



# Congleton Town Council

Historic market town

Chief Officer: **David McGifford**

12<sup>th</sup> September 2023

Dear Councillor,

## **Environment Committee – Thursday 21<sup>st</sup> September 2023**

You are summoned to attend a meeting of the Communities Committee to be held at Congleton Town Hall on **Thursday 21<sup>st</sup> September 2023 at 7.00 pm.**

- **The Public and Press are welcome to attend the meeting, please note** - There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally or at the meeting, including those which have been received in writing 7 days prior to the meeting.
- There may be confidential items towards the end of the meeting which the law requires the Council to make a resolution to exclude the public and press in accordance with Section 100 (B) (2) of the Local Government Act 1972.

Yours sincerely,

David McGifford  
**CHIEF OFFICER**

## **AGENDA**

### **1. Apologies for Absence**

Members are reminded of the necessity to give apologies in advance of the meeting and to give reasons for absence.

### **2. Minutes of Previous Meetings** (enclosed)

To approve and sign the [minutes of the Environment Committee held on 13<sup>th</sup> July 2023](#) as a correct record.

### **3. Declarations of Interest**

Members are requested to declare both “pecuniary” and “non-pecuniary” interests as early in the meeting as they become known.

### **4. Outstanding Actions**

To send a plan of all the 30 site specific biodiversity sites to all councillors

### **5. Questions from Members of the Public**

There will be 15 minutes at each meeting to receive any questions from Members of the Public, either verbally at the meeting, including those which have been received in writing 7 days prior to the meeting.

### **6. Urgent Items**

Members may raise urgent items related to this Committee, but no discussion or decisions may be taken at the meeting.

### **7. Streetscape Update** (enclosed)

To receive the report relating to the Streetscape KPIs and general update information.

### **8. Wildflower Verges and Congleton Open Spaces**(enclosed)

To receive the report relating to the Wildflower verges and Congleton Open Spaces

### **9. Green fayre** (verbal)

To receive update and information on the Green Fayre.

### **10. Planning Check list for Sustainability** (verbal)

To receive a verbal report proposing a checklist for planning

**11. Update on Decarbonisation of the Town hall** (enclosed)

To receive a report on the where the Town Hall is up to regarding reducing the carbon footprint, what has been put in place and looked into.

**12. Congleton In Bloom Working Group** (to follow)

To receive the notes of the Congleton in Bloom Working Group held on 15<sup>th</sup> September

**13. Congleton Green Working Group** (enclosed)

To receive the minutes of the minutes of the Congleton Green Working Group from the 17<sup>th</sup> August .

**14. Cheshire East Report** (verbal update)

To receive a verbal update on items of interest from Cheshire East Environment and Communities Committee from Ward Councillor.

**To:** Members of the Community Committee

**Clrs:** Suzy Firkin (Chair), Heather Pearce (Vice Chair)

Heather Seddon, Susan Mead, Suzie Akers Smith, Glen Williams, David Brown, Sally Ann Holland, Amanda Martin, Charles Booth

**Ex Officio:** Cllr Rob Moreton (Mayor)

Other members of the Council for Information, Police, Honorary Burgess (5), Press (3), Congleton Library, Congleton Information Centre.

## CONGLETON TOWN COUNCIL

### Minutes of the meeting of the Environment Committee held on Thursday 13<sup>TH</sup> July 2023

**Please Note – These are draft minutes and will not be ratified until the next meeting of this Committee**

For the papers discussed at the meeting, please see the [Agenda & Papers – 13<sup>th</sup> July 2023](#)

In attendance:

Committee members: Cllrs

**Cllr Suzy Firkin (Chair)**

Cllr Suzie Akers Smith

Cllr Charles Booth

Cllr David Brown

Cllr Amanda Martin

Cllr Susan Mead

Cllr Heather Seddon

Cllr Glen Williams

Congleton Town Council Officers:

- David McGifford – Chief Officer
- Ruth Burgess – Streetscape Development Manager

### Minutes

#### **1. Apologies for absence**

Apologies for absence were received from:

Committee Members: Cllr Heather Pearce ( Vice Chair)

#### **2. Minutes of Previous Meetings**

**ENV/01/2324 Resolved to** approve and sign the [minutes of the Community and Environment Committee held on 16 February 2023](#) as a correct record. Note these have also been to the first Community Committee on the 29<sup>th</sup> June.

