

Congleton Town Council
Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR07/2324
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1.1	Applicant(s):	Elizabeth Worrall
1.2	Representing:	Congleton Area Ukraine Support Network
1.3	Email Address:	[REDACTED]
1.4	Tel No.	[REDACTED]
1.5	Project Title:	English Language 1-2-1 tuition
1.6	Project Objectives:	<ul style="list-style-type: none"> - Help those receiving tuition gain confidence and fluency in English. - This will help them to achieve employment locally and better integrate within the community/
1.7	Brief Project Description:	CAUSN are looking to continue our programme of English 1-2-1 tutoring for Ukrainian guests in the local area. We have found that supplementing our group lessons with 1-2-1 tutoring is the quickest way to get our guests up to the stage where they can better integrate within their local community. Over 130 1-2-1 sessions have already been delivered for some 20 guests. We are now looking to raising funding for the second half of 2023 and beyond for this ongoing English 1-2-1 tuition.
1.8	Details accounts/budgets	We have a policy of paying our English teachers the market rate (£22 / hour). We currently have funds to cover this activity for another 3 months. We are asking for funding to cover this activity for late 2023 and early 2024. We would like to ask you to support funding for 3 peoples' worth of 1-2-1 training for six months = 4 people x 25 sessions x £22 = £2,200.

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£11,000 for 20 people for 1 hour / week x £22 / hour £550.00 per individual (6 months tuition)
2.2	Total contribution sought:	£2,200.00 (tuition for four individuals)
2.3	What will the money be spent on?	The grant will be directly spent on English tuition.
2.4	Any ongoing costs:	We commit 1-2-1 lessons in blocks of 10 lessons (£220) with review points at the end of each
2.5	Details of confirmed match funding include source Cash: £8,466 from CAUSN covering until the end of August '23 In kind:	To date CAUSN have raised over £25,500 of which we have spent £5,133 on English lessons (of our total expenditure of £12,043) and made commitments for a further £8,466 covering until the end of August '23. We currently support 20 Ukrainian guests with 1-2-1 tuition. Rotary have recently donated £2,200 to support H2 1-2-1 English training which forms part of the £8,466.

2.6	Resources needed:	The only required resources are English language tutors, who CAUSN will source themselves.
2.7	Estimated timescale of project from start to finish:	The tuition is ongoing, but we are asking for a 6-month commitment for four individuals.

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	As well as the four individuals, the tuition will also have an impact on their family, their host family (if applicable) and will allow them to better integrate into the local area and build connections within the community.
3.2	Are there similar services/projects provided in the area	Group lessons: ESOL training for adults (Springboard, Congleton) Saturday conversation lessons at St Stephens / All Saints (CAUSN) Weekday after school lessons for children (run at Springboard, Congleton, paid for by Congleton Inclosure Trust)

Part 4: Evaluation

4.1	How will the project be evaluated and who will carry out the evaluation?	Lessons are taught in blocks of 10 with a review of progress by the tutor and guest at the period end. When the tutor has completed the review, they will apply to the Lead Director to continue a further block of lessons which will be authorised subject to a satisfactory review
4.2	Describe how you will promote the Town Council in your project.	We acknowledge those who have supported our work on our website: https://www.causn.com/big-thanks Tutors will inform our guests at the start of a block of lessons with the list of sponsoring organisations
4.3	Please acknowledge you have read our Grant Application Criteria	Please see the Policy on our Grants page on our website: Grants - Congleton Town Council (congleton-tc.gov.uk) I/we have read the policy: YES

