting/cooking last year (electricity and oil). The grant formed part of the insulation program which had a target of reducing heat losses by 20% (based on the insulation methods used). We are changing our heating system to Electric only in July this year, with an anticipated increase in electricity costs. We aim to instal Solar Panels next year (Grant funding already obtained) to reduce overall energy usage. A profit is expected from the overall project expenditure but the</p> <p>results will not be evident until next year.</p>		

Please explain what difference the project has made to your organisation/local people:

Customers have commented that the building is warmer and there is initial evidence that this is contributing to increased customer numbers after the lull due to COVID.

Volunteers and staff in our upstairs kitchen now work in a more consistent temperature throughout the year.

#### 4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes ☐ No ☐

Do you give permission for these photographs to be used on the Council's web site and in newsletters?  
(Please ensure that you seek permission for anybody photographed). Yes ☒ No ☐

Was the grant funding from Congleton Town Council acknowledged in any way? Yes ☐ No ☒

Please state how (i.e. on your website, event programme, tickets, etc)

#### 5. Feedback

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?

The process was straightforward and the response prompt.

How did you apply? Online ☐ Email ☒ Post ☐

Do you feel that you understood the process? Yes ☒ No ☐

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form		x		
Relevance of guidelines		x		
Length of the process from submitting an application to receiving notification	x			
Advice given from the Town Council Grants Team (if applicable)	x			