#### **3. Declarations of Interest**

Declarations of interest were received from Cllrs David Brown and Heather Seddon, on any matters relating to Cheshire East Council.

#### **4. Outstanding Actions**

There were no outstanding actions as this is the first meeting of the new Environment Committee

#### **5. Questions from Members of the Public**

There were 15 questions raised by members of the public. [Please view HERE.](#)

#### **6. Urgent Items**

There were no urgent items raised at the meeting.

#### **7. Terms of Reference from Working Groups feeding into this Committee**

**ENV/02/2324 Resolved to** receive the updates on matters relating to the Terms of reference for the Green Working Group and Congleton In Bloom Working Group

Actions – Amendments to Congleton In Bloom Working Group Terms of Reference to allow further invited guests and members onto the In Bloom working group as this group is a lot more volunteer-led.

Green Working Terms of Reference change the wording to allow for exploring the requirement for inseting and offsetting

A Chair for both working groups is to be elected by the group and must be a Town Councillor.

#### **8. Weed Control**

**ENV/03/2324 Resolved to** receive the updates on matters relating to Weed Control within the Town Council remit

#### **9. Low Mow Town Update**

**ENV/04/2324 Resolved to** receive the updates on matters relating to Low Mow Town

#### **10. Streetscape Update**

**ENV/05/2324 Resolved to** receive the updates on matters relating to Streetscape

#### **11. Decarbonisation of the Town Hall Update**

**ENV/06/2324 Resolved to** receive the updates on matters relating to the Town Hall Decarbonisation ( this has also been sent to the previous THAS Committee)

**12. Green Fayre**

**ENV/07/2324 Resolved to** receive verbal update and information on the Green Fayre on 30<sup>th</sup> September 10am -4pm

**13. Hillfields Green Space**

**ENV/08/2324 Resolved to** receive the updates on matters relating to Community Allotment and the new Friends group.

**14. Biodiversity – next steps**

**ENV/09/2324 Resolved to** receive the updates on matters relating to biodiversity plan and the next steps.

**Action – send map of the 30 sites to all councillors**

**15. Cheshire East Report**

**ENV/10/2324 Resolved to** receive the verbal update on items of interest from Cheshire East Environment and Communities Committee from Ward Councillor Cllr Heather Seddon.

