

**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

<b>COMMITTEE:</b>	Finance and Policy Committee						
<b>MEETING DATE AND TIME</b>	7.00pm 23 <sup>rd</sup> November 2023	<b>LOCATION</b>	Congleton Town Hall				
<b>REPORT FROM</b>	Serena Van Schepdael – Responsible Financial Officer (RFO)						
<b>AGENDA ITEM REPORT TITLE</b>	<b>Item 10 Management Accounts and Budget Update</b>						
<b>Background</b>	Variance analysis for the period to 31 <sup>st</sup> September 2023 to accompany the attached spreadsheets in Appendix 10.1-5.						
<b>Updates</b>	<p>These figures cover the financial period to 31<sup>st</sup> September 2023, month 6, which represents 50% of the budget. (Percentages in this report rounded up /down and are based on <u>full budget figure</u>, month 5 figures provided for information)</p> <p>Please see summary sheet (Appendix 10.1-5) for notes, if further notes are required they are below.</p> <p><b><u>Finance and Policy Committee</u></b> Committee budgets stand at 47% expenditure and 99% income received. No current issues to note.</p> <p><b><u>Community and Environment Committee</u></b> Committee expenditure budgets stand at 22% expenditure and income at 207% due to <u>215- Floral</u> budget income being at 210% which has come from sponsorships and donations for projects. No issues to note.</p> <p><b><u>Town Hall, Assets and Services Committee</u></b> 49% expenditure and 50% income. No issues to note.</p> <p><u>225-Congleton Information Centre</u></p> <table><tr><td>Direct Sales Income</td><td>£37,545</td></tr><tr><td>Direct Sales Expenditure</td><td>£26,017</td></tr></table> <p><b><u>Staffing Costs</u></b> Currently at 51% (including budgeted pay award). Pay award has been agreed, the details will show in December 2023 accounts.</p> <p><b><u>Ear Marked Reserves</u></b> Current balances and estimated movement as at Month 6 included for noting.</p> <p><b><u>Budget Updates</u></b> There are some budget lines that are projected to be overspend at the end of this financial year, any that are due to be over budget by 10% will be reported to Council for approval in accordance with our Financial Regulations, to date these are (Projected total % spend):</p>			Direct Sales Income	£37,545	Direct Sales Expenditure	£26,017
Direct Sales Income	£37,545						
Direct Sales Expenditure	£26,017						

	<p>101-4026 Computer/ICT costs project 114%</p> <p>101-4027 Photocopying Charges projected 118%</p> <p>101-4066 HR &amp; HRS Services projected 112%</p> <p>351-4951 Luncheon Club projected 122%</p> <p>280-4048 Vehicle Fuel &amp; Oil projected 121%</p> <p>280-4050 Street Cleaning/Fly tipping projected 150%</p>
<p><b>Decision Requested</b></p>	<p>1. To approve the Management Accounts for current financial year to 30<sup>th</sup> September 2023, and note the Budget Update request that will be made to Council on 7<sup>th</sup> December 2023.</p>

