



Congleton Town Council

Historic market town

Chief Officer: **David McGifford**



CONGLETON TOWN COUNCIL ASSET REGISTER & INVENTORY As at 31st March 2023

Financial Regulation 14.6 provides that the RFO will be responsible for maintaining an Asset Register of all significant assets owned by the Town Council, which is to include an inventory of fixtures, fittings and equipment which costs £250.00 or more and has a life expectancy of more than 1 year.

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This Asset Register & Inventory is as at 31st March 2023 review date by Council June 2023

Congleton Town Council - Fixed Asset Register and Inventory as at 31/03/2022

Location	Item no.	Supplier	Purchase Date	Description	Qty	£	2023 Total Inventory	Fixed Asset Register	Additions FAR	Additions Inventory	Deletions FAR	Deletions Inventory	Revaluation Increase	2024 Total Inventory	Fixed Asset Register
Town Hall	LB000			Town Hall & Museum	1	1600000	2121460	2121460						2121460	2121460
Paddling Pool Land/Buildings	LB003			Paddling Pool (leased)	1	95000	95000	95000						95000	95000
Paddling Pool Plant	LB005			Plant room - paddling pool		25000	25000	25000						25000	25000
Paddling Pool Plant	EQP039	Nortek	20/08/2010	Paddling Pool ramp	1	475	475							475	0
Paddling Pool Plant	INF012	Soft Surfaces	08/05/2017	Pool footpath and safety surface	1		7642	7642						7642	7642
Paddling Pool Plant	INF013	Centrifugal pumps	08/03/2018	New pool pump	1		1594	1594						1594	1594
Paddling Pool Plant	EQP070	Washware	13/05/2019	water fountain	1		341							341	0
Paddling Pool Plant	INF014	Pool Tech	29/03/2018	Chlorine Controller	1		3510	3510						3510	3510
						120475	133562	132746	0	0	0	0	0	133562	132746
Allotments	LB001		01/04/2009	Allotment toilets	1	3425	3425	3425						3425	3425
Allotments	LB002			Hilary Avenue Allotments	1	65000	65000	65000						65000	65000
Paddling Pool Plant	LB004			Paddling Pool Toilets	1	1	1	0						1	0
Allotments	INF002		01/04/2009	Allotment path	1	5990	5990	5990						5990	5990
Allotments	INF011		01/04/2009	Railings at allotments	1	1	1	0						1	0
						74417	74417	74415	0	0	0	0	0	74417	74415
Town Hall		Chubb	26/08/2010	intruder alarm system	1		4100	4100						4100	4100
Town Hall	HFE151	Oympian Sheds	18/03/2020	Storage Shed for Courtyard			1729	1729						1729	1729
Town Hall	LB001	Richies		Bar Extension	1		40000	40000						40000	40000
Grand Hall	HFE091	Style Seating	25/02/2013	300 Green/gold stacking chairs	298	40.15	11724	11724						11724	11724
Grand Hall	HFE092	Allen Pavitt	03/01/2013	30 laminate top folding tables 1800 x 750 mm (6ft)	30	125.93	3778	3778						3778	3778
Grand Hall	HFE093	Allen Pavitt	03/01/2013	laminate top folding tables 1500 x 750 mm (5ft)	10	117.4	1174	1174						1174	1174
Town Hall F&F		Chubb	29/10/2015	Fire Alarm works	1		1827	1827						1827	1827
