



Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CiLCA

30th November 2023

Dear Councillor,

You are summoned to attend a meeting of the Council on **Thursday 7th December 2023** to be held at Congleton Town Hall commencing at **7.00 pm**.

- **The Public and Press are welcome to attend the meeting, please note** - There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally or at the meeting, including those which have been received in writing 7 days prior to the meeting.
- There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press in accordance with Section 100 (B) (2) of the Local Government Act 1972.

Yours sincerely,

D McGifford
Chief Officer



Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350

Email: info@congleton-tc.gov.uk www.congleton-tc.gov.uk



AGENDA

1. Apologies for absence

Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance.

2. Minutes of Previous Meetings (Enclosed)

To approve and sign the [minutes of the Council meeting held on the 12th of October 2023 and the Emergency Council Meeting held on the 19th of October 2023.](#)

3. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both “non-pecuniary” and “pecuniary” interests’ as early in the meeting as they become aware of it.

4. Questions from Members of the Public

There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally at the meeting including those which have been received in writing 7 days prior to the meeting.

5. Urgent Items

Members may raise urgent items related to Council Business, but no discussion or decisions may be taken at the meeting.

6. Town Mayor’s Announcements and Engagements (Enclosed)

To receive any announcements by the Town Mayor and to receive a list of the Mayor’s engagements.

7. Outstanding Actions

To review any outstanding actions from previous meetings and to provide an update on any work in progress.

8. Community Committee (Enclosed)

To receive the [minutes of the Community Committee meeting held on 3rd August 2023](#)

9. Grant Award (Enclosed)

Congleton Town Council awarded UK Shared Prosperity Funding

10. Finance and Policy Committee (Enclosed)

To receive the [minutes of the Finance and Policy Committee meeting held on 5th October 2023](#)

11. Annual Pay Award 2023-24 (Enclosed)

1. To note the Annual Pay Agreement award for 2023-2024 in accordance with the NJC agreement.
2. To note that the back pay due from 1st April 2023 to 30th November 2023 will be paid in December 2023 payroll.

12. Investment Policy and Strategy Review (Enclosed)

1. To approve the updated to the Investment Policy and Investment Strategy for 2023-2024 and adopt into the Constitution, as recommended by Finance and Policy at their meeting 23rd November 2023
2. To approve the re-investment with Cambridge & Counties as outlined in Appendix 3.
3. To approve the delegation of the movement of the funds between RBS account and between RBS accounts and CCLA Public Sector Bond to the RFO in accordance with the Strategy. With regular updates via Finance and Policy.

13. Planning Committee (Enclosed)

To receive the [minutes of the Planning Committee meetings held on the 14th September and 19th October 2023](#)

14. Astbury Place Bridge Consultation proposal (Enclosed)

To approve a proposal for a public consultation relating to Astbury Place bridge

15. Town Hall Assets and Services Committee (Enclosed)

To receive the [minutes of the Town Hall Assets and Services Committee held on the 28th of September 2023](#)

16. Environment Committee (Enclosed)

To receive the [minutes of the Environment Committee held on the 21st of September 2023](#)

17. Mankind (Enclosed)

To promote the services of the Mankind Initiative Charity

18. Response to Cheshire East Council Green Space Consultation (Enclosed)

To approve the response to Cheshire East Council Green Space Consultation

19. Cheshire East Councillors' Reports

To Suspend Standing Orders to allow Councillors from the principal authority to report on matters relating to or impacting on Congleton.

To All Members of the Council

CC: Youth Committee, Burgesses (5), Congleton Information Centre,
Congleton Library, MP and Press (3)

Congleton Town Council

DRAFT Minutes of the Council Meeting held at Congleton Town Hall on 12th October 2023

Please note – These are draft minutes and will not be ratified until the next meeting of the Council.

For the papers discussed at the meeting, please see the
[Meeting Agenda of the Council 12th October 2023](#)

Councillors Present :

- Rob Moreton (Mayor and Chair)**
- Suzie Akers Smith
- Dawn Allen
- David Brown
- Charles Booth
- Robert Brittain
- Robert Douglas
- Mark Edwardson
- Suzy Firkin
- Emma Louise Hall,
- Sally Ann Holland
- Amanda Martin
- Heather Pearce
- Shaun Radcliffe
- Heather Seddon
- Richard Walton
- Liz Wardlaw
- Kay Wesley (Deputy Mayor)
- Glen Williams

Congleton Town Council Officers: David McGifford (Chief Officer)
and Jackie MacArthur, Communities and Marketing Manager and DCO

- There were no members of the press in attendance.
- 6 members of the public in attendance
- 1 Burgess Denis Murphy

1. Apologies for absence

Apologies for absence were received from Councillors Russell Chadwick, Susan Mead and Arabella Holland,

2. Minutes of Previous Meetings

CTC/43/2324 Resolved to approve and sign the [minutes of the Council meeting held on the 10th August 2023](#)

3. Declarations of Disclosable Pecuniary Interest

Declarations of interest were received from Cllrs David Brown, Emma Hall, Sally Ann Holland, Rob Moreton, Heather Seddon and Liz Wardlaw on matters relating to Cheshire East Council.

4. Questions from Members of the Public

A question was received from resident Mr Knowles related to the lack of intervention from the Town Council and Cheshire East Council into Moody Hall. As agreed with Mr Knowles the response was read out at the meeting and sent to him as he was unable to attend.

Suspended standing orders and voted an amendment to the order of the agenda to take items 13.1 and 13.2 next as they involved members of the public.

13. Presentations

13.1 St Peters Church vision

Council received a presentation from representatives of St Peters Church outlining their plans for its restoration and development

13.2 Community Projects

Council received a presentation from Jo Money about Community Projects with regards to its background, achievements and plans for the future.

5. Urgent Items

There were no urgent items raised by members.

6. Town Mayor's Announcements and Engagements

The Town Mayor drew attention to the various engagements that he had fulfilled

7. Outstanding Actions

There were no outstanding actions from previous meetings

8. Community Committee Minutes

CTC/44/2324 resolved to receive the [minutes of the Community Committee meeting held on 29th June 2023](#)

9. Finance and Policy Committee Minutes

CTC/45/2324 resolved to receive the [minutes of the Finance and Policy Committee meeting held on the 20th July 2023](#).

10. Planning Committee Minutes

CTC/46/2324 resolved to receive the [minutes of the Planning Committee meetings held on the 27th July and 17th of August 2023](#)

11. Town Hall Assets and Services Committee

CTC/47/2324 resolved to receive the [minutes of the Town Hall Assets and Services Committee held on the 6th July 2023](#)

12. Cheshire East Councillors' Reports

To Suspend Standing Orders to allow Councillors from the principal authority to report on matters relating to or impacting on Congleton. Councillors reported on the new chief exec, potential loses from HS2, ongoing consultations, garden waste payments going live and Cheshire Rural Partnership suicide prevention work.

13. Presentations

Taken after item 4

14. Notification of Conclusion of the Annual Governance & Accountability Return 2022-2023

CTC/48/2324 resolved to receive the External Auditor Report and Certificate for the financial year 2022-2023

15. 2023-2024 Budget Virements

CTC/49/2324 resolved to approve the virements as recommended by the Finance and Policy Committee

16 CCTV Earmark Reserve Spend

CTC/50/2324 resolved to approve the spending from the CCTV Earmarked Reserve Spend for a camera on West Street and to accept the three- year CCTV service level agreement with CEC for ongoing 24/7 observations of the CCTV cameras in Congleton.

17 Selecting a company to create V4 of www.congleton-tc.gov.uk

CTC/51/2324 resolved to approve the proposals contained within the report and authorise the DCO to advertise the search for a company to work on the next version of the Town Council's website.

18. Rotary Bonfire Request

CTC/52/2324 resolved to approve to underwrite the Rotary Bonfire 2023

19 GT Security Limited Invoice

CTC/53/2324 resolved to approve the payment to GT Security Limited

20. Town Hall Maintenance Plan: Roof Repairs

CTC/54/2324 resolved to approve the spend of £12,000 from Capital Contingency Fund

21. Vacancy on Finance and Policy Committee

CTC/55/2324 resolved to appoint Councillor Dawn Allen onto the Finance and Policy Committee

**Robert Moreton
(Town Mayor)**

Congleton Town Council

DRAFT Minutes of the Emergency Council Meeting held at Congleton Town Hall on 19th October 2023

Please note – These are draft minutes and will not be ratified until the next meeting of the Council.

For the papers discussed at the meeting, please see the
[Meeting Agenda of the Council 19th October 2023](#)

Councillors Present: David Brown
Robert Brittain
Robert Douglas
Mark Edwardson
Suzy Firkin
Sally Ann Holland
Amanda Martin
Susan Mead
Heather Pearce
Heather Seddon
Kay Wesley (Deputy Mayor and chair)
Glen Williams

Congleton Town Council Officers: David McGifford (Chief Officer)
and Jackie MacArthur, Communities and Marketing Manager and DCO

- There was 1 member of the press in attendance.
- 1 member of the public in attendance
- 1 Burgess Denis Murphy

1. Apologies for absence

Apologies for absence were received from Rob Moreton (Mayor) Suzie Akers Smith, Dawn Allen, Charles Booth, Emma Louise Hall, Shaun Radcliffe, Richard Walton and Liz Wardlaw

2. Declarations of Disclosable Pecuniary Interest

Members are requested to declare both “non-pecuniary” and “pecuniary” interests’ as early in the meeting as they become aware of it.

3. Minutes of the Environment Committee

CTC/56/2324 Resolved to receive the minutes of the Environment Committee meeting held on [13th July 2023](#)

4. Cheshire East Council's Car Parking Consultation

1. **CTC/57/2324** Resolved to authorise the Chief Officer to respond to Cheshire East Council on behalf of Congleton Town Council using the response given in Appendix A taking on board added comments from the meeting.
2. Authorised officers to carry out actions in the communications strategy (appendix B) to share the Town Council response and encourage greater response from those living and working in Congleton to the consultation.

5. Resolution to Exclude the Public and Press from Item 6

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting due to confidential information contained within the agenda item

CTC/58/2324 Resolved to exclude members of the public and press from the meeting

6. Moody Hall

CTC/59/2324 Resolved that the Chief Officer formally write to CEC as proposed in option 2 of the report

**Kay Wesley
(Deputy Mayor)**

39 Engagements since 5 October 2023 - Mayor Cllr Rob Moreton

5 Oct	Congleton Players – The Railway Children, Daneside
6 Oct	Congleton Air Cadets -Lees trophy presentation
7 Oct	500th Parkrun Event
7 Oct	St Stephens Church, Coffee Morning in aid of the East Cheshire Hospice
10 Oct	Willowsbrook Gift Shop – Opening Launch
10 Oct	‘Pound Unplugged’ event for World Mental Health Day, Crossfit Fierce Spirit studio
13 Oct	Middlewich Town Mayor’s Elvis Charity Night
14 Oct	Ruby's Star Ball, Congleton Town Hall
20 Oct	Old Saw Mill - delivering the Friday Lunch Club meals
20 Oct	Gena Moors fundraising cheque presentation to Breast Cancer Unit, Macc Hospital
21 Oct	Henry Oscar’s charity walk to Paris (walked the 1 st leg with Henry from Macc to Alton Towers)
22 Oct	Cheadle Civic Service
24 Oct	‘Grease’ Congleton Musical Theatre, Daneside
25 Oct	‘Witchy Wednesday’ CTC, Town Hall
28 Oct	Vale Juniors Kickabout session
29 Oct	Bridgemere Airmen's Memorial Service
31 Oct	Royles Beds and Furnishings - £500 donation to the Mayor’s Charity
4 Nov	Rotary Bonfire
5 Nov	Mossley Village Hall Craft Fayre in aid of Cheshire East Hospice
5 Nov	The Mayor of Cheshire East Civic Service
5 Nov	Choral Society Concert, Town Hall
7 Nov	In Bloom presentation Evening
8 Nov	Congleton Air Cadets Enrolment Evening
12 Nov	Remembrance
14 Nov	Chaperoning a vulnerable /isolated resident on a trip into town to help familiarise her with the bus service to build independence and confidence (referral via The OSM)

15 Nov Co-Op Local Causes Celebration Event

15 Nov Third Age Contemporary Dance - 12-Hour Danceathon for BBC Children in Need

16 Nov Congleton Amateur Youth Theatre - Nativity! The Musical

17 Nov CMQ Official Launch

17 Nov Dress2MyDoor, Fashion Show Launch

18 Nov Serenity Designs – #ShopLocal Initiative

18 Nov Town Mayor’s 80s/90s Charity Christmas Party

19 Nov Congleton Street Pastors 10th Anniversary Celebration

20 Nov Congleton Rotary Charter Night

21 Nov Mentell Community event

24 Nov Congleton Christmas Lights Switch-On

25 Nov Congleton Lions, Santa Launch at Astbury Garden Centre

25 Nov Orange Tree Preview Launch

25 Nov Rotary Tree of Life Service

Engagements since 5 October 2023 - Deputy Mayor Cllr Kay Wesley

6 Oct Sandbach Civic Awards Ceremony

**MINUTES OF THE MEETING OF THE COMMUNITY COMMITTEE HELD ON
3 August 2023**

CONGLETON TOWN COUNCIL

For the papers discussed at the meeting, please see the [Agenda and Papers of the Community Committee on 3 August 2023](#)

PRESENT:

Committee members

- **Cllr Kay Wesley (Chair)**
- **Cllr Emma Hall (Vice Chair)**
- Cllr Dave Brown
- Cllr Mark Edwardson
- Cllr Suzy Firkin
- Cllr Arabella Holland (left item 10)
- Cllr Sally Ann Holland
- Cllr Susan Mead
- Cllr Glen Williams

Non-Committee Members: Cllr Amanda Martin, Cllr Richard Walton, Cllr Suzie Akers Smith

Officers: David McGifford CO, Jackie MacArthur DCO & Communities & Marketing Manager

Also in attendance: Two Police Office (until item 10), one press.