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Month 6

Percentage 50.0%

**Finance and Policy Committee**

	ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% VARIANCE AGAINST M6 on Budget lines	% SPENT OF ANNUAL BUDGET	NOTES
101	<b>Corp Management</b>							
	Staff Costs (re-allocated)	204,445	102,223	94,749	7474	92.69%	46.3%	
	Travel	500	250	0	250	0.00%	0.0%	
	Training / Conferences	3,000	1,500	863	637	57.53%	28.8%	
	Rent Payable	17,017	8,509	8,508	1	99.99%	50.0%	
	Miscellaneous Office Costs	2,500	1,250	952	298	76.16%	38.1%	
	Telephone/Fax/Internet	2,620	1,310	1,268	42	96.79%	48.4%	
	Postage	2,000	1,000	141	859	14.10%	7.1%	
	Stationery & Printing	3,100	1,550	1,246	304	80.39%	40.2%	
	Subscriptions & Publications	4,750	2,375	4,311	-1936	181.52%	90.8%	Most subscriptions are due at start of the financial year
	Insurance	13,200	6,600	12,372	-5772	187.45%	93.7%	Paid at start of the financial year
	Computer/IT Costs	18,000	9,000	10,082	-1082	112.02%	56.0%	Additional cost for new staff & Councillors
	Photocopy Charges	1,500	750	890	-140	118.67%	59.3%	
	Recruitment Advertising	500	250	130	120	52.00%	26.0%	
	Other Advertising	300	150	0	150	0.00%	0.0%	
	Bank Charges	1,240	620	449	171	72.42%	36.2%	
	Audit Fees - External	2,100	1,050	2,100	-1050	200.00%	100.0%	Paid in full
	Audit Fees - Internal	1,760	880	904	-24	102.73%	51.4%	First interim completed
	Accountancy Support	5,000	2,500	998	1502	39.92%	20.0%	
	Legal & Professional fees	5,500	2,750	47	2703	1.71%	0.9%	
	HR & H&S support	4,000	2,000	2,340	-340	117.00%	58.5%	2 quarters paid
	Central Overheads reallocated	-71,460	-35,730	-38,400	2670	107.47%	53.7%	
	<b>Corporate Management:-Expenditure</b>	<b>221,572</b>	<b>110,786</b>	<b>103,950</b>	<b>6836</b>	<b>93.83%</b>	<b>46.9%</b>	
	<b>Precept 2022-2023</b>	<b>-1,068,179</b>	<b>-534,090</b>	<b>-1,068,179</b>	<b>534090</b>	<b>200.00%</b>	<b>100.0%</b>	Paid in full
	Interest Receivable	-14,000	-7,000	-8,691	1691	124.16%	62.1%	
	Miscellaneous Income	0	0	0	0			
	<b>Corporate Management:-Income</b>	<b>-1,082,179</b>	<b>-541,090</b>	<b>-1,076,870</b>	<b>535781</b>	<b>199.02%</b>	<b>99.5%</b>	
	<b>Net Income Over Expenditure</b>	<b>-860,607</b>	<b>-430,304</b>	<b>-972,920</b>	<b>542617</b>	<b>226.10%</b>	<b>113.1%</b>	
102	<b>Civic</b>							
	Staff Costs (re-allocated)	19,129	9,565	8,769	796	91.68%	45.8%	
	Training / Conferences	1,500	750	153	597	20.40%	10.2%	
	Stationery & Printing	500	250	0	250	0.00%	0.0%	
	Marketing/Promotions	1,000	500	637	-137	127.40%	63.7%	Town Guide launch.
	Council Newsletter	8,000	4,000	3,043	957	76.08%	38.0%	
	Council Website	2,500	1,250	653	597	52.24%	26.1%	
	Mayor's Allowance	3,000	1,500	3,000	-1500	200.00%	100.0%	Paid in full
	Members Expenses	200	100	0	100	0.00%	0.0%	
	Civic Expenses	7,000	3,500	3,315	185	94.71%	47.4%	Mayor Making & Civic Service costs
	Civic Regalia	250	125	0	125	0.00%	0.0%	
	Hall & Room Hire	6,500	3,250	3,087	163	94.98%	47.5%	Dependant on quantity of meetings
	Civic Artefacts and Treasures	750	375	451	-76	120.27%	60.1%	New badges/regalia
	Central Overheads reallocated	1,600	800	861	-61	107.63%	53.8%	
	MISC Income	0	0	0	0	#DIV/0!	#DIV/0!	
	<b>Civic:-Expenditure</b>	<b>51,929</b>	<b>25,965</b>	<b>23,969</b>	<b>1996</b>	<b>92.31%</b>	<b>46.2%</b>	
107	<b>Grants</b>							
	Initial Grant Commitment	25,000	12,500	2,135	10365	17.08%	8.5%	
	Sunsidised Use	4,500	2,250	2,037	213	90.53%	45.3%	
	Tfr from EMR Committed Grants	0	0	-2,390	2390	50.00%		
	Specified Grants	32,333	16,167	19,850	-3684	122.78%	61.4%	
	<b>Grants- Expenditure</b>	<b>61,833</b>	<b>30,917</b>	<b>21,632</b>	<b>9285</b>	<b>69.97%</b>	<b>35.0%</b>	
	<b>Capital</b>	<b>46,778</b>	<b>23,389</b>	<b>25,000</b>	<b>-1611</b>	<b>106.89%</b>	<b>53.4%</b>	
	<b>F&amp;P Income - Income</b>	<b>-1,082,179</b>	<b>-541,090</b>	<b>-1,079,295</b>	<b>-2,884</b>	<b>199.47%</b>	<b>99.7%</b>	<b>Full Committee Summary includes Mayor cost centre of £2,225</b>
	<b>Expenditure</b>	<b>382,112</b>	<b>191,056</b>	<b>172,938</b>	<b>209,174</b>	<b>90.52%</b>	<b>45.3%</b>	<b>Full Committee Summary includes Mayor cost centre of cf balance of -£1613</b>

