

**CONGLETON TOWN COUNCIL**

**PLANNING COMMITTEE REPORT**

<b>MEETING DATE AND TIME</b>	27.7.23 7.00 pm	<b>LOCATION</b>	Bridestones Suite Town Hall
<b>REPORT FROM</b>	Chief Officer		
<b>AGENDA ITEM REPORT TITLE</b>	<b>Agenda item 9 Neighbourhood plan update - progression to regulation 14</b>		
<b>Background</b>	<p>Officers undertook some research into Towns that have developed and had their Neighbourhood Plans adopted, In terms of size we focused on the Knutsford and Wilmslow plans. Whilst reviewing the plans we noted that the same company had developed both of their plans, the company is based in Macclesfield and care called Urban Imprint Limited. We have met with representatives of the company and they have provided us with an outline of their thoughts on how they can help us progress the plan This is broken down into stages and activity which is as follows –</p> <p><b>Stage 1 – Review and recommendations</b> <b>Part A. Review (or health check) of:</b> -</p> <ul style="list-style-type: none"><li>• draft policies</li><li>• baseline documents and studies</li><li>• examiner’s documents and correspondence (from first examination)</li></ul> <p><b>Part B. Preparation of recommendation report setting out:</b> -</p> <ul style="list-style-type: none"><li>• policy specific comments (e.g. repetition, consistency, evidence base links) and identify any gaps in baseline or policy work</li><li>• advice in response to any queries highlighted in drafted documents</li><li>• general comments and ideas regarding presentation, formatting, layout, mapping</li></ul> <p><b>Part C. Development of a draft spatial strategy (or similar)</b></p> <ul style="list-style-type: none"><li>• to assist in ensuring the plan is spatially relevant and expanded contents page for the NP.</li></ul> <p><b>Stage 2 – Agreement of next steps</b></p> <ul style="list-style-type: none"><li>• Meeting to discuss the recommendations and agree next steps based on the above. Output of this meeting will drive stage 3. Meeting will benefit from including members of the Town Council Neighbourhood Plan Development Working Group.</li></ul> <p><b>Stage 3 Preparation of a draft version of the Neighbourhood Plan (word document)</b></p> <ul style="list-style-type: none"><li>• A single word document with agreed amends and suggestions made. Preparation of a series of early chapters and continuity pages to help provide context for the policies and help readability</li></ul> <p>During stages 1-3 discussions will commence with proposed graphic designers to agree the layout and format of the document and with Urban Imprint on a consultation strategy</p>		
<b>Timescales</b>	It is envisaged that the regulation 14 consultation will commence during September for a 6 week period		
<b>Financial</b>	The costs for stages 1-3 are £2,500 which will be funded via the Neighbourhood Plan Earmarked Reserves which currently has £5576 and is approved via the Chief Officers delegated authority		

<b>Environmental</b>	The consultation needs be very wide ranging however environmental considerations will need to be taken into account
<b>Equality</b>	Through the consultation phase we need to ensure that all residents have the opportunity to respond wherever possible
<b>Proposal</b>	To note this report