Town Hall F&F		Chubb	30/10/2015	Fire Alarm works	1		1800	1800						1800	1800
Town Hall F&F	HFE131	Chubb	26/04/2017	CCTV cameras around Town Hall	13		7000	7000						7000	7000
Town Hall F&F	HFE007			12 section portable and height adjustable stage unit each section 2.0 by 1.0m made of timber ply top with aluminium frame PA system supplied by worthingtons Euromet Professional cabinet size 500 by 600 by 1.000m high. Comprising of, 1 No CA-6220 mixer 1 No R300 Amplifier 1 No Compact Disk TEAC PD/D2410 multi disk. 1 No Radio Mike amp WT-48106	1	500	500	500						500	500
Grand Hall	HFE008			Piano upright, SCHAIEMYER, supplied by NJTOSTEVIN and Son Stoke on Trent	1	1500	1500	1500						1500	1500
Grand Hall	HFE043		01/06/2008	2 large ceiling chandeliers	2		0	0						0	0
Grand Hall	CAT114		01/06/2008	Lion Crest above Main Hall on wall	1	1	1	0						1	0
Grand Hall	HFE005	Global Hygiene	06/10/2010	NPR 1523 Floor Machine c/w Drive Board, Solution Tank, Scrubbing Brush	1	825	825	0						825	0
Grand Hall	HFE114	Talke Chemicals	10/11/2014	Sack Truck	1		86	0						86	0
Bridestones	HFE029	PAS Sound Engineering	28/01/2011	Main sound system + gallery system (Grand Hall)	1	8155	8155	8155						8155	8155
Grand Hall	HFE081	PAS Sound Engineering	28/01/2011	4 way mike sockets (these are in the wall)	1	325	325	0						325	0
Grand Hall	HFE078	PAS Sound Engineering	28/01/2011	1 stand	2	56.5	113	0						113	0
Grand Hall	HFE132	Pure AV	08/05/2017	Conference System - Bridestones	1		15193	15193						15193	15193
Grand Hall	HFE133	Strictly Tables & chairs	28/07/2017	5' Plastic Folding round tables x 5	5		320	320						320	320
Grand Hall	HFE134	Strictly Tables & chairs	28/07/2017	6' Plastic Folding round tables x 15	15		1319	1319						1319	1319
Grand Hall	HFE135	Christmas Direct	01/08/2017	Fairy lights	1		564	0						564	0
Grand Hall	HFE140	Xmasdirect	08/11/2017	Fairy lights	1		140	0						140	0
Grand Hall	HFE142	Cookies	31/07/2018	LED uplighter lights	28		2214	2214						2214	2214
Grand Hall	HFE136	Chains and Lifting	19/09/2017	Harness for Minstrel Gallery	1		1143	1143						1143	1143
Grand Hall	HFE137	Strictly Tables & chairs	28/07/2017	Narrow Table Trolley	2		425	0						425	0
Grand Hall	HFE129	T&S Electrical	30/11/2016	Induction Loop System (for the hard of hearing)	1		1925	1925						1925	1925
Grand Hall	HFE019			Green Privacy Screens	3	120	360	0						360	0
Inner Hall way G26							0	0						0	0
Inner Hall way G27	HFE071			Congleton Town Council Rolls of Mayors Board 2.00 by 0.800m	1	400	400	0						400	0
Inner Hall way G28	HFE025	Donation	01/04/2010	2 samsung LCD TVs	2	0	0	0						0	0
Inner Hall way G29	HFE112	Nisbets	23/10/2014	Red rope and brass post barrier	1	113	113	0						113	0
Inner Hall way G30															
Inner Hall way G31	HFE090	MAC Tool Hire	25/03/2013	Infra Red Heaters (park)	2	300	600	0						600	0