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Month 6

Percentage 50.0%

**Community and Environment Committee**

		ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% VARIANCE AGAINST M6 on Budget lines	% SPENT OF ANNUAL BUDGET	NOTES
215	Floral Displays Income	-4,000	-2,000	-5,204	3204	260.20%	-210.20%	130.1%	
215	Floral Displays Expenditure	17,262	8,631	17,596	-8965	203.87%	-153.87%	101.9%	
	<b>Total Floral</b>	<b>13,262</b>	<b>6,631</b>	<b>12,392</b>	<b>-5761</b>				
241	Allotments Income	-190	-95	0	-95	0.00%	50.00%	0.0%	
241	Allotments Expenditure	1,200	600	756	-156	126.00%	-76.00%	63.0%	Repairs to planters etc
	<b>Total Allotment</b>	<b>1,010</b>	<b>505</b>	<b>756</b>	<b>-251</b>				
300	Public Realm	3,000	1,500	0	1500	0.00%	50.00%	0.0%	
301	Congleton Partnership Income	0	0	-3,259	3259		50.00%		
301	Congleton Partnership Expenditure	22,839	11,420	18,382	-6963		50.00%	194.8%	As per their requirements
301	Congleton Partnership C/F	0	0	-57,227	57227		50.00%		Carry forward balance from 22-23
	<b>Total Partnership</b>	<b>22,839</b>	<b>11,420</b>	<b>-42,104</b>	<b>53,524</b>				
302	Community Development Staff Costs	117,571	58,786	53,717	5069	91.38%	-41.38%	45.7%	
	Community Development Marketing/Promotions	3,500	1,750	2,525	-775	144.29%	-94.29%	72.1%	Town Guide delivery costs £1350
	Community Development Overheads	9,848	4,924	5,292	-368	107.47%	-57.47%	53.7%	
	<b>Total Community Development</b>	<b>130,919</b>	<b>65,460</b>	<b>61,534</b>	<b>3,926</b>	<b>94.00%</b>		<b>47.0%</b>	
303	Crime Reduction/CCTV Income	0	0	-680	680				
303	Crime Reduction/CCTV Expenditure	10,548	5,274	634	4640	12.02%	37.98%	6.0%	PCSO invocie for Q4 22-23 paid, accrual journal completed. £6,530 total paid
	<b>Total Crime</b>	<b>10,548</b>	<b>5,274</b>	<b>-46</b>	<b>5320</b>				
305	Christmas Fayre/lights Income	-2,000	-1,000	-1,117	117	111.70%	-61.70%	55.9%	
305	Christmas Fayre/lights Expenditure	22,000	11,000	238	10762	2.16%	47.84%	1.1%	
	<b>Total Christmas</b>	<b>20,000</b>	<b>10,000</b>	<b>-879</b>	<b>10879</b>				
310	Neighbourhood Plan	0	0	2,172	-2172				
310	Neighbourhood Plan Tfr From EMR	0	0	-2,172	2172				
	<b>Total Neighbourhood Plan</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				
321	Tourism Income	0	0	-2,536	2536		50.00%		Stall income & donations and Tribute Series ticket sales
321	Tourism Expenditure	14,000	7,000	3,939	3061	56.27%	-6.27%	28.1%	£5,000 moved in from EMR as budgeted
	<b>Total Tourism</b>	<b>14,000</b>	<b>7,000</b>	<b>1,403</b>	<b>5597</b>				
351	Luncheon Club	11,000	5,500	6,196	-696	112.65%	-62.65%	56.3%	Being monitored by C.O/R.F.O
<b>C.E &amp;S</b>	<b>Income</b>	<b>-6,190</b>	<b>-3,095</b>	<b>-12,796</b>	<b>-6,606</b>	<b>413.44%</b>	<b>-363.44%</b>	<b>206.7%</b>	<b>Full Committee Summary</b>
	<b>Expenditure</b>	<b>232,768</b>	<b>111,110</b>	<b>52,048</b>	<b>-180,720</b>	<b>46.84%</b>	<b>3.16%</b>	<b>22.4%</b>	<b>Full Committee Summary</b>

