

## CONGLETON TOWN COUNCIL

### Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 30<sup>th</sup> November 2023

For the papers discussed at the meeting, please see the [Agenda & Papers – 30<sup>th</sup> November 2023](#)

In attendance:

Committee members: Cllrs

**Suzie Akers Smith - Chair**

Robert Britain  
Russell Chadwick  
Mark Edwardson  
Suzy Firkin  
Amanda Martin  
Susan Mead  
Heather Pearce  
Glen Williams

Non Committee members:

Ex-Officio Members: Cllr Kay Wesley – Deputy Mayor

Congleton Town Council Officers:

- David McGifford – Chief Officer
- Mark Worthington - Town Hall Manager

### **Minutes**

#### **1. Apologies for absence**

Apologies for absence were received from:

Committee Members: Cllrs Liz Wardlaw – Vice Chair

#### **2. Minutes of Previous Meetings**

**THAS/20/2324 Resolved to** approve and sign the [minutes of the meeting of the Town Hall, Assets and Services Committee held on 28<sup>th</sup> September 2023.](#)

**3. Declarations of Interest**

Declarations of interest were received from Cllr Russell Chadwick on any matters relating to Cheshire East Council.

**4. Outstanding Actions**

No outstanding actions.

**5. Questions from Members of the Public**

There were no questions raised by members of the public.

**6. Urgent Items**

Cllr Russell Chadwick made a statement regarding the issue of public toilets at Market Street (Bus Station) following the recent closure of businesses at this location who were responsible for the site.

**Action –** Chief Officer to contact owner of the site at Market Street to investigate future plans and possible options to reinstate the former toilets at this location.

**7. Town Hall Trading Account**

**THAS/21/2324 Resolved to** accept the Town Hall Trading account to 30<sup>th</sup> September 2023 and to note the content of the summary report.

**Action –** Investigate option to record individual events organised by CTC, such as Band Nights (Fake That), as separate events for the point of analysis to monitor progress for this type of booking.

**8. Decarbonisation of Town Hall**

**THAS/22/2324 Resolved to** receive the updates on matters relating to the Decarbonisation of the Town Hall

**9. Town Hall Maintenance Programme**

**THAS/23/2324 Resolved to** receive the updates on matters relating to Town Hall Maintenance Programme

**Action** – Add the advisory points to the Environment and Equality sections of the report that local companies are currently used, where possible, to carry out work at the Town Hall and will continue to do so for future works relating to the Maintenance Programme.

**Action** – Add a Point 4 to the Decision Request to note that grant applications and funding will be investigated for projects within the Maintenance Programme wherever possible.

## **10. Paddling Pool**

**THAS/24/2324 Resolved to** receive the updates on matters relating to the Paddling Pool.

**Action-** Positive promotion of the proposal to trial a clicker system to replace the existing booking system. Promotion of the trial to advise of the benefits of this system as users of the pool who have used the previous booking system may feel they are now being penalised after using the booking system correctly.

**Action** – Three quotes required for proposed works to create a gated/fenced queuing area at the entrance to the pool.

**Action** – To investigate cost of installing an electrical supply to the new shed to be erected at the entrance of the pool.

## **11. Congleton Information Centre Accounts**

**THAS/24/2324 Resolved to** receive the updates on matters relating to Congleton Information Centre Accounts

**Action-** Set up a Working Group/Strategy Working Group to develop a specific plan for the improvement of services offered by Congleton Information Centre. Working Group/Strategy Working Group to involve local organisations to offer opinions on services Congleton Information Centre could provide.

**Cllr Suzie Akers Smith  
(Chair)**