1. Apologies for Absence

Cllr Shaun Radcliffe, Cllr Rob Moreton (ex-officio)

2. Minutes of Previous Meetings

CO/11/2324 resolved to approve and sign the Community and Environment Committee minutes held on 29 June 2023 as a correct record.

3. Declarations of Interest

Cllr Dave Brown, Cllr Emma Hall, Cllr Sally Holland declared a non-pecuniary interest as Cheshire East Councillors.

4. Questions from Members of the Public

None

5. Urgent Items

None

6. Safer Streets - Violence Against Women and Girls (VAWG) Update

Superintendent Claire Jesson from Cheshire Police gave a verbal presentation about the work that Cheshire Police is carrying out to prevent Violence Against Women and Girls. (VAWG) Cheshire Police has secured £1.5m for this initiative. From November to March Cheshire Police had more than 2,000 meaningful engagements between 12 midnight and 3am via the safety bus. The Safety Bus is used from midnight to 3am in high-footfall nighttime economy destinations to support getting people home safely.

Action: To arrange a visit for councillors to view the safety bus

Action: To find out about safety training in Congleton – article for Bear Necessities

Action: Promote the Holly Guard App via Bear Necessities.

Action: Add Community Safety Funding for parks to next Community Safety WG agenda

7. Cheshire Police

Sergeant John Roberts updated members on the paper issued with the agenda. Noted that Speedwatch is on hold whilst a potential revamp is considered by PCSOs.

Action: Councillor Martin asked for the Violence category of Crime Stats to be more detailed for future meetings.

8. Updates from Previous Community and Environment Committee

CO12/2324 resolved to note the updates from the Community and Environment Committee held on 29 June 2023. This included information on A Frames and Barriers, Accessibility action for the town centre, town crier recruitment, bear necessities and the Beer and Gin Festival

In line with item 11a vi in the Constitution, the committee took a vote to move agenda item 12 to be discussed before item 9.

CO/13/2324 resolved to approve a change in the agenda to take item 12 as the next agenda item.

12. Engaging with Congleton Youth

The Committee considered a paper on creating a stronger voice for young people in the town.

CO13/2324 resolved to approve that Councillor Arabella Holland works with the two high schools to start to develop a new scheme for greater youth engagement. Scheme to come back to a future Committee.

9. Approve the Notes of the Community Safety Working Group

CO14/2324 resolved to accept the notes of the Community Safety Working group held on 21 July 2023

10. White Ribbon group

There was nothing to discuss on this item.

11. Cheshire East Council Consultation on Criteria for Bus Support

CO15/2324 resolved to respond to the Cheshire East Council Bus Service Criteria consultation by the closing date of the 6 August 2023 using the 14 points in the paper and plus additional comments on the need for new routes to be considered to link housing with key centres and noting that that the current criteria would discriminate against bus services without current patronage.

13 Congleton Christmas Proposed Activities

The committee noted the plans for Christmas 2023

Action: Investigate safe areas for vulnerable attendees

Action: Contact Leek Town Council about their event set up.

14 Communications Update (enclosed)

The committee noted a report highlighting key performance figures for the Town Council's Communications Activities

Action: To make this a regular agenda item for this committee

Meeting closed 8.35pm

CONGLETON TOWN COUNCIL
COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council		
MEETING DATE AND TIME	7 December 2023	LOCATION	Town Hall, Bridestones
REPORT FROM	Jackie MacArthur, Communities and Marketing Manager & DCO		
AGENDA ITEM REPORT TITLE	Agenda item 9 UK Shared Prosperity Funding - for Information		
Background	<p>Congleton Town Council has been successful in obtaining £39.5K of Cheshire East UK Shared Prosperity Funding (SPF) for the funding and promotion of activities to increase visitor numbers in the area (intervention E8). This is part of the Government Levelling-up initiative. Cheshire East Council was awarded £12.4m from Government spread across 3 years. More can be seen about the UK Shared Prosperity Fund via this link.</p> <p>Congleton Town Council was made aware that there was an opportunity to bid for funding to increase visitor numbers and put forward projects that could be delivered within the time scales given and were not currently budgeted for by CTC. Congleton Town Council's Totally Congleton bid was approved by external consultants and has now been signed off by Cheshire East Council. Here is a Cheshire East Council press release about the launch of the shared prosperity fund.</p> <p>The table overleaf shows the Totally Congleton projects approved and the amount of funds allocated against each project for 2022/23 and 2023/24.</p> <p>The responsibility for delivering the Totally Congleton project will rest with officers of the Town Council and a new UKSPF budget code has been created within our Town Council budget to monitor and ring-fence the spend. This will be monitored by the RFO and Chief Officer and reported to the Finance and Policy Committee. Monthly reporting sheets for Cheshire East Council will be the responsibility of the Deputy Chief Officer who will be attending the monthly Cheshire East Programme Management meetings. The Town Council can work with partners on the delivery.</p> <p>Contribution to the Indicative Outputs in the investment plan are:</p> <ul style="list-style-type: none"> • Number of people reached through the projects • Number of organisations receiving grants • Number of events • Number of people using offers through Totally Locally. <p>Contribution to the Indicative Outcomes in the Investment Plan are:</p> <ul style="list-style-type: none"> • Increased Footfall • Increased visitor numbers • Reduced Vacancy rates 		

There may be the opportunity for Congleton to benefit from additional funding within the UKSPF, as large amounts of funding has been allocated for borough wide projects that benefit wider areas.

Totally Congleton Project Summary as approved for Cheshire East UKSPF

Project	What	Why	2023 /24	2024/ 25
Totally Locally Congleton	Promoting local area Culture/offer/knowledge	Increase visitors, increase footfall and <u>spend</u> , reduce vacancy rates	2.5k	6k
Totally discoverable Congleton	Updating finger posts and signage	Make it easier for visitors and new residents to find way around Congleton.	0	5k
Totally Surprising Congleton (TSC) - see <u>four</u> elements below	Events and promotional package to encourage residents and visitors to Congleton	To increase footfall, increase pride in place, increase satisfaction, increase visitor numbers, work with other <u>organisations</u>		
TSC 1.	20 events package	Wide range of cultural, historical and <u>leisure</u> events across the 15 months	2k	12k
TSC 2	Benchmarking and surveys	Establishing KPIs for checking before and after results and developing appropriate actions	2k	2k
TSC 3	Capital Equipment For events	One permanent electric point in the pedestrian area and one outdoor mobile <u>battery operated PA system</u> with microphones and music	4k	0
TSC 4	Wider promotion Online and print promotions promoting TSC1 plus green spaces and leisure attractions	Lots of new houses around Congleton that have yet to discover their town. Most of Congleton's assets are hidden from view. Increase footfall, increase satisfaction with where they live	3k	1k
TOTAL			13.5k	26k

Financial Implications This is additional new funding to deliver or enhance projects beyond what was possible within our CTC allocated budgets. Any funds not spent on the projects will need to be returned to CEC / Government

Environmental Implications UK SPF is keen to see that projects are carried out in a sustainable and environmentally conscious manner. Every effort will be taken to do so.

Equality and Diversity Assessments will need to be carried out for each of the various projects planned

PROPOSALS To note this report

There were none.

6. Urgent Items

There were none.

7. Grant Approvals and Commitments

FAP/18/2324 RESOLVED to receive a statement showing the current position as at 31st August 2023.

8. New Applications for Financial Assistance

FAP/19/2324 RESOLVED to award the following grants:

- 8.1- Aura CIO- GR09/2324- **£250**
- 8.2- The Old Saw Mill- GR13/2324- **£250**
- 8.3- Friends For Leisure- GR15/2324- **£1,000**
- 8.4- Beartown Patchwork & Quilters- GR16/2324- **£500**

9. New Grant Activities Monitoring Forms

FAP/20/2324 RESOLVED to receive the New Grant Activities Monitoring Forms from:

- 9.1- Congleton Partnership GR01/2223
- 9.2- The Green Tree House- GR17/2223
- 9.3-The Old Saw Mill- GR12/2223
- 9.4- Sol Theatre School – GR04/2324
- 9.5- Friends for Leisure – GR14/2122

10. Management Accounts (Attached)

FAP/21/2324 RESOLVED to receive and approve the Management Accounts to 31st August 2023.

11. Bank Reconciliation

FAP/22/2324 RESOLVED to receive the bank reconciliation as at 31st August 2023.

12. Savings Account Balances

FAP/23/2324 RESOLVED to receive the Savings Account update and balances to 31st August 2023.

13. List of Payments

FAP/24/2324 RESOLVED to receive and approve the Payments lists from 1st June to 31st August 2023.

14. Supplier Payment

FAP/25/2324 RESOLVED to approve the payment of the invoice for CCTV charges of £11,456.69 for 2023-2024. (£9,547.42 plus £1,909.45 Vat)

15. Investment Policy and Strategy Review

FAP/26/2324 RESOLVED to approve the updated Investment Policy and Investment Strategy and to recommend these to Council for approval and adoption into the Constitution.

16. Annual Governance & Accountability Report: Notice of Conclusion 2022-2023

FAP/27/2324 RESOLVED to receive the Notice of Conclusion for Years ending 31st March 2023.

17. Internal Audit Report: 2023-2024

FAP/28/2324 RESOLVED to approve receive the First Interim Internal Audit Report for 2023-2024.

18. Direct Debit and BACS

FAP/29/2324 RESOLVED to note the Direct Debit list, to approve that Direct Debit and BACS payments continue for relevant suppliers, and recommend this to Council for approval

19. Rotary Bonfire

FAP/30/2324 RESOLVED to approve to underwrite the Rotary Bonfire event up to £5,000 and recommended this to Council for approval on 12th October 2023.

