

**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

<b>COMMITTEE:</b>	Council		
<b>MEETING DATE AND TIME</b>	12 <sup>th</sup> October 2023 7.00pm	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	Serena Van Schepdael – Responsible Financial Officer (RFO)		
<b>AGENDA ITEM REPORT TITLE</b>	<b>Supplier Invoice Approval</b>		
<b>Background</b>	<p>In accordance with our Finance Regulations Budgetary Control and Authority to spend section, expenditure on items over £10,000 must have Council approval.</p> <p>Although the budget for this was approved by Council on 8<sup>th</sup> December 2023 for openness and transparency I feel it is appropriate to also have the invoices over £10,000 approved by Council in accordance with the about regulation, as on this occasion the total due is slightly higher than the set budget.</p>		
<b>Updates</b>	<p>The total invoice, see attached copy, for Pool Security for the 2023 season has been issued, the total due is more than the budgets total due to the extra session added towards the end of the season. Budget set is was £11,550, total due is £12,257 (plus £2451.40 VAT) a difference of £707, which is within the limits of variances allowed.</p>		
<b>Decision Requested</b>	To approve payment of the GT Security Invoice 2548 for £14,708.40 from budget line 201-4162 [General Expenditure- Paddling Pool]		

# GT Security Limited

## Invoice (Not Paid)

United Kingdom

Phone: [REDACTED]  
E-mail: [REDACTED]

Invoice No: 2548  
Invoice date: 23/08/2023  
Due date: 01/10/2023  
Reference: [REDACTED]

**To:**

congleton Town council  
congleton town council  
Town Hall, High Street  
Congleton  
CW12 1BN  
United Kingdom

Not Paid

**Deliver to:**

congleton Town council  
congleton town council  
Town Hall, High Street  
Congleton  
CW12 1BN  
United Kingdom

<b>Sales person:</b> [REDACTED]	<b>Contact name:</b> Mark Worthington
<b>Delivery date:</b> [REDACTED]	<b>Payment terms:</b> [REDACTED]
<b>Delivery method:</b>	<b>Delivery terms:</b> congleton paddling pool 28th May - 3rd september

Qty.	Description	Unit Price	Net Amount	VAT %	VAT
721	SIA STAFF hours covered by staff	£17.00	£12,257.00	20%	£2,451.40

VAT Code	VAT %	VAT Net	VAT
Q	20%	£12,257.00	£2,451.40

**Net amount:** £12,257.00  
**VAT Total:** £2,451.40  
**Total:** £14,708.40  
**Payments:** £0.00  
**Balance:** £14,708.40