**Cllr Suzy Firkin  
(Chair)**

**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

| <b>COMMITTEE:</b>               | Environment Committee  |                 |                 |                   |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
|---------------------------------|--|-----------------|-----------------|-------------------|-------------------|--|------|------|------|------|------|---------|---|---|---|----|----|----------|----|---|----|----|----|-------|---|---|----|----|----|-------|----|----|----|----|----|-----|---|----|----|----|----|------|---|----|---|---|----|------|---|----|---|----|----|--------|---|----|----|----|----|-----------|---|---|----|----|--|---------|---|---|----|---|--|----------|---|---|----|----|--|----------|---|---|----|----|--|--|--|--|--|--|--|--------------|-----------|------------|------------|------------|------------|--|--|--|--|--|--|-------------------|-----------------|-----------------|-----------------|-------------------|-------------------|
| <b>MEETING DATE AND TIME</b>    | 21 <sup>st</sup> September<br>2023<br>7.00pm   | <b>LOCATION</b> | Town Hall       |                   |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| <b>REPORT FROM</b>              | Streetscape Development Manager – Ruth Burgess   |                 |                 |                   |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| <b>AGENDA ITEM REPORT TITLE</b> | <b>Item 8<br/>Streetscape Services - Update</b>  |                 |                 |                   |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| <b>Update</b>                   | <p>Key Performance Indicator (KPI) Update:</p> <p><b><u>Fly Tipping</u></b></p> <p>We are now working on the cost for each specific fly tip; please see below for the number of fly tips we have dealt with over the last months, plus the total year:</p> <table border="1"> <thead> <tr> <th></th> <th>2019</th> <th>2020</th> <th>2021</th> <th>2022</th> <th>2023</th> </tr> </thead> <tbody> <tr><td>January</td><td>4</td><td>4</td><td>4</td><td>16</td><td>30</td></tr> <tr><td>February</td><td>10</td><td>2</td><td>10</td><td>11</td><td>25</td></tr> <tr><td>March</td><td>4</td><td>0</td><td>32</td><td>24</td><td>14</td></tr> <tr><td>April</td><td>10</td><td>12</td><td>19</td><td>10</td><td>18</td></tr> <tr><td>May</td><td>5</td><td>40</td><td>22</td><td>11</td><td>11</td></tr> <tr><td>June</td><td>4</td><td>22</td><td>2</td><td>8</td><td>26</td></tr> <tr><td>July</td><td>8</td><td>21</td><td>0</td><td>13</td><td>10</td></tr> <tr><td>August</td><td>5</td><td>18</td><td>10</td><td>26</td><td>19</td></tr> <tr><td>September</td><td>6</td><td>6</td><td>14</td><td>23</td><td></td></tr> <tr><td>October</td><td>5</td><td>3</td><td>10</td><td>8</td><td></td></tr> <tr><td>November</td><td>4</td><td>4</td><td>17</td><td>25</td><td></td></tr> <tr><td>December</td><td>5</td><td>4</td><td>10</td><td>30</td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td><b>Total</b></td><td><b>70</b></td><td><b>136</b></td><td><b>150</b></td><td><b>205</b></td><td><b>153</b></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td><b>Total Cost</b></td><td><b>£2324.16</b></td><td><b>£5380.52</b></td><td><b>£2481.45</b></td><td><b>£12,300.87</b></td><td><b>£ 9,706.14</b></td></tr> </tbody> </table> <p><b><u>Private Works</u></b></p> <p><b>Streetscape:</b> (To end of August)<br/>Cheshire East to date £2298.18<br/>External: £3945.00 money received in</p> <p>Contracts confirmed yet to be invoiced : £ 10,805.00</p> <p>We are budgeted to bring in a total of £15,000 each financial year</p> <p><b>In Bloom</b><br/>Donations, Sponsorship, Miscellaneous: £4474.99</p> |                 |                 |                   |                   |  | 2019 | 2020 | 2021 | 2022 | 2023 | January | 4 | 4 | 4 | 16 | 30 | February | 10 | 2 | 10 | 11 | 25 | March | 4 | 0 | 32 | 24 | 14 | April | 10 | 12 | 19 | 10 | 18 | May | 5 | 40 | 22 | 11 | 11 | June | 4 | 22 | 2 | 8 | 26 | July | 8 | 21 | 0 | 13 | 10 | August | 5 | 18 | 10 | 26 | 19 | September | 6 | 6 | 14 | 23 |  | October | 5 | 3 | 10 | 8 |  | November | 4 | 4 | 17 | 25 |  | December | 5 | 4 | 10 | 30 |  |  |  |  |  |  |  | <b>Total</b> | <b>70</b> | <b>136</b> | <b>150</b> | <b>205</b> | <b>153</b> |  |  |  |  |  |  | <b>Total Cost</b> | <b>£2324.16</b> | <b>£5380.52</b> | <b>£2481.45</b> | <b>£12,300.87</b> | <b>£ 9,706.14</b> |
|                                 | 2019   | 2020            | 2021            | 2022              | 2023              |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| January                         | 4  | 4               | 4               | 16                | 30                |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| February                        | 10   | 2               | 10              | 11                | 25                |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| March                           | 4  | 0               | 32              | 24                | 14                |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| April                           | 10   | 12              | 19              | 10                | 18                |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| May                             | 5  | 40              | 22              | 11                | 11                |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| June                            | 4  | 22              | 2               | 8                 | 26                |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| July                            | 8  | 21              | 0               | 13                | 10                |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| August                          | 5  | 18              | 10              | 26                | 19                |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| September                       | 6  | 6               | 14              | 23                |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| October                         | 5  | 3               | 10              | 8                 |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| November                        | 4  | 4               | 17              | 25                |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| December                        | 5  | 4               | 10              | 30                |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
|                                 |  |                 |                 |                   |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| <b>Total</b>                    | <b>70</b>  | <b>136</b>      | <b>150</b>      | <b>205</b>        | <b>153</b>        |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
|                                 |  |                 |                 |                   |                   |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |
| <b>Total Cost</b>               | <b>£2324.16</b>  | <b>£5380.52</b> | <b>£2481.45</b> | <b>£12,300.87</b> | <b>£ 9,706.14</b> |  |      |      |      |      |      |         |   |   |   |    |    |          |    |   |    |    |    |       |   |   |    |    |    |       |    |    |    |    |    |     |   |    |    |    |    |      |   |    |   |   |    |      |   |    |   |    |    |        |   |    |    |    |    |           |   |   |    |    |  |         |   |   |    |   |  |          |   |   |    |    |  |          |   |   |    |    |  |  |  |  |  |  |  |              |           |            |            |            |            |  |  |  |  |  |  |                   |                 |                 |                 |                   |                   |