**Town Hall, Assets and Services Committee**

		ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% VARIANCE AGAINST M6 on Budget lines	% SPENT OF ANNUAL BUDGET	NOTES
201	<b>Paddling Pool</b>	<b>67,689</b>	<b>33,845</b>	<b>28,604</b>	<b>5241</b>	<b>84.52%</b>	<b>-34.52%</b>	<b>42.3%</b>	See separate account sheet
221	<b>Town Hall</b>								
	Town Hall - Expenditure	218,755	109,378	121,204	-11827	110.81%	-60.81%	55.4%	See separate account sheet
	Town Hall - Income	-116,350	-58,175	-62,233	4058	106.98%	-56.98%	53.5%	
	<b>Net Expenditure over Income</b>	<b>102,405</b>	<b>51,203</b>	<b>58,971</b>	<b>-7769</b>	<b>115.17%</b>		<b>57.6%</b>	
225	<b>Congleton Information Centre</b>								
	CIC - Expenditure	132,730	66,365	51,298	15067	77.30%	-27.30%	38.6%	See separate account sheet
	CIC - Income	-115,354	-57,677	-59,606	1929	103.34%	-53.34%	51.7%	
	<b>Net Expenditure over income</b>	<b>17,376</b>	<b>8,688</b>	<b>-8,308</b>	<b>16996</b>	<b>-95.63%</b>		<b>-47.8%</b>	

263	<b>Public Toilets</b>	<b>6,700</b>	3,350	2,250	1100	67.16%	-17.16%	33.6%	
270	<b>Cenotaph</b>	<b>300</b>	150	165	-15	110.00%	-60.00%	55.0%	
280	<b>Streetscape</b>								
	Streetscape Expenditure	<b>754,555</b>	377,278	376,658	620	99.84%	-49.84%	49.9%	See separate account sheet
	Streetscape - Income CEC	<b>-459,636</b>	0	-229,818	0	100.00%	-50.00%	50.0%	
	Streetscape - External work income	<b>-15,000</b>	-7,500	-3,977	-3523	53.03%	-3.03%	26.5%	
	Streetscape - Other	<b>0</b>	0	0	0				
	Streetscape - Misc Income	<b>-900</b>	-450	-375	-75	83.33%	-33.33%	41.7%	
	S/S Income	<b>-475,536</b>	-237,768	-234,170	-3598	98.49%		49.2%	
	Net Expenditure over Income	<b>279,019</b>	139,510	142,488	-2979	102.13%		51.1%	
THAS	Income	<b>-707,240</b>	<b>-353,620</b>	<b>-356,006</b>	<b>351,234</b>	100.67%	-50.67%	50.3%	Full Committee Summary
	Expenditure	<b>1,180,729</b>	<b>590,365</b>	<b>580,180</b>	<b>-600,549</b>	98.27%	-48.27%	49.1%	Full Committee Summary
	Total Income	<b>-1,795,609</b>	<b>-897,805</b>	<b>-1,448,097</b>	<b>347,512</b>	161.29%		80.6%	Overall summary includes mayor summary figures not on this sheet
	Total Expenditure	<b>1,795,609</b>	<b>892,531</b>	<b>805,166</b>	<b>-990,443</b>	90.21%		44.8%	Overall summary
	Net Income /Expenditure			<b>-642,935</b>	<b>-642,931</b>				Rounding allowed of £4.00
	<b>Personnel</b>								
	Staff Costs	<b>1,057,591</b>	528,796	<b>510,389</b>	<b>18407</b>	96.52%	-46.52%	48.3%	
	<u>Personnel with Pay Award for reference</u>								
	Permanent Staff Costs - Included budget pay award *1	<b>1,057,591</b>	528,796	535,908	<b>-7113</b>	101.35%	-51.35%	50.7%	
	Agency Staff	<b>13,500</b>	6,750	0	<b>6750</b>	0.00%	50.00%	0.0%	
	Total Staff Costs	<b>1,071,091</b>	535,546	535,908	<b>-363</b>	100.07%		50.0%	
	*1 Budgeted pay award (5%)			<b>25,519</b>					