Congleton Town Council - Fixed Asset Register and Inventory as at 31/03/2022

					2023			2024								
Location	Item no.	Supplier	Purchase Date	Description	Qty	£	Total Inventory	Fixed Asset Register	Additions FAR	Additions Inventory	Deletions FAR	Deletions Inventory	Revaluation Increase	Total Inventory	Fixed Asset Register	
Room behind TIC	HFE018	Global Hygiene	13/10/2010	first Aid Couch	1	324	324	0						324	0	
Room behind TIC		Global Hygiene	23/12/2011	Delonghi Rapido Oil filled radiator	1		175	0						175	0	
Room behind TIC	HFE138	Andrew Deptford aadefib.co	28/09/2017	Physio-control lifePak CR plus fully automatic Defibrillator	1		980	0						980	0	
Bar Annex				High circular drinks tables tubular steel with beech effect top 550mm diameter 1.200m high	3	90	270	0						270	0	
Bar Annex	HFE012															
Bar Annex	HFE013		01/06/2008	5 Low circular drinks tables (1 in bar)	5		360	0						360	0	
Bar Annex	HFE014		01/06/2014	5 Low Square drinks tables	4		1	0						1	0	
Bar Annex	HFE015		01/06/2014	2 metal litter bins - 1BS, 1 GH	2		1	0						1	0	
Bar Annex	HFE047			hydro boil water heater (kitchen)	1		543	0						543	0	
Cellar	HFE062	SAS Refridgeration	14/04/2010	Bar Cellar Fridge (kitchen)	1	1500	1500	1500						1500	1500	
Bar Annex	HFE139	SAS Refridgeration	12/10/2017	2 door bottle cooler	1		350	0						350	0	
Bar Annex	HFE115	Catering Supplies	05/07/2015	Glasswasher (cotton club)	1		1350	1350						1350	1350	
Bar Annex	HFE119			Large lockable twin door Bottle Fridge store (corridor)	1									0	0	
Bar Annex	HFE102			Undercounter twin glass bottle fridges	2									0	0	
Bar Annex	HFE152	Catering Equipment	23/03/2020	Ice Machine			1400	1400						1400	1400	
Cloaks G25a G27																
Cloaks G25a G28	HFE069			2 No portable black tubular steel hat and coat racks on casters 1.800m by 1.800m	2	75	150	0						150	0	
Cloaks G25a G29	HFE068			Handyman Aluminium Ladders 3 stage (park)	1	150	150	0						150	0	
Cloaks G25a G30	C3			2 No Aluminium Flip Chart Boards and Stands	2	50	100	0						100	0	
Cloaks G25a G31		COS	30/03/2012	1 Nobo Nautile Easel (flip chart board)	1		79	0						79	0	
Cloaks G25a G32	HFE128	Access	16/11/2016	900mm x 600mm display boards (rear storeroom)	3	93	279	0						279	0	
Cloaks G25a G33	HFE028			2 No Aluminium Free Standing Display Boards in blue 1.800m by 1.800m	2	250	500	500						500	500	
Cloaks G25a G34	HFE126	Talke Chemicals	07/11/2016	Ash Bin	1		170	0						170	0	
Store Room G21																
Store Room G22	HFE 122	Astbury Garden Centre	16/12/2015	2 Artificial Christmas Trees (park)	2		266	0						266	0	
Kitchen G10																
Kitchen G11	HFE109			Stainless Steel Vacuum Flasks	2		140	0						140	0	