**Cllr Robert Douglas
(Chair)
Meeting closed at 8.06 pm.**

Congleton Town Council Management Accounts 2023-24 Aug-23								
Page 1/3								
Month	5						NOTES	
Percentage	41.7%	ANNUAL BUDGET	BUDGET TO MS	ACTUAL SPEND TO MS	£ VARIANCE OF MS BUDGETS	% SPENT AGAINST MS BUDGETS	% VARIANCE AGAINST MS on Budget lines	% SPENT OF ANNUAL BUDGET
Finance and Policy Committee								
101	Corp Management							
	Staff Costs (re-allocated)	204,445	85,185	79,199	5986	92.97%	-51.27%	P
	Travel	500	208	0	208	0.00%	41.70%	0.0%
	Training / Conferences	3,000	1,250	567	683	45.36%	-3.66%	18.9%
	Rent Payable	17,017	7,090	7,090	0	99.99%	-58.29%	41.7%
	Miscellaneous Office Costs	2,500	1,042	807	235	77.47%	-35.77%	32.3%
	Telephone/Fax/Internet	2,620	1,092	1,053	39	96.46%	-54.76%	40.2%
	Postage	2,000	833	71	762	85.2%	33.18%	3.6%
	Stationery & Printing	3,100	1,292	788	504	61.01%	-19.31%	25.4%
	Subscriptions & Publications	4,750	1,979	4,311	-232	217.82%	-176.12%	90.8%
	Insurance	13,200	5,500	12,372	-6872	224.95%	-183.25%	93.7%
	Computer/IT Costs	18,000	7,500	8,482	-982	113.09%	-71.39%	47.1%
	Photocopy Charges	1,500	625	421	204	67.30%	-25.66%	28.1%
	Recruitment Advertising	500	208	130	78	62.40%	-20.70%	26.0%
	Other Advertising	300	125	0	125	0.00%	41.70%	0.0%
	Bank Charges	1,240	517	314	203	60.77%	-19.07%	25.3%
	Audit Fees - External	2,100	875	0	875	0.00%	41.70%	0.0%
	Audit Fees - Internal	1,700	733	-96	829	-13.09%	34.79%	-5.5%
	Accountancy Support	5,000	2,083	468	1615	22.46%	19.24%	9.4%
	Legal & Professional Fees	5,500	2,292	41	2251	1.79%	39.91%	0.7%
	HR & H&S support	4,000	1,667	2,340	-673	140.40%	-98.70%	58.5%
	Central Overheads reallocated	-71,460	-29,775	-31,587	1812	106.09%	-64.39%	44.2%
	Corporate Management-Expenditure	221,572	92,322	86,771	5551	93.99%		39.2%
	Precept 2022-2023	-1,068,179	-445,075	-534,090	89015	120.00%	-78.30%	50.0%
	Interest Receivable	-14,000	-8,833	-5,945	112	101.91%	-60.21%	42.5%
	Miscellaneous Income	0	0	0	0			
	Corporate Management-Income	-1,082,179	-450,908	-540,035	89127	119.77%		49.9%
	Net Income Over Expenditure	-860,607	-358,586	-453,264	94678	126.40%		52.7%
102	Civic							
	Staff Costs (re-allocated)	19,129	7,970	7,308	662	91.69%	-49.99%	38.2%
	Training / Conferences	1,500	625	153	472	24.48%	17.22%	10.2%
	Stationery & Printing	500	208	0	208	0.00%	41.70%	0.0%
	Marketing/Promotions	1,000	417	637	-220	152.88%	-111.18%	63.7%
	Council Newsletter	8,000	3,333	3,043	290	91.29%	-49.59%	38.0%
	Council Website	2,500	1,042	653	389	62.69%	-20.99%	26.1%
	Mayor's Allowance	3,000	1,250	3,000	-1750	240.00%	-198.30%	100.0%
	Members Expenses	500	83	0	83	0.00%	41.70%	0.0%
	Civic Expenses	7,000	2,917	3,300	-383	113.14%	-71.44%	47.1%
	Civic Regalia	250	104	0	104	0.00%	41.70%	0.0%
	Hall & Room Hire	6,500	2,708	2,831	-123	104.53%	-62.83%	43.6%
	Civic Artefacts and Treasures	750	313	451	-139	144.32%	-102.62%	60.1%
	Central Overheads reallocated	1,600	667	708	-41	106.20%	-64.50%	44.3%
	MISC Income	0	0	0	0			
	Civic-Expenditure	51,929	21,637	22,084	-447	102.07%		42.5%
107	Grants							
	Initial Grant Commitment	25,000	10,417	1,890	8527	18.14%	23.56%	7.6%
	Subsidised Use	4,500	1,875	1,987	-112	105.97%	-64.27%	44.2%
	Tf From EMR Committed Grants	0	0	-2,390	2390			
	Specified Grants	32,333	13,472	19,347	-5875	143.61%	-101.91%	59.8%
	Grants- Expenditure	61,833	25,764	20,834	4930	80.87%		33.7%
	Capital	46,778	19,491	25,000	-5509	128.27%	-86.57%	53.4%

Congleton Town Council Management Accounts 2023-24 Aug-23								
Page 2/3								
Month	5						NOTES	
Percentage	41.7%	ANNUAL BUDGET	BUDGET TO MS	ACTUAL SPEND TO MS	£ VARIANCE OF MS BUDGETS	% SPENT AGAINST MS BUDGETS	% VARIANCE AGAINST MS on Budget lines	% SPENT OF ANNUAL BUDGET
Community and Environment Committee								
215	Floral Displays Income	-4,000	-1,667	-3,204	3537	312.24%	-270.54%	130.1%
215	Floral Displays Expenditure	17,362	7,193	16,416	-924	228.24%	-186.54%	95.1%
	Total Floral	13,362	5,526	11,212	-5686			
241	Allotments Income	-190	-79	0	-79	0.00%	41.70%	0.0%
241	Allotments Expenditure	1,200	500	567	-67	113.40%	-71.70%	47.3%
	Total Allotment	1,010	421	567	-146			
300	Public Realm	3,000	1,250	0	1250	0.00%	41.70%	0.0%
301	Congleton Partnership Income	0	0	-3,259	3259		41.70%	
301	Congleton Partnership Expenditure	22,839	9,516	15,181	-565		41.70%	194.8%
301	Congleton Partnership C/P	0	0	-57,227	57227		41.70%	
	Total Partnership	22,839	9,516	-45,305	54,821			
302	Community Development Staff Costs	117,571	48,988	44,764	4224	91.38%	-49.68%	38.1%
	Community Development Marketing/Promotions	3,500	1,458	2,525	-1067	173.14%	-131.44%	72.1%
	Community Development Overheads	9,248	4,113	4,353	-250	106.08%	-64.38%	44.2%
	Total Community Development	130,319	54,559	51,642	2,908	94.67%		39.4%
303	Crime Reduction/CCTV Income	0	0	-680	680			
	Crime Reduction/CCTV Expenditure	10,548	4,395	634	3761	14.43%	27.27%	6.0%
	Total Crime	10,548	4,395	-680	4441			
305	Christmas Fayre/lights Income	-2,000	-833	-325	-508	39.00%	2.70%	16.3%
305	Christmas Fayre/lights Expenditure	22,000	9,167	138	9029	1.51%	40.19%	0.6%
	Total Christmas	20,000	8,333	-187	8520			
310	Neighbourhood Plan	0	0	2,172	-2172			
310	Neighbourhood Plan Tf From EMR	0	0	-2,172	2172			
	Total Neighbourhood Plan	0	0	0	0			
321	Tourism Income	0	0	-1,835	1835		41.70%	
321	Tourism Expenditure	14,000	5,833	6,342	-509	108.72%	-67.02%	45.3%
	Total Tourism	14,000	5,833	4,507	1326			
351	Luncheon Club	11,000	4,583	4,958	-375	108.17%	-66.47%	45.1%
Town Hall Assets and Services Committee								
201	Paddling Pool	67,689	28,204	23,255	4949	82.45%	-40.75%	34.4%
	Longterm issue with water meter, since July 2022. Facilities Manager is trying to sort with Water Plus							
221	Town Hall	218,355	90,981	97,905	-6924	107.61%	-65.91%	44.8%
	Town Hall - Expenditure	-116,350	-48,479	-52,661	4182	108.63%	-66.93%	45.3%
	Net Expenditure over Income	102,005	42,502	45,244	-2742	106.45%		44.4%
225	Congleton Information Centre	133,130	55,471	49,365	6106	88.99%	-47.29%	37.1%
	CIC - Expenditure	-115,354	-48,064	-39,760	-8304	82.72%	-41.02%	34.5%
	Net Expenditure over income	17,776	7,407	9,605	-2198	129.68%		54.0%

263	Public Toilets	6,700	2,792	1,483	1,309	53.12%	-11.42%	22.1%	
270	Conciansh	300	125	131	-6	104.80%	-63.10%	43.7%	
280	Streetscape								
	Streetscape Expenditure	754,555	314,398	318,329	-3931	101.25%	-59.55%	42.2%	
	Streetscape - Income CEC	-459,636	0	0	0				
	Streetscape - External work income	-15,000	-191,515	-229,818	38303	120.00%	-78.30%	50.0%	
	Streetscape - Other	0	-6,250	-3,631	-2619	58.10%	-16.40%	24.2%	
	Streetscape - Misc Income	-900	0	0	0				
	S/S Income	-475,336	-375	-250	-125	66.67%	-24.97%	27.8%	
	Net Expenditure over Income	279,019	-198,140	-233,699	35559	117.95%		49.1%	
			116,258	84,630	31628	72.80%		30.3%	
	Total Income	-1,795,609	-748,170	-879,695	915,914	117.58%		49.0%	Overall summary includes mayor summary figures not on this sheet
	Total Expenditure	1,795,609	743,775	682,195	#####	91.72%		38.0%	Overall summary
	Net Income /Expendure			-197,500	-197,500				Rounding allowed
	Personnel								
	Staff Costs	1,057,591	440,663	423,596	17067	96.13%	-54.43%	40.1%	
	Personnel with Pay Award for reference								
	Permanent Staff Costs - Included budget pay award *1	1,057,591	440,663	444,776	-4113	100.93%	-59.23%	42.1%	
	Agency Staff	15,500	5,625	0	5625	0.00%	41.70%	0.0%	
	Total Staff Costs	1,071,091	446,288	444,776	1512	99.66%		41.5%	
	*1 Budgeted pay award (5%)			21,180					
	Comleton Town Council								
	Management Accounts 2023-24								
	Aug-23								
	Page 3/3								
			1st April 2023				31st August 23		
	Reserves as at 31st August 2023		BF Balance	IN	OUT		CF Balance		
310	General Reserve	241,636					241,636		
318	Capital Equipment Fund	-	5,000	-3916			1,084		Allocation of Capital budget moved from cost centre & current year purchases
320	Capital Contingency Fund	239,669	20,000	-17484			242,185		Allocation of Capital budget moved from cost centre & current year purchases
321	EMR Elections	20,000					20,000		
322	EMR Business Recovery Fund	5,000		-1796			3,204		
324	EMR Crime Prevention/Traffic calming	7,357					7,357		
325	EMR Committed Grants	2,390		-2390			-		Carry forward figures transferred to cost centre
326	EMR Congleton Partnership	57,227		-57227			-		Carry forward figures transferred to cost centre
327	EMR Covid/Crisis	3,333					3,333		
330	EMR Ancient Treasures	3,000					3,000		
331	EMR Website	30,151					30,151		
333	EMR Training	6,000					6,000		
337	EMR Toilets	24,012					24,012		
339	EMR Public Realm	8,153					8,153		
340	EMR Legal Fees	46,406					46,406		
342	EMR Tourism	5,576					5,576		
343	EMR Marketing	5,000					5,000		
344	EMR Congleton Neighbourhood Plan	5,307		-2142			3,165		
346	EMR Rotary Boufire	5,000					5,000		
348	EMR Civic	1,000					1,000		
349	EMR CIL	16,881					16,881		
351	EMR Information Centre	22,011		-5503			16,508		First quarter moved into budget cost centre
353	EMR Ukraine Support	1,948					1,948		Allocated to Grant, will be paid by Jan 24
354	EMR Carbon Offsetting	3,000					3,000		
NEW	EMR Property Maintenance	75,000					75,000		
		835,557	25,000	- 90,458	770,099				

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council		
MEETING DATE AND TIME	7 th December 2023 7.00 pm	LOCATION	Congleton Town Hall
REPORT FROM	Serena Van Schepdael – Responsible Financial Officer		
AGENDA ITEM REPORT TITLE	11 Annual Pay Award 2023-24		
Updates	<p>The National Association of Local Councils (NALC) have made contact and confirmed that the Annual Pay Award for 2023-2024 has been settled at an increase of £1,925 on each Salary Column Point (SCP) up to SCP43 and 3.88% for SCP beyond 43.</p> <p>Additional Pay Award details are:</p> <ul style="list-style-type: none">• The NJC has agreed that from 1 April 2023, Spinal Column Point (SCP) 1 will be permanently deleted from the NJC pay spine. (Noted for the report, no CTC staff are on SCP1) <p>The agreed new rates of pay are applicable from 1st April 2023, employers are encouraged to implement this pay award as swiftly as possible and the backdated award be processed as quickly as possible back to 1st April 2023.</p> <p>The award will be implemented in the December 2023 payroll run, and all back pay due will be included. The backdated amounts will be verified by the Chief Officer and Chair of the Finance and Policy Committee prior to being input in the December pay run.</p> <p>The Pay Award was noted by Finance and Policy on 23rd November 2023.</p> <p>The summary of the backdated pay and the salary increases are required to be signed by the Chief Officer and Mayor in accordance with our Financial Regulations, in addition, the Chair of Finance will also be asked to sign.</p>		
Decision Requested	<p>To:</p> <ol style="list-style-type: none">1- Note the Annual Pay Agreement award for 2023-2024 in accordance with the NJC agreement.2- To note that the back pay due from 1st April 2023 to 30th November 2023 will be paid in December 2023 payroll.		

