

16th November 2023

To: MEMBERS OF THE FINANCE & POLICY COMMITTEE

Dear Councillor,

You are summoned to attend a meeting of the Finance and Policy Committee to be held on **Thursday 23rd November 2023** commencing at <u>7.00 pm.</u>

- The Public and Press are welcome to attend the meeting, please note There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally or at the meeting, including those which have been received in writing 7 days prior to the meeting.
- There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press.

Yours sincerely,

David McGifford Chief Officer





AGENDA

1. Apologies for absence

Members are respectfully reminded of the necessity to submit any apology for absence in advance and to give a reason for non-attendance.

2. Minutes of Previous Meetings

To approve and sign <u>the minutes of the Finance and Policy Committee held on 5th October</u> 2023

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non-pecuniary" interests. as early in the meeting as they become known.

4. Outstanding Actions (Enclosed)

To review any outstanding actions from previous meetings.

5. Questions from Members of the Public

There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally at the meeting including those which have been received in writing 7 days prior to the meeting.

6. Urgent Items

Members may raise urgent items related to this committee, but no discussion or decisions may be taken at the meeting.

7. Grant Approvals and Commitments (Enclosed)

To receive a statement showing the current position as at 31st October 2023.

8. New Applications for Financial Assistance (Enclosed)

9.1- Puparazzi Flyball Team GR16/2324

9. New Grant Activities Monitoring Forms

There are none.

10. Management Accounts including Budget Update (Enclosed)

To receive the management accounts to 30th September 2023.

11. Bank Reconciliation (Enclosed)

To receive and consider the bank reconciliation as at 30th September 2023.

12. Savings Account Balances (Enclosed)

To receive the Savings Account balances as at 31st October 2023.

13. List of Payments (Enclosed)

To receive and approve the Payments List from 1st September 2023 to 31st October 2023.

14. Pay Award 2023-2024 (Enclosed)

- **1.** Note the Annual Pay Agreement award for 2023-2024 in accordance with the NJC agreement.
- **2.** To note that the back pay due from 1st April 2023 to 30th November 2023 will be paid in December 2023 payroll.
- **3.** To recommend 1-2 to Council on 7th December 2023 for noting and approval.

15. Investment Update (Enclosed)

To recommend the renewal of the Cambridge and Counties Bond to Council on 7th December 2023.

16. Petty Cash Verification (Enclosed)

To note Petty Cash Verification.

To: Members of the Finance & Policy Committee

Cllrs: Robert Douglas (Chair) Charles Booth (Vice Chair)

Suzie Akers Smith, Dawn Allen, Robert Brittan, Mark Edwardson, Arabella Holland, Heather Pearce, Liz Wardlaw, Richard Walton

Ex-Officio: Cllr Rob Moreton (Town Mayor); Cllr Kay Wesley (Deputy Mayor)

Ccs: Other members of the Council and Honorary Burgesses (5) for Information; Press (3) Congleton Library, Congleton Information Centre.

Minutes of the Finance and Policy Committee Meeting held on Thursday 5th October 2023

**Please note – These are draft minutes and will not be ratified until the next meeting of the Finance & Policy Committee

For the papers discussed at the meeting, please see the <u>Meeting Agenda of the Finance and</u> Policy Committee held on 5th October 2023

PRESENT Committee members: Cllr R Douglas- Chair

Cllr C Booth- Deputy Chair

Cllr R Walton Cllr R Brittain Cllr H Pearce

Non Committee Members Cllr S Firkin

Ex-Officio Members Cllr K Wesley- Ex-Officio Deputy Mayor

Also present: Congleton Town Council Officers:

David McGifford- Chief Officer Serena Van Schepdael – RFO

1. Apologies for absence

Apologies were received from Cllrs M Edwardson, S Akers Smith and A Holland

2. Minutes of Previous Meetings

FAP/16/2324 RESOLVED to note and sign the minutes of the Finance and Policy Committee help on 20th July 2023

3. Declarations of Interest

Cllrs C Booth and H Pearce declared a non-pecuniary interest in item 8.3.

4. **Outstanding Actions**

FAP/17/2324 RESOLVED to note the report.

5. Questions from Members of the Public

There were none.

6. Urgent Items

There were none.

7. Grant Approvals and Commitments

FAP/18/2324 RESOLVED to receive a statement showing the current position as at 31st August 2023.

8. New Applications for Financial Assistance

FAP/19/2324 RESOLVED to award the following grants:

- 8.1- Aura CIO- GR09/2324- £250
- 8.2- The Old Saw Mill- GR13/2324- £250
- 8.3- Friends For Leisure- GR15/2324- £1,000
- 8.4- Beartown Patchwork & Quilters- GR16/2324- £500

9. New Grant Activities Monitoring Forms

FAP/20/2324 RESOLVED to receive the New Grant Activities Monitoring Forms from:

- 9.1- Congleton Partnership GR01/2223
- 9.2- The Green Tree House- GR17/2223
- 9.3-The Old Saw Mill- GR12/2223
- 9.4- Sol Theatre School GR04/2324
- 9.5- Friends for Leisure GR14/2122

10. Management Accounts (Attached)

FAP/21/2324 RESOLVED to receive and approve the Management Accounts to 31st August 2023.

11. Bank Reconciliation

FAP/22/2324 RESOLVED to receive the bank reconciliation as at 31st August 2023.

12. Savings Account Balances

FAP/23/2324 RESOLVED to receive the Savings Account update and balances to 31st August 2023.

13. List of Payments

FAP/24/2324 RESOLVED to receive and approve the Payments lists from 1st June to 31st August 2023.

14. Supplier Payment

FAP/25/2324 RESOLVED to approve the payment of the invoice for CCTV charges of £11,456.69 for 2023-2024. (£9,547.42 plus £1,909.45 Vat)

15. Investment Policy and Strategy Review

FAP/26/2324 RESOLVED to approve the updated Investment Policy and Investment Strategy and to recommend these to Council for approval and adoption into the Constitution.

16. Annual Governance & Accountability Report: Notice of Conclusion 2022-2023

FAP/27/2324 RESOLVED to receive the Notice of Conclusion for Years ending 31st March 2023.

17. Internal Audit Report: 2023-2024

FAP/28/2324 RESOLVED to approve receive the First Interim Internal Audit Report for 2023-2024.

18. Direct Debit and BACS

FAP/29/2324 RESOLVED to note the Direct Debit list, to approve that Direct Debit and BACS payments continue for relevant suppliers, and recommend this to Council for approval

19. Rotary Bonfire

FAP/30/2324 RESOLVED to approve to underwrite the Rotary Bonfire event up to £5,000 and recommended this to Council for approval on 12th October 2023.

Cllr Robert Douglas (Chair) Meeting closed at 8.06 pm.

| Congleton T | own Council | | | | | | | | |
|--------------|--|-------------------------|------------------------|------------------------|-----------------------|--------------------------|--------------------------|-----------------------|---|
| Aug-23 | t Accounts 2023-24 | | | | | | | | |
| Page 1/3 | | | | | | O/ ODENT | | | No. |
| | 5 | ANNUAL | BUDGET TO | ACTUAL SPEND TO | £ VARIANCE OF M5 | % SPENT AGAINST M5 | % VARIANCE AGAINST M5 | % SPENT OF | NOTES |
| Percentage | | BUDGET | M5 | M5 | BUDGETS | BUDGETS | on Budget lines | BUDGET | |
| | Policy Committee | | | | | | | | |
| 101 | Corp Management Staff Costs (re-allocated) Travel | 204,445 500 | 85,185 208 | 79,199 | 5986 208 | 92.97% | -51.27% 41.70% | 0.0% | |
| | Training / Conferences | 3,000 | 1,250 | 567 | 683 | 45.36% | -3.66% | 18.9% 41.7% | |
| | Rent Payable Miscellaneous Office Costs | 17,017 2,500 | 7,090 1,042 | 7,090 807 | 0 235 | 99.99% 77.47% | -58.29% -35.77% | 32.3% | |
| | Telephone/Fax/Internet Postage | 2,620 2,000 | 1,092 833 | 1,053 | 39 762 | 96.46% 8.52% | -54.76% 33.18% | 40.2% 3.6% | |
| | Stationery & Printing Subscriptions & Publications | 3,100 4,750 | 1,292 1,979 | 788 4,311 | 504 -2332 | 61.01% 217.82% | -19.31% -176.12% | 25.4% 90.8% | Most subscriptions are due at start of the financial year |
| | Insurance Computer/IT Costs | 13,200 18,000 | 5,500 7,500 | 12,372 8,482 | -6872 -982 | 224.95% 113.09% | -183.25% -71.39% | 93.7% 47.1% | Paid at start of the financial year Additional cost for new staff & Counillors |
| | Photocopy Charges Recruitment Advertising | 1,500 500 | 625 208 | 421 130 | 204 78 | 67.36% 62.40% | -25.66% -20.70% | 28.1% 26.0% | |
| | Other Advertising Bank Charges | 300 1,240 | 125 517 | 0 314 | 125 203 | 0.00% 60.77% | 41.70% -19.07% | 0.0% 25.3% | |
| | Audit Fees - External Audit Fees - Internal | 2,100 1,760 | 875 733 | -96 | 875 829 | 0.00% -13.09% | 41.70% 54.79% | 0.0% -5.5% | Accrual input |
| | Accountancy Support Legal & Professional fees | 5,000 5,500 | 2,083 2,292 | 468 41 | 1615 2251 | 22.46% 1.79% | 19.24% 39.91% | 9.4% 0.7% | |
| | HR & H&S support Central Overheads reallocated | 4,000 -71,460 | 1,667 -29,775 | 2,340 -31,587 | -673 1812 | 140.40% 106.09% | -98.70% -64.39% | 58.5% 44.2% | 2 quarters paid |
| | Corporate Management:-Expenditure | 221,572 | 92,322 | 86,771 | 5551 | 93.99% | | 39.2% | |
| | Precept 2022-2023 | -1,068,179 | -445,075 | -534,090 | 89015 | 120.00% | -78.30% | 50.0% | First half paid |
| | Interest Receivable Miscellaneous Income | -14,000 0 | -5,833 0 | -5,945 0 | 112 0 | 101.91% | -60.21% | 42.5% | Actual interest receved for 23-24 to date £8881 |
| | Corporate Management-Income | | -450,908 | -540,035 | 89127 | 119.77% | | 49.9% | |
| | Net Income Over Expenditure | -860,607 | -358,586 | -453,264 | 94678 | 126.40% | | 52.7% | |
| 102 | CIVIC Staff Costs (re-allocated) | 19,129 | 7,970 | 7,308 | 662 | 91.69% | -49.99% | 38.2% | |
| | Training / Conferences Stationery & Printing | 1,500 500 | 625 208 | 153 | 472 208 | 24.48% 0.00% | 17.22% 41.70% | 10.2% 0.0% | |
| | Marketing/Promotions Council Newsletter | 1,000 8,000 | 417 3,333 | 637 3,043 | -220 290 | 152.88% 91.29% | -111.18% -49.59% | 63.7% 38.0% | Town Guide launch. |
| | Council Website Mayor's Allowance | 2,500 3,000 | 1,042 1,250 | 653 3,000 | 389 -1750 | 62.69% 240.00% | -20.99% -198.30% | 26.1% 100.0% | Paid in full |
| | Members Expenses Civic Expenses | 200 7,000 | 83 2,917 | 3,300 | 83 -383 | 0.00% 113.14% | 41.70% -71.44% | 0.0% 47.1% | Mayor Making & Civic Service costs |
| | Civic Regalia Hall & Room Hire | 250 6,500 | 104 2,708 | 2,831 | 104 -123 | 0.00% 104.53% | 41.70% -62.83% | 0.0% 43.6% | Dependant on quantity of meetings |
| | Civic Artefacts and Treasures Central Overheads reallocated | 750 1,600 | 313 667 | 451 708 | -139 -41 | 144.32% 106.20% | -102.62% -64.50% | 60.1% 44.3% | Burgess badges |
| | MISC Income Civic:-Expenditure | 0 | 21,637 | 22,084 | -447 | #DIV/0! 102.07% | #DIV/0! | #DIV/0! 42.5% | |
| 107 | Grants | | | | | | | | |
| | Initial Grant Commitment Sunsidised Use | 25,000 4,500 | 10,417 1,875 | 1,890 1,987 | 8527 -112 | 18.14% 105.97% | 23.56% -64.27% | 7.6% 44.2% | |
| | Tfr from EMR Committed Grants Specified Grants | 32,333 | 13,472 | -2,390 19,347 | 2390 -5875 | 143.61% | 41.70% -101.91% | 59.8% | |
| | Grants- Expenditure | 61,833 | 25,764 | 20,834 | 4930 | 80.87% | | 33.7% | |
| | Capital | 46,778 | 19,491 | 25,000 | -5509 | 128.27% | -86.57% | 53.4% | |
| | | | | | | | | | |
| Congleton T | own Council | | | | | | | | |
| Aug-23 | t Accounts 2023-24 | | | | | | | | |
| Page 2/3 | | | | | | | | | |
| | 5 | ******* | BUDGET TO | ACTUAL | £ VARIANCE OF M5 | AGAINST | | % SPENT OF | NOTES |
| Percentage | 41.7% | ANNUAL BUDGET | M5 | SPEND TO M5 | BUDGETS | M5 BUDGETS | | ANNUAL BUDGET | |
| Community | and Environment Committee | | | | | | | | |
| 215 215 | Floral Displays Income Floral Displays Expenditure | -4,000 17,262 | -1,667 7 193 | -5,204 16,416 | 3537 -9224 | 312.24% 228.24% | -270.54% -186.54% | 130.1% 95.1% | |
| 213 | Total Floral | 13,262 | 5,526 | 11,212 | -5686 | 220.2470 | -100.3470 | 33.170 | |
| 241 | Allotments Income | -190 | .70 | 0 | -79 | 0.00% | 41.70% | 0.0% | |
| 241 | Allotments Expenditure Total Allotment | 1,200 1,010 | 500 421 | 567 567 | -67 -146 | 113.40% | -71.70% | 47.3% | |
| 300 | Public Realm | 3,000 | 1,250 | 0 | 1250 | 0.00% | 41.70% | 0.0% | |
| 301 | Congleton Partnership Income | 0,000 | 0 | -3,259 | 3259 | 0.00/0 | 41.70% | 3.5% | |
| 301 301 | Congleton Partnership Expenditure Congleton Partnership C/F | 22,839 0 | 9,516 | 15,181 -57,227 | -5665 57227 | | 41.70% 41.70% | 194.8% | Total Expenditure includes salaries and general expenditures, project budget in Grant section for 23-24 Carry forward balance from 22-23 |
| | Total Partnership | 22,839 | | -45,305 | 54,821 | | | | |
| 302 | Community Development Staff Costs Community Development Marketing/Promotions | 117,571 3,500 | 48,988 1,458 | 44,764 2,525 | 4224 -1067 | 91.38% 173.14% | -49.68% -131.44% | 38.1% 72.1% | Town Guide delivery costs £1350 |
| | Community Development Overheads Total Community Development | 9,848 130,919 | 4,103 54,550 | 4,353 51,642 | -250 2,908 | 106.08% 94.67% | -64.38% | 44.2% 39.4% | |
| 303 | Crime Reduction/CCTV Income | 0 | 0 | -680 | 680 | | | | |
| | Crime Reduction/CCTV Expenditure Total Crime | 10,548 10,548 | 4,395 4,395 | 634 -46 | 3761 4441 | 14.43% | 27.27% | 6.0% | PCSO invocie for Q4 22-23 paid, accrual journal completed. £6,530 total paid |
| 305 | Christmas Fayre/lights Income | -2,000 | -833 | -325 | -508 | 39.00% | 2.70% | 16.3% | |
| 305 | Christmas Fayre/lights Expenditure Total Christmas | 22,000 20,000 | 9,167 8,333 | 138 -187 | 9029 8520 | 1.51% | 40.19% | 0.6% | |
| 310 | Neighbourhood Plan | 0 | 0 | 2,172 | -2172 | | | | |
| 310 | Neighbourhood Plan Tfr From EMR Total Neighbourhood Plan | 0 | | -2,172 0 | 2172 0 | | | | |
| 321 | Tourism Income | 0 | 0 | -1,835 | 1835 | | 41.70% | | Stall income & donations and Tribute Series ticket sales |
| 321 | Tourism Expenditure Total Tourism | 14,000 14,000 | 5,833 5,833 | 6,342 4,507 | -509 1326 | 108.72% | -67.02% | 45.3% | |
| 351 | Luncheon Club | 11,000 | 4,583 | 4,958 | -375 | 108.17% | -66.47% | 45.1% | |
| | | | | | | | | | _ |
| Town Hall. A | Assets and Services Committee | | | ACTUAL | £ VARIANCE | % SPENT AGAINST | | % SPENT OF | NOTES |
| | | ANNUAL BUDGET | BUDGET TO M5 | SPEND TO M5 | OF M5 BUDGETS | M5 BUDGETS | | ANNUAL BUDGET | |
| 201 | Paddling Pool | 67,689 | 28,204 | 23,255 | 4949 | 82.45% | -40.75% | | Longterm issue with water meter, since Jully 2022. Facilities Manager is trying to sort with Water Plus |
| 221 | Town Hall | | | | | | | | |
| | Town Hall - Expenditure Town Hall - Income | 218,355 -116,350 | 90,981 -48,479 | 97,905 -52,661 | -6924 4182 | 107.61% 108.63% | -65.91% -66.93% | 44.8% 45.3% | |
| | Net Expenditure over Income | 102,005 | 42,502 | 45,244 | -2742 | 106.45% | | 44.4% | |
| 225 | Congleton Information Centre CIC - Expenditure | 133,130 | 55,471 | 49,365 | 6106 | 88.99% | -47.29% | 37.1% | |
| | CIC- Income Net Expenditure over income | -115.354 17,776 | -48,064 7,407 | -39,760 9,605 | -8304 -2198 | 82.72% 129.68% | -41.02% | 34.5% 54.0% | |
| | | | | | | | | | |