|  |   |
|--|---|
|  | <p><b><u>Staffing</u></b></p> <p>We currently have all members of Streetscape staff in work. With one member leaving the team for pastures new back in August</p> <p>Training –</p> <p>Streetscape Development Manager :</p> <ul style="list-style-type: none"> <li>- Carbon Literacy for Local Authorities</li> <li>- Climate Action for Smaller Councils</li> <li>-</li> </ul> <p>Streetscape Operatives</p> <ul style="list-style-type: none"> <li>- Environmental Awareness Training</li> <li>- Biodiversity with in a local council</li> <li>- Sustainable Planting schemes</li> </ul> <p>Over the winter period there will be a programme of training for all staff to ensure we are trained on the latest climate change and biodiversity information as possible.</p> |
| <p><b>Financial Considerations</b></p>     | <p>None currently.</p>  |
| <p><b>Environmental Considerations</b></p> | <p>Our KPIs are set to ensure that we are following the latest environmental concerns to see where we can improve and help sustain the environment for both the public and local wildlife.</p>  |
| <p><b>Equality Considerations</b></p>      |   |
| <p><b>Decision Requested</b></p>           | <p>To receive the updated report.</p>   |





**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

|                                     |  |                 |                     |
|-------------------------------------|--|-----------------|---------------------|
| <b>COMMITTEE:</b>                   | Environment  |                 |                     |
| <b>MEETING DATE AND TIME</b>        | <b>21<sup>st</sup> September 2023<br/>7.00pm</b>   | <b>LOCATION</b> | Congleton Town Hall |
| <b>REPORT FROM</b>                  | <b>Ruth Burgess – Streetscape Development Manager</b>  |                 |                     |
| <b>AGENDA ITEM REPORT TITLE</b>     | <b>Agenda 8<br/>Wildflower Verges and Congleton Open Spaces</b>  |                 |                     |
| <b>Background</b>                   | <p>Congleton Town Council set to try out a new approach to grass cutting last year in an attempt to preserve wildflowers and the wildlife who rely on them. Some of our sites we where part of our trial scheme and wildflower strips where added, the team have leant a lot from these trials and from this we know how we can improve and add further wildflowers areas across congleton.</p> <p>Under the new approach, the grass which the Town Council is responsible has not be cut fortnightly, as per the original schedules, but have been left. The parts which have been left will be cut only once or twice per year depending on what we find growing naturally on the open space, with the grass cuttings then removed.</p> <p>This will prevent aggressive plant species from dominating the areas and will allow for the growth, flowering and seeding of wildflowers. This in turn will provide the ideal habitat for bees and other pollinating insects.</p> <p>Congleton Town Council is determined to protect and improve Congleton’s natural environment and this fairly simple change to how we cut our grass will help increase the habitats and food that our pollinating insects rely on.</p> <p>Congleton Town Council’s progressive move towards a better management of their grass areas is part of their Sustainable Strategy and Climate Responsibility.</p> |                 |                     |
|                                     |    |                 |                     |
| <b>Financial Considerations</b>     | The plans can be achieved within the allocated budget which the Town Council has approved and within the contract agreed with Cheshire East Council.   |                 |                     |
| <b>Environmental Considerations</b> | Efforts will be made in line with the Town Council’s Climate Emergency Declaration to help provide the ideal habitat for bees and other pollinating insects.   |                 |                     |
| <b>Equality Considerations</b>      | Impact on accessibility has been considered  |                 |                     |

|                           |  |
|---------------------------|--|
| <b>Decision Requested</b> | To agree to carry on with many wildflowers verges, agreeing to the proposal of changing the way we maintain some of our open spaces to encourage the local wildlife to create a habitat. |
|---------------------------|--|