Kitchen G12	HFE116	Nisbetts	16/04/2015	Stainless Steel Vacuum Flasks	14		125	0						125	0	
Kitchen G13	HFE117	Stephensons	28/05/2016	Simply Tableware 11" plates	252		444	0						444	0	
Kitchen G14	HFE118	Stephensons	28/05/2016	Simply Tableware 6.25" plates	252		154	0						154	0	
Kitchen G15	HFE121	Dudsons	08/04/2015	100 mugs	100		100	0						100	0	
Kitchen G16	HFE123	Stephensons	08/03/2016	Cutlery	1		159	0						159	0	
Kitchen G17	HFE124	Dudsons	03/03/2016	100 mugs	100		100	0						100	0	
Kitchen G18	HFE074	SAS Refridgeration	10/09/2010	undercounter fridge	1	358	358	0						358	0	
Kitchen G19	HFE099	SAS Refridgeration	13/06/2013	Fridge model GN650TN	1		850	850						850	850	
Kitchen G20	HFE100	The Catering shop	09/08/2013	Chest Freezer CF1300	1		389	389						389	389	
Kitchen G21	HFE082	Ritchie	13/07/2013	C Range Commercial Dishwasher	1		2801	2801						2801	2801	
Kitchen G22	HFE083	Ritchie	13/07/2013	Free Standing Fridge Sterling Pro	1		458	458						458	458	
Kitchen G23	HFE084	Ritchie	13/07/2013	Blue Seal Salamander Grill	1		948	948						948	948	
Kitchen G24	HFE085	Ritchie	13/07/2013	Oven lincat 6 burner range	1		1406	1406						1406	1406	
Kitchen G25	HFE101			Imperial 6 Burner Range	1		0	0						0	0	
Kitchen G26	HFE106			Industrial Gas Cooker	1		0	0						0	0	
Kitchen G27	HFE107			Tall Glass fronted bottle fridge (Cotton Club?)	1		0	0						0	0	
Kitchen G28	HFE143	Ritchie/TS Electrical	15/02/2018	Combi Oven	1		12963	12963						12963	12963	
Kitchen G29	HFE119	Catering Supplies	03/10/2015	2 door fridge	1		1100	1100						1100	1100	
Kitchen G30	HFE127	Catering Supplies	22/11/2016	2 door w/top fridge	1		850	850						850	850	
Kitchen G31	HFE086	Ritchie	13/07/2013	Hot plate parry alpha range	1		1295	1295						1295	1295	
Kitchen G32	HFE087	Ritchie	13/07/2013	Commercial microwave	1		549	549						549	549	
Kitchen G33	HFE088	Ritchie	13/07/2013	Commercial microwave	1		549	549						549	549	
Kitchen G34	HFE095	Hancocks	14/03/2013	1 litre water jug	1	1.95	12	0						12	0	
Kitchen G35	HFE096	Hancocks	14/03/2013	1.8 litre water jug	6	3.95	59	0						59	0	
Kitchen G36	HFE149	Viking	10/09/2019	1.6 litre water jugs	16	2.99	60	0						60	0	
Kitchen G37	HFE097	Hancocks	14/03/2013	10oz Hiball water glasses	192	0.36	70	0						70	0	
Kitchen G38	HFE120	Posh Nosh Parties	23/12/2016	Various kitchen items see list	1		1700	0						1700	0	
First Floor																
First Floor	HFE040	Jackson Lloyd	03/06/2010	display cabinet	1	2200	2200	2200						2200	2200	
First Floor	CAT020	Fattorini	10/05/2012	Jubilee Link badge	1		398	0						398	0	
First Floor	CAT119	Princess Irene Regiment	31/10/2013	S/S Ceremonial Dutch Military Sword	1		2250	0						2250	0	
Bridestones Suite F6																