| 263 | Public Tollets | 6,700 | 2.792 | 1.483 | 1309 | 53.12% | -11.42% | 22.1% | |
|------------|--|-----------------|-----------------|---------------------|------------------|---------|---------|-------|--|
| | | | | | | | | | |
| 270 | Cenotaph | 300 | 125 | 131 | -6 | 104.80% | -63.10% | 43.7% | |
| 280 | Streetscape | | | | | | | | |
| | Streetscape Expenditure | 754 555 | 314,398 | 318,329 | -3931 | 101.25% | -59.55% | 42.2% | |
| | Streetscape Expenditure | 754,555 | 314,396 | 310,329 | -3931 | 101.25% | -09.00% | 42.2% | |
| | Streetscape - Income CEC | -459,636 | -191,515 | -229,818 | 38303 | 120.00% | -78.30% | 50.0% | |
| | Streetscape - External work income Streetscape - Other | -15,000 0 | -6,250 0 | -3,631 0 | -2619 0 | 58.10% | -16.40% | 24.2% | |
| | Streetscape - Other Streetscape - Misc Income | -900 | -375 | -250 | -125 | 66.67% | -24.97% | 27.8% | |
| | S/S Income | -475,536 | -198,140 | -233,699 | 35559 | 117.95% | | 49.1% | |
| | Net Expenditure over Income | 279,019 | 116,258 | 84,630 | 31628 | 72.80% | | 30.3% | |
| | | | | | | | | | |
| | Total Income | -1,795,609 | -748,170 | -879,695 | 915,914 | 117.58% | | | Overall summary includes mayor summary figures not on this sheet |
| | Total Expenditure Net Income /Expenditure | 1,795,609 | 743,775 | 682,195 -197,500 | -197,500 | 91.72% | | 38.0% | Overall summary Rounding allowed |
| | The moone responditure | | | 707,000 | 707,000 | | | | Tourising allows |
| | Personnel | | | | | | | | |
| | Staff Costs | 1,057,591 | 440,663 | 423,596 | 17067 | 96.13% | -54.43% | 40.1% | |
| | | | | | | | | | |
| | Personnel with Pay Award for reference | | | | | | | | |
| | Permanent Staff Costs - Included budget pay award *1 | 1,057,591 | 440,663 | 444,776 | -4113 | 100.93% | -59.23% | 42.1% | |
| | Agency Staff | 13,500 | 5,625 | 0 | 5625 | 0.00% | 41.70% | 0.0% | |
| | Total Staff Costs *1 Budgeted pay award (5%) | 1,071,091 | 446,288 | 444,776 21,180 | 1512 | 99.66% | | 41.5% | |
| | - Budgeted pay amaid (670) | | | 21,100 | | | | | |
| Congletor | Town Council | | | | | | | | |
| Managem | ent Accounts 2023-24 | | | | | | | | |
| Aug-2 | | | | | | | | | |
| Page 3/3 | | 1st April 2023 | | | 31st August 23 | | | | |
| Reserves | as at 31st August 2023 | BF Balance | IN | OUT | CF Balance | | | | |
| 310 | General Reserve | 241,636 | | | 241,636 | | | | |
| 318 320 | Capital Equipment Fund Capital Contingency Fund | 239,669 | 5,000 20,000 | -3916 -17484 | 1,084 242,185 | | | | Allocation of Capital budget moved from cost centre & current year purchases Allocation of Capital budget moved from cost centre & current year purchases |
| 321 | EMR Elections | 20,000 | 20,000 | | 20,000 | | | | Allocation of Capital budget moved from cost centre at current year purchases |
| 322 | EMR Business Recovery Fund | 5,000 | | -1796 | 3,204 | | | | |
| 324 325 | EMR Crime Prevention/Traffic calming EMR Committed Grants | 7,357 2,390 | | -2390 | 7,357 | | | | Carry forward figures transferred to cost centre |
| 326 | EMR Congleton Partnership | 57,227 | | -57227 | - | | | | Carry forward figures transferred to cost centre |
| 327 | EMR Covid/Crisis | 3,333 | | | 3,333 | | | | |
| 330 331 | EMR Ancient Treasures EMR Website | 3,000 30,151 | | | 3,000 30,151 | | | | |
| 333 | EMR Training | 6,000 | | | 6,000 | | | | |
| 337 | EMR Toilets | 24,012 | | | 24,012 | | | | |
| 339 340 | EMR Public Realm EMR Legal Fees | 8,153 46,406 | | | 8,153 46,406 | | | | |
| 342 | EMR Tourism | 5,576 | | | 5,576 | | | | |
| 343 | EMR Marketing | 5,000 | | | 5,000 | | | | |
| 344 346 | EMR Congleton Neighbourhood Plan EMR Rotary Bonfire | 5,807 5,000 | | -2142 | 3,665 5,000 | | | | |
| 346 348 | EMR Civic | 1,000 | | | 1,000 | | | | |
| 349 | EMR CIL | 16,881 | | | 16,881 | | | | |
| 351 353 | EMR Information Centre | 22,011 | | -5503 | 16,508 | | | | First quarter moved into budget cost centr |
| 353 354 | EMR Ukraine Support EMR Carbon Offsetting | 1,948 | | | 1,948 3.000 | | | | Allocated to Grant, will be paid by Jan 24 |
| NEW | EMR Property Maintenace | 75,000 | | | 75,000 | | | | |
| | | 835,557 | 25,000 | - 90,458 | 770,099 | | | | |

| COMMITTEE: | Finance and Policy Committee | | | | | | | |
|--------------------------|--|---------------------------|-----------|--|--|--|--|--|
| MEETING DATE AND TIME | 23 rd November 2023 7.00 pm | LOCATION | Town Hall | | | | | |
| REPORT FROM | Serena Van Schepdael: RI | Serena Van Schepdael: RFO | | | | | | |
| AGENDA ITEM REPORT TITLE | Item 4 Outstanding Actions | | | | | | | |
| Background | This paper gives members an update on actions from items discussed at the previous meeting of the Finance and Policy Committee. These items do not need a full paper and are either ongoing issues or confirmation of completion or resolution. | | | | | | | |
| Updates | Meeting Date: 20 th July 2023 Minute Reference: FAP/11/2324 ICT Policy Update Resolution: FAP/11/2324 RESOLVED to approve the updates to the ICT Policy, and recommended the updates to Council for approval and adoption into the Constitution, with amendments: 1: Training to be compulsory Update: Presented to Council on 10 th August 2023, who resolved: CTC/34/2324 Resolved to refer the ICT policy back to the Finance and Policy Committee / RFO to develop an updated policy for approval. This action is still outstanding. | | | | | | | |
| Decision Requested | To Note this Report | | | | | | | |

| Oct-23 | | | | | | | | | | | | |
|------------------------|-----------------|--|-----------------------------|-------------------|-------------------|-------------------------|---------------|---------------------|------------|------------|----------------|--------------|
| | | | C | ongleton Town Gra | nt Commitment | s 2023/24 | | | | | | |
| | | | Permitted | | | | | | | | | |
| | | | | | | | Annania | A | | | | Dete |
| Date Grant Approved | Meeting Date | То | For | Grant Ref | Section | Minute Referer | Approved | Approved 23/24 £ | Paid £ | Withdrawn | Outstanding £ | Date Paid |
| ADDIOVEG | Date | | 10. | Grant No. | CCCLICIT | IVIII I GLO I LOI GI GI | LIVII CO/WG 2 | LOILIZ | r uiu 2 | William | Outotaliding 2 | i did |
| | | Subsidised Use of Town Hall | | | | | | 4500.00 | 2,562,00 | | 1938.00 | |
| 29/09/2022 | 23/03/2023 | Trinity Operatic | Sounds/Lighting | GR06/2223 | Gpoc | FAP/21/2223 | 1740.00 | | 1,740.00 | | 0.00 | 10/05/2023 |
| 24/11/2022 | 23/03/2023 | Congleton Community Credit Union | Promotional material | GR11/2223 | Gpoc | FAP/29/2223 | 500.00 | | 95.00 | | 405.00 | |
| 23/03/2023 | 23/03/2023 | Girl Guiding North West | 2023 Trip (1 Guide) | GR20/2223 | Gpoc | FAP/56/2223 | 150.00 | | 150.00 | | 0.00 | 03/05/2023 |
| 20/07/2023 | 20/07/2023 | Congleton Bath House and Physic Garden | Signage | GR01/2324 | GPoC | FAP/03/2324 | | 150.00 | | | 150.00 | |
| 20/07/2023 | | 3 Congleton Museum | Website project | GR02/2324 | GPoC | FAP/03/2324 | | 750.00 | | | 750.00 | |
| 20/07/2023 | | B Girl Guiding North West | Netherlands Trip | GR03/2324 | GPoC | FAP/03/2324 | | 300.00 | 300.00 | | 0.00 | |
| 20/07/2023 | | 3 SOL Theatre School | August Summer show places | GR04/2324 | GPoC | FAP/03/2324 | | 525.00 | 525.00 | | 0.00 | |
| 20/07/2023 | 20/07/2023 | 3 Congleton Area Ukraine Support Network | English lessons | GR07/2324 | GPoC | FAP/03/2324 | | 527.00 | 527.00 | | 0.00 | |
| 20/07/2023 | 20/07/2023 | 3 Congleton Pride | Stage hire | GR08/2324 | GPoC | FAP/03/2324 | | 360.00 | | | 360.00 | |
| 20/07/2023 | 20/07/2023 | Congleton Harriers | Medical cover Half Marathon | GR11/2324 | GPoC | FAP/03/2324 | | 750.00 | | | 750.00 | |
| 20/07/2023 | 20/07/2023 | Congleton Amateur Youth Theatre | Mics and Tramsitters | GR12/2324 | GPoC | FAP/03/2324 | | 1000.00 | | | 1000.00 | |
| 05/10/2023 | 05/10/2023 | Aura CIO | Drama Therapy session costs | GR09/2324 | GPoC | FAP/19/2324 | | 250.00 | | | 250.00 | |
| 05/10/2023 | 05/10/2023 | The Old Saw Mill | Insulation project | GR13/2324 | GPoC | FAP/19/2324 | | 250.00 | | | 250.00 | |
| 05/10/2023 | 05/10/2023 | Friends For Leisure | Youth group activities 2024 | GR15/2324 | GPoC | FAP/19/2324 | | 1000.00 | | | 1000.00 | |
| 05/10/2023 | 05/10/2023 | Beartown Patchwork & Quilters | Exhibition 2024 | GR16/2324 | GPoC | FAP/19/2324 | | 500.00 | | | 500.00 | |
| | | | | | | | | | | | 0.00 | |
| Totals | | | | | | | 2390.00 | 10862.00 | 5899.00 | 0.00 | 7353.00 | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | Start balance | Approved | Paid | Balance | Less Withdrwan | Balance |
| | | | | EMR b/fwd | | | £ 2,390.00 | | £ 1,985.00 | £ 405.00 | 0.00 | 405.00 |
| | | | | Community G | rants 2023-24 | | £ 15.000.00 | £ 6,362.00 | | £ 8.638.00 | | |
| | | | | | rants 2023-24 F | aid | , | 3,002.00 | | 5,000.00 | | |
| | | | | Subsidised us | | | £ 4,500.00 | | £ 2,562.00 | £ 1,938.00 | | |
| | | | | | | | | | , | , | | |
| | | | | | | | | | | | | |
| | | | | Total money stil | I available for C | ommunity grants | £8,638.00 | | | | | |

| Oct-23 | | | | | | | | | | | | |
|------------------------|---|--------------------------|-----------|------------|---------------------|--------------|-----------|-----------|-------------------|-----------|---------------|-------------------|
| | | | | Cong | gleton Town Grant C | ommitments | | | | | | |
| | | Specific Budgets | | | | | | | | | | |
| Date Grant Approved | То | For | Grant Ref | Section | Minute Reference | Meeting Date | EMR b/fwd | Budget | Approved by 22/23 | Paid £ | Outstanding £ | Date Paid |
| 01/04/2023 | Congleton Museum | Notional rent | | GpoC | | | | 4,500.00 | 4,500.00 | 2,625.00 | 1,875.00 | @ 31st October 23 |
| 01/04/2023 | Community Projects | Project support | | GpoC | CTC/20/2324.1 | 15-Jun-23 | | 16,000.00 | 16,000.00 | 16,000.00 | 0.00 | Paid JUN23 |
| 01/04/2023 | Congleton Partnership | Rent | | GpoC | | | | 1,533.00 | 1,533.00 | 894.00 | 639.00 | @ 31st October 23 |
| 01/04/2023 | St Peter's Church | Church clock maintenance | | PCA1957 s2 | | | | 300.00 | | | 0.00 | Paid |
| Totals | | | | | | | 0.00 | 22,333.00 | 22,033.00 | 19,519.00 | 2,514.00 | |
| | Ear marked reserve b/fwd Budget 2022/23 | | | £22,33 | | | | | | | | |
| | Total approved to date Total awaiting application | | | £22,033 | 3 | | | | | | | |

| COMMITTEE: | Finance and Policy Con | nmittee | | | | | |
|--------------------|---|-----------------------|---|--|--|--|--|
| MEETING DATE | 7.00pm | LOCATION | Congleton Town Hall | | | | |
| AND TIME | 23 rd November 2023 | | | | | | |
| REPORT FROM | Serena Van Schepdael | – Responsible Finan | cial Officer (RFO) | | | | |
| AGENDA ITEM | Item 8 | | | | | | |
| REPORT TITLE | New Applications for Fin | ancial Assistance Cov | er Report | | | | |
| Background | The current available b | alance for Permitted | d Financial Assistance applications is | | | | |
| | £6,638. The total for a | pplications presente | ed for permitted grants is £150. | | | | |
| | | | | | | | |
| | <u> </u> | • • | RO6/2324 Vale Allotments Association | | | | |
| | - | - | sum required to complete the project. | | | | |
| | • • | | gust 2023, ref CTC32/2324. This will | | | | |
| | show on the Grant Cor | nmitments summary | y at the next meeting. | | | | |
| | | | | | | | |
| | | | ng Finance and Policy meetings during | | | | |
| | the 2023-2024 Financia | ai year. | | | | | |
| Updates | The new Grants Policy | Criteria was annrove | ed by Council on 5 th August 2023, a | | | | |
| opuates | | • • | N COUNCIL-DRAFT GRANTS & FUNDING | | | | |
| | POLICY (congleton-tc.gov | | T COOTTOIL DIWIT GIVING & TOTALING | | | | |
| | | | | | | | |
| Details | 8.1 Puparazzi Flyball T | <u>eam</u> | | | | | |
| | I: I C | 0450 | | | | | |
| | | _ | the purchase of a defibrillator that they | | | | |
| | | _ | eir travels around the country. Total | | | | |
| | project cost of £1,072 | they have confirmed | other funding of £120 to date. | | | | |
| | Details correct at the t | ime of Agenda nubl | ish date, verbal undates on | | | | |
| | Details correct at the time of Agenda publish date, verbal updates on applications will also be provided by the RFO where needed. | | | | | | |
| | applications will also be provided by the KFO where needed. | | | | | | |
| Decision Requested | 1. To note that the | e Vale Allotment Gra | ant has been awarded. | | | | |
| | 2. To discuss and | approve Financial As | ssistance applications. | | | | |
| | | | | | | | |



FINANCIAL ASSISTANCE APPLICATION FORM

Please read the Grant Criteria document before you start your application process.

| Application Reference (Office use only): GR16/2324 | | | | | |
|--|--|--|--|--|--|
| 1: CONTACT DETAILS Vick | y Hayes, | | | | |
| Name of Organisation: | Puparazzi Flyball Team | | | | |
| Address of Organisation: | | | | | |
| Name of Applicant: | Vicky Hayes | | | | |
| Position: | Sub Captain | | | | |
| Telephone Number: | C | | | | |
| Email address: | | | | | |
| Website: | www.facebook.com/PuparazziFlyballTeam | | | | |
| Registration Number (If relevant) | | | | | |
| 2: ABOUT YOUR ORGANIS | <u>SATION</u> | | | | |
| What type of organisation are you? | Flyball Team | | | | |
| 200 words) | ur organisation, its aims and the work you undertake. (in less than | | | | |
| events. We also do den | nos at events like 'Dogfest' and the Cheshire Show, showing off the is to have fun with our dogs as well as competing. | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| 3: COST DETAILS/ RE | SOURCES/ TIMETABLE |
|---|--|
| Project Title: | Defibrillator |
| Project Objectives: | To purchase a defibrillator |
| Brief Project Description: | We would like to purchase a team defibrillator that we can take with us to competitions around the country as well as when we train. The defibrillator will be based with myself (sub captain) in Congleton. |
| Total Cost of Project | £1072 |
| Total contribution sought: | £150 |
| Details of cost breakdown and budgets: | Defibrillator cost is £1072 We are fundraising towards the cost of this. |
| What will the money be spent on?/ Resources needed: | A defibrillator |
| Any ongoing costs: | None |
| Details of confirmed match funding, include source Cash/Grant: In kind: | £120 from online dog show fundraising so far. This is ongoing and we will have other fundraising projects throughout the year. |
| Estimated timescale of project from start to finish: | NA- we are hoping to purchase this by June 2024. |
| 4: POTENTIAL BENEFITS/ | <u>OUTPUTS</u> |
| What are the potential benefits/outputs to residents of Congleton | The defibrillator will be kept on a housing estate in Congleton and will be registered so that it will be available for the local community if needed. |
| Are there similar services/ projects provided in the area | Unknown |
| 5: EVALUATION | |
| How will the project be evaluated and who will | Evaluation will be ongoing by myself until the funds are raised to buy the defibrillator. |

| carry out the evaluation? | |
|--|--|
| Describe how you will promote the Town Council in your project. | We will advertise/promoting that we have a defibrillator at competitions and will be able to post on our social media that we have received funding from Congleton Town Council. |
| Please acknowledge you have read our Grant Application Criteria | Please see the Policy on our Grants page on our website: <u>Grants - Congleton Town Council (congleton-tc.gov.uk)</u> I have read the policy: YES |

Declaration

- I am authorised to make this application on behalf of the above organisation.
- I understand and agree that the application and supporting documents will be presented on a public agenda, and that any private information will be redacted.
- I certify that the information contained in this application is correct. If the information in the application changes, I will inform Congleton Town Council as soon as possible.
- I give permission for Congleton Town Council to retain this information electronically. The information in this form will be used for the administration of grant applications.
- I understand that Congleton Town Council will use any personal information I have provided for the purposes described under the Data Protection Statement which can be found <u>Constitution - Congleton Town Council (congleton-tc.gov.uk)</u>

•

| Signed: | V Hayes | Date: | 1 st November 2023 |
|---------|---------|-------|-------------------------------|
|---------|---------|-------|-------------------------------|

