



# Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CiLCA

## Minutes of the Annual Council Meeting (Mayor Making)

Held on Thursday, 16th May 2024 at 7.00 p.m.

**Councillors Present:** Susie Akers Smith  
Charles Booth  
Robert Brittain (Deputy Mayor)  
David Brown  
Russell Chadwick  
Mark Edwardson  
Suzy Firkin  
Emma Hall  
Amanda Martin  
Susan Mead  
Rob Morton (Retiring Mayor)  
Heather Peace  
Shaun Radcliffe  
Heather Seddon  
Richard Walton  
Liz Wardlaw  
Kay Wesley (Mayor)  
Glen Williams

**Congleton Town Council Officers:** David McGifford (Chief Officer), Jackie MacArthur (Deputy Chief Officer and Marketing and Communities Manager) Debbie Coxen (Marketing, Civic and Communications Officer) Cathy Dean (Communities and Administration Officer).

### **1. Election of the Town Mayor for the ensuing year**

**CTC/01/2425 Resolved** to appoint Cllr Kay Wesley as Mayor for the ensuing year

### **2. Vote of thanks for the retiring Town Mayor**

Cllr Suzie Akers Smith proposed a vote of thanks to the retiring Mayor

### **3. Apologies for absence**

Apologies for absence were received from Cllr Dawn Allen, Robert Douglas, Arabella Holland and Sally Ann Holland

#### **4. Election of Deputy Town Mayor for the Ensuing Year**

**CTC/02/2425 Resolved** to appoint Cllr Robert Brittain as Deputy Mayor

#### **5. Council Committees and quantity of members**

**CTC/03/2425 Resolved** to approve the constitution and membership of the following committees:

<b>Committee</b>		<b>Members</b>				
Community	10	Richard Walton	David Brown	Suzy Firkin	Dawn Allen	Sally Ann Holland
		Susan Mead	Mark Edwardson	Emma Hall	Glen Williams	Shaun Radcliffe
Environment	10	Suzy Firkin	Heather Pearce	Suzie Akers Smith	Charles Booth	David Brown
		Sally Ann Holland	Amanda Martin	Susan Mead	Heather Seddon	Glen Williams
Finance and Policy	10	Robert Douglas	Suzie Akers Smith	Dawn Allen	Charles Booth	Mark Edwardson
		Emma Hall	Arabella Holland	Heather Pearce	Russell Chadwick	Liz Wardlaw
Personnel	10	David Brown	Suzie Akers Smith	Sally Ann Holland	Russell Chadwick	Robert Douglas
		Suzy Firkin	Amanda Martin	Heather Seddon	Robert Moreton	Glen Williams
Planning	10	Amanda Martin	Suzie Akers Smith	Dawn Allen	Charles Booth	David Brown
		Heather Pearce	Robert Douglas	Suzy Firkin	Liz Wardlaw	Robert Moreton
Town Hall Assets and Services	10	Liz Wardlaw	Suzie Akers Smith	Rob Moreton	Arabella Holland	Mark Edwardson
		Suzy Firkin	Amanda Martin	Susan Mead	Heather Pearce	Glen Williams

#### **6. Appointment of Chairs and Vice-Chairs of Committees**

**CTC/04/2425 Resolved** to appoint the following Chairs and Vice Chairs of committees

<b>Committee</b>	<b>Chair</b>	<b>Vice Chair</b>
Community	Richard Walton	Glen Williams
Environment	Suzy Firkin	Heather Pearce

Finance and Policy	Robert Douglas	Charles Booth
Personnel	David Brown	Sally Ann Holland
Planning	Amanda Martin	Robert Brittain
Town Hall, Assets and Services	Suzie Akers Smith	Liz Wardlaw
Strategy Working Group	Mayor	Deputy Mayor

## 7. Appointment of Working Groups

**CTC/05/2425 Resolved** to appoint the following Working Groups and councillor membership

Working Groups	Members				
Community Safety	Robert Brittain	Susan Mead	Rob Moreton	Shaun Radcliffe	Glen Williams
	Richard Walton	Kay Wesley			
Congleton Green	Suzy Firkin	Amanda Martin	Heather Pearce	Heather Seddon	Glen Williams
	Kay Wesley				
Congleton In Bloom	Dave Brown	Russell Chadwick	Susan Mead	Robert Brittain	Rob Moreton
	Heather Pearce	Heather Seddon	Glen Williams		
Health and Wellbeing	Dave Brown	Suzy Firkin	Emma Hall	Amanda Martin	Heather Pearce
	Richard Walton	Liz Wardlaw	Kay Wesley		
Integrated Transport	Suzie Akers Smith	David Brown	Suzy Firkin	Heather Pearce	Kay Wesley
	Glen Williams				
Neighbourhood Plan Development	David Brown	Suzy Firkin	Amanda Martin	Liz Wardlaw	Kay Wesley
Regeneration and Town Centre	David Brown	Russell Chadwick	Robert Douglas	Suzy Firkin	Amanda Martin
	Susan Mead	Kay Wesley			
White Ribbon	Mark Edwardson	Rob Moreton	Shaun Radcliffe	Richard Walton	Kay Wesley
Strategy	All Councillors				

## 8. Appointment of representatives to outside bodies, other offices and panels

**CTC/06/2425 Resolved** to appoint the following councillors as representatives to outside Bodies, other offices and panels:

Outside Bodies	Number	
Astbury Mere Trust	1	Mark Edwardson

Chalc	1	Amanda Martin
Cheshire East Liaison	6	Congleton Ward Councillors
Congleton Museum Trust	1	Suzy Firkin
Congleton Partnership Executive Group	2	Amanda Martin, Richard Walton
Hilary Avenue Allotment Association	1	Susan Mead
Congleton Community Projects	1	Richard Walton

<b>CIVIC</b>	<b>Number</b>	
Macebearer	1	Sally Ann Holland
Deputy Macebearer	1	Suzie Akers Smith
<b>PANELS AND SIGNATORIES</b>		
Complaints Panel	7	Town Mayor, Deputy Mayor plus one from each group
Selection Panel for co-option	7	Town Mayor, Deputy Mayor plus one from each group
Cheque Signatories	6	Mayor Cllrs Robert Douglas, David Brown, Amanda Martin, Suzy Firkin, Rob Moreton

## 9. Civic Service and Sunday Parade

It was noted that the Civic Service would take place on Sunday the 2<sup>nd</sup> June 2024 with the parade commencing at 2.15 pm