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Location	Item no.	Supplier	Purchase Date	Description	Qty	£	Total Inventory	Fixed Asset Register	FAR	Inventory	FAR	Inventory	Increase	Total Inventory	Fixed Asset Register		
Bridestones Suite F7	CAT090	In Museum		1 No Tapestry 5.0m by 2.5m depicting Congleton Scene	1	5000	5000	5000						5000	5000		
Bridestones Suite F8	HFE035			1 No Antique Mayors Chair in carved timber and brown leather good condition	1	300	300	0						300	0		
Bridestones Suite F9	CAT091			1 No oil painting of Little Moreton Hall Nr Congleton behind glass in either timber or plaster quilt frame 1.000m by 0.900m	1	500	7500	500						7500	500		
Bridestones Suite F10	CAT092			1 No oil painting of Building Ruin with Fence in Foreground behind glass in either timber or plaster quilt frame 1.100m by 0.900m	1	350	7500	350						7500	350		
Bridestones Suite F11	CAT093			1 No oil painting of Congleton High Street and Town Hall painted and presented by John Nash Peake AD1902 1.600m by 1.200m	1	500	30000	500						30000	500		
Bridestones Suite F12	HFE036	Great British Lighting	14/05/2010	Satin Brass Rectangular up/down lights	8	533	4269	4269						4269	4269		
Bridestones Suite F13	HFE037	Great British Lighting	14/06/2010	Chandeliers	2	7053	14106	14106						14106	14106		
Bridestones Suite F14	HFE038	R&L Systems Ltd	08/06/2010	2 pulleys for chandeliers (raising & lowering)	1	4950	4950	4950						4950	4950		
Bridestones Suite F15	HFE039		01/06/2008	2 ceiling fans	2		1	0						1	0		
Bridestones Suite F16	HFE034	Allen Pavitt Contracts	07/06/2010	1830mm x 762mm tables	6	124	744	744						744	744		
Bridestones Suite F17	HFE033			2130mm x 762mm tables	3	134	402	402						402	402		
Bridestones Suite F18	HFE032			1220mm x 762mm tables with round edges	2	121	242	242						242	242		
Bridestones Suite F19	HFE031			Beech Frame Conference chair	42	79	3318	3318						3318	3318		
Bridestones Suite F20	HFE027			Dual Height wheeling folding stage + steps	1	752	752	752						752	752		
Bridestones Suite F21	HFE154	Fire	18/03/2021	Evac chair	1		670							670	0		
Bridestones Suite F22	HFE030	PAS Sound Engineering	28/01/2011	Sound System	1	5597	5597	5597						5597	5597		
Bridestones Suite F23	HFE148	Pure AV	23/05/2019	4 x Audio Technical handheld microphones	4		1051	1051						1051	1051		
Bridestones Suite F24	HFE094	Congleton Office Supplies	28/03/2013	Nobo Tripod Screen	1		137							137			
Bridestones Suite F25	HFE113	Jantex	19/11/2014	Upgraded pulley system for curtains in Bridestones	1		690	0						690	0		
Spencer Suite F8	OFF136	Prism	08/10/2019	Lenovo ThinkCentre M635q 10tl presentation device (TV in foyer)	1		407	407						407	407		
Spencer Suite F9	OFF027			10 No tubular steel frame counter chairs upholstered in green with arms	10	180	1800	1800						1800	1800		
Spencer Suite F10	OFF026			2 Semi Circular Boardroom metal frame table with light oak top 1.200m diameter	2	170	340	0						340	0		
Spencer Suite F11	OFF028			1 No Rectangular Boardroom metal frame table with light oak top 1.200m in diameter	2	170	170	0						170	0		
Spencer Suite F12	OFF029			1 No Magnus Cresenda Storage Cupboard in light oak 1.600m by 0.550m	1	580	580	580						580	580		
Spencer Suite F13	HFE150	Officefurniture Online	30/10/2019	Devonshire Wooden Frame Stacking Armchairs slate grey	10		400	400						400	400		
Spencer Suite F14	HFE144	Laptop House Ltd	15/02/2018	Avacor E-6500 Touch Screen panel and trolley	1		1854	1854						1854	1854		
Spencer Suite F15		Prism	13/06/2019	Microsoft Office for touch screen			185							185	0		
Bridestones	HFE035			2 No Antique Congleton Town Council Mayors Chair in polished wood and leather with ornate carving depicting in wood carving conga eels and barrel tans	1	500	500	500						500	500		
Spencer Suite	CAT115	In cabinet on 1st floor landing		Collection of Framed Certificates and Maps1 No Framed Certificate Guinness World Records Maypole dance 146 participants 2008.1 No Framed Adept Integrated Management System Certificate to Congleton Town Council from SECE1 No Framed 25,000 th scaled plan of pictures of past Mayors - reframed and hung in Grand Hall	1	300	300	0						300	0		
Grand Hall	CAT116				1	200	1390	0						1390	0		
First Floor Landing	CAT120	Spencer Suite	08/10/2019	Framed Carnival shields			810							810	0		
First Floor Landing	CAT101-CAT113			12 No Charity Boards timber framed with hand painted inscriptions 2.000m by 0.800m 1 No John Pedley1 No The Wilbraham Memorial Fund1 No The Wilbraham and Emily Ann Salt1 No Congleton Charities1 No The CotterhillBrook Street Charities1 No Mary and Judith A	1	1200	1200	1200						1200	1200		
														0	0		
MW Office	OFF126	Broadstock	22/05/2018	MJW office desk			98							98	0		
MW Office	HFE145	Landscape supply Ltd	08/06/2018	2.3 Powermaxx Combo drill set (MW)			189							189	0		
	HFE146	Ableworld	03/12/2018	Lightweight Steel wheelchair	1		108							108	0		
	HFE020			Dual Height Wheeling folding stage	1		916	916						916	916		
First Floor Cupboard	HFE089	A&A Music		Music stand as lecturn	1		23	0						23	0		
First Floor Cupboard	OFF101	Heatons	10/07/2015	Nobo Tripod screen 2000 x 1513	1		137	0						137	0		
First Floor Cupboard		Talke Chem	04/03/2016	Key Cabinet	1		53	0						53	0		
Offices	OFF135	Prism	08/10/2019	Dell Vostro 3580 (Spare) notebook	1		807	807						807	807		
Offices	HFE125	Just Projectors	26/07/2016	NEC M311W Projector	1	463	463	463						463	463		
Offices	OFF124	Broadstock	13/11/2017	Magnus Desk 1600x 800x600 (LM)	1		90	0						90	0		