Please return your form and supporting documents to info@congleton-tc.gov.uk or post to RFO, Congleton Town Hall, Congleton Town Council, High Street, Congleton, CW12 1BN

| COMMITTEE: | Finance and Policy Cor | nmittee | | | | | | | |
|--------------|---|--|---|--|--|--|--|--|--|
| MEETING DATE | 7.00pm | LOCATION | Congleton Town Hall | | | | | | |
| AND TIME | 23 rd November 2023 | | | | | | | | |
| REPORT FROM | Serena Van Schepdael – Responsible Financial Officer (RFO) | | | | | | | | |
| AGENDA ITEM | Item 10 Management Accounts and Budget Update | | | | | | | | |
| REPORT TITLE | | | | | | | | | |
| Background | • | Variance analysis for the period to 31 st September 2023 to accompany the attached spreadsheets in Appendix 10.1-5. | | | | | | | |
| Updates | These figures cover the financial period to 31 st September 2023, month 6, which represents 50% of the budget. (Percentages in this report rounded up /down an are based on <u>full budget figure</u> , month 5 figures provided for information) Please see summary sheet (Appendix 10.1-5) for notes, if further notes are required they are below. | | | | | | | | |
| | Finance and Policy Committee budgets sta current issues to note. | and at 47% expendit | ture and 99% income received. No | | | | | | |
| | · | re budgets stand at Iget income being at | 22% expenditure and income at 207% t 210% which has come from | | | | | | |
| | Town Hall, Assets a 49% expenditure and 5 | | | | | | | | |
| | 225-Congleton Informa Direct Sales Income Direct Sales Expenditu | £37,545 | | | | | | | |
| | Staffing Costs Currently at 51% (include details will show in Dec | | award). Pay award has been agreed, the nts. | | | | | | |
| | Ear Marked Reserv Current balances and 6 | | nt as at Month 6 included for noting. | | | | | | |
| | ected to be overspend at the end of this budget by 10% will be reported to ur Financial Regulations, to date these | | | | | | | | |

| | 101-4026 Computer/ICT costs project 114% 101-4027 Photocopying Charges projected 118% 101-4066 HR & HRS Services projected 112% 351-4951 Luncheon Club projected 122% 280-4048 Vehicle Fuel & Oil projected 121% 280-4050 Street Cleaning/Fly tipping projected 150% |
|--------------------|--|
| Decision Requested | To approve the Management Accounts for current financial year to 30th September 2023, and note the Budget Update request that will be made to Council on 7th December 2023. |

Congleton Town Council Management Accounts 2023-24 Sep-23 Page 1/3

| Month | 6 | | | | | | % VARIANCE | | NOTES |
|-------------|---|---|---|--|--|--|---|---|--|
| | | | | ACTUAL | £ VARIANCE | % SPENT | AGAINST M6 | % SPENT OF | |
| Percentage | 50.0% | ANNUAL BUDGET | BUDGET TO M6 | SPEND TO M6 | OF M6 BUDGETS | AGAINST M6 BUDGETS | on Budget | ANNUAL BUDGET | |
| Finance and | Policy Committee | BUDGET | IVIO | IVIO | BUDGETS | BUDGETS | lines | BUDGET | |
| i manoc and | T Olicy Committee | | | | | | | | |
| 101 | Corp Management | | | | | | | | |
| | Staff Costs (re-allocated) | 204,445 | 102,223 | 94,749 | 7474 | 92.69% | -42.69% | 46.3% | |
| | Travel | 500 | 250 | 0 | 250 | 0.00% | 50.00% | 0.0% | |
| | Training / Conferences Rent Payable | 3,000 17,017 | 1,500 8,509 | 863 8,508 | 637 1 | 57.53% 99.99% | -7.53% -49.99% | 28.8% 50.0% | |
| | Miscellaneous Office Costs | 2,500 | 1,250 | 952 | 298 | 76.16% | -49.99% -26.16% | 38.1% | |
| | Telephone/Fax/Internet | 2,620 | 1,310 | 1,268 | 42 | 96.79% | -46.79% | 48.4% | |
| | Postage | 2,000 | 1,000 | 141 | 859 | 14.10% | 35.90% | 7.1% | |
| | Stationery & Printing | 3,100 | 1,550 | 1,246 | 304 | 80.39% | -30.39% | 40.2% | |
| | Subscriptions & Publications | 4,750 | 2,375 | 4,311 | -1936 | 181.52% | -131.52% | 90.8% | Most subscriptions are due at start of the financial year |
| | Insurance | 13,200 | 6,600 | 12,372 | -5772 | 187.45% | -137.45% | 93.7% | Paid at start of the financial year Additional cost for new staff & Counillors |
| | Computer/IT Costs Photocopy Charges | 18,000 1,500 | 9,000 750 | 10,082 890 | -1082 -140 | 112.02% 118.67% | -62.02% -68.67% | 56.0% 59.3% | Additional cost for new staff & Counillors |
| | Recruitment Advertising | 500 500 | 250 | 130 | 120 | 52.00% | -2.00% | 26.0% | |
| | Other Advertising | 300 | 150 | 0 | 150 | 0.00% | 50.00% | 0.0% | |
| | Bank Charges | 1,240 | 620 | 449 | 171 | 72.42% | -22.42% | 36.2% | |
| | Audit Fees - External | 2,100 | 1,050 | 2,100 | -1050 | 200.00% | -150.00% | 100.0% | Paid in full |
| | Audit Fees - Internal | 1,760 | 880 | 904 | -24 | 102.73% | -52.73% | 51.4% | First interim completed |
| | Accountancy Support | 5,000 5,500 | 2,500 | 998 47 | 1502 | 39.92% | 10.08% | 20.0% | |
| | Legal & Professional fees HR & H&S support | 5,500 4,000 | 2,750 2,000 | 2,340 | 2703 -340 | 1.71% 117.00% | 48.29% -67.00% | 0.9% 58.5% | 2 quarters paid |
| | Central Overheads reallocated | -71,460 | -35.730 | -38,400 | -340 2670 | 107.47% | -57.47% | 53.7% | 2 qualities paid |
| | | , | | | | | , . | | |
| | Corporate Management:-Expenditure | 221,572 | 110,786 | 103,950 | 6836 | 93.83% | | 46.9% | |
| | | | | | | | | | |
| | Precept 2022-2023 | -1,068,179 | -534,090 | -1,068,179 | 534090 | 200.00% | -150.00% | | Paid in full |
| | Interest Receivable Miscellaneous Income | -14,000 0 | -7,000 0 | -8,691 0 | 1691 0 | 124.16% | -74.16% | 62.1% | |
| | | | 0 | | | | | | 4 |
| | | -1.082.179 | -547.090 | -1.076.870 | 535781 | 199.02% | | 99.5% | |
| | Corporate Management-Income | -1,082,179 | -541,090 | -1,076,870 | 535781 | 199.02% | | 99.5% | |
| | Net Income Over Expenditure | -1,082,179 -860,607 | - 541,090 -430,304 | -1,076,870 -972,920 | 535781 542617 | 199.02% 226.10% | | 99.5% | |
| 400 | Net Income Over Expenditure | | | | | | | | |
| 102 | Net Income Over Expenditure Ctric | -860,607 | -430,304 | -972,920 | 542617 | 226.10% | A1 6894 | 113.1% | |
| 102 | Net Income Over Expenditure <u>Civic</u> Staff Costs (re-allocated) | -860,607 19,129 | -430,304 9,565 | -972,920 8,769 | 542617 796 | 226.10% 91.68% | -41.68% 29.60% | 113.1% | |
| 102 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences | -860,607 19,129 1,500 | -430,304 9,565 750 | -972,920 | 542617 796 597 | 226.10% 91.68% 20.40% | 29.60% | 113.1% 45.8% 10.2% | |
| 102 | Net Income Over Expenditure <u>Civic</u> Staff Costs (re-allocated) | -860,607 19,129 | 9,565 750 250 500 | -972,920 8,769 153 0 637 | 796 597 250 -137 | 226.10% 91.68% 20.40% 0.00% 127.40% | | 45.8% 10.2% 0.0% 63.7% | Town Guide launch. |
| 102 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter | -860,607 19,129 1,500 500 1,000 8,000 | 9,565 750 250 500 4,000 | -972,920 8,769 153 0 637 3,043 | 796 597 250 -137 957 | 226.10% 91.68% 20.40% 0.00% 127.40% 76.08% | 29.60% 50.00% -77.40% -26.08% | 113.1% 45.8% 10.2% 0.0% 63.7% 38.0% | Town Guide launch. |
| 102 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website | -860,607 19,129 1,500 500 1,000 8,000 2,500 | 9,565 750 250 500 4,000 1,250 | -972,920 8,769 153 0 637 3,043 653 | 796 597 250 -137 957 597 | 226.10% 91.68% 20.40% 0.00% 127.40% 76.08% 52.24% | 29.60% 50.00% -77.40% -26.08% -2.24% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% | |
| 102 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 | 9,565 750 250 500 4,000 1,250 1,500 | -972,920 8,769 153 0 637 3,043 653 3,000 | 796 597 250 -137 957 597 -1500 | 226.10% 91.68% 20.40% 0.00% 127.40% 76.08% 52.24% 200.00% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% | Town Guide launch. |
| 102 | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 200 | 9,565 750 250 500 4,000 1,250 1,500 | -972,920 8,769 153 0 637 3,043 653 3,000 0 | 796 597 250 -137 957 597 -1500 100 | 91.68% 20.40% 0.00% 127.40% 76.08% 52.24% 200.00% 0.00% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% 50.00% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% | Paid in full |
| 102 | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 200 7,000 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 | 796 597 250 -137 957 597 -1500 100 | 91.68% 20.40% 0.00% 127.40% 76.08% 52.24% 200.00% 0.00% 94.71% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% 50.00% -44.71% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 0.0% 47.4% | |
| 102 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 200 7,000 250 6,500 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 | 796 597 250 -137 957 -1500 100 185 125 163 | 226.10% 91.68% 20.40% 0.00% 127.40% 76.08% 52.24% 0.00% 94.71% 94.98% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% 50.00% -44.71% 50.00% -44.98% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| 102 | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures | -860,607 19,129 1,500 500 1,000 2,500 3,000 200 7,000 250 6,500 750 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 | 796 597 250 -137 957 -1500 100 185 125 163 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 0.00% 94.71% 0.00% 94.98% 120.27% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% 50.00% -44.98% -70.27% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% | Paid in full Mayor Making & Civic Service costs |
| 102 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Central Overheads reallocated | -860,607 19,129 1,500 500 1,000 2,500 3,000 200 7,000 250 6,500 750 1,600 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 861 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 | 226.10% 91.68% 20.40% 0.00% 127.40% 76.08% 200.00% 0.00% 94.71% 0.00% 94.98% 120.27% 170.63% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% 50.00% -44.98% -70.27% -57.63% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| 102 | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Artefacts and Treasures Central Overheads reallocated MISC Income | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 200 7,000 250 6,500 750 1,600 0 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 3,75 800 0 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 861 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 94.98% 120.27% 107.63% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% 50.00% -44.98% -70.27% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 0.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/0! | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| 102 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Central Overheads reallocated | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 200 7,000 6,500 750 1,600 0 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 861 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 | 226.10% 91.68% 20.40% 0.00% 127.40% 76.08% 200.00% 0.00% 94.71% 0.00% 94.98% 120.27% 170.63% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% 50.00% -44.98% -70.27% -57.63% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| 102 | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Artefacts and Treasures Central Overheads reallocated MISC Income | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 200 7,000 250 6,500 750 1,600 0 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 3,75 800 0 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 861 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 94.98% 120.27% 107.63% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% 50.00% -44.98% -70.27% -57.63% | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 0.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/0! | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Central Overheads reallocated MISC Income Civic-Expenditure | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 200 7,000 250 6,500 750 1,600 0 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 861 0 23,969 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 0.00% 94.71% 0.00% 94.98% 120.27% 107.63% #DIV/01 92.31% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% 50.00% -44.98% -70.27% -57.63% #DIV/OI | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/0! 46.2% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Central Overheads reallocated MISC Income Civic: Expenditure Grants Initial Grant Commitment Sunsidised Use | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 7,000 250 6,500 7,600 0 51,929 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 | -972,920 8,769 153 0 637 3,043 653 3,000 0 0 3,315 0 3,087 451 861 0 23,969 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 94.98% 120.27% 107.63% #DIVIO! 92.31% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% 50.00% -44.89% -70.27% -57.63% #DIV/01 | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/01 | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Expenses Civic Artefacts and Treasures Central Overheads reallocated MISC Income CMc:-Expenditure Grants Initial Grant Commitment Sunsidised Use Tfr from EMR Committed Grants | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 200 7,000 6,500 750 1,600 0 51,929 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 0 3,087 451 861 0 23,969 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 94.98% 120.27% 107.63% #DIVIOI 92.31% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% -50.00% -44.77% -57.63% #DIV/01 | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 60.1% 53.8% #DIV/01 46.2% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Central Overheads reallocated MISC Income CMc:-Expenditure Grants Initial Grant Commitment Sunsidised Use Tfr from EMR Committed Grants Specified Grants | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 7,000 250 6,500 750 1,600 0 51,929 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 861 0 23,969 2,135 2,037 -2,390 19,850 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 120.27% 107.63% #DIV/01 92.31% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% 50.00% -44.89% -70.27% -57.63% #DIV/01 | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/01 46.2% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Expenses Civic Artefacts and Treasures Central Overheads reallocated MISC Income CMc:-Expenditure Grants Initial Grant Commitment Sunsidised Use Tfr from EMR Committed Grants | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 7,000 250 6,500 750 1,600 0 51,929 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 0 3,087 451 861 0 23,969 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 94.98% 120.27% 107.63% #DIVIOI 92.31% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% -50.00% -44.77% -57.63% #DIV/01 | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 60.1% 53.8% #DIV/01 46.2% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Central Overheads reallocated MISC Income CMc:-Expenditure Grants Initial Grant Commitment Sunsidised Use Tfr from EMR Committed Grants Specified Grants | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 7,000 250 6,500 750 1,600 0 51,929 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 861 0 23,969 2,135 2,037 -2,390 19,850 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 120.27% 107.63% #DIV/01 92.31% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% -50.00% -44.77% -57.63% #DIV/01 | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/01 46.2% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Central Overheads reallocated MISC Income CMc:-Expenditure Grants Initial Grant Commitment Sunsidised Use Tfr from EMR Committed Grants Specified Grants | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 7,000 250 6,500 750 1,600 0 51,929 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 3,087 451 861 0 23,969 2,135 2,037 -2,390 19,850 | 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 120.27% 107.63% #DIV/01 92.31% | 29.60% 50.00% -77.40% -26.08% -2.24% -150.00% -44.71% -50.00% -44.77% -57.63% #DIV/01 | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/01 46.2% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings |
| 107 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Expenses Civic Artefacts and Treasures Central Overheads reallocated MISC Income Civic-Expenditure Grants Initial Grant Commitment Sunsidised Use Tir from EMR Committed Grants Specified Grants Grants-Expenditure Capital | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 250 6,500 750 1,600 0 51,929 25,000 4,500 0 32,333 61,833 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 12,500 0 16,167 30,917 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 0 3,087 451 861 0 23,969 2,135 2,037 -2,390 19,850 21,632 | 542617 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 10365 213 2390 -3684 9285 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 94.78% 120.27% 107.63% 90.53% 122.78% 69.97% | 29.60% 50.00% -77.40% -26.08% -2.24% 50.00% -44.71% 50.00% -44.99% -70.27% -57.63% #DIV/01 | ## 45.8% ## 10.2% ## 10.2% ## 10.2% ## 10.2% ## 10.0% ## | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings New badges/regalia |
| | Net Income Over Expenditure CMC Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Regalia Hall & Room Hire Civic Artefacts and Treasures Central Overheads reallocated MISC Income CMc:-Expenditure Grants Initial Grant Commitment Sunsidised Use Tfr from EMR Committed Grants Specified Grants Grants-Expenditure Capital - Income | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 7,000 250 6,500 750 1,600 0 51,929 25,000 4,500 32,333 61,833 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 12,500 2,250 16,167 30,917 | -972,920 8,769 153 0 637 3,043 653 3,000 3,315 0 3,315 0 23,969 2,135 2,037 -2,390 19,850 21,632 | 542617 796 597 250 -137 967 597 -1500 185 125 163 -76 -61 0 1996 10365 213 2390 -3684 9285 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 94.71% 170.63% 120.27% 17.08% 90.53% 122.78% 69.97% | 29.60% 50.00% -77.40% -26.08% -2.24% 50.00% -44.71% 50.00% -44.99% -70.27% -57.63% #DIV/01 | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/01 46.2% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings New badges/regalia Full Committee Summary includes Mayor cost centre of £2,225 |
| 107 | Net Income Over Expenditure Civic Staff Costs (re-allocated) Training / Conferences Stationery & Printing Marketing/Promotions Council Newsletter Council Website Mayor's Allowance Members Expenses Civic Expenses Civic Expenses Civic Expenses Civic Artefacts and Treasures Central Overheads reallocated MISC Income Civic-Expenditure Grants Initial Grant Commitment Sunsidised Use Tir from EMR Committed Grants Specified Grants Grants-Expenditure Capital | -860,607 19,129 1,500 500 1,000 8,000 2,500 3,000 250 6,500 750 1,600 0 51,929 25,000 4,500 0 32,333 61,833 | -430,304 9,565 750 250 500 4,000 1,250 1,500 100 3,500 125 3,250 375 800 0 25,965 12,500 0 16,167 30,917 | -972,920 8,769 153 0 637 3,043 653 3,000 0 3,315 0 0 3,087 451 861 0 23,969 2,135 2,037 -2,390 19,850 21,632 | 542617 796 597 250 -137 957 -1500 100 185 125 163 -76 -61 0 1996 10365 213 2390 -3684 9285 | 226.10% 91.68% 20.40% 0.00% 127.40% 52.24% 200.00% 94.71% 0.00% 94.78% 120.27% 107.63% 90.53% 122.78% 69.97% | 29.60% 50.00% -77.40% -26.08% -2.24% 50.00% -44.71% 50.00% -44.99% -70.27% -57.63% #DIV/01 | 45.8% 10.2% 0.0% 63.7% 38.0% 26.1% 100.0% 47.4% 0.0% 47.5% 60.1% 53.8% #DIV/01 46.2% | Paid in full Mayor Making & Civic Service costs Dependant on quantity of meetings New badges/regalia |