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council		
MEETING DATE AND TIME	7 th December 2023 7.00 pm	LOCATION	Congleton Town Hall
REPORT FROM	Serena Van Schepdael – Responsible Financial Officer (RFO)		
AGENDA ITEM REPORT TITLE	12 Investment Policy and Strategy Review		
Background	<p>The Council have two investment accounts where we hold temporary surplus funds:</p> <ul style="list-style-type: none">• Cambridge & Counties 1 Year Bond: £250,000• CCLA Public Deposit Fund: £500,100 <p>We also have a Business Reserve Account which varies in balance.</p> <p>Our Investment Policy and Strategy should be reviewed annually.</p> <ul style="list-style-type: none">• The current Investment Policy was approved by Council on 10th February 2022 and the current Investment Strategy was approved at Council on 29th September 2022, which covered the investment period November 2022 to November 2023.• By holding funds over 3 separate entities it ensures that funds would remain available should any of the banks/companies go into financial difficulties. By moving funds about between CCLA and RBS this also enables The Council to gain the best possible interest income available for the investments.• The objectives of our policies are to achieve the optimum return with the priority being:<ul style="list-style-type: none">▪ Security of its reserves.▪ The Liquidity of its investments.▪ The Yield of its investments.		
Updates	<p>The latest updated Policy and Strategy (See Appendix 1 and 2) were presented to Finance and Policy on 5th October 2023. The updated policies cover the period December 2023- December 2024:</p> <p style="text-align: center;">FAP/26/2324 RESOLVED to approve the updated Investment Policy and Investment Strategy and to recommend these to Council for approval and adoption into the Constitution.</p> <p>Cambridge & Counties The renewal for the 1 year Bond has been received, see Appendix 3, the renewal date is 8th December 2023. A recommendation to renew this Bond of £250,000 is being made which was approved by Finance and Policy on 23rd November 2023.</p>		

	Expected interests for this bond is expected to be around £13,000.
Further Information	<p>The outline of the Strategy for 2023-2024 is:</p> <ul style="list-style-type: none"> ○ To continue to have a maximum of £400,000 in RBS. ○ To continue to use CCLA as a sweeper account. ○ Renew the 1 Year Bond with Cambridge & County on 8th December 2023 ○ Introduce a new One Year Bond with a new bank/investor should funds be available to do so. This would run May to May annually. (The Committee will be updated in March 24 regarding this strategy item)
Decision Requested	<ol style="list-style-type: none"> 1. To approve the updated to the Investment Policy and Investment Strategy for 2023-2024 and adopt into the Constitution, as recommended by Finance and Policy. 2. To approve the re-investment with Cambridge & Counties as outlined in Appendix 3. 3. To approve the delegation of the movement of the funds between RBS account and between RBS accounts and CCLA Public Sector Bond to the RFO in accordance with the Strategy. With regular updates via Finance and Policy.

Congleton Town Council

Investment Policy

I. Introduction

Congleton Town Council acknowledges the importance of prudently investing the temporarily surplus funds held on behalf of the community.

In preparing its Investment Policy the Council is required to comply with the guidance notes issued under Section 15 (1) of the Local Government Act 2003. The current statutory Guidance on Local Government Investments Guidance notes came into force in February 2018, this document will be available on our website alongside the policy. (Link: [Guidance on local government investments.pdf \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/guidance/2018-02-01-guidance-on-local-government-investments))

Town and Parish Councils with a budget larger than €500,000 are not eligible for compensation under the Financial Services Compensation Scheme (FSCS).

2. Objectives

The general policy objective of the Council is prudent investment of its balances in line with the widely recognised investment policy expressed as SLY, Security, Liquidity and Yield. The Council's priorities are:

1. Security of its reserves.
2. The Liquidity of its investments.
3. The Yield of its investments.

The Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.

3. Policies

1. The procedure for undertaking new investments, considering the need for timely and speedy placing of deals shall be documented by the Responsible Finance Officer and approved by the Finance and Policy Committee and then by Council before any investments are placed.
2. All investments will be made in Sterling
3. No one investment shall be for a period longer than 12 months
4. The Town Council shall only invest with banks/building societies or institutions with high credit quality ratings from credit agencies such as Standard and Poors; Moody's Investors Services Ltd and Fitch Ratings Ltd.

5. Day to day operation of current investments already approved by Finance and Policy and Council will be delegated to the Responsible Financial Officer and Chief Officer, who will provide regular updates to the Finance and Policy committee.
6. Council will be provided with an update on the annual Investment Strategy and investment accounts and balances once approved by Finance and Policy.
7. Any revisions to this policy shall be approved by the Full Council.
8. The Finance Committee shall review this policy annually and recommend any proposed changes to Full Council prior to the commencement of the new investment year. Where no changes are proposed, Full Council shall note the policy.

Congleton Town Council

Investment Strategy

9th December 2023 to 8th December 2024

RBS Business Reserve

To keep the balance in RBS Current & reserve accounts to a maximum of £400,000. Balance over this will be transferred on a monthly basis to the CCLA Instant Access Money Market Account. Should the balance go below £400,000 funds will be transferred from CCLA to RBS. Transfers will be delegated to the RFO, or in the absence by the Chief Officer or Deputy Chief Officer and signed in accordance with our Financial Regulations for Bank Payments.

Cambridge & Counties

Congleton Town Council has £250,000 with Cambridge and Counties Bank¹ on a 1 year deposit. Until 8th December 2023 the interest rate for the 1 Year investment is 3.8%. On renewal on 9th December 2023, the balance of £250,000 will be retained. The monies invested in this account are tied in for the year.

CCLA

Within the balance of the CCLA Public Sector Deposit Account, The Council keep £150,000 of its Ear Marked Reserves, due to this the CCLA account should hold a minimum of £150,000. This is an instant access money market account with fluctuating interest rates every day. Although the capital is not at risk of reducing in value, it is possible at a time of very low interest rates, for the interest rate of a CCLA Public Sector Deposit Fund to be negative. As from 8th November 2022 this account is used as a sweeper account for the balance of funds over £400,000 in the RBS Current and Reserve accounts.

Suggested Strategy:

1. To limit the balance of RBS Current and Reserve account to a maximum of £400,000.
2. To retain the balance of £250,000 in Cambridge and Counties 1 year account to £250,000 on 8th December 2023.
3. To use the CCLA instant access money account as a sweeper account until 8th December 2024.. To hold a minimum of £150,000 in this account.

4. To introduce a new 1 year Bond which will run May to May annually, this account to be reviewed annually dependant on interest rates. Once an account has been sourced approval to open will be required from Full Council.

1 Cambridge and Counties information:

[About us | Our story | Cambridge & Counties Bank \(ccbank.co.uk\)](#)

2 CCLA information

[Our philosophy | CCLA](#)

CONGLETON TOWN COUNCIL

Minutes of the Planning Committee Meeting held on 14th September 2023

In attendance:

Committee Members: Councillors Amanda Martin (Chair)
Robert Brittain (Vice Chair)
Dawn Allen
Charles Booth
David Brown

Congleton Town Council officer David McGifford Chief Officer

0 Members of the press

15 Members of public

1. Apologies for Absence

Apologies for absence were received from Committee Members: Suzie Akers Smith, Robert Douglas Suzy Firkin and Kay Wesley (Deputy Mayor)

2. Minutes of Previous Meetings

PLN/11/2324 Resolved to approve and sign the [minutes of the Planning Committee meeting held on the 14th September 2023](#)

3. Declarations of Disclosable Pecuniary Interest

Declarations of “non-pecuniary” (NP) and “pecuniary” (P) interests were received from Councillor: David Brown – NP Cheshire East Council

PLN/12/2324 Resolved that item 10 Licensing be brought forward to this point of the agenda due to public interest at the meeting

4. Outstanding Actions – outstanding updates on Astbury Bridge and TPO at the Church House

7.9.23 Astbury Place /Congleton park bridge Section 106 – Briefing note from David Malcolm CEC Planning

Following various false starts and lack of action from Morris Homes (including threats of legal action), momentum was finally achieved in 2022 and the Council held several meetings with Morris Homes to understand the options for retrospective installation of the footbridge, alongside agreeing the necessary Licenses, Agreement for Lease and Heads of Terms. Formal site investigations were completed in summer 2022, which resulted in a package of technical information alongside a suite of documents including the bridge designs and a programme of works submitted towards the end of last year. A number of further queries arose from that information which Morris Homes responded to in February this year.

It is evident that when the footbridge was proposed on the original planning application (and included in the legal agreement) that no significant details of the bridge and its construction were considered (other than what it might look like). Notwithstanding this, there is a breach of the legal

agreement and the homes have now been constructed, and therefore it is the recently submitted information that provides the level of detail and the understanding as to the impact of construction.

Access

The construction of the bridge and the plant (vehicles, cranes etc) required to transport/construct the bridge can only take place from the Congleton Park side. Investigations of a lighter bridge solution are not possible due to the span required.

Loss of Trees

While some tree loss was expected as part of the original approval, the extent of tree removal alongside the embankment is significant and of potential concern and would require significant mitigation (space to do this?).

Park and Pitches

Construction access via the park would lead to a significant closure of the park itself, with an estimated programme period of 35 weeks. There would also need to be a proposed haul road across the rugby pitch(s) and its subsequent remediation which would have an impact on the use of the rugby pitch for at least one season possibly 2.

River Dane

This river system is notably active in terms of erosion and riverbank stability and the introduction of a new asset into this river system may also bring with it new, future maintenance liabilities from a flood hazard and public risk perspective. Removal of trees along this embankment may also affect stability without appropriate safeguards.

Approvals and Consents

It is noted that various permissions and licences will be required from the Council and other Governing bodies (e.g. the Environment Agency) both to install the bridge and for its maintenance over the parkland in perpetuity. Further consideration will be given to this once a scheme is agreed and finalised.

Suitable Alternatives

Should the cost / benefit impacts of the bridge not support its construction then it may be that through negotiation with Morris Homes an alternative solution for s106 monies could be facilitated as mitigation – such as other local pedestrian/accessibility improvements. This would ultimately be a committee decision as a variation to the original planning permission. Officers are now waiting for a response as to whether this is something that Morris Homes would consider and/or the nature of the contribution.

You will appreciate the sensitivities/uncertainties, particularly around the potential impact on the park and the pitches, and therefore until there is further certainty on the direction of travel and discussions with Morris Homes, I would be grateful if you could just keep this information to yourselves for now. I will send an update to the Town Council and some local residents but without some of the specifics.

Next steps

Once I receive an update from Morris Homes I can arrange a further briefing to hopefully provide greater certainty on either moving forward with the bridge or prepare papers for an alternative option.

Tree Protection order at the Church House – CEC update 7.9.23

Further to your initial report on 13th August 2021 an Officer attended site on the same week and spoke to the Manager of The Church House who confirmed that they were redeveloping the area where the Ash was located to create more outside seating. Part of that revamp had included removal of the Weeping Ash. However, Robinsons brewery acknowledged they had miscalculated the reaction of the local people and were apparently shelving the idea while they considered alternatives, therefore the risk of the tree being removed was considered to have subsided.

Due to its location to the road frontage with Buxton Road the tree was found to offer high public amenity and be of good vitality at the time of the first assessment in 2021. There had been several large limbs removed which had resulted in large, partially occluded wounds. There was noted to be evidence of die-back to small diameter branches in the canopy which is very typical of this variety of Ash. Weeping Ash are not a particularly long-lived species and are prone to carrying dead wood and branch break out, and that is without the added prevalence of Ash Dieback (*Hymenoscyphus fraxineus*) which is pretty much considered endemic to Cheshire East now. The suitability of applying formal protection to a tree which is over mature for a grafted Ash, with the species characteristics described above, in an area which the public have access to, and given its anticipated limited future growth potential are all factors which have been instrumental in not making a Tree Preservation Order to date.

A final evaluation of the trees health and appearance will be carried out over the next few weeks, and if you are able to provide advice as to whether you have received any recent information that leads you to believe the tree is once again at imminent risk of removal, this will be taken into account within the final assessment.

