

CONGLETON TOWN COUNCIL

Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 28th September 2023

For the papers discussed at the meeting, please see the [Agenda & Papers – 28th September 2023](#)

In attendance:

Committee members: Cllrs

Suzie Akers Smith - Chair
Liz Wardlaw – Vice Chair
Robert Britain
Suzy Firkin
Amanda Martin
Susan Mead
Heather Pearce
Glen Williams

Non Committee members: Cllr Robert Douglas

Ex-Officio Members: Cllr Robert Moreton – Town Mayor Cllr Kay Wesley – Deputy Mayor

Congleton Town Council Officers:

- David McGifford – Chief Officer
- Mark Worthington - Town Hall Manager

Minutes

1. Apologies for absence

Apologies for absence were received from: Committee Members: Cllrs Russell Chadwick, Mark Edwardson

2. Minutes of Previous Meetings

THAS/11/2324 Resolved to approve and sign the [minutes of the meeting of the Town Hall, Assets and Services Committee held on 6th July 2023.](#)

3. Declarations of Interest

Declarations of interest were received from Cllrs Robert Moreton and Liz Wardlaw on any matters relating to Cheshire East Council.

4. Outstanding Actions

No outstanding actions.

5. Questions from Members of the Public

There were no questions raised by members of the public.

6. Urgent Items

Cllr Suzy Firkin made a statement on the decarbonisation of the Town Hall and advising on the offer of support from CEC on a grant application for projects. It was noted at this stage there was no financial commitment required from the Town Council and minimal officer time required for this application .

7. Town Hall Trading Account

THAS/12/2324 Resolved to accept the Town Hall Trading account to 31st July 2023 and to note the content of the summary report.

Action – Contact Cheshire East to promote room hire for remote workers and for larger scale meetings (Martin Smith)

Action – Leaflet drop local businesses to promote available room hire dates for parties in the lead up to Christmas.

8. Paddling Pool update

THAS/13/2324 Resolved to receive the updates on matters relating to the paddling pool.

Action – Contact staff at Visyon to investigate possible options to utilise Visyon building as an entrance to the paddling pool.

9. Public Toilets update

THAS/14/2324 Resolved to receive the update on the Market Toilets which were undergoing cleansing and painting and other remedial works.

10. Town Hall Decarbonisation Updates

THAS/15/2324 Resolved to receive the updates on matters relating to the Town Hall Decarbonisation.

11. Town Hall Maintenance programme and report

THAS/16/2324 Resolved to receive the updates on matters relating to the Town Hall maintenance programme.

Committee advised of £12k cost of the next phase of roof repairs, as they were discussed at the Town Hall, Assets & Services Committee on 9th March 2023.

12. Town Hall Emergency Lighting

THAS/17/2324 Resolved to receive the updated report relating to the Town Hall Emergency Lighting.

13. Remembrance and Christmas Projection

THAS/18/2324 Resolved to receive the report on Remembrance and Christmas Projection.

Action – Remembrance projection agreed for 8th November – 14th November (including set up and removal). Christmas projection delegated to Officers to decide between a 2 or 3 period ending on Friday 29th December.

14. Information Centre Management Accounts

THAS/19/2324 Resolved to receive the updates on matters relating to the Information Centre Management Accounts.

Action – Future Information Centre agenda items to include information on refurbishment options for the Visitor Information Centre and merchandise/revenue streams available from the VIC.

**Cllr Suzie Akers Smith
(Chair)**