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|-------------------|--|-----------------------------------|-----------------------------------|-------------------------------------|--------------------------------|--------------------------------------|--|---------------------------------|--|
| | own Council nt Accounts 2023-24 3 | | | | | | | | |
| Month | 6 | | | ACTUAL | £ VARIANCE | % SPENT | % VARIANCE | % SPENT OF | NOTES |
| Percentage | 50.0% | ANNUAL BUDGET | BUDGET TO M6 | SPEND TO M6 | OF M6 BUDGETS | AGAINST M6 BUDGETS | AGAINST M6 on Budget | ANNUAL BUDGET | |
| Community | and Environment Committee | | | | | | | | |
| 215 215 | Floral Displays Income Floral Displays Expenditure Total Floral | -4,000 17,262 13,262 | -2,000 8,631 6,631 | -5,204 17,596 12,392 | 3204 -8965 -5761 | 260.20% 203.87% | -210.20% -153.87% | 130.1% 101.9% | - |
| 241 241 | Allotments Income Allotments Expenditure Total Allotment | -190 1,200 1,010 | -95 600 505 | 0 756 756 | -95 -156 -251 | 0.00% 126.00% | 50.00% -76.00% | 0.0% 63.0% | Repairs to planters etc |
| 300 | Public Realm | 3,000 | 1,500 | 0 | 1500 | 0.00% | 50.00% | 0.0% | |
| 301 301 301 | Congleton Partnership Income Congleton Partnership Expenditure Congleton Partnership C/F | 0 22,839 0 | 0 11,420 0 | -3,259 18,382 -57,227 | 3259 -6963 57227 | | 50.00% 50.00% 50.00% | 194.8% | As per their requirements Carry forward balance from 22-23 |
| 302 | Total Partnership Community Development Staff Costs | 22,839 117,571 | 11,420 58,786 | -42,104 53,717 | 53,524 5069 | 91.38% | -41.38% | 45.7% | |
| 302 | Community Development Marketing/Promotions Community Development Overheads | 3,500 9,848 | 1,750 4,924 | 2,525 5,292 | -775 -368 | 144.29% 107.47% | -41.36% -94.29% -57.47% | 72.1% 53.7% | |
| | Total Community Development | 130,919 | 65,460 | 61,534 | 3,926 | 94.00% | | 47.0% | |
| 303 | Crime Reduction/CCTV Income Crime Reduction/CCTV Expenditure Total Crime | 0 10,548 10,548 | 5,274 5,274 | -680 634 -46 | 680 4640 5320 | 12.02% | 37.98% | 6.0% | PCSO invocie for Q4 22-23 paid, accrual journal completed. £6,530 total paid |
| 305 305 | Christmas Fayre/lights Income Christmas Fayre/lights Expenditure Total Christmas | -2,000 22,000 20,000 | -1,000 11,000 10,000 | -1,117 238 -879 | 117 10762 10879 | 111.70% 2.16% | -61.70% 47.84% | 55.9% 1.1% | |
| 310 310 | Neighbourhood Plan Neighbourhood Plan Tfr From EMR Total Neighbourhood Plan | 0 0 0 | 0 | 2,172 -2,172 0 | -2172 2172 0 | | | | |
| 321 321 | Tourism Income Tourism Expenditure Total Tourism | 0 14,000 14,000 | 7,000 7,000 | -2,536 3,939 1,403 | 2536 3061 5597 | 56.27% | 50.00% -6.27% | 28.1% | Stall income & donations and Tribute Series ticket sales $\pm 5{,}000$ moved in from EMR as budgeted |
| 351 | Luncheon Club | 11,000 | 5,500 | 6,196 | -696 | 112.65% | -62.65% | 56.3% | Being monitiored by C.O/R.F.O |
| C.E &S | Income Expenditure | - <mark>6,190</mark> 232,768 | -3,095 111,110 | -12,796 52,048 | -6,606 -180,720 | 413.44% 46.84% | -363.44% 3.16% | 206.7% 22.4% | Full Committee Summary Full Committee Summary |
| Town Hall, A | Assets and Services Committee | ANNUAL BUDGET | BUDGET TO M6 | ACTUAL SPEND TO M6 | £ VARIANCE OF M6 BUDGETS | % SPENT AGAINST M6 BUDGETS | % VARIANCE AGAINST M6 on Budget lines | % SPENT OF ANNUAL BUDGET | NOTES |
| 201 | Paddling Pool | 67,689 | 33,845 | 28,604 | 5241 | 84.52% | -34.52% | 42.3% | See separate account sheet |
| 221 | Town Hall Town Hall - Expenditure Town Hall - Income Net Expenditure over Income | 218,755 -116,350 102,405 | 109,378 -58,175 51,203 | 121,204 -62,233 58,971 | -11827 4058 -7769 | 110.81% 106.98% 115.17% | -60.81% -56.98% | 55.4% 53.5% 57.6% | See separate account sheet |
| 225 | Congleton Information Centre CIC - Expenditure CIC- Income Net Expenditure over income | 132,730 -115,354 17,376 | 66,365 -57,677 8,688 | 51,298 -59,606 - 8,308 | 15067 1929 16996 | 77.30% 103.34% -95.63% | -27.30% -53.34% | 38.6% 51.7% -47.8% | See separate account sheet |

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|------|--|--------------------------------|--------------|------------|----------|---------|---------|----------------|--|
| 000 | D. I. T. II. | 0.700 | | | 4400 | | | 00.00/ | |
| 263 | Public Toilets | 6,700 | 3,350 | 2,250 | 1100 | 67.16% | -17.16% | 33.6% | |
| 270 | <u>Cenotaph</u> | 300 | 150 | 165 | -15 | 110.00% | -60.00% | 55.0% | |
| 280 | Streetscape | | | | | | | | |
| | Streetscape Expenditure | 754,555 | 377,278 0 | 376,658 | 620 0 | 99.84% | -49.84% | 49.9% | See separate account sheet |
| | Streetscape - Income CEC | -459,636 | -229,818 | -229,818 | Ö | 100.00% | -50.00% | 50.0% | |
| | Streetscape - External work income | -15,000 | -7,500 | -3,977 | -3523 | 53.03% | -3.03% | 26.5% | |
| | Streetscape - Other | 0 | 0 | 0 | 0 | | | | |
| | Streetscape - Misc Income | -900 | -450 | -375 | -75 | 83.33% | -33.33% | 41.7% | |
| | S/S Income | -475,536 279,019 | -237,768 | -234,170 | -3598 | 98.49% | | 49.2% 51.1% | |
| | Net Expenditure over Income | 2/9,019 | 139,510 | 142,488 | -2979 | 102.13% | | 51.1% | |
| THAS | Income | -707,240 | -353,620 | -356,006 | 351,234 | 100.67% | -50.67% | 50.3% | Full Committee Summary |
| | Expenditure | 1,180,729 | 590,365 | 580,180 | -600,549 | 98.27% | -48.27% | 49.1% | Full Committee Summary |
| | | | | | | | | | |
| | Total Income | -1,795,609 | -897,805 | -1,448,097 | 347,512 | 161.29% | | | Overall summary includes mayor summary figures not on this sheet |
| | Total Expenditure | 1,795,609 | 892,531 | 805,166 | -990,443 | 90.21% | | | Overall summary |
| | Net Income /Expenditure | | | -642,935 | -642,931 | | _ | | Rounding allowed of £4.00 |
| | | | | | | | | | |
| | <u>Personnel</u> | | | | | | | | |
| | Staff Costs | 1.057.591 | 528,796 | 510,389 | 18407 | 96.52% | -46.52% | 48.3% | |
| | | .,,,,,,,,, | 020,100 | | | 00.0270 | 40.0270 | | |
| | Personnel with Pay Award for reference | | | | | | | | |
| | Permanent Staff Costs - Included budget pay award *1 | 1,057,591 | 528,796 | 535,908 | -7113 | 101.35% | -51.35% | 50.7% | |
| | Agency Staff | 13,500 | 6,750 | 0 | 6750 | 0.00% | 50.00% | 0.0% | |
| | Total Staff Costs | 1,071,091 | 535,546 | 535,908 | -363 | 100.07% | | 50.0% | |
| | *1 Budgeted pay award (5%) | | | 25,519 | | | | | |

Concleton Town Council
Management Accounts 2023-24
Sep-23
Page 3/3

| Reserves | as at 31st August 2023 | 1st April 2023 BF Balance | In To Date | Out To Date | Balance @ 30th Sept 23 | Due out | Available |
|----------|--------------------------------------|------------------------------|---------------|----------------|---------------------------|---------|-----------|
| 310 | General Reserve | 241,636 | | | 241,636 | | 241,636 |
| | Ear Marked Reserves | | | | | | |
| 318 | Capital Equipment Fund | 0 | 5,000 | -3,916 | 1,084 | | 1,084 |
| 320 | Capital Contingency Fund | 239,669 | 20,000 | -27,126 | 232,543 | | 232,543 |
| 321 | EMR Elections | 20,000 | · i | | 20,000 | | 20,000 |
| 322 | EMR Business Recovery Fund | 5,000 | | -1,796 | 3,204 | -3,204 | 0 |
| 324 | EMR Crime Prevention/Traffic calming | 7,357 | | | 7,357 | -3,000 | 4,357 |
| 325 | EMR Committed Grants | 2,390 | | -2,390 | 0 | | 0 |
| 326 | EMR Congleton Partnership | 57,227 | | -57,227 | 0 | | 0 |
| 327 | EMR Covid/Crisis | 3,333 | | | 3,333 | | 3,333 |
| 330 | EMR Ancient Treasures | 3,000 | | | 3,000 | | 3,000 |
| 331 | EMR Website | 30,151 | | | 30,151 | | 30,151 |
| 333 | EMR Training | 6,000 | | | 6,000 | | 6,000 |
| 337 | EMR Toilets | 24,012 | | | 24,012 | | 24,012 |
| 339 | EMR Public Realm | 8,153 | | | 8,153 | | 8,153 |
| 340 | EMR Legal Fees | 46,406 | | | 46,406 | | 46,406 |
| 342 | EMR Tourism | 5,576 | | -5,000 | 576 | | 576 |
| 343 | EMR Marketing | 5,000 | | | 5,000 | | 5,000 |
| 344 | EMR Congleton Neighbourhood Plan | 5,807 | | -2,172 | 3,635 | | 3,635 |
| 346 | EMR Rotary Bonfire | 5,000 | | | 5,000 | | 5,000 |
| 348 | EMR Civic | 1,000 | | | 1,000 | | 1,000 |
| 349 | EMR CIL | 16,881 | | | 16,881 | | 16,881 |
| 351 | EMR Information Centre | 22,011 | | -11,006 | 11,005 | -11,005 | 0 |
| 353 | EMR Ukraine Support | 1,948 | | | 1,948 | -1,948 | 0 |
| 354 | EMR Carbon Offsetting | 3,000 | | | 3,000 | | 3,000 |
| NEW | EMR Property Maintenace | 75,000 | | | 75,000 | | 75,000 |
| | | 835,557 | 25,000 | -110,633 | 749,924 | -19,157 | 730,70 |

Expected GR for 23-24 is £255,351.

Allocation of Capital budget moved from cost centre & current year purchases Allocation of Capital budget moved from cost centre & current year purchases

Allocated: Will be clear by March 24 £3000 Allocated per Council resolution Carry forward figures transferred to cost centre Carry forward figures transferred to cost centre

Allocated, will be used going forward for profit on CTC events

Alloctaed

5 years to allocate to projects. First receipt was in 2022-2023 First two quarters moved into budget cost centre Allocated to Grant, will be paid by Jan 24