5. Questions from Members of the Public

There were no questions from members of the public

6. Urgent Items

There were no urgent items

7. Neighbourhood Plan update

PLN/13/2324 resolved to receive the minutes from the Neighbourhood Plan Development Working Group

8. Planning Applications Section 1

There were no planning applications for section 1

9. Planning Appeals

No planning appeals noted

10. Licensing Applications

Wharf Inn, 121 Canal Road Congleton CW12 3AP

PLN/14/2324 Resolved the following comments be forwarded to Cheshire East Council

- That the behaviour of the patrons has to be managed in strict accordance with the Wharf Inn's licence
- Noise levels to be monitored by the Wharf Inn and reviewed by CEC Environmental Health
- Complaints about the Wharf Inn that are sent to Cheshire East Council need to be forwarded to the Wharf Inn and followed up by CEC

11. Planning Applications Section 2

PLN/15/2324 Resolved that stars 1 and 11 be removed and that applications with stars being noted as no objection

1	23/2901D	Discharge of conditions 10 and 11 of existing permission 21/4051C;	Land Off Manchester Road Phase 2,	Comment -The covering letter is not consistent with the application
2	23/3087C	Conversion of exiting retail unit into a two bedroom apartment.	13, MILL STREET, CONGLETON,	No objection but concerned about the lack of amenity space
3*	23/3107C	Proposed single storey rear extension.	78, ST JOHNS ROAD,	No Objection
4	23/3111C	Single and 2 storey rear extension.	21, LONGDOWN ROAD,	No Objection
5*	23/3122C	Proposed single storey rear extension, demolition of existing garage and new proposed detached garage.	18, DELAMERE ROAD,	No Objection
6	23/3223C	Proposed two storey side extension.	9, HAWTHORNE CLOSE,	No Objection
7*	23/3270D	Discharge of conditions 18,21 and 22 on application 21/0320C: Application for 9no. affordable apartments.	CAR PARK, TOMMYS LANE	No Objection
8	23/3317C	Proposed second storey rear extension over kitchen, and rear dormer windows with part raising of the existing ridge	14, BOUNDARY LANE, CONGLETON, CW12 3HZ	Objection as it is not in keeping with the character of the area and is also overbearing

9	23/3319T	We are seeking to fell the tree to prevent the risk of further branch or tree fall.	38, PARK LANE,	No Objection
10*	23/3349D	Discharge of conditions 2 & 4 on approval 18/6255C:	Land Off, THE MOORINGS, CONGLETON	No Objection
11	23/3354D	Discharge of conditions 19 & 20 on approved application 18/6255C	Land Off, THE MOORINGS,	Comment – the description is out of keeping with the documents provided
12	23/3414C	Steel Framed Agricultural Building	Field at, MIDDLE LANE, CONGLETON	Objection – The proposed building is in the greenbelt and is without special circumstance. There is no evidence of an agricultural business based at the application site or Belbro Farm that would justify the amount of equipment quoted in the D & A statement."

CONGLETON TOWN COUNCIL

Minutes of the Planning Committee Meeting held on 19th October 2023

In attendance:

<u>Committee Members: Councillors</u>	Amanda Martin (Chair) Robert Brittain (Vice Chair) Suzie Akers Smith Robert Douglas Suzy Firkin
Ex Officio	Kay Wesley (Deputy Mayor)
Non-Committee member:	Glen Williams
Town Council Officer	David McGifford Chief Officer
Member of the press	1
Members of public	7

AGENDA

1. **Apologies for Absence**

Apologies for absence were received from Dawn Allen, Charles Booth, David Brown, Robert Moreton (Town Mayor)

2. **Minutes of Previous Meetings**

PLN/16/2324 Resolved to approve the minutes of the meeting 14th September 2023

3. **Declarations of Disclosable Pecuniary Interest**

Members are requested to declare both “non-pecuniary” and “pecuniary” interests as early in the meeting as they become aware of it.

4. **Outstanding Actions**

To review any outstanding actions from previous meetings and to provide an update on any work in progress.

7.9.23 Astbury Place /Congleton park bridge Section 106 CEC Planning

Representation was made by a resident of Astbury Place who advised that there were many residents in support of the bridge being built to access the park and was actually one of the reasons why they moved there.

It was noted that the walk to the park via Brook Street was dangerous for children and parents with prams.

Should the bridge not be built it was suggested the budget for the bridge should be allocated to open space on the estate or improvements to the pavements on Brook Street.

It was suggested by a committee member that the residents looks to get a petition signed by like-minded residents

5. **Questions from Members of the Public**

Captured in item 4

6. **Urgent Items**

Cllr Douglas requested that we request current Section 106 agreements and Cils for Congleton

7. **Planning Applications Section 1**

Application 23/3506c was brought forward as there were 4 residents making representations about this application

8. **Neighbourhood Plan**

The Chief Officer advised that the development of the plan was progressing towards the consultation phase in early 2024

9. **Planning Appeals**

There were no Planning appeals .

10. **Tree Policy Proposal**

PLN/17/2324 Resolved to approve the Tree Policy document noting that it was advisory and was suggested that for ease of use the key points for consideration were drawn together into bullet points

Action Cllr R Douglas to update accordingly

11. **Licensing Applications**

APPLICATION FOR A PREMISES LICENCE LICENSING ACT 2003

Burns Garages Limited have applied on 2nd October 2023 to Cheshire East Council in respect of the premises known as Burns Garages Limited, Canal Street, Congleton, CW12 2JG for a premises licence to provide the following licensable activity:

Supply of Alcohol – Monday – Friday – 09:00 AM – 17:30 PM, Saturday – 10:00 AM – 16:00 PM

Representations shall be made in writing to the below address on or before the following date: 30 October 2023.

PLN/18/2324 Resolved to note no objection

12. **Planning Applications Section 2** (Enclosed)

PLN/19/2324 Resolved to approve the comments made against the applications below

Comments from the meeting of the Congleton Town Council Planning Committee 19.10.23				
1	23/3310M	Construction of new dwelling	Land Off, MOSS LANE, EATON	Objection and supporting the comments made by Eaton Parish Council
2*	23/3384C	Porch to front.	9, GALBRAITH CLOSE, CONGLETON, CW12 4WG	No Objection
3*	23/3427C	Lawful Development Certificate for a proposed dormer over the existing kitchen	142, ST JOHNS ROAD, CONGLETON, CW12 2EH	No Objection
4*	23/3441C	Variation of Condition 2 on approval 22/4635C for single storey rear extension	44, CHESTNUT DRIVE, CONGLETON, CW12 4UB	No Objection
5	23/3450D	Discharge of Condition 12 on approval 16/2189C	Land West Of, PADGBURY LANE, CONGLETON	Noted that the travel plan was totally inadequate
6*	23/3495C	Change of use from shop (Class E) to cocktail / wine bar serving food	6-12, LITTLE STREET, CONGLETON, CHESHIRE, CW12 1AR	No Objection
7*	23/3496C	Listed building consent for change of use from shop	6-12, LITTLE STREET, CONGLETON, CHESHIRE, CW12 1AR	No Objection
8	23/3506C	Proposed Dwelling.	Grange Cottage, 150, CANAL ROAD, CONGLETON, CW12 3AT	Objection on the grounds of – <ul style="list-style-type: none"> • Layout and density of proposed development • Inadequate space for parking • Width of road is not adequate • More risk with increase of vehicle movements • No actual turning point • Access and egress issues onto canal road with highway safety issues with large vehicles having to reverse out

9	23/3518T		25, ISIS CLOSE, CONGLETON, CHESHIRE, CW12 3RT	No Objection
10	23/3534T	Oak tree sited in front garden - requires trimming - 25% reduction	27, WOBURN DRIVE, CONGLETON, CW12 3SS	No Objection
11	23/3535T	T1 Cherry - fell..	23, PARK LANE, CONGLETON, CW12 3DG	Objection to cutting down tree, should be trimmed instead as within the conservation area
12*	23/3543D	Discharge of Conditions 6, 8 & 10 on 18/6255C	Land Off, THE MOORINGS, CONGLETON	No Objection
13*	23/3544D	Discharge of conditions 13, 14 & 27 on application 13/3517C:	LAND WEST OF GOLDFINCH CLOSE, CONGLETON, CHESHIRE	No Objection
14*	23/3558C	Proposed single storey rear and side extension.	39, THAMES CLOSE, CONGLETON, CW12 3RL	No Objection
15*	23/3562C	Single storey rear extension, first floor alterations to rear and new front porch.	43, THE PARKLANDS, CONGLETON, CHESHIRE, CW12 3DS	No Objection
16	23/3572T	Removal of two conifers, which have grown extremely tall and are in very close proximity to the house	75, PARK LANE, CONGLETON, CHESHIRE, CW12 3DD	No objection but replace with 6 native trees in the garden if possible. Any that can't fit into the garden should be donated to Trees for Congleton Congleton Town Council 01260 270350
17	23/3597D	Discharge of conditions 5 & 6 on application 22/2417C: .	35-37, HIGH STREET, CONGLETON, CONGLETON, CHESHIRE, CW12 1AX	No Objection
18*	23/3608C	Non-Material amendment to approval 20/5760C for Permission in principle/technical details consent.	Land Off Back Lane, BACK LANE, CONGLETON	No Objection

19*	<u>23/3614D</u>	Discharge of condition 6 on approval 22/2469C:	Threeways, PEDLEY LANE, CONGLETON, CW12 3QD	No Objection
20	<u>23/3697C</u>	The works will cover: a new intake structure on the south bank of the River Dane edge of Congleton Park.	Eastern bank of the River Dane adjacent to Congleton Park Weir	No Objection – on the basis that felled trees in the 2 groups are replaced on a 3 to 1 basis . Any that can't fit into the area should be donated to Trees for Congleton Congleton Town Council 01260 270350 Also the visual and heritage impact needs to be considered (Garden Trust)
21	<u>23/3700C</u>	Prior approval of larger home extension	34, BACK LANE, CONGLETON, CW12 4PY	No Objection
22	<u>23/3374C</u>	Change of use of building into an independent low carbon dwelling.	Oak Cottage, MOSS LANE, EATON, CW12 2NA	Objection as this is a retrospective application. It's in open countryside on a very quiet lane which is not adequate for vehicles thus becoming unsafe for residents
23*	<u>23/3818C</u>	Single storey rear extension	12, MEADOW AVENUE, CONGLETON, CW12 4BX	No Objection
24	<u>23/3829C</u>	Single and two storey extensions including internal alterations	12, HEATH ROAD, CONGLETON, CW12 4LF	No Objection
25*	<u>23/3833C</u>	Certificate of lawful proposed development for garage conversion adding a window to the side elevation.	123, KESTREL CLOSE, CONGLETON, CW12 3QX	No Objection
26	<u>23/3842C</u>	Alterations to Listed Building to form new salon	52, HIGH STREET, CONGLETON, CHESHIRE, CW12 1BA	No Objection
27*	<u>23/3866C</u>	Variation of conditions 2, 4, 8 & 11 - plans and discharge conditions 6 & 10 on approval 23/2584C.	SIDARN, ASTBURY STREET, CONGLETON, CW12 4EQ	No Objection

CONGLETON TOWN COUNCIL

COUNCIL

MEETING DATE AND TIME	7 th December 2023	LOCATION	Town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM REPORT TITLE	Agenda Item 14 Astbury Place Bridge proposed consultation		
Background	<p>The Town Council has continually expressed it's desire for the bridge to be built linking Astbury Place to the Park as this was an integral part of the original planning application which the Town Council approved and was covered by a Section 106 agreement. The Planning Committee has been continuously seeking updates from Cheshire East Planning Enforcement but little progress is being made. The latest update from Cheshire East Council was in September 2023 where we were advised that there are ongoing discussions with Morris Homes about several issues impacting the ability to build the bridge in this location. Whilst CEC are still pursuing this the reality may be that it is not viable.</p>		
Recent meetings	<p>At recent meetings of the Planning Committee there has been representation from residents of Astbury Place expressing their views about the bridge at Astbury Place, at the first meeting residents expressed their views for the bridge and at the last meeting in November views were expressed about reasons for not having the bridge. Following debate at the last planning committee meeting the committee agreed to the following</p> <p>PLN/22/2324 Resolved to request that Council approval is sought for a formal consultation to be undertaken of an agreed area to establish</p> <ol style="list-style-type: none">1. If Cheshire East Council decide not to enforce the construction of the bridge there needs to be an agreement on how the Section 106 funding could be spent to provide safe access to the park via Buxton Road. <p>This links into the proposed next steps of Cheshire East Council and would enable the Town Council to input into any alternative use of the section 106 funding based on our own public consultation. We would need to advise Cheshire East Council of the proposed consultation and for them to agree to the format, the timing and the outcome.</p>		
Environmental considerations	These will need to be considered if alternative use of Section 106 funding is agreed		
Financial considerations	Should the bridge not be built It would be expected that the whole value of the Section 106 agreement is allocated to the agreed alternative options. Undertaking a public consultation will take officer time and some costs for materials		
Equality considerations	If applicable considerations will be determined if alternative use of Section 106 funding is agreed upon with a focus on accessibility to the park.		

Proposal	<ol style="list-style-type: none">1. If Cheshire East Council decide not to enforce the construction of the bridge there needs to be an agreement on how the Section 106 funding could be spent to provide safe access to the park via Buxton Road2. Advise Cheshire East Council of our proposed consultation and for them to endorse it.
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CONGLETON TOWN COUNCIL

Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 28th September 2023

For the papers discussed at the meeting, please see the [Agenda & Papers – 28th September 2023](#)

In attendance:

Committee members: Cllrs

Suzie Akers Smith - Chair
Liz Wardlaw – Vice Chair
Robert Britain
Suzy Firkin
Amanda Martin
Susan Mead
Heather Pearce
Glen Williams

Non Committee members: Cllr Robert Douglas

Ex-Officio Members: Cllr Robert Moreton – Town Mayor Cllr Kay Wesley – Deputy Mayor

Congleton Town Council Officers:

- David McGifford – Chief Officer
- Mark Worthington - Town Hall Manager

Minutes

1. Apologies for absence

Apologies for absence were received from: Committee Members: Cllrs Russell Chadwick, Mark Edwardson

2. Minutes of Previous Meetings

THAS/11/2324 Resolved to approve and sign the [minutes of the meeting of the Town Hall, Assets and Services Committee held on 6th July 2023.](#)

3. Declarations of Interest

Declarations of interest were received from Cllrs Robert Moreton and Liz Wardlaw on any matters relating to Cheshire East Council.