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							2023		Additions	Additions	Deletions	Deletions	Revaluation	2024	
Location	Item no.	Supplier	Purchase Date	Description	Qty	£	Total Inventory	Fixed Asset Register	FAR	Inventory	FAR	Inventory	Increase	Total Inventory	Fixed Asset Register
Offices	OFF054		01/06/2008	Beech effect 2 door cupboard (RB Office)	1		1	0						1	0
Offices	OFF055			Magnus Storage Cupboard with Tambour Doors 1.950m by 1.060m by 0.530m in light oak timber finish	1	300	300	0						300	0
Offices	OFF055			Magnus storage cupboard	1	400	400	0						400	0
Offices	OFF085	Broadstock	08/07/2014	Four shelf L/Oak bookcase (behind JP)	1		113	0						113	0
Offices	OFF137	Southern Broadstock	29/10/2019	Tambour cupboard (back of admin office)	1		308							308	0
Offices	OFF133	Southern Broadstock	13/06/2019	3 x 16x8 desks for admin office	3		261							261	0
Offices	OFF117	Prism	15/05/2017	ST Monitor - Dell 22"	1		147	147						147	147
Offices	OFF143	Prism	17/08/2020	Dell Vostro Laptop ST			886	886						886	886
Offices	OFF142	Prism	17/08/2020	Dell Vostro Laptop LM			886	886						886	886
Offices														0	0
Offices														0	0
Offices	OFF146			Cloud based server replacement										0	0
Offices	OFF119	Prism	03/05/2017	APC Smart UPS 1000VA battery backup for server			343	0						343	0
Offices	OFF130	Prism	06/03/2019	New comms box and wires	1		2545	2545						2545	2545
Offices	OFF138	Prism	28/11/2019	Dell Vostro 3470 8gbRAM Windows 10 to VIC?	1		725	725						725	725
Offices	OFF122	Prism	12/09/2017	Dell 22" Monitor P2217H- LM	1		158	0						158	0
Offices	OFF123	Prism	26/09/2017	Adobe Acrobat Pro 2017 (LM machine)	1		575	0						575	0
Offices	OFF132	Prism	18/04/2019	Dell Vostro 3470 PC Used for Rialtas and Asset Manager local server			816	816						816	816
Offices	OFF144	Prism	17/08/2020	Dell Vostro laptop AMW	1		886	886						886	886
Offices	OFF140	Prism	26/06/2020	Adobe Acrobat Pro x 2 MH and AMW machines			942							942	0
Offices	OFF139	Prism	28/11/2019	Dell Vostro 3470 8gbRAM Windows 10 MW now VIC	1		725	725						725	725
Offices	OFF150	Prism	31/03/2021	Dell Vostro laptop, monitor, docking station			1440	1440						1440	1440
Offices	OFF112	Prism	17/01/2017	Dell 22" Monitor P2217- JP	1		131	131						131	131
Offices	OFF141		17/08/2020	Dell Vostro Laptop JP			886	886						886	886
Offices	OFF134	Pear Technology	31/01/2011	Mapping Software and Asset Manager	1		1625	1625						1625	1625
Offices	OFF128	Prism	04/09/2018	Brother Laser Jet Printer L2370DN (main office) Andrea has this			112							112	0
Offices	OFF110	Prism	14/01/2017	Avaya VOIP telephone system	1		4225	4225						4225	4225
Offices	EQP041		01/04/2010	PAT Tester	1	850	850	0						850	0
Offices	OFF049			4 No 4 Drawer Metal Filing cabinets	3	165	495	495						495	495
Offices	OFF078			2 drawer metal filing cabinet	1		68	0						68	0
Offices				3 office blinds (admin office)	3		397	397						397	397
Offices	HFE098	Viking	02/09/2013	NEC M3111 Projector	1		465	0						465	0
Offices	OFF056	Viking	17/06/2010	Ativa Shredder	1		290	0						290	0
Offices	OFF147	EE	14/01/2021	Various mobile phones (ST has details)			1517	1517						1517	1517
Offices	OFF148	Prism	11/02/2021	Docking stations x 4 JP, ST, RB, LM			887	887						887	887
Offices	OFF149	Prism	11/02/2021	RB Dell laptop			993	993						993	993
Offices	OFF020	Broadstock	25/01/2012	3 Drawer Pedestal LM	1		103							103	0
Offices	OFF081	Broadstock	22/01/2014	RB desk	1		114	0						114	0
Offices	OFF082	Broadstock	22/01/2014	RB Pedestal	1		103	0						103	0
Offices	OFF083	Broadstock	23/01/2014	RB bookcase(main office)	1		113	0						113	0
Offices	HFE147	ESE Direct	22/10/2018	3x Topbox shelving units for archive	3		363							363	0
Offices	OFF096	Broadstock	17/11/2014	MW Desk	1		114	0						114	0
Offices	OFF097	Broadstock	17/11/2014	MW Pedestal	1		103	0						103	0
Offices	HFE065		01/06/2008	Step ladder	1		1	0						1	0
Offices	HFE153	Argos	03/02/2021	Fridge (used by NHS to go into top office)	1		108							108	0
Campbell Suite Second Floor Office	OFF030			2 tables 1.600m diameter 25 mm top in light oak	2	100	200	0						200	0
Clerk's Office															0
Clerk's Office	OFF031			3 No Cantilever Universal Workstations Magnus Wave metal frame 1.800m by 1.200m by 0.800m by 0.600m with Lockable Under Desk Filing Cabinets all in light oak timber finish	4	220	880	880						880	880
Clerk's Office	OFF033			1 No Magnus Circular Table with Central Column Base in light oak 1.000m diameter	1	135	135	0						135	0
Clerk's Office	OFF034			4 No 4 Leg Stackable Meeting Chairs Without Arms Upholstered in fabric colour leaf	4	60	240	0						240	0
Clerk's Office	OFF044			1 No 2 Drawer Metal Filing Cabinet	1	100	100	0						100	0
Clerk's Office	OFF111	Heatons	14/11/2016	4 drawer grey filing cabinet	1		129	0						129	0
Clerk's Office	OFF079	The Stationery Cupboard		Jemini 2 drawer filing cabinet grey	1		111	0						111	0
Clerk's Office	OFF043			1 No 2 Drawer Small Timber Filing Cabinet in Beech Wood	1	40	40	0						40	0
Clerk's Office	OFF125	Prism	01/11/2017	Dell 3380 latitude laptop (DM) with wireless keyboard and mouse	1		1170	1170						1170	1170
Clerk's Office	OFF040			1 No Dell 19inch Flat Screen Monitor BH PC	1	175	175	175						175	175
Clerk's Office	OFF099	Prism	15/01/2015	Adobe Acrobat X1 Pro (DM Machine)	1		480	0						480	0