Congleton Town Council Management Accounts 2023-24 TOWN HALL Sep-23

| Percentage S0.0% | Month | 6 | | | ACTUAL | £ VARIANCE | % SPENT | | % SPENT OF | 1 |
|--|--------------|---------------------------------------|--------------|-----------|---------|------------|---------|-----------------|------------|--|
| Non-Hall BUDGET Wide BUDGET B | | 50.0% | 4.10.11.14.1 | DUDOET TO | | | | 0/ 1/4 5/4 1/05 | | NOTES |
| TOWN HALL | 1 crocintage | 00.070 | | | | | | | | NOTES |
| Sulf Costs (reallocated) 70,582 35,246 450 101.3% -51.27% 50.0% 36.0% | | | BUDGET | M6 | M6 | BUDGETS | BUDGETS | AGAINST M6 | BUDGET | |
| Sulf Costs (reallocated) 70,582 35,246 450 101.3% -51.27% 50.0% 36.0% | | | | | | | | | | |
| 1,000 | | | | | | | | | | |
| Protective Coloring is & Safety \$00 250 498 -248 199.2% -149.20% 99.9% Represidented of uniform RPE for staff 4010 Rates 7.500 3.759 3.568 82 97.8% 47.15% 49.2% | | Staff Costs (re-allocated) | | | | | | | | Full check taking place by RFO, may be updated |
| April Cleaners 7,500 3,750 3,868 82 97,8% 47,81% 48,9% 4011 Rates 25,500 12,750 14,970 2,220 11,74% 57,41% 58,176 11,74% 57,41% 58,176 11,74% 57,41% 58,176 11,74% 57,41% 58,176 11,75% 53,41% 53,345% 53,34 | | | | | | | | | | |
| April Rates 25,600 12,760 14,970 2,220 117,4% 67,41% 58,7% 15,7% | | | | | | | | | | Replenishment of unifrom & PPE for staff |
| Mater 6,150 3.075 3.180 -105 103.4% 5.53.4% 5.53.4% 5.57% Invoiced up to August 23 | | | | | | | | | | |
| Electricity 22,900 | | | | | | | | | | |
| Authors | | | | | | | | | | |
| Addition Committed Commi | | | | | | | | | | |
| April | | | | | | | | | | Invoiced up to August 23 |
| Miscellaneous Office Costs 1,500 750 1,011 -261 134,8% -84,80% 67,4% 67,4% 102,5 103,20% 17,50 5,80 10,825 4,975 185,0% -135,04% 17,50 5,80 10,825 4,975 185,0% 137,2% 47,18% 17,50 1,750 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,750 1,500 1,500 1,750 1,500 | | | | | | | | | | |
| August A | | | | | | | | | | |
| Markengr/Formotions 3,500 1,750 58 1,692 3,3% 46,69% 1,75% 88,6% 4,250 5,830 1,580 1,32% 87,18% 68,6% | | | | | | | | | | |
| Maintenance Contracts 8,500 4,250 5,830 1,580 137.2% 87.18% 88.6% 83.2% 4041 Property Maintenance 20,000 10,000 12,648 2,2648 126.5% -76.48% 63.2% 10,000 62,000 10,000 12,648 106.5% 105.5% 109.9% 100.9% 100.9% 100.9% 100.9% 107.5% 109.9% 100.9% | | | | | | | | | | Paid at start of the year |
| Add Property Maintenance \$20,000 10,000 12,648 -2,648 16,55% -76,48% 63.2% 16,77% 109,978 100,000 17,000 3,500 17,500 3,317 2,201 107,5% -57,46% 53,7% | | | | | | | | | | <u> </u> |
| Algorithms | | | | | | | | | | |
| Catering costs Cate | | | | | | | | | | |
| Town Hall Expenditure 218,765 109,378 115,311 -5,334 105,4% -55,42% 52,7% | | | | | | | | | | Includes Music License which increased due to useage, Premises, Wedding & TV |
| Catering costs 0 | 6000 | | | | | | | | | - |
| Care | | Town Hall Expenditure | 218,755 | 109,378 | 115,311 | -5,934 | 105.4% | -55.42% | 52.1% | |
| Total Town Hall Expenditure 218,765 109,378 121,204 -11,827 110,8% -60,81% 55,4% 1009 Rent Rec'd - Museum Notional 4500 -2250 -2250 0 100,0% -50,00% 50,0% 50,0% 1010 Rent Received - Internal CTC -28517 -13259 13259 1 100,0% -50,00% 50,0% | | | 0 | 0 | | | | | | |
| Total Town Hall Expenditure 218,765 109,378 121,204 -11,827 110.8% -60.81% 55.4% 1009 Rent Recd - Museum Notional 4500 Rent Received - 3rd Party Partnership -1533 -767 -767 -767 -100 Rent Received - Internal CTC -26617 -13259 -13259 -13259 -110.09% -50.00% 50.0% 50.0% 1011 Rent Received - Internal CTC -26617 -13259 -13259 -13259 -1000 -16322 -1322 -108.8% -58.81% -58.81% 54.4% -58.81% 54.4% -58.81% | 3021 | Security Supplies | | | | | | | | Recharged to customers |
| 1009 Rent Rec'd - Museum Notional 4500 -2250 -2250 0 100.0% -50.00% 50.0% 50.0% 1010 Rent Received - 3rd Party Partnership -1633 -767 -767 1 100.1% -50.07% 50.0% 50.0% 1011 Rent Received - Internal CTC -28617 -13259 1 100.0% -50.00% 50.0% 50.0% 50.0% 1013 Letting Income - Grand Hall -30000 -150000 -16322 1322 108.8% -58.81% 58.81% 54.4% 1014 Letting Income - Bridestones -13200 -6600 -1493 -5107 22.6% 27.38% 11.3% 13.6% 11.3% 13.6% 1015 Letting Income - Spencer Suite -7000 -3500 -2213 -1287 63.2% -13.23% 31.6% 13.8% 13.8% 1016 Letting Income - Brasserie, Kitchen and Bar -12000 -6000 -7000 1000 116.7% -66.67% 53.3% 53.8% 1022 Letting Income - F&F -1000 -5000 -2467 1967 493.4% -443.40% 246.7% 45.4% 1024 Letting Income - F&F -1000 -5000 -2467 1967 493.4% -443.40% 246.7% 246.7% 45.4% 1024 Letting Income - Security 0 -1867 1867 mDIV/01 mDIV/01 mDIV/01 mDIV/01 1035 Service Charges - Brasserie -3600 -1800 -1187 -613 65.9% -15.94% 33.0% 1051 MDIV/01 mDIV/01 mDIV/01 mDIV/01 1051 MIScellaneous Income 0 -4948 4948 mDIV/01 mDIV/01 mDIV/01 mDIV/01 mDIV/01 1001 1001 1001 mDIV/01 mDIV/01 mDIV/01 1001 1001 1001 1001 mDIV/01 mDIV/01 mDIV/01 1001 1001 1001 1001 mDIV/01 1001 mDIV/01 mDIV/01 mDIV/01 1001 mDIV/01 m | | | 0 | 0 | 5,893 | 5,893 | | | | + |
| 1010 Rent Received - 3rd Party Partnership -1533 -767 -767 1 100.1% -50.07% 50.0% | | Total Town Hall Expenditure | 218,755 | 109,378 | 121,204 | -11,827 | 110.8% | -60.81% | 55.4% | † |
| 1010 Rent Received - 3rd Party Partnership -1533 -767 -767 1 100.1% -50.07% 50.0% | | | | | | | | | | T |
| 1011 Rent Received - Internal CTC -26517 -13259 -13259 1 100.0% -50.00% 50.0% 1013 | 1009 | Rent Rec'd - Museum Notional | -4500 | -2250 | -2250 | 0 | 100.0% | -50.00% | 50.0% | |
| 1013 Letting Income - Grand Hall -30000 -15000 -16322 1322 108.8% -58.81% 54.4% 1014 Letting Income - Bridestones -13200 -6600 -1493 -5107 22.6% 27.38% 11.3% 11 | 1010 | Rent Received - 3rd Party Partnership | -1533 | -767 | -767 | 1 | 100.1% | -50.07% | 50.0% | |
| 1014 Letting Income - Bridestones -13200 -6600 -1493 -5107 22.6% 27.38% 11.3 | 1011 | Rent Received - Internal CTC | -26517 | -13259 | -13259 | 1 | 100.0% | -50.00% | 50.0% | |
| 1015 | 1013 | Letting Income - Grand Hall | -30000 | -15000 | | 1322 | 108.8% | -58.81% | 54.4% | |
| 1018 Letting Income - Campbell Suite 0 0 0 0 0 #DIV/0! #DIV/0! #DIV/0! #DIV/0! 1016 Letting Income - Brasserie, Kitchen and Bar -1200 -6000 -7000 1000 116.7% -66.67% 58.3% 1021 Letting Income - Internal -9000 -4500 -4826 326 107.2% -57.24% 53.6% 1022 Letting income - F&F -1000 -500 -2467 1967 493.4% -443.40% 246.7% 1023 Commission - CP -8000 -4000 -3634 -366 90.9% -40.85% 45.4% 1024 Letting Income-Security 0 0 -1867 1867 #DIV/0! #DIV/0! #DIV/0! #DIV/0! 1035 Service Charges - Brasserie -3600 -1800 -1187 -613 65.9% -15.94% 33.0% 1051 Catering Sales (recharges) 0 0 -4948 4948 #DIV/0! #DIV/0! #DIV/0! #DIV/0! 1199 Miscellaneous Income 0 0 0 0 #DIV/0! #DIV/0! #DIV/0! #DIV/0! #DIV/0! Total Town Hall Income -116350 -58175 -62233 4058 107.0% -56.98% 53.5% | | | | | | | | | | |
| 1016 Letting Income - Brasserie, Kitchen and Bar -12000 -6000 -7000 1000 116.7% -66.67% 58.3% 1021 Letting Income - Internal -9000 -4500 -4826 326 107.2% -57.24% 53.6% 1022 Letting income - F&F -1000 -500 -2467 1967 493.4% -443.40% -443.40% -443.40% 1023 Commission- CP -8000 -4000 -3634 -366 90.9% -40.85% 45.4% 1024 Letting Income- Security 0 0 -1867 1867 #DIV/0! #DIV/0! #DIV/0! 1035 Service Charges - Brasserie -3600 -1800 -1187 -613 65.9% -15.94% 33.0% 1051 Catering Sales (recharges) 0 0 -4948 4948 #DIV/0! #DIV/0! #DIV/0! 1199 Miscellaneous Income 0 0 0 0 #DIV/0! #DIV/0! #DIV/0! Total Town Hall Income -116350 -58175 -62233 4058 107.0% -56.98% 53.5% 107.0% -56.98% 107.0% | 1015 | | -7000 | -3500 | -2213 | -1287 | 63.2% | -13.23% | 31.6% | CAB contribution updated in M7 |
| 1021 Letting Income - Internal -9000 -4500 -4826 326 107.2% -57.24% 53.6% 1022 Letting income - F&F -1000 -5000 -2467 1967 493.4% -443.40% 246.7% 246.7% 1023 Commission- CP -8000 -4000 -3634 -366 90.9% -40.85% 45.4% 1024 Letting Income- Security 0 0 -1867 1867 #DIV/01 #DIV/01 #DIV/01 1035 Service Charges - Brasserie -3600 -1800 -1187 -613 65.9% -15.94% 33.0% 1051 Catering Sales (recharges) 0 0 4.948 4.948 #DIV/01 #DIV/01 #DIV/01 1199 Miscellaneous Income 0 0 0 0 #DIV/01 #DIV/01 #DIV/01 Total Town Hall Income -116350 -58175 -62233 4058 107.0% -56.98% 53.5% 107.0% -56.98% 107.0% | | | | | | | | | | |
| 1022 Letting income - F&F -1000 -500 -2467 1967 493.4% -443.40% 246.7% 1023 Commission- CP -8000 -4000 -3634 -366 90.9% -40.85% 45.4% 1024 Letting Income- Security 0 0 -1867 1867 #DIV/0! #DIV/0! #DIV/0! 1035 Service Charges - Brasserie -3600 -1800 -1187 -613 65.9% -15.94% 33.0% 1051 Catering Sales (recharges) 0 0 -4948 4948 #DIV/0! #DIV/0! #DIV/0! 1199 Miscellaneous Income 0 0 0 0 #DIV/0! #DIV/0! #DIV/0! Total Town Hall Income -16350 -58175 -62233 4058 107.0% -56.98% 53.5% | | | | | | | | | | |
| 1023 Commission- CP -8000 -4000 -3634 -366 90.9% -40.85% 45.4% 1024 Letting Income- Security 0 0 -1867 #DIV/0! #DIV/0! #DIV/0! #DIV/0! 1035 Service Charges - Brasserie -3600 -1800 -1187 -613 65.9% -15.94% 33.0% 1051 Catering Sales (recharges) 0 0 -4948 4948 #DIV/0! #DIV/0! #DIV/0! 1199 Miscellaneous Income 0 0 0 0 #DIV/0! #DIV/0! #DIV/0! Total Town Hall Income -116350 -58175 -62233 4058 107.0% -56.98% 53.5% | | | | | | | | | | |
| 1024 Letting Income- Security 0 0 -1867 1867 #DIV/0! #DIV/0! #DIV/0! 1035 Service Charges - Brasserie -3600 -1800 -1187 -613 65.9% -15.94% 33.0% 1051 Catering Sales (recharges) 0 0 4948 4948 #DIV/0! #DIV/0! #DIV/0! 1199 Miscellaneous Income 0 0 0 #DIV/0! #DIV/0! #DIV/0! Total Town Hall Income -116350 -58176 -62233 4058 107.0% -56.98% 53.5% | | | | | | | | | | |
| 1035 Service Charges - Brasserie -3600 -1800 -1187 -613 65.9% -15.94% 33.0% 1051 Catering Sales (recharges) 0 0 -4948 4948 #DIV/01 #DIV/01 #DIV/01 1199 Miscellaneous Income 0 0 0 0 #DIV/01 #DIV/01 #DIV/01 Total Town Hall Income -116350 -58175 -62233 4058 107.0% -56.98% 53.5% | | | | | | | | | | |
| 1051 Catering Sales (recharges) 0 0 -4948 4948 #DIV/0! #DIV/0! #DIV/0! 1199 Miscellaneous Income 0 0 0 0 #DIV/0! #DIV/0! #DIV/0! Total Town Hall Income -116350 -58175 -62233 4058 107.0% -56.98% 53.5% | | | | | | | | | | |
| 1199 Miscellaneous Income 0 0 0 0 #DIV/0! #DIV/0! #DIV/0! Total Town Hall Income -116350 -58175 -62233 4058 107.0% -56.98% 53.5% | | | | | | | | | | |
| Total Town Hall Income -116350 -58175 -62233 4058 107.0% -56.98% 53.5% | | | _ | | | | | | | |
| | 1199 | | | | | | | | | |
| Net Expenditure over Income 102,405 51,203 58,971 -7,769 115.2% -65.17% 57.6% | | Total Town Hall Income | -116350 | -58175 | -62233 | 4058 | 107.0% | -56.98% | 53.5% | - |
| 100,100, | | Net Expenditure over Income | 102,405 | 51,203 | 58,971 | -7.769 | 115.2% | -65.17% | 57.6% | † |
| | | , | , | | | | | | | L |

Congleton Town Council Management Accounts 2023-24 STREETSCAPE Sep-23

| | | | | | | | | • |
|-------------------------------------|----------|-----------|-------------|------------|------------|------------|------------|---|
| Month 6 | | | | £ VARIANCE | % SPENT | | % SPENT OF | |
| Percentage 50.0% | ANNUAL | BUDGET TO | ACTUAL | OF M6 | AGAINST M6 | % VARIANCE | ANNUAL | NOTES |
| | BUDGET | M6 | SPEND TO M6 | BUDGETS | BUDGETS | AGAINST M6 | BUDGET | |
| | | | | | | | | |
| STREETSCAPE | | | | | | | | |
| 4000 Staff Costs | 539,468 | 269,734 | 267,520 | 2,214 | 99.2% | -49.18% | 49.6% | Full check taking place by RFO, may be updated |
| 4004 Agency Staff | 13,500 | 6,750 | 0 | 6,750 | 0.0% | 50.00% | 0.0% | |
| 4008 Training | 3,000 | 1,500 | 35 | 1,465 | 2.3% | 47.67% | 1.2% | |
| 4009 Protective Clothing\H & Safety | 5,500 | 2,750 | 4,445 | -1,695 | 161.6% | -111.64% | 80.8% | Replenishment of PPE/H&S items, will be monitored |
| 4013 Office rent | 2,000 | 1,000 | 1,000 | 0 | 100.0% | -50.00% | 50.0% | |
| 4016 Cleaning Materials | 7,500 | 3,750 | 2,803 | 947 | 74.7% | -24.75% | 37.4% | |
| 4021 Mobile Phones | 1,100 | 550 | 318 | 232 | 57.8% | -7.82% | 28.9% | |
| 4025 Insurance | 8,500 | 4,250 | 7,584 | -3,334 | 178.4% | -128.45% | 89.2% | Paid at start of the year |
| 4041 Property maintenance | 2,000 | 1,000 | 169 | 831 | 16.9% | 33.10% | 8.5% | |
| 4043 Horticultural etc Supplies | 21,000 | 10,500 | 8,429 | 2,071 | 80.3% | -30.28% | 40.1% | |
| 4047 Vehicle maintenance/Serv etc | 12,000 | 6,000 | 12,794 | -6,794 | 213.2% | -163.23% | 106.6% | Awaiting insurance reclaim |
| 4048 Vehicle fuel and oil | 15,000 | 7,500 | 9,110 | -1,610 | 121.5% | -71.47% | 60.7% | Per requirements |
| 4049 Vehicle rental charges | 68,800 | 34,400 | 32,677 | 1,723 | 95.0% | -44.99% | 47.5% | |
| 4050 Street Cleansing | 5,000 | 2,500 | 2,048 | 452 | 81.9% | -31.92% | 41.0% | |
| 4162 General expenditure | 5,000 | 2,500 | 2,134 | 366 | 85.4% | -35.36% | 42.7% | |
| 6000 Central Overheads Reallocated | 45,187 | 22,594 | 24,281 | -1,688 | 107.5% | -57.47% | 53.7% | |
| Streetscape Expenditure | 754,555 | 377,278 | 375,347 | 1,931 | 99.5% | -49.49% | 49.7% | |
| 3030 Purchases for recharging | 0 | 0 | 1,311 | -1.311 | | | | |
| 3000 Turchases for recharging | 0 | 0 | 1,011 | -1,011 | | | | |
| 1165 CFC - Income | -459.636 | -229.818 | -229.818 | 0 | 100.0% | -50.00% | 50.0% | 2 guarters received |
| 1167 External work income | -15,000 | -7,500 | -3,977 | -3,523 | 53.0% | -3.03% | 26.5% | - 4 |
| 1040 Other income | 0 | 0 | | 0 | #DIV/0! | #DIV/0! | | |
| 1199 Miscellaneous | -900 | -450 | -375 | -75 | 83.3% | -33.33% | 41.7% | |
| Streetscape Income | -475,536 | -237,768 | -234,170 | -3,598 | 98.5% | -48.49% | 49.2% | |
| · | | | | | | | | |
| Net Expenditure over Income | 279,019 | 139,510 | 142,488 | -2,979 | 102.1% | -52.13% | 51.1% | |

Congleton Town Council Management Accounts 2023-24 CONGLETON INFORMATION CENTRE Sep-23

Month Percentage 50.0%

TOWN HALL CONGLETON INFORMATION CENTRE 3000 Stock at 1st April 3041 3rd Party ticket resales 3042 Books, Maps, Guides resale 3043 Souvenirs for resale 3044 Stamps for resale 3046 Local Produce for resale 3047 Theatre gift cards for resale 3048 Food & Drink for resale 3049 CTC Merchandise 3999 Stock at 31st March 2022 Direct Expenditure 4000 Staff costs 4011 Rates 4013 Rent Payable 4162 General Expenditure 6000 Central Overheads Reallocated EMR Retained fro year 3 Indirect Expenditure 1041 Third Party Ticket Sales 1042 Books, Maps, Guides sales 1043 Souvenir sales 1044 Stamp Sales 1045 Photocopy sales 1046 Local Produce for resale 1047 Theatre gift cards 1048 Food and Drink sales 1049 CTC Merchandise sales Income 1168 CEC Support Grant CIV 1031 CAB Reception Contribution

Total Income

Net Expenditure over Income

| 17,376 | 8,688 | - 8,308 | 16,996 | -95.6% | 145.63% | -47.8% |
|----------|-----------|-------------|-----------|------------------|--------------------|---------------|
| -115,354 | - 57,677 | - 59,606 | 1,929 | 103.3% | -53.34% | 51.7% |
| -26,644 | - 13,322 | - 22,061 | 8,739 | 165.6% | -115.60% | 82.8% |
| -5,000 | - 2,500 | - 417 | - 2,083 | 16.7% | 33.32% | 8.3% |
| -21,644 | - 10,822 | - 21,644 | 10,822 | 200.0% | -150.00% | 100.0% |
| -88,710 | - 44,355 | - 37,545 | - 6,810 | 84.6% | -34.65% | 42.3% |
| 0 740 | 44.055 | - 205 | 205 | #DIV/0! | #DIV/0! | #DIV/0! |
| -1,260 | - 630 | - 410 | - 220 | 65.1% | -15.08% | 32.5% |
| -150 | - 75 | | - 75 | 0.0% | 50.00% | 0.0% |
| -4,000 | - 2,000 | - 2,303 | 303 | 115.2% | -65.15% | 57.6% |
| -300 | - 150 | - 183 | 33 | 122.0% | -72.00% | 61.0% |
| -500 | - 250 | - 108 | - 142 | 43.2% | 6.80% | 21.6% |
| -2,500 | - 1,250 | - 841 | - 409 | 67.3% | -17.28% | 33.6% |
| -3,000 | - 1,500 | - 682 | - 818 | 45.5% | 4.53% | 22.7% |
| -77,000 | - 38,500 | - 32,813 | - 5,687 | 85.2% | -35.23% | 42.6% |
| | | | | | | |
| 48,708 | 24,354 | 25,281 | - 927 | 103.8% | -53.81% | 51.9% |
| -22.011 | - 11.006 | - 11,006 | 1 | 100.0% | -50.00% | 50.0% |
| 4.361 | 2.181 | 2.343 | - 163 | 107.5% | -57.45% | 53.7% |
| 2.000 | 1.000 | 643 | 357 | 64.3% | -14.30% | 32.2% |
| 7.500 | 3.750 | 3.750 | | 100.0% | -50.00% | 50.0% |
| 4.800 | 2,400 | 4.768 | - 2.368 | 198.7% | -148.67% | 99.3% |
| 52.058 | 26.029 | 24.783 | 1.246 | 95.2% | -45.21% | 47.6% |
| 84,022 | 42,011 | 26,017 | 15,994 | 01.9% | -11.93% | 30.96% |
| 84.022 | 42.011 | 26.017 | 15.994 | #DIV/0! 61.9% | #DIV/0! -11.93% | #DIV/0! |
| 0 | - | - | - | #DIV/0! | #DIV/0! | #DIV/0! |
| 1,197 | | 230 | 369 | | 11.57% | |
| 150 | 75 599 | - 000 | 75 369 | 0.0% 38.4% | 50.00% | 0.0% 19.2% |
| 3,800 | 1,900 | 1,278 | 622 | 67.3% | -17.26% | 33.6% |
| 500 | 250 | 4.070 | 250 | 0.0% | 50.00% | 0.0% |
| 2,375 | 1,188 | 227 | 961 | 19.1% | 30.88% | 9.6% |
| 2,850 | 1,425 | 414 | 1,011 | 29.1% | 20.95% | 14.5% |
| 73,150 | 36,575 | 23,868 | 12,707 | 65.3% | -15.26% | 32.6% |
| . 0 | - | | - | | | |
| | | | | | | |
| | | | | | | |
| BUDGET | M6 | SPEND TO M6 | BUDGETS | BUDGETS | AGAINST M6 | BUDGET |
| ANNUAL | BUDGET TO | ACTUAL | OF M6 | AGAINST M6 | % VARIANCE | ANNUAL |
| | | | | | | |

NOTES

Paid in full on receipt of invoice

As per requiremnet, includes card payment bank charges

Q1 & Q2 moved in from reserves.