4. Outstanding Actions

No outstanding actions.

5. Questions from Members of the Public

There were no questions raised by members of the public.

6. Urgent Items

Cllr Suzy Firkin made a statement on the decarbonisation of the Town Hall and advising on the offer of support from CEC on a grant application for projects. It was noted at this stage there was no financial commitment required from the Town Council and minimal officer time required for this application .

7. Town Hall Trading Account

THAS/12/2324 Resolved to accept the Town Hall Trading account to 31st July 2023 and to note the content of the summary report.

Action – Contact Cheshire East to promote room hire for remote workers and for larger scale meetings (Martin Smith)

Action – Leaflet drop local businesses to promote available room hire dates for parties in the lead up to Christmas.

8. Paddling Pool update

THAS/13/2324 Resolved to receive the updates on matters relating to the paddling pool.

Action – Contact staff at Visyon to investigate possible options to utilise Visyon building as an entrance to the paddling pool.

9. Public Toilets update

THAS/14/2324 Resolved to receive the update on the Market Toilets which were undergoing cleansing and painting and other remedial works.

10. Town Hall Decarbonisation Updates

THAS/15/2324 Resolved to receive the updates on matters relating to the Town Hall Decarbonisation.

11. Town Hall Maintenance programme and report

THAS/16/2324 Resolved to receive the updates on matters relating to the Town Hall maintenance programme.

Committee advised of £12k cost of the next phase of roof repairs, as they were discussed at the Town Hall, Assets & Services Committee on 9th March 2023.

12. Town Hall Emergency Lighting

THAS/17/2324 Resolved to receive the updated report relating to the Town Hall Emergency Lighting.

13. Remembrance and Christmas Projection

THAS/18/2324 Resolved to receive the report on Remembrance and Christmas Projection.

Action – Remembrance projection agreed for 8th November – 14th November (including set up and removal). Christmas projection delegated to Officers to decide between a 2 or 3 period ending on Friday 29th December.

14. Information Centre Management Accounts

THAS/19/2324 Resolved to receive the updates on matters relating to the Information Centre Management Accounts.

Action – Future Information Centre agenda items to include information on refurbishment options for the Visitor Information Centre and merchandise/revenue streams available from the VIC.

**Cllr Suzie Akers Smith
(Chair)**

CONGLETON TOWN COUNCIL

Minutes of the meeting of the Environment Committee held on Thursday 21st September 2023

For the papers discussed at the meeting, please see the [Agenda & Papers – 21st August 2023](#)

In attendance:

Committee members: Cllrs

Cllr Suzy Firkin (Chair)

Cllr Amanda Martin

Cllr Susan Mead

Cllr Heather Seddon

Cllr Glen Williams

Cllr Sally Ann Holland

Cllr Kay Wesley

Non Committee Members : Cllrs

Cllr Dawn Allen

Congleton Town Council Officers:

- David McGifford – Chief Officer
- Ruth Burgess – Streetscape Development Manager

Minutes

1. Apologies for absence

Apologies for absence were received from:

Committee Members: Cllr Suzie Akers Smith, Cllr Charles Booth, Cllr David Brown

2. Minutes of Previous Meetings

ENV/11/2324 Resolved to approve and sign [the minutes of the Environment Committee held on 13th July 2023](#) as a correct record. Note these have also been to the first Community Committee on the 29th June.

3. Declarations of Interest

Declarations of interest were received from Cllrs Sally Ann Holland and Heather Seddon, on any matters relating to Cheshire East Council.

4. Outstanding Actions

There was one outstanding actions :

Streetscape Manager to send to all councillors a copy of the 30 site specific biodiversity plan – Actioned email sent on 13th September 2023

5. Questions from Members of the Public

There were 13 questions raised by members of the public. [Please view HERE.](#)

6. Urgent Items

There were no urgent items raised at the meeting.

7. Streetscape Update

ENV/12/2324 Resolved to receive the updates on matters relating to Streetscape

8. Wildflower Verges and Congleton Open Spaces

ENV/13/2324 Resolved to receive the updates on matters relating to Wildflower planting schemes.

9. Green Fayre

ENV/14/2324 Resolved to receive verbal update and information on the Green Fayre on 30th September 10am -4pm [Please view HERE.](#)

10. Planning Checklist

ENV/15/2324 Resolved to receive the proposal on matters relating to Building Sustainability checklist for all planning applications.

11. Decarbonisation of the Town Hall Update

ENV/16/2324 Resolved to receive the updates on matters relating to the Town Hall Decarbonisation (this has also been sent to the next THAS Committee)

12. Congleton in Bloom Working Group

ENV/17/2324 resolved to receive the minutes of the Congleton in Bloom Working Group from [15th September 2023](#)

Action – To review the timings of the meeting with the Working Group members, as well as the option of a Vice Chair.

13. Congleton Green Working Group

ENV/18/2324 resolved to receive the notes of the Congleton Green Working Group held on [17th August 2023](#) The group received a verbal update from the working group held on 21st September 2023, minutes to follow at the next Environment Meeting.

Action: Notes of 21st September to next meeting

14. Cheshire East Report

ENV/19/2324 Resolved to receive the verbal update on items of interest from Cheshire East Environment and Communities Committee from Ward Councillor Cllr Heather Seddon.

**Cllr Suzy Firkin
(Chair)**

CONGLETON TOWN COUNCIL

COUNCIL REPORT

MEETING DATE AND TIME	7 th December 2023	LOCATION	Town Hall
REPORT FROM	Councillor Amanda Martin		
AGENDA ITEM REPORT TITLE	Item 17 Support for Male Victims of Domestic Abuse		
Background	<p>The Mankind Initiative charity claims that one in six men will be a victim of domestic abuse in their lifetime.</p> <p>The charity provides a confidential helpline for male victims of domestic abuse and domestic violence across the UK as well as their friends, family, neighbours, work colleagues and employers.</p> <p>They provide information, support and signposting services to men suffering from domestic abuse from their current or former partner (including same-sex partners). This can range from physical violence or object throwing to abuse such as coercive control, bullying or insults.</p> <p>The helpline is a listening service which provides emotional support, practical information and signposting.</p> <p>They receive up to 2000 calls a year from male victims of domestic abuse across all age ranges and professions:</p> <ul style="list-style-type: none">• From dustmen, doctors, bankers to builders• From men in their 20s to men in their 80s• From men in England, Northern Ireland, Scotland and Wales. <p>The helpline also welcomes calls from friends, family members, neighbours, colleagues and employers of male victims seeking information.</p> <p>For many men, calling ManKind's anonymous helpline is the first step they have made in talking to someone else about the problems they face. Surveys have shown that this is more welcome than attempting to contact professional services initially. There is a fear that if the perpetrator finds out, there could be repercussions. For more about ManKind you can click this link which takes you to their website.</p>		
Next Steps	<p>Congleton Town Council's support for the White Ribbon Campaign focuses on stopping male violence against women and girls. The Town Council's current support for male victims is more passive.</p> <p>We need to get the message out to any male victims of domestic abuse in our town that:</p> <p style="text-align: center;">You are not to blame You are not weak You are not alone</p> <p>We can do that via Bear Necessities and also by ensuring all Councillors are aware of the problem so that they can be watchful for signs of abuse and direct sufferers to the helpline.</p>		

Finance	The cost of the suggested publicity should be negligible, but if we invite a speaker to give a presentation, rather than providing a remote presentation to Councillors, we will need to pay the speaker's expenses. There would also be the cost of the use of a room at the Town Hall for a presentation.
Environment	Not applicable.
Equality	The Town Council is already proactive in addressing the domestic abuse of females. A more proactive promotion of men's advice and support lines would help to create more balance.
Decision Requested	<ol style="list-style-type: none"> 1. Publicise the Mankind Initiative helpline in Bear Necessities, together with a brief explanation of the various forms that domestic abuse can take. 2. Arrange for the Mankind Initiative to present a seminar for the Councillors, either in person or remotely, to provide them with more information about the problem of male domestic abuse. 3. Recognise Supporting Male Victims of Domestic Abuse Day on November 2nd every year.

**CONGLETON TOWN COUNCIL
COMMITTEE REPORTS AND UPDATES**

COMMITTEE:	Strategy working group		
MEETING DATE AND TIME	7th December 5.30 pm	LOCATION	Town Hall
REPORT FROM	Chief Officer		
AGENDA ITEM REPORT TITLE	Agenda item 18 Cheshire East Council Open Space Consultation		
Background	<p>This consultation outlines proposals for the introduction of a new policy relating to maintenance regimes of green spaces within Cheshire East. As part of the policy site schedules have been produced which set out the typology and overall zone rating for each site. The revised approach allows CEC to deliver savings which were highlighted in their Medium Term Financial Strategy 2023-2027 whilst providing a framework to drive consistency of standards across all council-maintained green spaces and delivering opportunities for rewilding of specific areas, promoting increases in biodiversity. Click on this link for detailed CEC information Maintenance of green spaces consultation (cheshireeast.gov.uk)</p> <p>The outcome of the consultation will determine what is included within our Streetscape contract with Cheshire East Council however it is worth noting that we may choose to go beyond the minimum requirements that are stated.</p>		
Detail provided by CEC	<p>Typology: All council-managed green spaces are divided into eight typologies based on the type of site and its primary function. Subject to the size of the individual site in question each of these typologies could be further broken down on a zonal basis with maintenance standards then being set according to each zone typology. These standards will be based on a set range of annual maintenance tasks.</p> <p>Typology A Formal Parks and Gardens This typology includes the likes of high-profile town parks and gardens which are well-used community spaces. The sites in this category typically have leisure/recreation features and a higher proportion of ornamental features, to also include named cenotaphs. These sites are those as identified on the Council's webpages - Parks and gardens in Cheshire East. An example of which is Congleton Park</p> <p>Typology B Outdoor Sport This typology includes the locations that support sporting activities throughout the borough. This includes sports turf pitches subject to fees and charges and involves management practices that . An example of which is Back Lane Playing Fields ensure these facilities are maintained to playable standards</p>		

Typology C – Community Green Infrastructure

The community green infrastructure typology includes public open space that features key infrastructure such as play areas, multi-use Games Areas, key green spaces within town centres (including a small number of core town centre cemeteries) and related maintained connecting corridors. Sports pitches which are not maintained to the same standards as those listed under Typology B may be present in this category.

Typology D – Urban Open Spaces

This typology includes the borough's open space within the core urban environment, such as planting strips/grassed areas within housing developments, ancillary green spaces surrounding car parks, highway verges and employment parks.

Typology E - Rural Open Spaces

This typology includes the borough's open space, highway and other grass verges and ancillary green spaces within a semi-rural or rural setting.

Typology F - Cemeteries, Church Yards & Memorials

This typology includes cemeteries, closed graveyards, church yards and memorials otherwise not covered under other typologies.

Typology G – Inspection Only

This typology includes sites where there is no proposed planned maintenance but inspections from a safety perspective will be undertaken, most often related to the presence of mature trees or play equipment accessible to the public. Where issues are identified from those inspections requiring intervention these will be programmed on a reactive basis.

Typology H – No Inspection or Maintenance

This typology includes sites where there is no proposed planned inspection or maintenance as the site is allowed to be re-wilded to enhance biodiversity, closed to public access or it is not registered in Cheshire East Council's ownership

Zones

A set of three-zone ratings have been selected to group maintenance standards under specific descriptions. They are as follows:

1 High amenity (high maintenance)

Maintenance standards expected for high profile areas such as in formal parks and bowling greens. The tasks within this zoning include regular mowing of fine Turf areas, floral display maintenance including watering, dead-heading, pruning, weeding and fertilizing; and maintenance of formal water features. Fine turf grass playing pitches will include programmed scarification, aeration, irrigation and renovation at the end of each playing season. Enhanced highway features i.e. Roundabouts

2. Medium amenity

Maintenance standard expected in areas where there is a high level of general use/activity, sites such as recreation areas. The tasks within this zoning include regular mowing of park grassland and sports playing fields. Informal hedge maintenance, informal shrub and non-ornamental seasonal bedding maintenance and roundabouts.