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	1st April 2023 BF Balance	In To Date	Out To Date	Balance @ 30th Sept 23	Due out	Available
<b>Reserves as at 31st August 2023</b>						
310 General Reserve	241,636			241,636		241,636
318 Capital Equipment Fund	0	5,000	-3,916	1,084		1,084
320 Capital Contingency Fund	239,669	20,000	-27,126	232,543		232,543
321 EMR Elections	20,000			20,000		20,000
322 EMR Business Recovery Fund	5,000		-1,796	3,204	-3,204	0
324 EMR Crime Prevention/Traffic calming	7,357			7,357	-3,000	4,357
325 EMR Committed Grants	2,390		-2,390	0		0
326 EMR Congleton Partnership	57,227		-57,227	0		0
327 EMR Covid/Crisis	3,333			3,333		3,333
330 EMR Ancient Treasures	3,000			3,000		3,000
331 EMR Website	30,151			30,151		30,151
333 EMR Training	6,000			6,000		6,000
337 EMR Toilets	24,012			24,012		24,012
339 EMR Public Realm	8,153			8,153		8,153
340 EMR Legal Fees	46,406			46,406		46,406
342 EMR Tourism	5,576		-5,000	576		576
343 EMR Marketing	5,000			5,000		5,000
344 EMR Congleton Neighbourhood Plan	5,807		-2,172	3,635		3,635
346 EMR Rotary Bonfire	5,000			5,000		5,000
348 EMR Civic	1,000			1,000		1,000
349 EMR CIL	16,881			16,881		16,881
351 EMR Information Centre	22,011		-11,006	11,005	-11,005	0
353 EMR Ukraine Support	1,948			1,948	-1,948	0
354 EMR Carbon Offsetting	3,000			3,000		3,000
NEW EMR Property Maintenance	75,000			75,000		75,000
	<b>835,557</b>	<b>25,000</b>	<b>-110,633</b>	<b>749,924</b>	<b>-19,157</b>	<b>730,767</b>

Expected GR for 23-24 is £255,351.

Allocation of Capital budget moved from cost centre & current year purchases  
 Allocation of Capital budget moved from cost centre & current year purchases

Allocated: Will be clear by March 24  
 £3000 Allocated per Council resolution  
 Carry forward figures transferred to cost centre  
 Carry forward figures transferred to cost centre

Allocated, will be used going forward for profit on CTC events

Allocated

5 years to allocate to projects. First receipt was in 2022-2023  
 First two quarters moved into budget cost centre  
 Allocated to Grant, will be paid by Jan 24