Received in full

CAB contribution updated in M7

Congleton Town Council Management Accounts 2023-24 PADDLING POOL Sep-23

| Month | 6 | | | ACTUAL | £ VARIANCE | % SPENT | % | % SPENT OF | |
|-------------|-----------------------------------|--------|-----------|----------|------------|------------|----------|------------|--|
| Percentage | 50.0% | ANNUAL | BUDGET TO | SPEND TO | OF M6 | AGAINST M6 | VARIANCE | ANNUAL | NOTES |
| | | BUDGET | M6 | M6 | BUDGETS | BUDGETS | AGAINST | BUDGET | |
| | | | | | | | | | Opened May half term, closed 3rd September. |
| STREETSCAPE | | | | | | | | | |
| 40 | 00 Staff Costs | 33,254 | 16,627 | 15505 | 1,122 | 93.25% | -43.25% | 46.6% | Full check taking place by RFO, may be updated |
| 40 | 08 Training | 3,000 | 1,500 | 464 | 1,036 | 30.93% | 19.07% | 15.5% | |
| 40 | 09 Protective Clothing\H & Safety | 300 | 150 | 250 | -100 | 166.67% | -116.67% | 83.3% | Start of year requirements |
| 40 | 12 Water | 4,800 | 2,400 | 255 | 2,145 | 10.63% | 39.38% | 5.3% | Awaiting meter check via Water Plus, accruals made whilst awaiting backdated invoices. |
| 40 | 14 Electricity | 3,500 | 1,750 | 1470 | 280 | 84.00% | -34.00% | 42.0% | |
| 40 | 39 Pool Chemicals | 3,500 | 1,750 | 3645 | -1,895 | 208.29% | -158.29% | 104.1% | |
| 40 | 41 Property maintenance | 4,000 | 2,000 | 4142 | -2,142 | 207.10% | -157.10% | 103.6% | |
| 40 | 42 Grounds Maintenance | 15,000 | 7,500 | 13125 | -5,625 | 175.00% | -125.00% | 87.5% | Resurfacing pathway completed, funded by Capital Contingency, see below |
| 41 | 62 General expenditure | 12,550 | 6,275 | 1376 | 4,899 | 21.93% | 28.07% | 11.0% | |
| 49 | 70 Tff from Cap Contingency | 15,000 | -7,500 | -13125 | 5,625 | 175.00% | -125.00% | 87.5% | Resurfacing pathway completed |
| 60 | 00 Central Overheads Reallocated | 2,785 | 1,393 | 1497 | -105 | 107.50% | -57.50% | 53.8% | |
| | Pool Expenditure | 67,689 | 33,845 | 28,604 | 5,241 | 84.52% | -34.52% | 42.3% | |

Congleton Town Council

Time: 14:45

Bank Reconciliation Statement as at 30/09/2023 for Cashbook 1 - RBS Current/I Access Acct

Page 1

User: ST

| Bank Statement Account | Name (s) | Statement Date | Page No | Balances |
|--------------------------|-----------------|----------------|--------------------|-----------|
| RBS Current/Access Acct | | 30/09/2023 | 2909 | 88,807.4 |
| | | | | 88,807.43 |
| Unpresented Payments (N | Minus) | | Amount | |
| 28/09/2023 DD | RBS Credit Card | | 16.99 | |
| | | | | 16.99 |
| | | | | 88,790.44 |
| Unpresented Receipts (PI | us) | | | |
| | | | 0.00 | |
| | | | | 0.00 |
| | | | | 88,790.44 |
| | | Balance p | er Cash Book is :- | 88,790.44 |
| | | | Difference is :- | 0.00 |
| Signatory 1: | | | | |
| | h | | | 01.1 |
| Name | gl | ned | Date | 0/10/2 |
| Signatory 2: | | | | |
| | | | | |

Time: 14:46

Congleton Town Council

Cashbook 1

RBS Current/I Access Acct

Page: 822

User: ST

For Month No: 6

| Receipts for | or Month 6 | | | N | ominal L | edger Anal | ysis |
|--------------|--|--------------|-----------|---------|---------------|------------|------------------------|
| Receipt Ref | Name of Payer £ Am | nnt Received | £ Debtors | £ VAT A | <u>Centre</u> | £ Amount | Transaction Detail |
| | Balance Brought Fwd : | 83,831.46 | | | | 83,831.46 | |
| bacs | Banked: 01/09/2023 488.40 | | | | | | |
| | Sales Recpts Page 3271 | 488.40 | 488.40 | 10 |) | | Sales Recpts Page 3271 |
| bacs | Banked: 04/09/2023 147.37 | | | | | | |
| bacs | CIC Sumup | 147.37 | | 50 | 5 | 147.37 | Income |
| bacs | Banked: 04/09/2023 704.09 | | | | | | |
| bacs | CIC Sumup | 704.09 | | 50 | 5 | 704.09 | Income |
| bacs | Banked: 04/09/2023 2,166.31 | | | | | | |
| bacs | Public Sector Deposit Bond | 2,166.31 | | 119 | 0 101 | 2,166.31 | Interest received |
| | Banked: 04/09/2023 -81.78 | | | | | | |
| | Sales Recpts Page 3272 | -81.78 | -81.78 | 10 | 0 | | Sales Recpts Page 3272 |
| bacs | Banked: 06/09/2023 129.77 | | | | | | |
| bacs | CIC Sumup | 129.77 | | 50 | 5 | 129.77 | Income |
| bacs | Banked: 06/09/2023 431.10 | | | | | | |
| bacs | CIC Sumup | 431.10 | | 50 | 5 | 431.10 | Income |
| 000565 | Banked: 06/09/2023 521.56 | | | | | | |
| 000565 | CIC Income | 521.56 | | 50 | 5 | 521.56 | Income |
| 000566 | Banked: 06/09/2023 1,020.00 | | | | | | |
| 000566 | CIC income | 1,020.00 | | 50 | 5 | 1,020.00 | Income |
| Bacs | Banked: 07/09/2023 419.47 | | | | | | |
| Bacs | CIC Sumup | 419.47 | | 50 | 5 | 419.47 | Income |
| bacs | Banked: 07/09/2023 115.50 | | | | | | |
| | Sales Recpts Page 3275 | 115.50 | 115.50 | 10 | 0 | | Sales Recpts Page 3275 |
| bacs | Banked: 07/09/2023 50.00 | | | | | | |
| | Sales Recpts Page 3276 | 50.00 | 50.00 | 10 | 0 | | Sales Recpts Page 3276 |
| | Banked: 07/09/2023 534,089.50 | | | | | | |
| | Cheshire East | 534,089.50 | | 117 | 6 101 | 534,089.50 | Precept |
| | Banked: 08/09/2023 313.61 | | | | | | |
| | CIC Sumup | 313.61 | | 50 | 5 | 313.61 | Income |
| bacs | Banked: 08/09/2023 15.00 | | | | | | |
| | Sales Recpts Page 3277 | 15.00 | 15.00 | 10 | 0 | | Sales Recpts Page 3277 |
| bacs | Banked: 11/09/2023 857.92 | | 057.00 | 40 | • | | |
| harr | Sales Recpts Page 3278 | 857.92 | 857.92 | 10 | U | | Sales Recpts Page 3278 |
| bacs | Banked: 11/09/2023 50.00 Sales Recpts Page 3279 | | 50.00 | 40 | 0 | | Calco Doonto Desa 2070 |
| hace | | 50.00 | 50.00 | 10 | U | | Sales Recpts Page 3279 |
| bacs | Banked: 11/09/2023 50.00 Sales Recpts Page 3280 | 50.00 | 50.00 | 10 | 0 | | Sales Recpts Page 3280 |
| | 253 0200 | 00.00 | 00.00 | 10 | | | Cales Nechts Fage 3200 |

Time: 14:46

Congleton Town Council

Cashbook 1

RBS Current/I Access Acct

Page: 823

User: ST

For Month No: 6

| Receipts for | or Month 6 | | | | Nominal Ledger Analysis | | | | | | | |
|--------------|------------------------|--------|----------|-----------|-------------------------|---------------|----------|------------------------|--|--|--|--|
| Receipt Ref | Name of Payer | £ Amnt | Received | £ Debtors | E VAT A | <u>Centre</u> | £ Amount | Transaction Detail | | | | |
| | | | | | | | | | | | | |
| bacs | Banked: 12/09/2023 | 124.43 | | | | | | | | | | |
| bacs | CIC Sumup | | 124.43 | | 50 |)5 | 124.43 | income | | | | |
| bacs | Banked: 12/09/2023 | 479.45 | | | | | | | | | | |
| bacs | CIC Sumup | | 479.45 | | 50 |)5 | 479.45 | Income | | | | |
| bacs | Banked: 12/09/2023 | 69.60 | | | | | | | | | | |
| | Sales Recpts Page 3283 | | 69.60 | 69.60 | 10 | 00 | | Sales Recpts Page 3283 | | | | |
| bacs | Banked: 13/09/2023 | 251.56 | | | | | | | | | | |
| bacs | CIC Sumup | | 251.56 | | 50 |)5 | 251.56 | Income | | | | |
| bacs | Banked: 13/09/2023 | 120.00 | | | | | | | | | | |
| | Sales Recpts Page 3284 | | 120.00 | 120.00 | 10 | 00 | | Sales Recpts Page 3284 | | | | |
| bacs | Banked: 14/09/2023 | 185.80 | | | | | | | | | | |
| bacs | CIC Sumup | | 185.80 | | 50 |)5 | 185.80 | Income | | | | |
| bacs | Banked: 14/09/2023 | 30.00 | | | | | | | | | | |
| | Sales Recpts Page 3285 | | 30.00 | 30.00 | 10 | 00 | | Sales Recpts Page 3285 | | | | |
| bacs | Banked: 15/09/2023 | 270.82 | | | | | | | | | | |
| bacs | CIC Sumup | | 270.82 | | 50 |)5 | 270.82 | Income | | | | |
| bacs | Banked: 15/09/2023 | 144.24 | | | | | | | | | | |
| | Sales Recpts Page 3286 | | 144.24 | 144.24 | 10 | 00 | | Sales Recpts Page 3286 | | | | |
| bacs | Banked: 15/09/2023 | 15.00 | | | | | | | | | | |
| | Sales Recpts Page 3287 | | 15.00 | 15.00 | 10 | 00 | | Sales Recpts Page 3287 | | | | |
| bacs | Banked: 18/09/2023 | 280.15 | | | | | | | | | | |
| bacs | CIC Sumup | | 280.15 | | 50 |)5 | 280.15 | Income | | | | |
| bacs | Banked: 18/09/2023 | 13.92 | | | | | | | | | | |
| | Sales Recpts Page 3288 | | 13.92 | 13.92 | 1 | 00 | | Sales Recpts Page 3288 | | | | |
| 000427 | Banked: 19/09/2023 | 45.00 | | | | | | | | | | |
| | Sales Recpts Page 3273 | | 45.00 | 45.00 | 11 | 00 | | Sales Recpts Page 3273 | | | | |
| 000428 | Banked: 19/09/2023 | 30.00 | | | | | | | | | | |
| | Sales Recpts Page 3274 | | 30.00 | 30.00 | 1 | 00 | | Sales Recpts Page 3274 | | | | |
| bacs | Banked: 19/09/2023 | 100.00 | | | | | | | | | | |
| | Sales Recpts Page 3289 | | 100.00 | 100.00 | 1 | 00 | | Sales Recpts Page 3289 | | | | |
| | Banked: 19/09/2023 | 330.41 | | | | | | | | | | |
| bacs | CIC Sumup | | 330.41 | | 5 | 05 | 330.41 | Income | | | | |
| | Banked: 20/09/2023 | 78.64 | | | | | | | | | | |
| | CIC Sumup | | 78.64 | | 5 | 05 | 78.64 | Income | | | | |
| bacs | Banked: 21/09/2023 | 60.00 | 60.00 | 60.00 | | 20 | | 0.1. D D | | | | |
| | Sales Recpts Page 3290 | | 60.00 | 60.00 | 1 | 00 | | Sales Recpts Page 3290 | | | | |
| | | | | | | | | | | | | |

Time: 14:46

Congleton Town Council

Cashbook 1

RBS Current/I Access Acct

Page: 824

User: ST

For Month No: 6

| Receipts for | or Month 6 | | | | | Nomir | nal Ledger Analy | /sis |
|--------------|------------------------|------------|------------|-----------|---------|-------|------------------|------------------------|
| Receipt Ref | Name of Payer | £ Amn | t Received | £ Debtors | £ VAT A | √c Ce | entre £ Amount | Transaction Detail |
| | | | | | | | | |
| bacs | Banked: 21/09/2023 | 274.77 | | | | | | |
| bacs | CIC Sumup | | 274.77 | | 50 | 05 | 274.77 | Income |
| 000567 | Banked: 21/09/2023 | 525.34 | | | | | | |
| 000567 | CIC | | 525.34 | | 50 | 05 | 525.34 | Income |
| bacs | Banked: 22/09/2023 | 360.00 | | | | | | |
| | Sales Recpts Page 3291 | | 360.00 | 360.00 | 10 | 00 | | Sales Recpts Page 3291 |
| bacs | Banked: 25/09/2023 | 192.19 | | | | | | |
| bacs | Clc Sumup | | 192.19 | | 50 | 05 | 192.19 | Income |
| bacs | Banked: 25/09/2023 | 56.30 | | | | | | |
| | Sales Recpts Page 3292 | | 56.30 | 56.30 | 11 | 00 | | Sales Recpts Page 3292 |
| bacs | Banked: 25/09/2023 | 474.39 | | | | | | |
| bacs | CIC Sumup | | 474.39 | | 5 | 05 | 474.39 | Income |
| bacs | Banked: 26/09/2023 | 642.78 | | | | | | |
| bacs | CIC Sumup | | 642.78 | | 50 | 05 | 642.78 | Income |
| bacs | Banked: 27/09/2023 | 243.99 | | | | | | |
| bacs | CIC Sumup | | 243.99 | | 50 | 05 | 243.99 | Income |
| bacs | Banked: 27/09/2023 | 50.00 | | | | | | |
| | Sales Recpts Page 3293 | | 50.00 | 50.00 | 1 | 00 | | Sales Recpts Page 3293 |
| bacs | Banked: 27/09/2023 | 30.00 | | | | | | |
| | Sales Recpts Page 3294 | | 30.00 | 30.00 | 10 | 00 | | Sales Recpts Page 3294 |
| bacs | Banked: 27/09/2023 | 198.00 | | | | | | |
| | Sales Recpts Page 3295 | | 198.00 | 198.00 | 1 | 00 | | Sales Recpts Page 3295 |
| bacs | Banked: 28/09/2023 | 1,200.00 | | | | | | |
| | Sales Recpts Page 3296 | | 1,200.00 | 1,200.00 | 1 | 00 | | Sales Recpts Page 3296 |
| bacs | Banked: 28/09/2023 | 591.10 | | | | | | |
| | Sales Recpts Page 3297 | | 591.10 | 591.10 | 10 | 00 | | Sales Recpts Page 3297 |
| bacs | Banked: 29/09/2023 | 568.18 | | | | | | |
| bacs | CIC Sumup | | 568.18 | | 5 | 05 | 568.18 | Income |
| bacs | Banked: 29/09/2023 | 600.00 | | | | | | |
| | Sales Recpts Page 3298 | | 600.00 | 600.00 | 1 | 00 | | Sales Recpts Page 3298 |
| Tota | al Receipts for Month | 550,123.88 | | 5,258.20 | 0.00 | | 544,865.68 | |
| | | | | | | | - 1,300.30 | |
| | | | | | | | | |
| | Cashbook Totals | 633,955.34 | | 5,258.20 | 0.00 | | 628,697.14 | |

Time: 14:46

Congleton Town Council

Cashbook 1

RBS Current/I Access Acct

Page: 825

User: ST

For Month No: 6

| Payment | s for Month 6 | | | Nominal Ledger Analysis | | | | | | | |
|-------------|--------------------------|------------|--------------|-------------------------|------|------|--------|------------|------------------------------|--|--|
| <u>Date</u> | Payee Name | Reference | £ Total Amnt | £ Creditors | | | Centre | | Transaction Detail | | |
| 01/09/2023 | Prism Solutions | dd | 150.49 | 150.49 | | 501 | | | 182949/16069/charges | | |
| 01/09/2023 | Cheshire East Council | DD | 2,495.00 | | 4 | 1011 | 221 | 2.495.00 | Town Hall Rates | | |
| 06/09/2023 | Pitney Bowes Ltd | dd | 72.00 | 72.00 | | 501 | | | BL06489924/16140/rental | | |
| 07/09/2023 | SIBA | BACS | 420,000.00 | | : | 202 | | 420,000.00 | Transfer | | |
| 08/09/2023 | BACS P/L Pymnt Page 3305 | BACS Pymnt | 14,055.20 | 14,055.20 | | 501 | | , | BACS P/L Pymnt Page 3305 | | |
| 08/09/2023 | L & J Print | BACS | 95.00 | | 4 | 701 | 101 | 95.00 | GR11/2223 | | |
| 11/09/2023 | British Telecom | dd | 45.47 | 45.47 | | 501 | | | Q093UH/16125/charges | | |
| 15/09/2023 | BACS P/L Pymnt Page 3312 | BACS Pymnt | 8,329.03 | 8,329.03 | ! | 501 | | | BACS P/L Pymnt Page 3312 | | |
| 15/09/2023 | Bankline | BACS | 122.95 | | 4 | 1051 | 101 | 122.95 | Bank charges | | |
| 15/09/2023 | | BACS | 150.00 | | | 1701 | 107 | | GR03/2324 | | |
| 18/09/2023 | СТС | BACS | 86,763.63 | | | 515 | | | Sept payroll | | |
| | | | | | | 525 | 0 | | Sept payroll | | |
| | | | | | | 520 | 0 | | Sept payroll | | |
| | | | | | : | 530 | 0 | | Sept payroll | | |
| 19/09/2023 | West Mercia Energy | dd | 1,332.77 | 1,332.77 | | 501 | | | 11392122/16090/Pool electric | | |
| 21/09/2023 | RBS Autopay | BACS | 12.53 | | 4 | 1051 | 101 | 12.53 | Charges | | |
| 22/09/2023 | BACS P/L Pymnt Page 3317 | BACS Pymnt | 9,148.65 | 9,148.65 | | 501 | | | BACS P/L Pymnt Page 3317 | | |
| 25/09/2023 | Prism Solutions | dd | 1,920.79 | 1,920.79 | | 501 | | | 184289/16202/IT Support | | |
| 25/09/2023 | EE Ltd | DD | 170.40 | 170.40 | ! | 501 | | | 98871659/16159/charges | | |
| 28/09/2023 | RBS Credit Card | DD | 300.99 | | 2 | 212 | | 300.99 | Credit Card Balance Payoff | | |
| | Total Payments for | or Month | 545,164.90 | 35.224.80 | 0.00 | | | 509,940.10 | | | |

