

Congleton Town Council

Minutes of the Council Meeting held at Congleton Town Hall on 22nd February 2024

Please note – These are draft minutes and will not be ratified until the next meeting of the Council.

For the papers discussed at the meeting, please see the
[Meeting Agenda of the Council 22nd February 2024](#)

Councillors Present:

Rob Moreton (Mayor)
David Brown
Robert Brittain
Mark Edwardson
Suzy Firkin
Emma Hall
Amanda Martin
Susan Mead
Heather Pearce
Shaun Radcliffe
Heather Seddon
Richard Walton
Liz Wardlaw
Kay Wesley (Deputy Mayor)
Glen Williams

Congleton Town Council Officers: David McGifford (Chief Officer) and Ruth Burgess

- 1 member of the public in attendance

1. Apologies for absence

Apologies for absence were received from Councillors - Suzie Akers Smith, Dawn Allen, Russell Chadwick, Arabella Holland, Sally Ann Holland and Robert Douglas.

2. Minutes of Previous Meetings

CTC/77/2324 Resolved to approve and sign the [minutes of the Council meeting held on the 25th January 2024](#)

3. Declarations of Disclosable Pecuniary and Non-Pecuniary Interests

Cllrs David Brown, Emma Hall, Liz Wardlaw, Rob Moreton (Mayor) and Heather Seddon declared non-pecuniary interests on matters relating to Cheshire East Council.

4. Questions from Members of the Public

There were no questions from members of the public.

5. Urgent Items

There were no urgent items.

6. Town Mayor's Announcements and Engagements

The Town Mayor gave particular thanks to Ukraine Event at Christmas, the organisers and venue. It was a very successful event and enjoyed by the Ukraine Families

7. Outstanding Actions

There were no outstanding actions.

8. Community Committee

CTC/78/2324 Resolved to receive the [minutes of the Community Committee meeting held on 26th October 2023](#)

9. Finance and Policy Committee

CTC/79/2324 Resolved to receive the [minutes of the Finance and Policy Committee meeting held on 23rd November 2023](#)

9.1 Direct Debit and BACS Approvals

9.1.1 Council noted the Direct Debt List

9.1.2 **CTC/80/2324 Resolved to** approve the Direct Debt payment for the relevant suppliers

9.1.3 **CTC/81/2324 Resolved to** approve payments by BACS to pay suppliers

9.2 Financial Regulations Review

CTC/82/2324 Resolved to approve the updates to the Financial Regulation Review and adopt changes into the Constitution.

9.3 Unreasonably Persistent or Vexatious Complaints Policy

9.4 **CTC/83/2324 Resolved to** approve the Unreasonably Persistent or Vexatious Complaints Policy and adopt into the constitution.

10. Planning Committee

CTC/84/2324 Resolved to receive the [minutes of the Planning Committee meetings held on the 16th November and 21st December 2023](#)

11. Environment Committee

CTC/85/2324 Resolved to receive the [minutes of the Environment Committee held on the 2nd November 2023](#)

12. Town Hall and Assets and Services Committee

CTC/86/2324 Resolved to receive the [minutes of the Town Hall Assets and Services Committee held on the 30th November 2023](#)

CTC/87/2324 resolved to approve the proposed changes to the pricing policy, Town Hall Letting Policy and Conditions and Regulations for the Hire of the Town Hall and adopt into the Town Council policies.

CTC/88/2324 resolved to approve the recommended changes in the Review of the Town Hall Hire Charges and Booking Policy.

13. Civility and Respect

CTC/89/2324 Resolved to sign up to the Civility and Respect Pledge and ensure that training is available where needed for officers and councillors.

14. Cheshire East Councillors' Report

Cllr Liz Wardlaw reported that the car parking charges have been referred to the monitoring officer. There will be a full Cheshire East Council Budget meeting week commencing 26th February, a referral for the Carbon Neutral status of Cheshire East has been requested to defer from 2025 to 2027 to be carbon neutral.

15. Resolution to Exclude the Public and Press from Item 16

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting due to confidential information contained within the agenda item.

CTC/88/2324 Resolved to exclude members of the public and press from the meeting

16. Streetscape Contract

CTC/90/2324 Resolved to approve the Chief Officer signing the Variation of Contract between Cheshire East Borough Council and Congleton Town Council for the Streetscape Services.

ClIr Robert Moreton
Town Mayor