**Congleton Town Council**  
**Management Accounts 2023-24**  
**TOWN HALL**  
**Sep-23**

Month 6  
Percentage 50.0%

**TOWN HALL**

		<b>ANNUAL BUDGET</b>	<b>BUDGET TO M6</b>	<b>ACTUAL SPEND TO M6</b>	<b>£ VARIANCE OF M6 BUDGETS</b>	<b>% SPENT AGAINST M6 BUDGETS</b>	<b>% VARIANCE AGAINST M6</b>	<b>% SPENT OF ANNUAL BUDGET</b>	<b>NOTES</b>
4000	Staff Costs (re-allocated)	<b>70,592</b>	35,296	35,746	-450	101.3%	-51.27%	50.6%	Full check taking place by RFO, may be updated
4008	Training	<b>1,000</b>	500	361	139	72.2%	-22.20%	36.1%	
4009	Protective Clothing/IH & Safety	<b>500</b>	250	498	-248	199.2%	-149.20%	99.6%	Replenishment of uniform & PPE for staff
4010	Cleaners	<b>7,500</b>	3,750	3,668	82	97.8%	-47.81%	48.9%	
4011	Rates	<b>25,500</b>	12,750	14,970	-2,220	117.4%	-67.41%	58.7%	Paid over 10 months
4012	Water	<b>6,150</b>	3,075	3,180	-105	103.4%	-53.41%	51.7%	Invoiced up to August 23
4014	Electricity	<b>22,900</b>	11,450	9,552	1,898	83.4%	-33.42%	41.7%	Recharge currently posted to this expense line, will be changed 24-25
4015	Gas	<b>24,700</b>	12,350	8,163	4,187	66.1%	-16.10%	33.0%	Invoiced up to August 23
4016	Cleaning materials	<b>2,100</b>	1,050	1,118	-68	106.5%	-56.48%	53.2%	
4017	Refuse Disposal	<b>3,200</b>	1,600	695	905	43.4%	6.56%	21.7%	
4020	Miscellaneous Office Costs	<b>1,500</b>	750	1,011	-261	134.8%	-84.80%	67.4%	Per requirements, line will be monitored
4025	Insurance	<b>11,700</b>	5,850	10,825	-4,975	185.0%	-135.04%	92.5%	Paid at start of the year
4033	Marketing/Promotions	<b>3,500</b>	1,750	58	1,692	3.3%	46.69%	1.7%	
4040	Maintenance Contracts	<b>8,500</b>	4,250	5,830	-1,580	137.2%	-87.18%	68.6%	As per requirements, some quarterly invoices
4041	Property Maintenance	<b>20,000</b>	10,000	12,648	-2,648	126.5%	-76.48%	63.2%	Includes £3288 for emergency lighting update
4068	Licences (incl PRS)	<b>3,500</b>	1,750	3,811	-2,061	217.8%	-167.77%	108.9%	Includes Music License which increased due to useage, Premises, Wedding & TV
6000	Central Overheads Reallocated	<b>5,913</b>	2,957	3,177	-221	107.5%	-57.46%	53.7%	
	Town Hall Expenditure	<b>218,755</b>	109,378	115,311	-5,934	105.4%	-55.42%	52.7%	
3020	Catering costs	<b>0</b>	0	3,812	-3,812				Recharged to customers
3021	Security Supplies	<b>0</b>	0	2,081	-2,081				Recharged to customers
		<b>0</b>	<b>0</b>	<b>5,893</b>	<b>5,893</b>				
	Total Town Hall Expenditure	<b>218,755</b>	<b>109,378</b>	<b>121,204</b>	<b>-11,827</b>	110.8%	-60.81%	55.4%	
1009	Rent Rec'd - Museum Notional	<b>-4500</b>	-2250	-2250	0	100.0%	-50.00%	50.0%	
1010	Rent Received - 3rd Party Partnership	<b>-1533</b>	-767	-767	1	100.1%	-50.07%	50.0%	
1011	Rent Received - Internal CTC	<b>-26517</b>	-13259	-13259	1	100.0%	-50.00%	50.0%	
1013	Letting Income - Grand Hall	<b>-30000</b>	-15000	-16322	1322	108.8%	-58.81%	54.4%	
1014	Letting Income - Bridestones	<b>-13200</b>	-6600	-1493	-5107	22.6%	27.38%	11.3%	
1015	Letting Income - Spencer Suite	<b>-7000</b>	-3500	-2213	-1287	63.2%	-13.23%	31.6%	CAB contribution updated in M7
1018	Letting Income - Campbell Suite	<b>0</b>	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	
1016	Letting Income - Brasserie, Kitchen and Bar	<b>-12000</b>	-6000	-7000	1000	116.7%	-66.67%	58.3%	
1021	Letting Income - Internal	<b>-9000</b>	-4500	-4826	326	107.2%	-57.24%	53.6%	
1022	Letting income - F&F	<b>-1000</b>	-500	-2467	1967	493.4%	-443.40%	246.7%	
1023	Commission- CP	<b>-8000</b>	-4000	-3634	-366	90.9%	-40.85%	45.4%	
1024	Letting Income- Security	<b>0</b>	0	-1867	1867	#DIV/0!	#DIV/0!	#DIV/0!	
1035	Service Charges - Brasserie	<b>-3600</b>	-1800	-1187	-613	65.9%	-15.94%	33.0%	
1051	Catering Sales (recharges)	<b>0</b>	0	-4948	4948	#DIV/0!	#DIV/0!	#DIV/0!	
1199	Miscellaneous Income	<b>0</b>	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	
	Total Town Hall Income	<b>-116350</b>	<b>-58175</b>	<b>-62233</b>	<b>4058</b>	107.0%	-56.98%	53.5%	
	Net Expenditure over Income	<b>102,405</b>	<b>51,203</b>	<b>58,971</b>	<b>-7,769</b>	115.2%	-65.17%	57.6%	

