

Agenda Item 8 Neighbourhood Plan Development Working Group Terms of Reference

Purpose: Neighbourhood Plan Development Working Group's remit is to provide support and guidance in progressing the Neighbourhood Plan through to a successful adoption within an agreed timeframe. The group will work collaboratively with agreed professional bodies in taking the plan from the Regulation 14 phase through to the Referendum stage within an agreed timeframe.

Objectives:

Short-term 0-3 months

1. To have a professional review of the draft policies and baseline documents and studies inclusive of the documents and correspondence from the 2019 examination
2. Support the preparation of a draft version of the Neighbourhood Plan ready for approval by the Planning Committee
3. Be involved in the layout and look and feel of the document in preparation for Regulation 14 Consultation and approval by the Planning Committee
4. Supporting the development of a professional consultation process for Regulation 14 inclusive of promotion and marketing

Medium

1. Agree on the time frame for the Medium-Term Objectives
2. Review consultation feedback and prepare updated document for approval by the Planning Committee
3. Monitor progress through regulation 15 and update the plan accordingly for approval of the Planning Committee in readiness for the Referendum
4. Support and actively promote the Referendum and adoption of the Congleton Neighbourhood Plan

Partners

- Urban Imprint Ltd
- Graphic design company to be approved
- Cheshire East Council