3. Low amenity (low maintenance)

Maintenance standard expected in natural areas including countryside parks, rural spaces and grass verges. The tasks within this zoning include mowing of grass verges, highway gateways, meadows, natural ponds, rural and natural hedge

As a general guidance on grass cutting/hedge maintenance frequency by amenity

Grass Cutting

Amenity	Current	Proposed (CEC)
High	12-14	12-14
Medium	12-14	4-6
Low	12-14	1-2

Note Through low mow town initiative we have reduced the grass cutting in many areas by leaving large swathes of grass uncut for environmental benefit

Hedge Maintenance – no proposed change 1-2 times per year

Next steps / process

In **Appendix A** Cheshire East have provided an excel document which has 2 sheets identifying individual areas in Congleton that require maintenance. They have completed the forms with their opinions on

1. Typology A-H
 2. Amenity level Low, Medium and High
- Any areas not listed we are advised that there is no change
 - At the bottom of the page you will note sheet 1 and sheet 2 on tabs. Click on Sheet 2, which is our main area for maintenance, the Streetscape Manager and the Chief Officer have undertaken an initial review of the individual sites and you will note that there are 2 additional columns that have been added to show the suggested CTC position against the CEC proposals.
 - When you open the document and scroll down to see all of the areas that are covered
 - On the 23rd November a Council Strategy working Group met to discuss the proposals provided by Cheshire East Council. In appendix A the Strategy Working Group completed their review of sheet 1 and agreed that the Chief Officer and the Streetscape Development Manager complete sheet 2

	based on the principles set by the Strategy Working Group when reviewing sheet 1. All amendments are highlighted in yellow
Financial Implications	<p>There will need to be a review of the financial impact following the conclusion of the consultation as we need to establish how best to manage the contract we have with Cheshire East Council. Considerations could include</p> <ol style="list-style-type: none"> 1. Do we increase grass cutting above the contact level 2. Can we provide services to surrounding parishes who are dissatisfied with the proposed maintenance 3. Review our equipment capability/methodology if there is an increase in the areas with 1-2 cuts annually 4. Do we use current resources to enable the council to lead on environmental projects rather than just supporting volunteers, this could potentially expand as a paid service into other parishes
Environmental Implications and Opportunities	<ol style="list-style-type: none"> 1. There are Environmental benefits with a reduction in grass-cutting 2. Opportunity as identified in Financial 4
Equality and Diversity Impact	On grassed areas that are ordinarily accessible to all residents, this needs to be considered when reviewing the maintenance schedule.
PROPOSALS	Initial feedback from the informal meeting has been forwarded to CEC as our draft response. Any further amendments made by the Council will be received by CEC even though we have passed the official response date, this approach has been approved by CEC.

Maintained by CTC	Property Site Name	Proposed Typology CEC	Proposed Typology CTC	Proposed Amenity Level CEC	Proposed Amenity Level CTC
385074, 363097	West Road Play Area	C - Community Green Infrastructure	D Urban Open Spaces	Medium	High
386428, 363640	Town Wood	G - Inspection only		NA	
385995, 362950	Site of former Congleton Municipal Offices	G - Inspection only	D Urban Open Spaces	NA	Low
386835, 364235	St Johns Road Playing Fields	E - Rural Open Space	B Outdoor Sport	Medium	High
385281, 362912	Prospect Street & Astbury Street Congleton Land	G - Inspection only		NA	
385257, 362942	Prospect Street Parking	G - Inspection only		NA	
383871, 362972	Quinta Park and Play Area	E - Rural Open Space	C Community Green In	Medium	Medium
384602, 362748	Land strip off Sandy Lane beside 2 Ennerdale Driv	G - Inspection only		NA	
384575, 362747	Land strip rear of 4 Lake View	G - Inspection only		NA	
384211, 363632	Land triangle beside 16 Chestnut Drive Congleton	G - Inspection only		NA	
384607, 362795	Land strip beside 1 Ennerdale Drive	G - Inspection only		NA	
384394, 363627	Land strip beside 32 Hawthorne Close to path Co	G - Inspection only		NA	
385112, 362884	Land strip beside 35 & 37 St James Avenue Congl	G - Inspection only		NA	
386654, 362829	Land strip between 32 & 46 South Bank Grove	G - Inspection only	D Urban Open Spaces	NA	Low
386358, 362434	Land strip Canal Road rear of 1 to 5 The Moorings	G - Inspection only		NA	
386334, 362465	Land strip Canal Road rear of 2 to 6 The Moorings	G - Inspection only		NA	
384208, 363569	Land strip front 1 & 3 Chestnut Drive Congleton	G - Inspection only		NA	
387513, 364149	Land south of Mardale Close Congleton	G - Inspection only		NA	
385927, 363124	Land road Mountbatten Way Congleton	G - Inspection only		NA	
386058, 362986	Land road part Kinsey Street north of Park Street	G - Inspection only		NA	
387600, 362099	Land rear of 41 to 43 Johnson Close Congleton	G - Inspection only		NA	
386523, 362579	Land rear of Daven Primary and 18 to 32 Park Lane PA	E - Rural Open Spaces		Low	
383658, 363770	Land piece between drives of 55 & 57 Longdown	G - Inspection only		NA	
385629, 363185	Land piece beyond Rope Walk to river footpath C	G - Inspection only		NA	
385660, 362768	Land piece by 21 Lion Street near Wesley Court C	G - Inspection only		NA	
386063, 362857	Land piece east of community garden Lawton Str	G - Inspection only		NA	
383841, 363781	Land piece in front 120 Chestnut Drive Congleton	G - Inspection only		NA	
384204, 363670	Land piece in front 24 & 22 Chestnut Drive Congl	G - Inspection only		NA	
384207, 363689	Land piece in front 28 & 26 Chestnut Drive Congl	G - Inspection only		NA	
384213, 363708	Land piece in front 32 & 30 Chestnut Drive Congl	G - Inspection only		NA	
385641, 363191	Land piece near Rope Walk to river footpath Con	G - Inspection only		NA	
384415, 362898	Land piece rear of 34 Newcastle Road Congleton	G - Inspection only	D Urban Open Spaces	Low	Low
386744, 362786	Land piece rear of 6 Edinburgh Place	G - Inspection only	D Urban Open Spaces	NA	Low
385664, 362770	Land piece Wesley Court corner with 21 Lion Stre	G - Inspection only		NA	
385666, 362771	Land piece Wesley Court near corner 21 Lion Stre	G - Inspection only		NA	
386671, 362775	Land off Windsor Place Congleton	G - Inspection only	D Urban Open Spaces	NA	Low
386951, 363845	Land opposite 9 & 10 Craig Road Congleton	G - Inspection only		NA	
385169, 363003	Land opposite part 17 Garden Street used parkin	G - Inspection only		NA	
378892, 363045	Land part Arclid Wood by waste site Davenport L	G - Inspection only		NA	
387737, 361626	Land path by 41 Boundary Lane to Roseville Drive	G - Inspection only		NA	
385143, 363160	Land off Obelisk Way & Westholme Close Congle	G - Inspection only		NA	
384154, 362447	Land off Padgbury Lane by 7 Langdale Court Cong	G - Inspection only	D Urban Open Spaces	NA	Low
386094, 363247	Land off Park Road from theatre to bridge Congle	G - Inspection only		NA	
384399, 362867	Land off Solly Crescent in front of the bungalows	E - Rural Open Space	D Urban Open Spaces	Low	Low
387307, 364140	Land off St Johns Road and corner Havannah Lan	G - Inspection only		NA	
383963, 363686	Land off Sycamore Drive beside 1 Laburnum Clos	G - Inspection only		NA	
383947, 363652	Land off Sycamore Drive beside 33 Laburnum Clo	G - Inspection only		NA	
387001, 364124	Land off Haworth Avenue & rear Clayton Avenue	G - Inspection only	D Urban Open Spaces	NA	Low
386108, 364066	Land off Lower Heath Avenue & Tidnock Avenue	E - Rural Open Space	C Community Green In	Low	Low
385883, 362863	Land off Moody Street to rear of 52 High Street C	G - Inspection only		NA	
385505, 363159	Land off Dane Street south of River Dane to path	G - Inspection only		NA	
386530, 362969	Land off Festival Hill	G - Inspection only	D Urban Open Spaces	NA	Low
383786, 363692	Land near 71 Longdown Road bounded by paths	E - Rural Open Space	D Urban Open Spaces	Low	Low
386455, 362244	Land north east off Chaffinch Close Congleton	G - Inspection only	D Urban Open Spaces	NA	Low
384410, 362797	Land north west of Newcastle Road Congleton	E - Rural Open Space	D Urban Open Spaces	Low	Medium
385113, 362468	Land off & west of Bankyfields Crescent Congleto	E - Rural Open Space	D Urban Open Spaces	Low	Medium
384369, 363677	Land off Back Lane & rear 21 to 31 Hawthorne Cl	G - Inspection only		NA	
386738, 362856	Land island at Edinburgh Place Congleton	G - Inspection only		NA	
386756, 362908	Land island at Newton Place	G - Inspection only		NA	
386928, 362294	Land island corner Severn Close & Daven Road Co	G - Inspection only		NA	
386967, 362980	Land island in front of 29 to 47 Woolston Avenue	G - Inspection only	D Urban Open Spaces	NA	Medium
384236, 363593	Land in front of 12 & 10 Chestnut Drive Congleto	G - Inspection only		NA	
384213, 363631	Land in front of 14 & 16 Chestnut Drive	E - Rural Open Spac	D Urban Open Spaces	Low	Low
386909, 362958	Land in front of 17 to 29 Woolston Avenue Congl	G - Inspection only	D Urban Open Spaces	NA	Medium
386827, 362744	Land in front of 2 to 8 Highcroft Avenue	G - Inspection only		NA	
386796, 362792	Land in front of 28 to 40 Edinburgh Road	G - Inspection only		NA	
386657, 362823	Land in front of 32 to 46 South Bank Grove	G - Inspection only	D Urban Open Spaces	NA	Medium
384222, 363563	Land in front of 4 & 2 Chestnut Drive Congleton	G - Inspection only		NA	
384226, 363580	Land in front of 8 & 6 Chestnut Drive Congleton	G - Inspection only		NA	
386266, 362777	Land in front of 9 Lowe Avenue Congleton	G - Inspection only		NA	