Signature: _____

Date: 6/6/23

Congleton Town Council
Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR07/2223B
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1.1	Applicant(s):	Elizabeth Worrall
1.2	Representing:	Congleton Area Ukraine Support Network
1.3	Email Address:	[REDACTED]
1.4	Tel No.	[REDACTED]
1.5	Project Title:	English Language Group English lessons
1.6	Project Objectives:	<ul style="list-style-type: none"> - Help those guests attending weekly lessons gain confidence and fluency in English. - This will help them to achieve employment locally and better integrate within the community/
1.7	Brief Project Description:	CAUSN are looking to continue our programme of English conversation group lessons for Ukrainian guests in the local area. We run intermediate and basic level classes (1.5 hour sessions once a week). Over 100 sessions have already been delivered for on 15 - 30 guests (numbers vary by week). We are now looking to raising funding for the second half of 2023 and beyond.
1.8	Details accounts/budgets	We have a policy of paying our English teachers the market rate (£22 / hour). We currently have funds to cover this activity for another 3 months. We are asking for funding to cover this activity for late 2023 and early 2024. We would like to ask you to support funding for 3 teachers for six months = 3 people x 25 sessions x £22/hr x 1.5 hours = £2,475. Room hire at St Stephens church is £600 for 6 months

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	For 1 year: 3 English teachers x 50 sessions x £22/hr x 1.5 hours = £4,950. Room hire at St Stephens church for 1 year = £1,200. Total costs = £6,150 per year
2.2	Total contribution sought:	50% of costs: £2,475 for 3 teachers for 6 months £600 for 6 months room hire
2.3	What will the money be spent on?	The grant will be directly spent on English teachers and room hire costs
2.4	Any ongoing costs:	The teacher and room hire costs are incurred on a weekly basis
2.5	Details of confirmed match funding include source In kind:	To date CAUSN have raised over £30,000 of which we have spent £6,398 on English lessons (of our total expenditure of £13,615) and made commitments for a further £1,840 for the next 3 months. We will commit to raise a further £2k to ensure that we cover a total of 6 months of costs

2.6	Resources needed:	English language teachers, who CAUSN have sourced English teaching materials Rooms to teach in (St Stephens, Church, Brook Street, Congleton)
2.7	Estimated timescale of project from start to finish:	The group lessons are ongoing while there is demand from the local Ukrainian guest community

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	Teaching guests to speak, understand and write English is THE key enabler to help refugees. The group lessons improve the guests' ability to get jobs, become more independent and integrate into the local community. It will also have a positive impact on their family and their host family.
3.2	Are there similar services/projects provided in the area	Group lessons: ESOL training for adults (Springboard, Congleton) Weekday after school lessons for children (run at Springboard, Congleton, paid for by Congleton Inclosure Trust) PLUS: 1-2-1 tuition conducted online by English tutors

Part 4: Evaluation

4.1	How will the project be evaluated and who will carry out the evaluation?	Periodic (quarterly) evaluations will be done by adults attending the lessons which will include an assessment of how their aural and written English has improved
4.2	Describe how you will promote the Town Council in your project.	We acknowledge those who have supported our work on our website: https://www.causn.com/big-thanks Tutors will inform our guests at the start of a block of lessons with the list of sponsoring organisations
4.3	Please acknowledge you have read our Grant Application Criteria	Please see the Policy on our Grants page on our website: Grants - Congleton Town Council (congleton-tc.gov.uk) I/we have read the policy: YES

Signature

[Redacted Signature]

Date:

6/7/23

PAUL NIXON
CAUSN LEAD DIRECTOR

BALANCE SHEET

Assets:

- Cash
- Protected pot (Financial Safety Net)
- Protected pot (School Uniforms)
- Protected pot (Mental health for children)
- Free reserves

Income committed in the next 3 months:

- Loaned laptops
- Depreciation on laptops

Liabilities:

- Expenditure committed in the next 3 months:
- Longer Term Expenditure (Protected Pots not yet spent)
- CAUSN closedown donation of residual funds to Refugees Welcome

	FY22	FY22	FY23 YTD	FY23 YTD	FY23 CHG	FY23 CHG	FY23 PROJ	FY23 PROJ
	1500.00	1450	1450				1450.00	
		780.96	780.96				680.96	
		1545	1545				1280.00	
	1797.79	9722.22	9722.22				8059.55	
Total cash	3297.79	13498.18	13498.18				11470.51	
		400	400				0.00	
		504	504				504	
		-52.5	-52.5				-73.5	
Total assets	3297.79	14349.68	14349.68				11901.01	
								-7960.50
		-1500.00	-1500.00					-3410.96
		-1797.79	-1797.79					-529.55
Total liabilities	-3297.79	-14349.68	-14349.68					-11901.01