**Congleton Town Council  
Management Accounts 2023-24**

**STREETSCAPE**

Sep-23

Month 6  
Percentage 50.0%

**STREETSCAPE**

4000 Staff Costs  
4004 Agency Staff  
4008 Training  
4009 Protective Clothing/H & Safety  
4013 Office rent  
4016 Cleaning Materials  
4021 Mobile Phones  
4025 Insurance  
4041 Property maintenance  
4043 Horticultural etc Supplies  
4047 Vehicle maintenance/Serv etc  
4048 Vehicle fuel and oil  
4049 Vehicle rental charges  
4050 Street Cleansing  
4162 General expenditure  
6000 Central Overheads Reallocated

**Streetscape Expenditure**  
  
3030 Purchases for recharging  
  
1165 CEC - Income  
1167 External work income  
1040 Other income  
1199 Miscellaneous  
**Streetscape Income**  
  
Net Expenditure over Income

<i>ANNUAL BUDGET</i>	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% VARIANCE AGAINST M6	% SPENT OF ANNUAL BUDGET	NOTES
539,468	269,734	267,520	2,214	99.2%	-49.18%	49.6%	
13,500	6,750	0	6,750	0.0%	50.00%	0.0%	Full check taking place by RFO, may be updated
3,000	1,500	35	1,465	2.3%	47.67%	1.2%	
5,500	2,750	4,445	-1,695	161.6%	-111.64%	80.8%	Replenishment of PPE/H&S items, will be monitored
2,000	1,000	1,000	0	100.0%	-50.00%	50.0%	
7,500	3,750	2,803	947	74.7%	-24.75%	37.4%	
1,100	550	318	232	57.8%	-7.82%	28.9%	
8,500	4,250	7,584	-3,334	178.4%	-128.45%	89.2%	Paid at start of the year
2,000	1,000	169	831	16.9%	33.10%	8.5%	
21,000	10,500	8,429	2,071	80.3%	-30.28%	40.1%	
12,000	6,000	12,794	-6,794	213.2%	-163.23%	106.6%	Awaiting insurance reclaim
15,000	7,500	9,110	-1,610	121.5%	-71.47%	60.7%	Per requirements
68,800	34,400	32,677	1,723	95.0%	-44.99%	47.5%	
5,000	2,500	2,048	452	81.9%	-31.92%	41.0%	
5,000	2,500	2,134	366	85.4%	-35.36%	42.7%	
45,187	22,594	24,281	-1,688	107.5%	-57.47%	53.7%	
<b>754,555</b>	<b>377,278</b>	<b>375,347</b>	<b>1,931</b>	<b>99.5%</b>	<b>-49.49%</b>	<b>49.7%</b>	
0	0	1,311	-1,311				
<b>-459,636</b>	<b>-229,818</b>	<b>-229,818</b>	0	100.0%	-50.00%	50.0%	
<b>-15,000</b>	<b>-7,500</b>	<b>-3,977</b>	<b>-3,523</b>	53.0%	-3.03%	26.5%	2 quarters received
0	0	0	0	#DIV/0!	#DIV/0!		
<b>-900</b>	<b>-450</b>	<b>-375</b>	<b>-75</b>	83.3%	-33.33%	41.7%	
<b>-475,536</b>	<b>-237,768</b>	<b>-234,170</b>	<b>-3,598</b>	<b>98.5%</b>	<b>-48.49%</b>	<b>49.2%</b>	
<b>279,019</b>	<b>139,510</b>	<b>142,488</b>	<b>-2,979</b>	<b>102.1%</b>	<b>-52.13%</b>	<b>51.1%</b>	

Congleton Town Council  
Management Accounts 2023-24  
CONGLETON INFORMATION CENTRE  
Sep-23