**CONGLETON TOWN COUNCIL**

**COMMITTEE REPORTS AND UPDATES**

|   |   |                 |           |                   |  |                    |  |   |  |
|---|---|-----------------|-----------|-------------------|--|--------------------|--|---|--|
| <b>COMMITTEE:</b>                       | Environment Committee   |                 |           |                   |  |                    |  |   |  |
| <b>MEETING DATE AND TIME</b>            | 21 <sup>st</sup> September<br>2023<br>7.00pm  | <b>LOCATION</b> | Town Hall |                   |  |                    |  |   |  |
| <b>REPORT FROM</b>                      | Streetscape Development Manager – Ruth Burgess  |                 |           |                   |  |                    |  |   |  |
| <b>AGENDA ITEM REPORT TITLE</b>         | <b>11<br/>Update on Decarbonisation of the Town hall</b>  |                 |           |                   |  |                    |  |   |  |
| <b>Update</b>                           | <p>Our Town Hall Manager has been working on many aspects in how we can reduce our carbon footprint of the Town Hall Building bearing in mind it is a Listed Grade Two Building, below is a table showing what has been looked into , completed and working on:</p> <p>Taken for THAS Committee 20<sup>th</sup> October 2022</p> <table border="1"> <tr> <td><b>Short Term</b></td> <td> <ul style="list-style-type: none"> <li>Improve understanding and use of the space heating control system – led to other works</li> <li>LED lighting to replace T8 fluorescent lamps – ongoing replacing as broken – all fire exits and emergency lighting replaced to LED</li> <li>PIR sensors throughout in appropriate areas</li> <li>Replacement of existing PL CFL luminaires with LED – throughout with PIR/DALI controls (as appropriate)</li> <li>Improvements to chiller/cooling systems</li> <li>Insulation to space and domestic hot water heat distribution pipework</li> </ul> </td> </tr> <tr> <td><b>Medium Term</b></td> <td> <ul style="list-style-type: none"> <li>Reducing air infiltration - external doors, and internal walls in parts of building (e.g. first/second floor offices)</li> <li>Reducing air infiltration – windows – getting a quote for secondary glazing w/c 24/4</li> <li>Replace existing heat destratification in the main hall</li> </ul> </td> </tr> <tr> <td><b>Longer term &amp; deep retro-fit</b></td> <td> <ul style="list-style-type: none"> <li>Reduction in air infiltration / air flow through main stair well</li> <li>Cavity wall insulation in newer offices at rear of building</li> <li>Potential to replace existing fan coil units with low temperature units in main hall</li> <li>Air to water source heat pump for DHW heating at rear of building (currently 2 electric calorifiers)</li> <li>Air to water source heating for main hall - to be investigated more</li> <li>Internal wall insulation in first/second floor offices of main building</li> <li>Secondary glazing units - ideally throughout, priority areas would be offices</li> </ul> </td> </tr> </table> |                 |           | <b>Short Term</b> | <ul style="list-style-type: none"> <li>Improve understanding and use of the space heating control system – led to other works</li> <li>LED lighting to replace T8 fluorescent lamps – ongoing replacing as broken – all fire exits and emergency lighting replaced to LED</li> <li>PIR sensors throughout in appropriate areas</li> <li>Replacement of existing PL CFL luminaires with LED – throughout with PIR/DALI controls (as appropriate)</li> <li>Improvements to chiller/cooling systems</li> <li>Insulation to space and domestic hot water heat distribution pipework</li> </ul> | <b>Medium Term</b> | <ul style="list-style-type: none"> <li>Reducing air infiltration - external doors, and internal walls in parts of building (e.g. first/second floor offices)</li> <li>Reducing air infiltration – windows – getting a quote for secondary glazing w/c 24/4</li> <li>Replace existing heat destratification in the main hall</li> </ul> | <b>Longer term &amp; deep retro-fit</b> | <ul style="list-style-type: none"> <li>Reduction in air infiltration / air flow through main stair well</li> <li>Cavity wall insulation in newer offices at rear of building</li> <li>Potential to replace existing fan coil units with low temperature units in main hall</li> <li>Air to water source heat pump for DHW heating at rear of building (currently 2 electric calorifiers)</li> <li>Air to water source heating for main hall - to be investigated more</li> <li>Internal wall insulation in first/second floor offices of main building</li> <li>Secondary glazing units - ideally throughout, priority areas would be offices</li> </ul> |
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|  |  |
|--|--|
|  | <ul style="list-style-type: none"> <li>Any potential to retro fit roof insulation in between sarking/felt and external slates</li> </ul> |
|  | <ul style="list-style-type: none"> <li>Roof insulation over offices in main building</li> </ul>  |
|  | <ul style="list-style-type: none"> <li>Internal roof insulation - Bridestones Suite</li> </ul>   |
|  | <ul style="list-style-type: none"> <li>Solar glass to replace external plexi-glass over circular windows in main hall</li> </ul>         |
|  | <ul style="list-style-type: none"> <li>Any opportunities for solar PV on invisible parts of the roof</li> </ul>                          |