Congleton Town Council - Fixed Asset Register and Inventory as at 31/03/2022

					2023					2024					
Location	Item no.	Supplier	Purchase Date	Description	Qty	£	Total Inventory	Fixed Asset Register	FAR	Inventory	FAR	Inventory	Revaluation Increase	Total Inventory	Fixed Asset Register
Clerk's Office	OFF035			Metal cupboard		210	210	0						210	0
Offices	OFF047		16/01/2012	Canon ESO 1100D5 Camera	1		350	0						350	0
Offices	OFF129	Argos	03/12/2018	Canon IXUS 185 20MP 8x zoom camera	1		94							94	0
Offices	OFF121	Prism	02/08/2017	Dell Latitude 3580 SSD Laptop (JM)	1		1130	1130						1130	1130
Offices	OFF145	Prism	23/12/2020	Dell Laptop Debbie			1070	1070						1070	1070
Offices	OFF131	Prism	18/04/2019	MikeSmith Dell Vostro5568 Notebook	1		879	879						879	879
Offices	OFF127	Prism	13/06/2018	Inspiron 15 5000 series laptop Martha	1		1463	1463						1463	1463
Offices	OFF120	Frank Henshall	03/07/2017	Canon 5D 28-105 camera EX550 Flash gun	1		450	0						450	0
Museum	CAT100			Ancient Records NB. A nominal value is included. Following a discussion with David Roffe Medieval Historian the ancient records if offered for sale could generate interest from American Universities and as a set realise in the order of £100,000.	1	10000	10000	10000						10000	10000
Offices	OFF151	Pitney Bowes	26/04/2021	Printer (RB Office)	1		250							250	0
Offices	OFF152	EE Mobile	29/04/2021	Phone (SF Streetscape)	1		357							357	0
Offices	OFF153	Printerland	03/05/2021	Printer CIC	1		557							557	0
Offices	OFF154	Prism Solutions	22/06/2021	Dell Laptop	1		886	886						886	886
Offices	OFF155	EE Mobile	20/07/2021	Iphone XR (SVS)	1		357							357	0
Offices	OFF156	Bomford Office Supplies	21/07/2021	Tambor Cabinet (Finance Office)	1		630							630	0
Offices	OFF157	Pitney Bowes	26/04/2021	Printer (DM Office)	1		332							332	0
Offices	OFF158	Prism Solutions	20/08/2021	Laptop (CS)	1		938	938						938	938
Offices	OFF159	Office Furniture	12/11/2021	Table (Finance Office)	1		158							158	0
Offices	OFF160	Bomford Office Supplies	18/11/2021	Office Chairs (Finance office)	3		136.95							137	0
Offices	OFF161	EE Mobile	07/01/2021	Mobile (CD)	1		350							350	0
Corridor	OFF162	The 2 minute Foundation	29/06/2021	Sanitiser Unit	1		450							450	0
Offices	OFF163	Prism Solutions	31/01/2022	Server	1		986	986						986	986
Offices	OFF164	Bomford Office Supplies	15/02/2022	Office Chairs: Desk chairs	12		1968	1968						1968	1968
Grand Hall	OFF165	Taylor	21/02/2022	Stage Curtain & Skirts	1		2021	2021						2021	2021
Offices	OFF166	Bomford Office Supplies	28/04/2022	Filing Cabinet (RB Office)	1		229							229	0
Town Hall	EQP118	Chubb	23/04/2022	New CCTV Camera	1		828	828						828	828
Grand Hall	EQP119	Laptop/Pure AV	09/05/2022	Hybrid TV Screen Zoom System & Separate Mic	1		7734	7734						7734	7734
Offices	OFF167	Bomford Office Supplies	09/06/2022	2 office chairs (DM & AMW)	2		358							358	0
Streetscape	OFF168	EE Mobile	30/08/2019	Streetscape handsets (purchased 2019 paid in 2022 not on prev.)	10		1353	1353						1353	1353
Streetscape	EQP110		30/08/2022	Barriers	1		272							272	0