88,790.44

633,955.34

35,224.80

0.00

598,730.54

Balance Carried Fwd

Cashbook Totals

| MEETING DATE AND TIME 23rd REPORT FROM AGENDA ITEM REPORT TITLE Background To i Cou | ance and Policy Opm Opm November 2023 Tena Vanschepdael — Tena Van | es/Investments nd Policy Commi vestments. I – Savings accou ber 2023 | Jpdate tee with the location a | | | | | | |
|---|--|--|--|---------------------|--|--|--|--|--|
| AND TIME 23rd REPORT FROM Sero AGENDA ITEM REPORT TITLE Sav Background To i Cou | rena Vanschepdael – Im 12 vings Account Balance inform the Finance and uncil's savings and inv ngleton Town Council lances as at 31st Octol usiness Reserve Account | es/Investments nd Policy Commi vestments. I – Savings accou | Jpdate tee with the location a | | | | | | |
| REPORT FROM AGENDA ITEM REPORT TITLE Background To i Cou Updates Con Bala | rena Vanschepdael – Im 12 vings Account Balance inform the Finance and uncil's savings and inv ingleton Town Council lances as at 31st Octol usiness Reserve Accounting | es/Investments nd Policy Commi vestments. I – Savings accou ber 2023 | Jpdate tee with the location a nt balances | nd balances of the | | | | | |
| AGENDA ITEM REPORT TITLE Sav Background To i Cou Updates Cor Bala | m 12 vings Account Balance inform the Finance and uncil's savings and inv ngleton Town Council ances as at 31st Octol usiness Reserve Accountings | es/Investments nd Policy Commi vestments. I – Savings accou ber 2023 | Jpdate tee with the location a nt balances | nd balances of the | | | | | |
| REPORT TITLE Sav Background To i Cou Updates Con Bala | vings Account Balance inform the Finance and uncil's savings and invengleton Town Council lances as at 31st Octobusiness Reserve Accountings | nd Policy Commi vestments. I – Savings accou ber 2023 unt | tee with the location a | nd balances of the | | | | | |
| Background To i Cou Updates Con Bala | inform the Finance and invencil's savings and invencils and invencional ances as at 31st Octolousiness Reserve According in the same and the same an | nd Policy Commi vestments. I – Savings accou ber 2023 unt | tee with the location a | ind balances of the | | | | | |
| Updates Con Bala Bu | uncil's savings and inv ngleton Town Council lances as at 31 st Octol usiness Reserve Accol | vestments. I – Savings accou oer 2023 unt | nt balances | and balances of the | | | | | |
| Bala Bu | ances as at 31 st Octol usiness Reserve Accol | <u>ber 2023</u> unt | | | | | | | |
| Bala Bu | ances as at 31 st Octol usiness Reserve Accol | <u>ber 2023</u> unt | | | | | | | |
| | | | 1 + 611 ()()2 27 | | | | | | |
| l | ambridge and Countie | | , | | | | | | |
| | eposit (C&C) | es 1 year fixed | £ 250,000.00 | | | | | | |
| cc | CLA Deposit (Sweepe | r Account) | £ 500,100.00 | | | | | | |
| To | otal | | <u>£</u> 1,361.103.32 | | | | | | |
| To ronce Cur RBS CCL C&C | rrent interest rates: S:1.45% (Budgeted % LA: 5.2629 (As at 31st C (1 Year Locked in): | was 0.3%) October 2023) (I 3.8% (Budgeted serve during 2023 | over £400,000, this wi ember and a transfer n sudgeted % was 1.5%) 6 was 3.3%) -2024 is £14,000, to da | nade at that point. | | | | | |
| Decision Requested To a | Future C&C will be paid in December, 2023-24 allocation approx. £6,300 To receive the Savings Accounts balances to 31st October 2023. | | | | | | | | |

Date: 15/11/2023

Congleton Town Council

Time: 09:50

RBS Current/I Access Acct

List of Payments made between 01/09/2023 and 31/10/2023

| Date Paid | Payee Name | Reference | Amount Paid Authorized Ref | Transaction Detail |
|------------|--------------------------|------------|----------------------------|--------------------------------|
| 01/09/2023 | Prism Solutions | dd | 150.49 | 182949/16069/charges |
| 01/09/2023 | Cheshire East Council | DD | 2,495.00 | Town Hall Rates |
| 06/09/2023 | Pitney Bowes Ltd | dd | 72.00 | BL06489924/16140/rental |
| 07/09/2023 | SIBA | BACS | 420,000.00 | Transfer |
| 08/09/2023 | BACS P/L Pymnt Page 3305 | BACS Pymnt | 14,055.20 | BACS P/L Pymnt Page 3305 |
| 08/09/2023 | L & J Print | BACS | 95.00 | GR11/2223 |
| 11/09/2023 | British Telecom | dd | 45.47 | Q093UH/16125/charges |
| 15/09/2023 | BACS P/L Pymnt Page 3312 | BACS Pymnt | 8,329.03 | BACS P/L Pymnt Page 3312 |
| 15/09/2023 | Bankline | BACS | 122.95 | Bank charges |
| 15/09/2023 | | BACS | 150.00 Grant | GR03/2324 |
| 18/09/2023 | CTC | BACS | 86,763.63 | Sept payroll |
| 19/09/2023 | West Mercia Energy | dd | 1,332.77 | 11392122/16090/Pool electric |
| 21/09/2023 | RBS Autopay | BACS | 12.53 | Charges |
| 22/09/2023 | BACS P/L Pymnt Page 3317 | BACS Pymnt | 9,148.65 | BACS P/L Pymnt Page 3317 |
| 25/09/2023 | Prism Solutions | dd | 1,920.79 | 184289/16202/IT Support |
| 25/09/2023 | EE Ltd | DD | 170.40 | 98871659/16159/charges |
| 28/09/2023 | RBS Credit Card | DD | 300.99 | Credit Card Balance Payoff |
| 02/10/2023 | Prism Solutions | dd | 156.36 | 184853/16169/charges |
| 02/10/2023 | PWLB | DD | 10,888.84 | Loan repayment |
| 02/10/2023 | Cheshire East Council | DD | 2,495.00 | Town Hall Rates |
| 02/10/2023 | Quartix Ltd | dd | 550.44 | 752166/16323/vehicle tracker |
| 06/10/2023 | BACS P/L Pymnt Page 3324 | BACS Pymnt | 29,153.62 | BACS P/L Pymnt Page 3324 |
| 06/10/2023 | Town Mayor 2 | BACS | 185.25 | Tickets |
| 06/10/2023 | SOL Theatre School | BACS | 525.00 | GR04/2324 |
| 11/10/2023 | | 008991 | 150.00 | GR03/2324 |
| 13/10/2023 | BACS P/L Pymnt Page 3332 | BACS Pymnt | 29,833.94 | BACS P/L Pymnt Page 3332 |
| 16/10/2023 | Bankline | DD | 72.90 | bank charges |
| 16/10/2023 | West Mercia Energy | dd | 685.04 | 11400595/16179/cenotaph electr |
| 18/10/2023 | CTC | BACS | 82,276.13 | Oct Salary |
| 20/10/2023 | G T Security Ltd | 2548 | 14,708.40 | Security 2023 season |
| 20/10/2023 | BACS P/L Pymnt Page 3338 | BACS Pymnt | 8,089.15 | BACS P/L Pymnt Page 3338 |
| 20/10/2023 | RBS Autopay | BACS | 11.87 | Bank Charges |
| 20/10/2023 | West Mercia Energy | dd | 841.80 | 03483735/16215/T Hall electric |
| 23/10/2023 | EE Ltd | DD | 170.14 | 01288020464/16256/charges |

Total Payments

725,958.78

| | | | | | | | | Total |
|--------------------------|--------------|--|---|-----|---------------------|-------------|--|--------------------------|
| <u> </u> | BACS | | | | | | | <u>Total</u> Invoices |
| <u>Date</u> | Page | Invoice date | Payee Name | .Am | ount Paid | Page Total | Transaction Detail | paid |
| 08/09/2023 | 3305 | | Alpha Omega Securities Ltd | £ | 134.22 | | Security for bookings/events | 1 |
| 08/09/2023 | 3305 | | Alpha Omega Securities Ltd | £ | 536.88 | | Security for bookings/events | 1 |
| 08/09/2023 08/09/2023 | 3305 3305 | 25 August 2023 | ATG London Ltd Bellboy Print | £ | 99.31 82.00 | | 3rd Party Ticket sales Green Favre flyers | 2 |
| 08/09/2023 | 3305 | | Cavern Protective Clothing | £ | 63.00 | | PPE | 1 |
| 08/09/2023 | 3305 | 31 August 2023 | | £ | 259.71 | | 3rd Party Ticket sales | 1 |
| 08/09/2023 | 3305 | | Chubb Fire & Security Ltd | £ | 995.33 | | Annual Contract: | 1 |
| 08/09/2023 | 3305 | | Cutler Cleaning Supplies Ltd | £ | 557.40 | | Cleaning supplies S/Scape | 1 |
| 08/09/2023 | 3305 | | Cutler Cleaning Supplies Ltd | £ | 328.70 | | Cleaning supplies T/Hall | 1 |
| 08/09/2023 08/09/2023 | 3305 3305 | 27 August 2023 27 August 2023 | Dawsongroup Sweepers Ltd | £ | 616.17 438.00 | | Sweeper brushes | 1 |
| 08/09/2023 | 3305 | 31 August 2023 | | £ | 120.00 | | Cleaning services Stand at fair | 1 |
| 08/09/2023 | 3305 | 28 August 2023 | | £ | 4.79 | | CIC 3rd Party sales | 1 |
| 08/09/2023 | 3305 | | Full Colour Media Printing Group (UK) Ltd | £ | 477.60 | | Business Cards | 1 |
| 08/09/2023 | 3305 | 24 August 2023 | | £ | 40.74 | | Horticultural Supplies | 1 |
| 08/09/2023 | 3305 | | Landscape Supply Company | £ | 141.24 | | PPE | 1 |
| 08/09/2023 | 3305 | | Marks Events Ltd | £ | 52.20 | | Catering supplies | 1 |
| 08/09/2023 08/09/2023 | 3305 3305 | | Michael Green Bodyworks Ltd Palantine Paints & Chemicals Ltd | £ | 2,624.98 163.08 | | Van repairs Pool chemicals | 1 |
| 08/09/2023 | 3305 | 30 August 2023 | | £ | 1,152.20 | | Replacement Laptop | 1 |
| 08/09/2023 | 3305 | 29 August 2023 | | £ | 157.42 | | Strimmer repair | 1 |
| 08/09/2023 | 3305 | 25 August 2023 | | £ | 90.77 | | Sundry repair/general items | 1 |
| 08/09/2023 | 3305 | | Theatre Illumiere | £ | 960.00 | | Green Fair event costs | 1 |
| 08/09/2023 | 3305 | | Mike Tingle Educational Consultant | £ | 18.75 | | CIC-Local Sales | 1 |
| 08/09/2023 | 3305 | | Total Fire Management | £ | 432.60 | | Fire training | 1 |
| 08/09/2023 08/09/2023 | 3305 3305 | 20 August 2023 27 August 2023 | | £ | 280.09 835.35 | | Fuel for vans Fuel for vans | 1 |
| 08/09/2023 | 3305 | | Urban Imprint Ltd | £ | 1.800.00 | | NDPlan | 1 |
| 08/09/2023 | 3305 | | West Wallasey Contract Hire | £ | 592.67 | | Van hire | 1 |
| | | · · | TOTAL | | | £ 14,055.20 | | |
| 15/09/2023 | 3312 | | Assoc Public SVCE Excellence (APSE) | £ | 355.20 | | Training | 1 |
| 15/09/2023 | 3312 | 09 September 2023 | | £ | 63.91 | | 3rd Party Ticket sales | 1 |
| 15/09/2023 | 3312 | 06 September 2023 | | £ | 100.80 | | Stock for CIC | 1 |
| 15/09/2023 15/09/2023 | 3312 3312 | 01 September 2023 14 September 2023 | | £ | 562.96 251.34 | | Photocopying charges Partnership Webiste costs | 2 |
| 15/09/2023 | 3312 | | Heads Congleton Limited | £ | 21.60 | | CIC Chroncile sales | 1 |
| 15/09/2023 | 3312 | | Cutler Cleaning Supplies Ltd | £ | 260.39 | | Cleaning supplies | 1 |
| 15/09/2023 | 3312 | 04 September 2023 | | £ | 408.50 | | 3rd Party Ticket sales | 2 & 1CN |
| 15/09/2023 | 3312 | | Four Oaks Nurseries Ltd | £ | 233.17 | | Horticultural Supplies | 1 |
| 15/09/2023 | 3312 | | Sadam Francis Architechtural Illustrator | £ | 18.80 | | CIC-Local Sales | 1 |
| 15/09/2023 | 3312 | 12 September 2023 | | £ | 153.82 | | Streetscape recharge costs | 1 |
| 15/09/2023 | 3312 | 01 September 2023 | | £ | 390.00 | | In Blook signs | 1 |
| 15/09/2023 15/09/2023 | 3312 3312 | 05 September 2023 | Landscape Supply Company | £ | 65.19 238.54 | | Sundry van repairs/parts Horticultural Supplies | 1 1 |
| 15/09/2023 | 3312 | 05 September 2023 | | £ | 69.94 | | CIC-Local Sales | 1 |
| 15/09/2023 | 3312 | 13 September 2023 | | £ | 60.00 | | Tickets | 1 |
| 15/09/2023 | 3312 | 03 September 2023 | Pitney Bowes Ltd | £ | 12.71 | | Postage | 1 |
| 15/09/2023 | 3312 | 06 September 2023 | | £ | 147.60 | | CIC-Local Sales | 1 |
| 15/09/2023 | 3312 | 08 September 2023 | | £ | 175.31 | | Shredding services | 1 |
| 15/09/2023 | 3312 3312 | 03 September 2023 02 September 2023 | | £ | 350.75 103.70 | | Fuel for vans | 1 1 |
| 15/09/2023 15/09/2023 | 3312 | | West Wallasey Contract Hire | £ | 4,284.80 | | Allotment water Van lease/hire | 1 |
| 10/00/2020 | 0012 | oo ooptombol 2020 | TOTAL | - | 1,201.00 | £ 8,329.03 | Varioussymb | |
| 22/09/2023 | 3317 | 11 September 2023 | Alpha and Street Legal Tyres Ltd | £ | 95.00 | | Tyre repair | 1 |
| 22/09/2023 | 3317 | 06 September 2023 | | £ | 860.00 | | Pest Control fees | 1 |
| 22/09/2023 | 3317 | | Cheshire Electrical Supplies Ltd | £ | 56.71 | | Sundry repair/general items | 1 |
| 22/09/2023 | 3317 | | Chubb Fire & Security Ltd | £ | 920.74 | | Smoke detector test/upgrades CIC-Local Sales | 1 |
| 22/09/2023 22/09/2023 | 3317 3317 | 17 September 2023 19 September 2023 | | £ | 8.00 114.41 | | Town Hall Water | 1 |
| 22/09/2023 | 3317 | 18 September 2023 | | £ | 434.63 | | 3rd Party Ticket sales | 1 |
| 22/09/2023 | 3317 | 03 September 2023 | | £ | 175.20 | | Cleaning services | 1 |
| 22/09/2023 | 3317 | 15 September 2023 | Hayman Mechanical Services Ltd | £ | 674.04 | | Boiler service | 1 |
| 22/09/2023 | 3317 | | J F Kehoe Installations Ltd | £ | 168.00 | | Cooler repair | 1 |
| 22/09/2023 | 3317 | 11 August 2023 | | £ | 1,610.40 | | In Bloom supplies | 1 |
| 22/09/2023 22/09/2023 | 3317 3317 | | Little Bun Designs UK My Little Hat Entertainment Ltd | £ | 20.20 1,480.00 | | CIC-Local Sales Tribute event costs | 1 |
| 22/09/2023 | 3317 | | The Old Saw Mill | £ | 960.00 | | Luncheon Club | 1 |
| 22/09/2023 | 3317 | 03 August 2023 | | £ | 149.16 | | Stock for CIC | 2 |
| 22/09/2023 | 3317 | | Pool Tech Services Ltd | £ | 19.06 | | Parts for pool shutdown | 1 |
| 22/09/2023 | 3317 | 18 September 2023 | Congleton Rotary Club | £ | 154.38 | | 3rd Party Ticket sales | 1 |
| 22/09/2023 | 3317 | 14 September 2023 | | £ | 57.36 | | Sundry repair/general items | 2 |
| 22/09/2023 | 3317 | 18 September 2023 | | £ | 180.58 | | Mower parts | 1 |
| 22/09/2023 22/09/2023 | 3317 3317 | 12 September 2023 10 September 2023 | PTSG Electrical Services Ltd | £ | 121.20 204.60 | | Lightning pole inspection Fuel for vans | 1 |
| 22/09/2023 | 3317 | | West Wallasey Contract Hire | £ | 684.98 | | Van lease/hire | 1 |
| | | | TOTAL | _ | | £ 9,148.65 | | |
| 06/10/2023 | 3324 | 30 September 2023 | All Saints Community Centre | £ | 278.00 | | Luncheon Club | 1 |
| 06/10/2023 | 3324 | | Alpha Omega Securities Ltd | £ | 322.13 | | Security for bookings/events | 1 |
| 06/10/2023 | 3324 | | Aston Management | £ | 120.00 | | Christmas Switch on event costs | 1 |
| 06/10/2023 | 3324 | | Auditing Solutions Ltd | £ | 1,200.00 | | Interim internal audit | 1 |
| 06/10/2023 06/10/2023 | 3324 3324 | | Blachere Illumination UK Ltd Bomford Offie Products Ltd | £ | 11,570.40 549.16 | | Christmas Lights: CTC/40/2324 Stationery | 1 1 |
| 06/10/2023 | 3324 | | Eric Charlesworth (Electrical Contractor) | £ | 3,945.60 | | Emergency Lighting | 1 |
| 06/10/2023 | 3324 | | Cheshire Electrical Supplies Ltd | £ | 42.49 | | Sundry repair/general items | 1 |
| 06/10/2023 | 3324 | | Heads Congleton Limited | £ | 347.80 | | Adverts/Chronicle sales | 2 |
| 06/10/2023 | 3324 | | Cutler Cleaning Supplies Ltd | £ | 577.93 | | Cleaning supplies | 1 |
| 06/10/2023 | 3324 | 30 September 2023 | | £ | 380.00 | | 3rd Party Ticket sales | 1 |
| 06/10/2023 06/10/2023 | 3324 3324 | 30 September 2023 30 September 2023 | | £ | 876.00 9.58 | | Cleaning services CIC-Local Sales | 1 |
| 06/10/2023 | 3324 | | Instant Tool & Plant Hire Ltd | £ | 126.00 | | Jet wash hire | 1 |
| 06/10/2023 | 3324 | 20 September 2023 | | £ | 1,297.80 | | Horticultural Supplies | 1 |
| 06/10/2023 | 3324 | 21 September 2023 | | £ | 91.20 | | Banners | 1 |
| 06/10/2023 | 3324 | 26 September 2023 | | £ | 20.80 | | Sundry repair/general items | 1 |
| 06/10/2023 | 3324 | 30 September 2023 | DJH Mittenm Clarke | £ | 635.40 | | Payroll services | 1 |