**Taken from THAS Committee 9<sup>th</sup> March 2023**

1. Hot water heaters - provides hot water for the commercial kitchen and main hall toilets. New timers have been installed to match the demand of users – based on current demands this has been reduced to 3 hours a day (from 24 hours a day). Projected savings:

|   |                                 |
|---|---------------------------------|
| Annual savings in kWh of electricity    | approximately 70,000 kWh pa     |
| Annual commercial saving                | approximately £185 pa           |
| Annual carbon footprint reduction range | between 13,700 and 15,000 Kg pa |
| Payback period                          | between 3.5 and 2.5 years       |

2. Space temperature sensor in the main hall

This sensor was incorrectly placed above a radiator, providing instruction to the heating system to shut down. This resulted in the heating being switched to manual permanently to bypass the temperature sensor to heat the building. This work is in preparation for the next phase of updating the heating control software and re-commissioning the heating controls.

3. Insulating heating and hot water pipework

The Streetscape team insulated exposed pipework throughout the Town Hall to improve general efficiency and reduce heat losses.

|   |  |
|---|--|
| Cost to implement                       | £ 86.10 (may increase due to the need for additional insulation) |
| Annual carbon footprint reduction range | Difficult to estimate as no baseline is available                |

**Financial Considerations**

**Environmental Considerations**

**Equality Considerations**

**Decision Requested**

To receive the report.

## Minutes – CONGLETON GREEN WORKING GROUP

**Thursday 17<sup>th</sup> August 2023 1pm – 2.30pm**

Zoom Meeting

[https://us02web.zoom.us/j/3169828607\[us02web.zoom.us\]](https://us02web.zoom.us/j/3169828607[us02web.zoom.us])

Meeting ID: 316 982 8607

### **1. Apologies**

Apologies for absence were received from:

Committee Members: Cllr Heather Seddon, Glen Williams, Resident and Volunteer Margaret Garside

### **2. Minutes from previous meetings**

Approved and acknowledgement of minutes with changes made and approved

Reminder to all members of the terms of reference of the working group that have been agreed at the Environment Committee on 13<sup>th</sup> July 2023

### **3. Climate Emergency - Carbon Footprint**

a) Methodology update – ACTION – email the group of the latest version RB

To Note –

Carbon footprint. Streetscape.- private work of CTC Streetscape increases the CTC carbon footprint'

Carbon footprint. Town Hall, actions which were mentioned and being looked at currently by mark and Paul Williams – hot water system changes, thermostats, zoning.

Ongoing updates of carbonisation spreadsheet.

### **4. Green Fayre update – RB**

a. Support for Air Quality stand

b. Current volunteers on CTC stand

Action for all to volunteers on the day at either stall if possible

### **5. Congleton Net Zero Business Roundtable SF – variety of companies Siemens, H21 Small Consultancy, Areospace, Wheat Brewery, high response rate so far for attendance.**

### **6. Green calendar update – KW further information next meeting now from KW, however the focus will be around Energy saving for the month of October,**

### **7. Climate Emergency – Biodiversity – defer to next meeting**

a. Trees for Congleton

b. Wildflower verges

### **8. Air Quality –**

All to contact BS regarding supporting clean Air Day 7<sup>th</sup> September and put together a rota there is a use of 4 machines.

Jackie to request information, including traffic survey that was promised.

9. Date of Next Meeting 21<sup>st</sup> September @ 1pm via zoom