

**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

<b>COMMITTEE:</b>	Town Hall, Assets and Services		
<b>MEETING DATE AND TIME</b>	28 <sup>th</sup> September 2023 7.00 pm	<b>LOCATION</b>	Congleton Town Hall
<b>REPORT FROM</b>	<b>Serena Van Schepdael – Responsible Financial Officer (RFO)</b>		
<b>AGENDA ITEM REPORT TITLE</b>	<b>14 Congleton Information Centre Trading Account</b>		
<b>Background</b>	Variance analysis of the Trading Account to 31 <sup>st</sup> July 2023 to accompany the spreadsheet shown as Appendix 14.1.		
<b>Updates</b>	<p>This trading account is for 4 months of 2023/24, which equates to approximately 33.3% of the budget.</p> <p>There are no issues or comments to date.</p> <p>The budgets for direct sales and direct expenditure this year are based on previous figures from 2021-22 and 2022-2023. The budgets will be monitored by the RFO during the year for future budget setting.</p> <p>Support Grant income: This is the final year of the 3 years support grant. It was a reducing Support Grant , there is an EMR set aside from previous years to balance out the grant in the final year. First half received to date. The first quarter movement of this reserve will be shown in M5.</p> <p><b><u>Income</u></b> Direct Sales income: 25.8% Other Income: 42.2%</p> <p><b><u>Expenditure</u></b> Direct Expenditure 17.43% Other Expenditure: 53.3%</p> <p><b><u>Summary of Direct Sales</u></b> Direct Sales            £22,930 Direct Expenditure   £14,647</p>		
<b>Decision Requested</b>	To receive the Congleton Information Centre Trading Account for Month 4 to 31 <sup>st</sup> July 2023.		

**Congleton Town Council**  
**Management Accounts 2023-24**  
**CONGLETON INFORMATION CENTRE**  
**Jul-23**

Month 4  
Percentage 33.3%

**TOWN HALL**  
**CONGLETON INFORMATION CENTRE**

3000 Stock at 1st April  
3041 3rd Party ticket resales  
3042 Books, Maps, Guides resale  
3043 Souvenirs for resale  
3044 Stamps for resale  
3046 Local Produce for resale  
3047 Theatre gift cards for resale  
3048 Food & Drink for resale  
3049 CTC Merchandise  
3999 Stock at 31st March 2022  
Direct Expenditure  
  
4000 Staff costs  
4011 Rates  
4013 Rent Payable  
4162 General Expenditure  
6000 Central Overheads Reallocated  
EMR Retained fro year 3'  
Indirect Expenditure  
  
1041 Third Party Ticket Sales  
1042 Books, Maps, Guides sales  
1043 Souvenir sales  
1044 Stamp Sales  
1045 Photocopy sales  
1046 Local Produce for resale  
1047 Theatre gift cards  
1048 Food and Drink sales  
1049 CTC Merchandise sales  
Income  
  
1168 CEC Support Grant CIV  
1031 CAB Reception Contribution  
  
Total Income  
  
Net Expenditure over Income

<i>ANNUAL BUDGET</i>	BUDGET TO M4	ACTUAL SPEND TO M4	£ VARIANCE OF M4 BUDGETS	% SPENT AGAINST M4 BUDGETS	% SPENT OF ANNUAL BUDGET
0	-	-	-	-	-
73,150	24,383	13,397	10,986	54.9%	18.3%
2,850	950	214	736	22.5%	7.5%
2,375	792	102	690	12.9%	4.3%
500	167	-	167	0.0%	0.0%
3,800	1,267	704	563	55.6%	18.5%
150	50	-	50	0.0%	0.0%
1,197	399	230	169	57.6%	19.2%
0	-	-	-	-	-
0	-	-	-	-	-
<b>84,022</b>	<b>28,007</b>	<b>14,647</b>	<b>13,360</b>	<b>52.3%</b>	<b>17.43%</b>
52,058	17,353	16,750	603	96.5%	32.2%
5,200	1,733	4,768	- 3,035	275.1%	91.7%
7,500	2,500	2,500	-	100.0%	33.3%
2,000	667	417	250	62.6%	20.9%
4,361	1,454	1,734	- 280	119.3%	39.8%
-22,011	7,337	-	- 7,337	0.0%	0.0%
<b>49,108</b>	<b>16,369</b>	<b>26,169</b>	<b>- 9,800</b>	<b>159.9%</b>	<b>53.3%</b>
-77,000	25,667	- 20,565	- 5,102	80.1%	26.7%
-3,000	1,000	- 392	- 608	39.2%	13.1%
-2,500	833	- 524	- 309	62.9%	21.0%
-500	167	- 52	- 115	31.2%	10.4%
-300	100	- 89	- 11	89.0%	29.7%
-4,000	1,333	- 872	- 461	65.4%	21.8%
-150	50	-	- 50	0.0%	0.0%
-1,260	420	- 245	- 175	58.3%	19.4%
0	-	- 191	- 191	#DIV/0!	#DIV/0!
<b>-88,710</b>	<b>- 29,570</b>	<b>- 22,930</b>	<b>- 6,640</b>	<b>77.5%</b>	<b>25.8%</b>
-21,644	7,215	- 10,822	3,607	150.0%	50.0%
-5,000	1,667	- 417	- 1,250	25.0%	8.3%
<b>-26,644</b>	<b>8,881</b>	<b>- 11,239</b>	<b>2,358</b>	<b>126.5%</b>	<b>42.2%</b>
-115,354	38,451	- 34,169	- 4,282	88.9%	29.6%
17,776	5,925	6,647	- 722	112.2%	37.4%

NOTES

Q1 moved in month 5 £5502.75 moved in from reserves.