

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Council		
MEETING DATE AND TIME	7.00pm 15 th June 2023	LOCATION	Congleton Town Hall
REPORT FROM	Serena Van Schepdael – Responsible Financial Officer		
AGENDA ITEM REPORT TITLE	17 Insurance Cover		
Background	As part of our Standing Orders confirmation of our insurance arrangements should take place, Page 10 reference point: <i>xiv. Confirmation of arrangements for insurance cover in respect of all insurable risks;</i>		
Updates	<p>Our current insurance providers are Zurich Municipal, which is a trading name of Zurich Insurance Company Ltd. We are now at the end of a three-year deal, and we have been provided with a one-year policy to cover us for the year beginning 1st June 2023.</p> <p>The Town Council has renewed its insurance cover with Zurich Municipal for 2023/24. The renewal cost is £23,406.68, compared to £20,100.47 for 2022-2023</p> <p>A procurement exercise for cover from 31st May 2024 will take place during 2023, once completed the report and decision requested will be presented to Council during 2023.</p> <p>Appendix 17.1: Invoice <small>(Page 1 of 2 only, page 2 is remittance advice not required for this report)</small></p>		
Decision Requested	It is requested that Council: i. Note cover is provided by Zurich Municipal. ii. Approve the renewal for 2023-2024. iii. Approve payment of invoice 524083348 for £23,406.68 for insurance cover from 1 st June 2023 to 31 st May 2024.		

Congleton Town Council
Town Hall
High Street
Congleton
Cheshire
CW12 1BN

Zurich Town, Parish and
Community Council Team
PO Box 726
Chichester
PO19 9PS

Invoice

Invoice Date: 26th May 2023

Invoice No: 524083348

Client ref: [REDACTED]

Policy	Policy Term	(£) Premium
YLL-272006-7183	01/06/2023-31/05/2024	19,494.27
Inspection Contract (If Applicable)		1,310.91
Sub total		20,805.18
Inspection Contract VAT @ prevailing rate		262.18
Insurance Premium Tax (IPT) @ prevailing rate		2,339.32
TOTAL		£23,406.68

Payment is due before your cover starts, or immediately if your cover is already in place.

Please make cheques payable to **Zurich Municipal** and send to **Zurich Town, Parish and Community Council Team, PO Box 726, Chichester, PO19 9PS**

If paying by BACS, please note our new bank details and amend your records accordingly.

Acc Name: Zurich Town & Parish, Insurer Trust Account

Acc Number: [REDACTED]

Sort Code: [REDACTED]

Bank: Barclays Bank PLC

Please quote your Client Reference on all BACS transactions

Invoice Queries

Phone: 0800 917 9426

Email: accounts.team@uk.zurich.com

Our VAT registration number is: 107 8316 77

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

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