383627, 363664	Land in front of boundary of 8 & 10 Longdown Ro	G - Inspection only		NA	
383632, 363678	Land in front of part of 10 & 12 Longdown Road C	G - Inspection only	D Urban Open Spaces	NA	Low
383641, 363702	Land in front of part of 14 & 12 Longdown Road C	G - Inspection only	D Urban Open Spaces	NA	Low
383652, 363730	Land in front of part of 16 & 18 Longdown Road C	G - Inspection only	D Urban Open Spaces	NA	Low
383743, 363676	Land from nearby 22 Longdown Road to school C	G - Inspection only		NA	
385591, 363172	Land from rear of 26 Overton Close by river Cong	G - Inspection only		NA	
386855, 362107	Land in front 14 & 16 Isis Close Congleton	G - Inspection only		NA	
386925, 362272	Land in front 24 to 27 Severn Close Congleton	G - Inspection only		NA	
387253, 362828	Land in front of 1 to 10 Hilary Avenue Congleton	G - Inspection only	D Urban Open Spaces	NA	Low
385006, 363038	Land east of Mereside Avenue & beside 84 West	G - Inspection only	D Urban Open Spaces	NA	Medium
384280, 362673	Land east of Thirlmere Court Congleton	E - Rural Open Space	D Urban Open Spaces	Low	Medium
387065, 363904	Land extending from beside & behind 61 Buxton Road	G - Inspection only		NA	
385173, 363020	Land for parking beside 3 Blake Street Congleton	G - Inspection only		NA	
385203, 363184	Land corner of Obelisk Way to 4 Valley View Con	G - Inspection only	D Urban Open Spaces	NA	Low
385118, 362945	Land corner West End Cottages and St James Ave	G - Inspection only		NA	
384224, 363741	Land corner Chestnut Drive & 1 Hawthorne Close	G - Inspection only		NA	
384189, 363638	Land corner Chestnut Drive & by 15 Poplar Close	G - Inspection only		NA	
386641, 361956	Land corner from 21 Lamberts Lane to footpath	G - Inspection only		NA	
386644, 362848	Land corner in front of 13 to 21 South Bank Grov	G - Inspection only		NA	
385680, 362777	Land corner Lion Street and Wesley Court Congle	G - Inspection only		NA	
386680, 362161	Land corner of Canal Road & Derwent Drive Cong	E - Rural Open Space	D Urban Open Spaces	Low	Medium
386790, 363887	Land by river rear of 75 Havannah Street Conglet	G - Inspection only		NA	
384230, 363719	Land corner 32 Chestnut Drive & Hawthorne Clos	G - Inspection only		NA	
385320, 363030	Land corner Astbury Street & Henrietta Street Co	G - Inspection only		NA	
384322, 363655	Land corner beside 24 Hawthorne Close to path C	G - Inspection only	D Urban Open Spaces	NA	Low
384178, 363842	Land corner beside 31 Chestnut Drive Congleton	G - Inspection only		NA	
384302, 363632	Land corner beside 42 Hawthorne Close Congleto	G - Inspection only		NA	
384192, 363610	Land corner by 7 Chestnut Drive & Poplar Close C	G - Inspection only	D Urban Open Spaces	NA	Low
386905, 363807	Land by 51 Buxton Road to by 2 Redfern Avenue	G - Inspection only	D Urban Open Spaces	NA	Low
386787, 362580	Land by 52 Park Lane to corner Kennet Drive Con	G - Inspection only	D Urban Open Spaces	NA	Low
384070, 363698	Land by 53 Chestnut Drive to 11 Poplar Close Con	G - Inspection only		NA	
386821, 362570	Land by 58 Park Lane to corner Kennet Drive Con	G - Inspection only		NA	
383827, 363713	Land by 7 Maple Close & 97 Chestnut Drive to pa	E - Rural Open Space	D Urban Open Spaces	Low	Low
384253, 363587	Land by 8 Chestnut Drive & near 53 Hawthorne C	G - Inspection only		NA	
383826, 363667	Land by 81 Longdown Road & 6 Maple Close to p	E - Rural Open Space	D Urban Open Spaces	Low	Medium
386314, 362322	Land by & behind 5 Quayside to St Peters Road C	G - Inspection only	D Urban Open Spaces	NA	Low
380636, 368263	Land by 1 Congleton Road Swettenham Holmes C	G - Inspection only		NA	
387882, 362224	Land between 28 to 33 & 46 to 51 Blackshaw Clo	G - Inspection only	D Urban Open Spaces	NA	Low
386959, 362193	Land between 29 & 31 Derwent Drive & canal Co	E - Rural Open Space	D Urban Open Spaces	Low	Low
386561, 361939	Land between 29 & 31 to rear of 23 Lamberts Lan	G - Inspection only		NA	
387280, 362543	Land between 36 & 38 Ayrshire Way Congleton	G - Inspection only		NA	
386970, 364309	Land between 65 and 67 St Johns Road Congleto	G - Inspection only		NA	
386084, 362787	Land between 8 & 24 Colehill Bank Canal Street C	G - Inspection only		NA	
387468, 362373	Land between end Worsley Drive & end Telford C	E - Rural Open Space	D Urban Open Spaces	Low	Low
386100, 362983	Land between Mountbatten Way & Park Street C	G - Inspection only		NA	
385288, 362988	Land beside 20 to in front part of 24 John Street	G - Inspection only		NA	
386989, 362336	Land beside 25 & 27 Avon Drive	G - Inspection only		NA	
385280, 362968	Land beside 28 to front of 26 John Street	G - Inspection only		NA	
385258, 362955	Land beside 31 John Street	G - Inspection only		NA	
384262, 363594	Land beside 53 Hawthorne Close	G - Inspection only	D Urban Open Spaces	NA	Low
384254, 363703	Land beside 66 Hawthorne Close	G - Inspection only		NA	
384115, 363865	Land beside 72 Chestnut Drive	G - Inspection only	D Urban Open Spaces	NA	Medium
386535, 362502	Land beside 73 Thames Close	G - Inspection only		NA	
387016, 362292	Land beside 8 Severn Close	G - Inspection only		NA	
387180, 364357	Land beside 87 Malhamdale Road & 9 Harvey Ro	G - Inspection only		NA	
386517, 362539	Land beside 90 Thames Close	G - Inspection only		NA	
383802, 363772	Land between 122 Chestnut Drive & 71 Longdow	G - Inspection only		NA	
384252, 363816	Land Back Lane by 44 Chestnut Drive Congleton	G - Inspection only	D Urban Open Spaces	NA	Medium
384244, 363744	Land beside 1 Hawthorne Close	G - Inspection only		NA	
383931, 363819	Land beside 102 Chestnut Drive	G - Inspection only		NA	
385168, 362999	Land beside 11 Blake Street linking Garden Street	G - Inspection only		NA	
386905, 362090	Land beside 11 Isis Close & 14 Tamar Close	G - Inspection only		NA	
385209, 363232	Land beside 16 Valley View	G - Inspection only	D Urban Open Spaces	NA	Low
386982, 362094	Land beside 17 Tamar Close & 12 Lune Close	G - Inspection only		NA	
386068, 363498	Land at Maskery Place Eardley Crescent and Salfo	G - Inspection only		NA	
384363, 362449	Land at Newcastle Rd Congleton 5026	E - Rural Open Space	D Urban Open Spaces	Low	Low
385422, 362759	Land at outer corner of west end of The Crescent	G - Inspection only		NA	
387750, 361890	Land at The Gables Biddulph Rd 4995	G - Inspection only		NA	
386601, 363073	Land and roadway off Bromley Road Congleton	G - Inspection only		NA	
387615, 364033	Land at 167 St Johns Road corner with Harvey Ro	G - Inspection only		NA	
386322, 363654	Land at and off Hertford Close Congleton	G - Inspection only		NA	
386150, 362930	Land at Back Park St Congleton 5040	G - Inspection only		NA	
386784, 361964	Land at Canal Road Congleton 5135	G - Inspection only		NA	
386811, 363853	Land at Charlesworth Place Havannah Street Con	G - Inspection only		NA	
385260, 363100	Land at Dane House Congleton 4994	G - Inspection only		NA	

383648, 363718	Land at front boundary of 14 & 16 Longdown Roa	G - Inspection only		NA	
387010, 363986	Land & scout hut St Johns Road Congleton	G - Inspection only	D Urban Open Spaces	NA	Low
384880, 361436	Land access roadway off Peel Lane by 17 Peel Dri	G - Inspection only		NA	
385206, 362978	Land & path & parking by 27 Davenport Street Co	G - Inspection only		NA	
386034, 362833	Community Garden High Street	G - Inspection only	C Community Green In	NA	High
385993, 362566	Congleton Cemetery	G - Inspection only		NA	
386026, 363152	Congleton Fellowship House Day Centre	G - Inspection only		NA	
386243, 363146	Congleton Leisure Centre (Hankinsons Field)	B - Outdoor Sport	B Outdoor Sport	Medium	High
385960, 362970	Congleton Library	D - Urban Open Spac		Low	
386194, 363398	Congleton Park (Green Flag)	A - Formal Parks & Gardens		High	
387238, 362584	Bromley Farm Community Hall	D - Urban Open Spac	D Urban Open Spaces	Low	Medium
383100, 360700	Brownlow Waste Disposal Site	G - Inspection only		NA	
385937, 362808	Chapel Street Car Park	G - Inspection only		NA	
385655, 363026	Antrobus Street Car Park	G - Inspection only		NA	
383860, 363965	Back Lane Playing Fields & Changing Facilities	B - Outdoor Sport		High	
386174, 362924	Back Park Street Congleton	G - Inspection only		NA	
385197, 363023	Blake Street and Egerton Street Car Park	G - Inspection only		NA	

Maintained by CTC	Site Name	Proposed Typology by CEC	Proposed Typology by CTC	Proposed Amenity Level by CEC	Proposed Amenity Level by CTC
	Appleton Close	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Astbury Lane Ends, nr 137 to 151 Canal Road	G - Inspection only	D - Urban Open Spaces	NA	low
	Astbury Lane Ends, nr 2	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Astbury Lane Ends, nr The Brambles to 12	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Avon Drive to Sefton Avenue footpath	D - Urban Open Spaces	D - Urban Open Spaces	Low	medium
	Banky Fields, nr 113 Waggs Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Birch Road, 34 to 46	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Blackshaw Close & Minton Close	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Blackshaw Close, opp 33 to 37	D - Urban Open Spaces	D - Urban Open Spaces	Low	medium
	Bosley View, between 16 & 17	D - Urban Open Spaces	D - Urban Open Spaces	Low	high
	Bowness Crescent, nr 83 Ullswater Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Bromley Road & Coronation Road Corner	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Burns Road, nr 33 to 49	D - Urban Open Spaces	D - Urban Open Spaces	Low	high
	Burns Road, nr 63 Fern Cres	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Canal Road & Daven Road Corner, nr The Laurels CareHome	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Canal Road, nr 2 Daven Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Churchill Close, nr 29 to 36	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Churchill Close, nr 36	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Churchill Close, nr 55 Naseby Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Churchill Close, nr Cumberland Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Daisybank Drive, between 6 & 9 Hampshire Close	D - Urban Open Spaces	D - Urban Open Spaces	Low	medium
	Dale Cres, nr 87 to 101	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Dane Street to Rope Walk footpath	G - Inspection only	D - Urban Open Spaces	NA	medium
	Daven Road between 24 - 28 (adjacent canal)	G - Inspection only	D - Urban Open Spaces	NA	medium
	Eardley Cres, nr entrance to Eagland Place	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Edinburgh Road, nr 39 to 41	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Falmouth Road to behind 26 Camborne Close	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Fern Crescent, nr 2 to 8	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Giantswood Lane to Ascot Close	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Giantswood Lane, nr 22 to 24	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Giantswood Lane, nr 29 to 33	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Giantswood Lane, nr 30	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Gordale Close, opp 2 to 10	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Grosvenor Road, between 14 & 16	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Grosvenor Road, nr 21 Cumberland Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Harvey Road, nr 47 to 51	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Hawthorne Close, nr 11	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Heath Road, nr 2a & 2b	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Heath Road nr 59 Blythe Avenue	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Henshall Hall Drive, opp 69 to 75	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	High St, nr 52 to 56	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Hillary Ave to nr 16 Hutton Drive	D - Urban Open Spaces	D - Urban Open Spaces	Low	low
	John St, nr Charter Vetinary Surgeons & Egerton StGarages	E - Rural Open Spaces	D - Urban Open Spaces	Low	low
	Kendal Court, nr 16 to 23	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Kent Drive, land between 3 and 5	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Lady Warburtons Walk, from Woodland Ave toSummerset Close	G - Inspection only	D - Urban Open Spaces	NA	high
	Langdale Court, between 5 and 6	G - Inspection only	D - Urban Open Spaces	NA	medium
	Longdown Road to Bowden Close	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Longdown Road, between Eastcott Close & LynallsClose	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Longdown Road, nr 113 to 127	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Longdown Road, nr 52 to 58	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Longdown Road, nr 76 to 86	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Longdown Road, nr 97 to 107	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Lowe Ave, nr 6 to 20	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Macclesfield Road, nr 1 Lower Heath Terrace	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Malvern Close, nr 34 Leamington Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Marshall Grove Play Area	D - Urban Open Spaces	D - Urban Open Spaces	Low	high
	Matthews Pl, between 4 & 5	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Nidderdale Close, between 33 & 35 Harvey Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Padgbury Lane, nr entrance to Arnside Ave	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Park Lane, nr 106 & 108	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Park Lane, nr Ayrshire Way	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Park Road, nr Hankinson's Field, to Mountbatten Way	G - Inspection only	D - Urban Open Spaces	NA	medium
	Penrith Ct, nr 9 Windermere Drive	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Pirie Road to St John's Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Sandbach Road, nr 1 Ullswater Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Sandy Lane, nr entrance from Newcastle Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Southlands Road, nr 23 Cross Lane	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Southlands Road, nr 25 Cross Lane	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	St James Ave, nr 15 to 19	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	St James Ave, nr 21 to 25	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	St James Ave, nr 42 Ruskin Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	St James Ave, nr 53 to 59	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	St Johns Road, behind 12 & 14 Ribblesdale Ave	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	St Peters Church	F - Cemeteries, Church Yards a	F - Cemeteries, Church Y	m Low	medium
	St Peters Closed Cemetery	F - Cemeteries, Church Yards a	F - Cemeteries, Church Y	m Low	medium
	St Stephens Church footpath	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Stopsley Close, nr 22 Delamere Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Thames Close to Bollin Drive footpath	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Thames Close, nr 34 to 36	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium

Maintained by CTC	Site Name	Proposed Typology by CEC	Proposed Typology by CTC	Proposed Amenity Level by CEC	Proposed Amenity Level by CTC
	Thames Close, nr 41 to 43	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	The Parklands, nr 71 Park Lane	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	The Parklands, nr 73 Park Lane	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Three Fields Close & Back Lane	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Townsend Road, behind Coniston Park Lane	H - No Inspection / Maintenance	D - Urban Open Spaces	NA	low
	Townsend Road, nr 13a	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Townsend Road, nr 2 to 8	H - No Inspection / Maintenance	D - Urban Open Spaces	NA	na
	Troutbeck Ave, nr 10	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Walgrave Close	E - Rural Open Spaces	D - Urban Open Spaces	Low	high
	Wharfdale Road, nr 133 St Johns Road	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Wiltshire Drive, nr 11 Dane Bank Ave	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Woolston Ave, nr 52 to 56	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium
	Worsley Drive, opp entrance to Bridgewater Close	E - Rural Open Spaces	D - Urban Open Spaces	Low	medium