

Congleton Town Council
Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR04-2324
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1.1	Applicant(s):	Louise Carter
1.2	Representing:	SOL Theatre School
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	SOL two week summer school production of Chitty Chitty Bang Bang
1.6	Project Objectives:	To provide funding for students to take part in the two week summer school
1.7	Brief Project Description:	<p>SOL Theatre School organises and runs an annual two week summer school starting on the first Monday in August. The summer school takes place in the Daneside Theatre in Congleton. For the two weeks of the project we take over the entire theatre complex. The aim is for the youth of Congleton and surrounding areas to be involved in rehearsing and producing a fully staged Musical Theatre production presented to a paying audience on the second Friday and Saturday evening. In 2023 SOL will begin on the 7th August culminating in two performances of Chitty Chitty Bang Bang. All songs, dance routines and dialogue are learnt in this period and all of the staging, costumes, props, lighting and sound are produced and installed in the two weeks for the use of the cast members.</p> <p>SOL is primarily arranged by Simon Wain and Louise Carter and a large band of volunteers, and has been running since 2008. Our volunteers help in the making and sourcing of props and costumes, the installing and running of sound and light systems, being chaperones for the cast, rehearsing the songs and routines with the cast and generally helping in any capacity needed to ensure the smooth running of the rehearsals and performances and the well being of cast members. All volunteers hold valid DBS checks and these are reviewed as necessary.</p>
1.8	Details accounts/budgets	<p>Enclosed are the accounts after last year's show.</p> <p>Estimated costs are</p> <p>Theatre Hire £4500</p> <p>Set Timber, screws, tools £1000</p> <p>Costume hire, making and purchasing £1000</p> <p>Props making and purchasing £500</p> <p>Technical items: Sound/ Lights hire and purchase £1500</p> <p>Performing license for the show £1042</p>

		Miscellaneous Sundries including food for cast and crew before the first show £500, T-shirts for presentation after participation £1500, Van hire £250, Skip Hire £100, Printing of programmes etc £250, Advertising £500
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Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	Circa £15,000
2.2	Total contribution sought:	£525
2.3	What will the money be spent on?	The cost of each student is £350 for the two weeks or £175 for the one week. We currently have 5 students seeking financial assistance so this will fund a place for 1 two week student and 1 one week student
2.4	Any ongoing costs:	Annual insurance £700 DBS checks as needed £8 per person
2.5	Details of confirmed match funding include source Cash: In kind:	None at time of application
2.6	Resources needed:	Theatre, licence for the show production, costumes, props, set, lighting and sound
2.7	Estimated timescale of project from start to finish:	Two weeks

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	From previous years we know how much SOL means to those who join us. It helps to improve confidence and self-awareness, forging lasting friendships and becoming responsible young adults. It also provides an activity which breaks up the long summer holidays and helps to keep children active and fit.
3.2	Are there similar services/projects provided in the area	Whilst there are multiple youth theatre groups, they do not meet during the summer holidays so we are unique to this area.

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Part 4: Evaluation

4.1	How will the project be evaluated and who will carry out the evaluation?	Accounts will be produced by our accountant Chris Carter
4.2	Describe how you will promote the Town Council in your project.	The Town Council will be mentioned on the Thank You page of our programme and we will verbally thank the Town Council at the start of the show.
4.3	Please acknowledge you have read our Grant Application Criteria	Please see the Policy on our Grants page on our website: Grants - Congleton Town Council (congleton-tc.gov.uk) I have read the policy: YES

Signature: **Redacted**

Date: **17/5/23**

Income & Expenses (including items already invested)
SOL Theatre accounts

	Sep-22	Current Year	Prior period No show	Prior Show	42nd St Show in 2019
<u>Income</u>					
Fees (from participants)		£6,600.00	£2,585.00	£17,450.00	
Tickets (net of show fees)		£4,430.43	£44.00	£4,199.60	
Grants & Bursary		£1,358.00	£1,300.00	£3,220.00	
Refreshments, programmes, raffle, adverts (net of expenses)		£541.24	£0.00	£1,310.00	
		<u>£12,929.67</u>	<u>£3,929.00</u>	<u>£26,179.60</u>	
<u>Expenses</u>					
Hire of theatre		(£3,750.00)	(£276.90)	(£3,700.40)	
Costumes, props, staging for show		(£4,483.78)	(£853.97)	(£11,875.66)	
Expenses for team incl. band (petrol, food, clothing etc.)		(£1,378.64)	(£176.00)	(£5,843.87)	
DBS checks		(£247.70)	£0.00	(£165.00)	
Licence to perform show (Weinbergers)		(£130.37)	(£1,042.00)	(£992.22)	
Advertising incl. auditions (local papers/shows etc)		(£781.30)	(£60.00)	(£457.20)	
Insurance premium		(£561.71)	(£1,112.00)	(£316.23)	
Bank charges		£0.00	£0.00	£0.00	
Misc - incl SOL clothing etc.		(£1,854.70)	(£346.58)	(£1,864.85)	
		<u>(£13,188.20)</u>	<u>(£3,867.45)</u>	<u>(£25,215.43)</u>	
Net income		<u>(£258.53)</u>	<u>£61.55</u>	<u>£964.17</u>	
<u>Investment in storage and equipment for future shows</u>					
Container		£0.00	(£420.00)	(£2,252.46)	
Equipment (keyboard, lights, sewing machines)		(£799.99)	£0.00	(£3,385.12)	
		<u>(£799.99)</u>	<u>(£420.00)</u>	<u>(£5,637.58)</u>	
Net movement		<u>(£1,058.52)</u>	<u>(£358.45)</u>	<u>(£4,673.41)</u>	
Represented by:					
Opening bank balance	07-Mar-22	<u>£5,490.00</u>	<u>£5,848.45</u>	<u>£10,521.86</u>	
Net income above		<u>(£1,058.52)</u>	<u>(£358.45)</u>	<u>(£4,673.41)</u>	
Closing bank balance	01-Sep-22	<u>£4,431.48</u>	<u>£5,490.00</u>	<u>£5,848.45</u>	

Reviewed by : C.Carter (ACMA)