Month 6  
Percentage 50.0%

TOWN HALL  
CONGLETON INFORMATION CENTRE

ANNUAL BUDGET	BUDGET TO M6	ACTUAL SPEND TO M6	£ VARIANCE OF M6 BUDGETS	% SPENT AGAINST M6 BUDGETS	% VARIANCE AGAINST M6	% SPENT OF ANNUAL BUDGET		
3000 Stock at 1st April	0	-	-					
3041 3rd Party ticket resales	73,150	36,575	23,868	12,707	65.3%	-15.26%	32.6%	
3042 Books, Maps, Guides resale	2,850	1,425	414	1,011	29.1%	20.95%	14.5%	
3043 Souvenirs for resale	2,375	1,188	227	961	19.1%	30.88%	9.6%	
3044 Stamps for resale	500	250	-	250	0.0%	50.00%	0.0%	
3046 Local Produce for resale	3,800	1,900	1,278	622	67.3%	-17.26%	33.6%	
3047 Theatre gift cards for resale	150	75	-	75	0.0%	50.00%	0.0%	
3048 Food & Drink for resale	1,197	599	230	369	38.4%	11.57%	19.2%	
3049 CTC Merchandise	0	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	
3999 Stock at 31st March 2022	0	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!	
<b>Direct Expenditure</b>	<b>84,022</b>	<b>42,011</b>	<b>26,017</b>	<b>15,994</b>	<b>61.9%</b>	<b>-11.93%</b>	<b>30.96%</b>	
4000 Staff costs	52,058	26,029	24,783	1,246	95.2%	-45.21%	47.6%	
4011 Rates	4,800	2,400	4,768	2,368	198.7%	-148.67%	99.3%	
4013 Rent Payable	7,500	3,750	3,750	-	100.0%	-50.00%	50.0%	
4162 General Expenditure	2,000	1,000	643	357	64.3%	-14.30%	32.2%	
6000 Central Overheads Reallocated	4,361	2,181	2,343	163	107.5%	-57.45%	53.7%	
EMR Retained for year 3	-22,011	11,006	-	11,006	1	100.0%	-50.00%	50.0%
<b>Indirect Expenditure</b>	<b>48,708</b>	<b>24,354</b>	<b>25,281</b>	<b>927</b>	<b>103.8%</b>	<b>-53.81%</b>	<b>51.9%</b>	
1041 Third Party Ticket Sales	-77,000	38,500	32,813	5,687	85.2%	-35.23%	42.6%	
1042 Books, Maps, Guides sales	-3,000	1,500	682	818	45.5%	4.53%	22.7%	
1043 Souvenir sales	-2,500	1,250	841	409	67.3%	-17.28%	33.6%	
1044 Stamp Sales	-500	250	108	142	43.2%	6.80%	21.6%	
1045 Photocopy sales	-300	150	183	33	122.0%	-72.00%	61.0%	
1046 Local Produce for resale	-4,000	2,000	2,303	303	115.2%	-65.15%	57.6%	
1047 Theatre gift cards	-150	75	-	75	0.0%	50.00%	0.0%	
1048 Food and Drink sales	-1,260	630	410	220	65.1%	-15.08%	32.5%	
1049 CTC Merchandise sales	0	-	205	205	#DIV/0!	#DIV/0!	#DIV/0!	
<b>Income</b>	<b>-88,710</b>	<b>44,355</b>	<b>37,545</b>	<b>6,810</b>	<b>84.6%</b>	<b>-34.65%</b>	<b>42.3%</b>	
1168 CEC Support Grant CIV	-21,644	10,822	21,644	10,822	200.0%	-150.00%	100.0%	
1031 CAB Reception Contribution	-5,000	2,500	417	2,083	16.7%	33.32%	8.3%	
	-26,644	13,322	22,061	8,739	165.6%	-115.60%	82.8%	
<b>Total Income</b>	<b>-115,354</b>	<b>57,677</b>	<b>59,606</b>	<b>1,929</b>	<b>103.3%</b>	<b>-53.34%</b>	<b>51.7%</b>	
<b>Net Expenditure over Income</b>	<b>17,376</b>	<b>8,688</b>	<b>8,308</b>	<b>16,996</b>	<b>-95.6%</b>	<b>145.63%</b>	<b>-47.8%</b>	

NOTES

Paid in full on receipt of invoice

As per requirement, includes card payment bank charges

Q1 & Q2 moved in from reserves.

Received in full  
CAB contribution updated in M7