| 06/10/2023 | 3324 | 30 September 2023 New Vic Theatre | £ | 365.82 | | 3rd Party Ticket sales | 1 |
|--------------------------|--------------|--|---|-----------------|-------------|--|-----|
| 06/10/2023 | 3324 | 26 September 2023 Niche Event Hire | £ | 1,515.60 | | Green Fayre stall | 1 |
| 06/10/2023 | 3324 | 22 August 2023 PKF LittleJohn LLP | £ | 2,520.00 | | External Audit fees | - 1 |
| 06/10/2023 | 3324 | 27 September 2023 Screwfix | £ | 200.28 | | Sundry repair/general items | 5 |
| 06/10/2023 | 3324 | 27 September 2023 Sharrocks | £ | 146.61 | | Sundry repair/general items | - 1 |
| 06/10/2023 | 3324 | 27 September 2023 Tayler Plumbing | £ | 85.00 | | Tap repairs | - 1 |
| 06/10/2023 | 3324 | 29 September 2023 Toolstations Ltd | £ | 6.26 | | Sundry repair/general items | - 1 |
| 06/10/2023 | 3324 | 26 September 2023 Tudor Environmental Ltd | £ | 218.24 | | PPE | 2 |
| 06/10/2023 | 3324 | 17 September 2023 UK Fuels Ltd | £ | 615.48 | | Fuel for vans | - 1 |
| 06/10/2023 | 3324 | 24 September 2023 UK Fuels Ltd | £ | 347.82 | | Fuel for vans | 1 |
| 06/10/2023 | 3324 | 30 September 2023 West Wallasey Contract Hire | £ | 742.22 | | Van lease/hire | 1 |
| | | <u>TOTAL</u> | | | £ 29,153.62 | | |
| 13/10/2023 | 3332 | 30 September 2023 Amberon Ltd | £ | 345.50 | | Event Road closures | 1 |
| 13/10/2023 | 3332 | 06 October 2023 Ansa Environmental Services | £ | 1,287.74 | | HR Services | 1 |
| 13/10/2023 | 3332 | 10 October 2023 Bomford Offie Products Ltd | £ | 214.08 | | Stationery | 1 |
| 13/10/2023 | 3332 | 21 September 2023 Cavern Protective Clothing | £ | 218.40 | | PPE | 1 |
| 13/10/2023 | 3332 | 01 October 2023 Changing Lives Together | £ | 2,240.00 | | Partnership 23-24 contract | 1 |
| 13/10/2023 | 3332 | 17 August 2023 Cheshire East Council | £ | 11,456.69 | | CCTV costs- FAP/25/2324 | 1 |
| 13/10/2023 | 3332 | 01 October 2023 Citron Hygiene UK Ltd | £ | 120.13 | | Clinical waste collection | 1 |
| 13/10/2023 | 3332 | 03 October 2023 Cope | £ | 3.20 | | CIC-Local Sales | 1 |
| 13/10/2023 | 3332 | 01 September 2023 Dawsongroup Sweepers Ltd | £ | 3,180.72 | | Sweeper hire/lease | 1 |
| 13/10/2023 | 3332 | 01 October 2023 Dawsongroup Sweepers Ltd | £ | 3,180.72 | | Sweeper hire/lease | 1 |
| 13/10/2023 | 3332 | 31 August 2023 Four Oaks Nurseries Ltd | £ | 356.40 | | Horticultural Supplies | 1 |
| 13/10/2023 | 3332 | 07 September 2023 Four Oaks Nurseries Ltd | £ | 2,145.96 | | Horticultural Supplies | 1 |
| 13/10/2023 | 3332 | 21 September 2023 Four Oaks Nurseries Ltd | £ | 712.80 | | Horticultural Supplies | 1 |
| 13/10/2023 | 3332 | 04 October 2023 Four Oaks Nurseries Ltd | £ | 422.40 | | Horticultural Supplies | |
| 13/10/2023 | 3332 | 05 October 2023 Landscape Supply Company | £ | 230.58 | | PPE | 1 |
| 13/10/2023 | 3332 | 03 October 2023 Mayer | £ | 42.77 | | CIC-Local Sales | 1 |
| 13/10/2023 | 3332 | 09 October 2023 My Little Hat Entertainment Ltd | £ | 474.00 | | Tribute series deposit | 1 |
| 13/10/2023 | 3332 | 02 October 2023 Northwest Plant Agri Ltd | £ | 145.39 | | Jet wash repair | 1 |
| 13/10/2023 | 3332 | 26 September 2023 Otis Ltd | £ | 622.19 | | Lift service | - 1 |
| 13/10/2023 13/10/2023 | 3332 3332 | 06 October 2023 Poppy May 06 October 2023 Prism Solutions | £ | 71.20 688.13 | | CIC-Local Sales AP Switch/ IT supplies | 1 |
| 13/10/2023 | 3332 | 02 October 2023 Reliable Property Services | £ | 338.00 | | Tiling toliets | 1 |
| 13/10/2023 | 3332 | 05 October 2023 Screwfix | £ | 57.99 | | PPE | 1 |
| 13/10/2023 | 3332 | 30 September 2023 Shenton Garden Supplies Ltd | £ | 60.00 | | Streetscape recharge costs | 1 |
| 13/10/2023 | 3332 | 10 October 2023 SMG Consultancy | £ | 190.00 | | Enegry Certificate | 1 |
| 13/10/2023 | 3332 | 26 September 2023 UK Bjorn | £ | 50.00 | | Tribute event costs | 1 |
| 13/10/2023 | 3332 | 01 October 2023 UK Fuels Ltd | £ | 557.74 | | Fuel for vans | 1 |
| 13/10/2023 | 3332 | 03 October 2023 Water Plus Ltd | £ | 421.21 | | TH Waste water | 1 |
| 10/10/2020 | 0002 | TOTAL | _ | | £ 29,833.94 | THE TOTAL MALE | |
| 20/10/2023 | 3338 | 30 September 2023 Buxton Opera House | £ | 51.04 | | 3rd Party Ticket sales | 1 |
| 20/10/2023 | 3338 | 18 October 2023 CHALC | £ | 50.00 | | Cllr traiing | 1 |
| 20/10/2023 | 3338 | 11 October 2023 Cat Social Media | £ | 175.19 | | Green Fayre costs | 1 |
| 20/10/2023 | 3338 | 12 October 2023 Eric Charlesworth (Electrical Contractor) | £ | 136.80 | | Emergency callout | 1 |
| 20/10/2023 | 3338 | 13 October 2023 Cosabelle | £ | 11.20 | | CIC-Local Sales | 1 |
| 20/10/2023 | 3338 | 15 October 2023 Culligan (UK) Ltd | £ | 132.22 | | Town Hall Water | 1 |
| 20/10/2023 | 3338 | 30 September 2023 Dickinson | £ | 300.00 | | Green fayre costs | 1 |
| 20/10/2023 | 3338 | 05 October 2023 Cheshire East Eye Society | £ | 100.00 | | Awareness training | 1 |
| 20/10/2023 | 3338 | 06 September 2023 Hipswing Entertainments Ltd | £ | 2,035.20 | | Switch on event costs | 1 |
| 20/10/2023 | 3338 | 09 October 2023 K G Loach | £ | 544.24 | | Horticultural Supplies | 1 |
| 20/10/2023 | 3338 | 08 October 2023 L&J Printing | £ | 1,685.00 | | Bear Neccessities printing | 1 |
| 20/10/2023 | 3338 | 17 October 2023 Macclesfield Male Voice Choir | £ | 28.50 | | 3rd Party Ticket sales | 1 |
| 20/10/2023 | 3338 | 30 September 2023 The Old Saw Mill | £ | 1,200.00 | | Luncheon Club | 1 |
| 20/10/2023 | 3338 | 29 September 2023 RVW Pugh Ltd | £ | 708.00 | | Blower | 1 |
| 20/10/2023 | 3338 | 10 June 2023 Stage Hire Staffordshire Ltd | £ | 350.00 | | Event costs | 1 |
| 20/10/2023 | 3338 | 06 October 2023 Tingle | £ | 50.00 | | Event photography | 1 |
| 20/10/2023 | 3338 | 08 October 2023 UK Fuels Ltd | £ | 531.76 | | Fuel for vans | 1 |
| | | TOTAL | _ | | £ 8,089.15 | _ | |
| | | | | | | | |

Date: 15/11/2023

Congleton Town Council

Page 1

Time: 09:50

RBS Credit Card

List of Payments made between 01/09/2023 and 31/10/2023

| Date Paid | Payee Name | Reference | Amount Paid Authorized Ref | Transaction Detail |
|------------|---------------|-----------|----------------------------|------------------------------|
| 28/09/2023 | Land Registry | CCAU01 | 6.00 | land search |
| 28/09/2023 | TV Licensing | CCAU02 | 159.00 | TV Licence Town Hall |
| 28/09/2023 | EE | CCAU03 | 5.00 | Top up - paddling pool phone |
| 28/09/2023 | Argos | CCAU04 | 50.00 | Data only sim card P Pool |
| 28/09/2023 | Zoom | CCAU05 | 64.00 | Partnership zoom |
| 28/09/2023 | Amazon | CCAU06 | 16.99 | cable ties |

Total Payments

300.99

| COMMITTEE: | Finance and Policy | | | | | | | | | |
|--------------------|--|--|--|--|--|--|--|--|--|--|
| MEETING DATE | 23rd November 2023 | LOCATION | Congleton Town Hall | | | | | | | |
| AND TIME | 7.00pm | | | | | | | | | |
| REPORT FROM | Serena Van Schepdael | – Responsible Financ | cial Officer | | | | | | | |
| AGENDA ITEM | Item 14 | | | | | | | | | |
| REPORT TITLE | Annual Pay Award 202 | 23-24 | | | | | | | | |
| Updates | The National Association of Local Councils (NALC) have made contact and confirmed that the Annual Pay Award for 2023-2024 has been settled at an increase of £1,925 on each Salary Column Point (SCP) up to SCP43 and 3.88% for SCP beyond 43. | | | | | | | | | |
| | Additional Pay Award details are: | | | | | | | | | |
| | The NJC has agreed that from 1 April 2023, Spinal Column Point (SCP) 1 will be permanently deleted from the NJC pay spine. (Noted for the report, no CTC staff are on SCP1) | | | | | | | | | |
| | The agreed the new rates of pay are applicable from 1 st April 2023, employers are encouraged to implement this pay award as swiftly as possible and the backdated award be processed as quickly as possible back to 1 st April 2023. | | | | | | | | | |
| | The award will be implemented in the December 2023 payroll run, and all back pay due will be included. The backdated amounts will be verified by the Chief Officer and Chair of the Finance and Policy Committee prior to being input in the December pay run. | | | | | | | | | |
| Decision Requested | the NJC agreem 2- To note that the will be paid in I | nent. e back pay due from December 2023 payr | vard for 2023-2024 in accordance with 1 st April 2023 to 30 th November 2023 oll. December 2023 for noting and | | | | | | | |

| COMMITTEE: | Finance and Policy | Finance and Policy | | | | | | | | | | |
|--------------------|--|---|---|--|--|--|--|--|--|--|--|--|
| MEETING DATE | 23 rd November 2023 | LOCATION | Congleton Town Hall | | | | | | | | | |
| AND TIME | 7.00pm | | | | | | | | | | | |
| REPORT FROM | Serena Van Schepdael | Responsible Finan | cial Officer (RFO) | | | | | | | | | |
| AGENDA ITEM | Item 15 | em 15 | | | | | | | | | | |
| REPORT TITLE | Investment Strategy U | nvestment Strategy Update- Cambridge & Counties | | | | | | | | | | |
| Background | The new Investment Strategy was approved at Council on 29th September 2022. | | | | | | | | | | | |
| Updates | documents are due to renewal will be presen forms are not available this report. A verbal up arrive in time. Current 1 Year Fixed Rainterest rate of 5.2%, t £13,000 on the investr | be received 14 days ted to Council on 7 th to be presented to odate will be provide ate Bond with Cambhis would provide in nent of £250,000. | on 8 th December 2023, renewal prior to the maturity date. The December 2023 for approval. The Finance and Policy as an appendix to ed at the meeting should the forms oridge & Counties is showing as an atterest income of approximately and Policy Committee recommend the end to Council on 7 th December 2023. | | | | | | | | | |
| Decision Requested | | To recommend the renewal of the Cambridge and Counties Bond to Council on 7 th December 2023. | | | | | | | | | | |

| COMMITTEE: | Finance and Policy | | |
|--------------------|--|---|--|
| MEETING DATE | 23 rd November 2023 | LOCATION | Congleton Town Hall |
| AND TIME | 7.00pm | | |
| REPORT FROM | Serena Van Schepdael | Responsible Finance | cial Officer (RFO) |
| AGENDA ITEM | Item 16 | | |
| REPORT TITLE | Petty Cash Verification | ı | |
| Background | We are required to ver | rify our Petty Cash ba | alance at least twice per financial year. |
| Updates | For financial Year 2023 2023. See Appendix 17 | | cation was completed in 9 th November |
| Decision Requested | 1. To note the Pet | ty Cash Verification | |

June to October 2023

| | | | | | | | | | | | 4162 | 4023 | 4020 | 4041 | 4162 | 3020 | 4162 | | |
|--------------|--|----------------------------------|-----------|----------|----------|---------|--------|------|-------|------|------------|------------|------------------|-------------------|--------|-------------|------|-------|---|
| | | | | | | | | | | | 280 | 101 | 101 | 221 | 321 | 221 | 225 | | |
| ite | Supplier | Ref | Total out | Total in | Balance | Vat Inc | Exempt | VAT | NET | S | /S misc. | Stationery | Refreshme nts | Property maint | Events | Catering | CIC | Other | Details |
| alance b/fwd | | | 1 | 1 | 148.15 | | I I | | | | 70 1111001 | otationer, | | | | - Cuttering | | T | |
| 9.08.23 | P & J Allen | PC2598 | 1.40 | X | 1 146.75 | | 1.40 | | | | | | 1.40 | | | | | | Milk |
| 7.09.23 | Morrisons | PC2599 | 1.20 | | 145.55 | | 1.20 | | | | | | 1.20 | | | | | | Milk |
| 0.09.23 | P & J Allen | PC2600 | 1.40 | | 144.15 | | 1.40 | | | | | | 1.40 | | | | | | Milk |
| 3.10.23 | Greggs & Chatwins | PC2601 | 20.55 | C | 123.60 | | 1.85 | 3.12 | 15.58 | | | | | | | | | 20.55 | 4166/321 staff refreshments - Green Fayro |
| 3.10.23 | Morrisons & Card Factory | PC2602 | 8.99 | | 114.61 | | 8.99 | | | | | | | | | | | 8.99 | Flowers & card Tribute from R Moreton |
| 3.10.23 | Morrisons | PC2603 | 1.45 | 4 | 113.16 | | 1.45 | | | | | | | | | | | 1.45 | Milk |
| 2.10.23 | Morrisons | PC2604 | 1.45 | 1 | 111.71 | | 1.45 | | | | | | | | | | | 1.45 | Milk |
| 6.10.23 | Greggs | PC2605 | 15.45 | - | 96.26 | | 15.45 | | | | | | | | | | | 15.45 | 4033/302 Totally Locally refreshments |
| 5.10.23 | Morrisons & Congleton Discount | PC2606 | 12.70 | | | | 12.70 | | | | | | | | 12.70 | | 100 | | Sweets for Halloween trail |
| 5.10.23 | Tesco | PC2607 | 8.99 | L | 74.57 | | 8.99 | | | | | | 8.99 | | | | | | Teabags & coffee |
| 6.10.23 | Congleton Discount | PC2608 | 3.98 | , | 70.59 | | 3.98 | | | | | | | 3.98 | | | | | Dustpan & brush |
| 12/07/23 | | | | 1 | 70.59 | | | | | | | | | | | | | | |
| | | | | | 70.59 | | | | | | | | | | | | | | |
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| | and the second of the second o | | | | 70.59 | | | | | | | | | | | | | | |
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| | | orași de la cipera de la central | | | 70.59 | | | | | | | | | | | | | | |
| | | - Gale | | | 70.59 | | | | | | | | | | | | | | |
| | | | | | 70.59 | | | | | | | | | | | | | | |
| | | | | | 70.59 | | | | | | | | | | | | | | |
| | | | | | 70.59 | | | | | | | | | | | | | | |
| | TOTAL | | 77.56 | 0.00 | | 0.00 | 58.86 | 3.12 | 15.58 | 0.00 | 0.00 | 0.00 | 12.99 | 3.98 | 12.70 | 0.00 | 0.00 | 47.89 | |

TOTAL SPENT VAT + EXEMPT

58.86

77.56

| Total spent in month | | | | 77.56 | | |
|----------------------|---------|-------|--------------------|--------|----|--|
| To be reimbursed | | | | 129.41 | | |
| Balance available | | | | 70.59 | ** | |
| BALANCE CHECK | | | | | | |
| | 20.00 | 20.00 | | | | |
| | 10.00 | 10.00 | Tin check 26.10.23 | | | |
| | 5.00 | 10.00 | | | | |
| | 2.00 | 2.00 | | | | |
| | 1.00 | 7.00 | | | | |
| | 0.50 | 7.50 | | | | |
| | 0.20 | - | | | | |
| | 10 & 05 | 1.05 | | | | |
| | 0.02 | 0.24 | | | | |
| | 0.01 | 0.10 | | | | |
| Various | | 12.70 | | | | |
| New receipts | | | | | | |
| TIN BALANCE | | 70.59 | • · | | | |
| | | | | | | |

Fg 022 - 9/11/23