

## CONGLETON TOWN COUNCIL

### **Minutes of the Finance and Policy Committee Meeting held on Thursday 23<sup>rd</sup> March 2023**

For the papers discussed at the meeting, please see the [Meeting Agenda of the Finance and Policy Committee held on 23rd March 2023](#)

PRESENT	Committee members:	Cllr R Douglas - Chair Cllr P Duffy Cllr D Brown Cllr S Akers Smith Cllr J Smith
	Non-Committee member:	Cllr M Amies
	Ex-Officio Members:	Cllr R Moreton – Deputy Mayor

Also present:

Congleton Town Council Officers:

- D McGifford – Chief Officer
- S Van Schepdael – RFO
- Press
- 3 Members of the Public (Grant applicants)

#### **1. Apologies for absence**

Apologies were received from Cllrs D Murphy, D Amies, J Parry and R Chadwick

#### **2. Minutes of Previous Meetings**

**FAP/54/2223 RESOLVED** to approve and sign the minutes of the [Finance & Policy Committee held on 26<sup>th</sup> January 2023](#).

#### **3. Declarations of Interest**

Cllrs S Ackers Smith, D Brown and R Moreton declared an interest on any matters relating to Cheshire East Council. Cllr J Smith declared a pecuniary interest in all application in item 8.

#### **4. Outstanding Actions**

There were none.

## 5. Questions from Members of the Public

There were none.

## 6. Urgent Items

There were none.

## 7. Grant Approvals and Commitments

**FAP/55/2223 RESOLVED** to receive a statement showing the current position as at 31<sup>st</sup> December 2022.

## 8. New Applications for Financial Assistance

**FAP/56/2223 RESOLVED** to award the following grants:

- **8.1 Grant Ref GR18/2223 Congleton West Ranger Unit- £750**
- **8.2 Grant Ref GR19/2223 4<sup>th</sup> Congleton Rainbows- £440**
- **8.3 Grant Ref GR20/2223 Guiding Association North West- £150**

## 9. New Grant Activities Monitoring Forms

**FAP/57/2223 RESOLVED** to receive the New Grant Activities Monitoring Forms from:

- **9.1 Beartown Rickshaw (GR09/2223)**
- **9.2 Our Gang (GR07/2223)**
- **9.3 Bath House and Physic Gardens (GR01/2122)**

## 10. Management Accounts

**FAP/58/2223 RESOLVED** to receive and approve the Management Accounts to 31<sup>st</sup> January 2023.

## 11. Bank Reconciliation

**FAP/59/2223 RESOLVED** to receive and consider the bank reconciliation as at 31<sup>st</sup> January 2023.

## 12. Savings Account Balances

**FAP/60/2223 RESOLVED** to receive the Savings Account update and balances as at 31<sup>st</sup> January 2023.

**13. List of Payments**

**FAP/61/2223 RESOLVED** to receive and approve the Payments lists for January 2023.

**14. Annual Review of the Business Risk Assessment** (Enclosed)

**FAP/62/2223 RESOLVED** to approve the Business Risk Assessment for 2023/24 and recommended to Council for approval and adoption into the constitution, requesting that Cyber Security be added as a risk.

**15. Employer Pension Discretions Policy** (Enclosed)

**FAP/63/2223 RESOLVED** to approve the updated Pension Discretion Policy and recommended to Council for approval and adoption to the Constitution.

**16. Second Interim Internal Audit Report 2022/23** (Enclosed)

**FAP/64/2223 RESOLVED** to receive the Second interim Audit for 2022-2023.

**17. Petty Cash Verification** (Enclosed)

**FAP/65/2223 RESOLVED** to receive the verification of the Town Council's Petty Cash Account balance.

**18. CIL Report 2022-2023**

**FAP/66/2223 RESOLVED** To receive the CIL report for 2022-2023.

**19. Resolution to exclude members of the press and public from item 19 due to private Aged Debtor matters.**

**FAP/67/2223 RESOLVED** to exclude members of the Press and Public.

**20. Aged Debtors Update**

**FAP/68/2223 RESOLVED** to approve the Aged Debt write off for £120.

**Cllr Robert Douglas  
(Chair)**