Offices	EQP112	Argos	03/09/2022	Nokia Tablet	1		234							234	0
Store	EQP113	Surf n Turf Instant Shelters	09/11/2022	Gazebo	1		495							495	0
Offices	EQP114	Screwfix	22/11/2022	Dehumidifier	1		108							108	0
Offices	EQP115	Viking Direct	09/01/2023	Tambour Cabinet (F.office)	1		289							289	0
Offices	EQP116	Viking Direct	04/01/2023	Printer (F.M Office)	1		161							161	0
Offices	EQP117	Prism	24/01/2023	Laptops (JM & DM)	2		1781	1781						1781	1781
Christmas	CS029	Lite	15/10/2022	Christmas Light	1		3100	3100						3100	3100
Offices	EQP121	Cutlers	16/02/2023	Floor Scrubber	1		2309	2309						2309	2309
Offices	EQP123	Viking Direct		Office fans			106							106	0
							331396	253100	0	0	0	0	0	331396	253100
Around Town	CS001-CS007			Welcome to Congleton Road Signs	7	1600	11200	11200						11200	11200
Around Town	FP001-FP007			Town Centre finger posts - (??)	3	2600	7800	7800						7800	7800
Around Town	NB001-NB007			Notice Boards - (??)	6	1100	6600	6600						6600	6600
Around Town		XLDisplays	08/07/2015	Secure lockable external notice board 1 Moody St Gardens	1		126	0						126	0
Around Town		XLDisplays	08/07/2015	Secure lockable external notice board 1 Moody St Gardens	1		126	0						126	0
Around Town	INF001			River Dane walkway	1	35000	35000	35000						35000	35000
Around Town	INF005	Belmont Fabrication	31/05/2012	Jubilee Arches in Community Garden	3		4500	4500						4500	4500
Christmas	CS008	Lite Ltd	08/12/2013	Xmas Lights - JM has breakdown	1		15208	15208						15208	15208
Christmas	CS028	Lite Ltd	17/11/2020	Xmas Tree lights - Martha has details	1		1395	1395						1395	1395
Christmas	CS029	Lite Ltd	25/11/2020	Xmas street lights - Martha has details	1		8682	8682						8682	8682
Around Town	CS030	Lite Ltd	15/02/221	Rebulb festoon lights in pedestrian area	1		2825	2825						2825	2825
Around Town	CS010	Amberol Ltd	08/05/2014	Octagonal planter with 3 tiers (market st)	2		1202	1202						1202	1202
Around Town	CS011	Amberol Ltd	08/05/2014	6 tier beehive planters (by RBS)	2		1245	1245						1245	1245
Around Town	CS016	Amberol Ltd	21/12/2017	6 Tier beehive planters -Pedestrian area, Market St	2		1481	1481						1481	1481
Around Town	CS018	Amberol Ltd	19/03/2018	13 Self watering black half unit Pole planters (26 halves)	13		1921	1921						1921	1921
Around Town	CS022	Amberol Ltd	19/03/2018	6 1000mm Self watering Half barrier basket	6		890	890						890	890
Around Town	CS020	Donated by Cong Partership	18/04/2017	16 self watering meter square without wording planters	16		0	0						0	0

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						2023		2024		2023		2024			
Location	Item no.	Supplier	Purchase Date	Description	Qty	£	Total Inventory	Fixed Asset Register	Additions FAR	Additions Inventory	Deletions FAR	Deletions Inventory	Revaluation Increase	Total Inventory	Fixed Asset Register
Around Town	CS021	Donated by Cong Partership	18/02/2018	7 large 1m sq planters	7		0	0						0	0
Around Town	CS012	Earth Anchors	28/06/2013	3 Moulded garden benches (community garden)	3		1125	1125						1125	1125
Around Town	CS019			Red Telephone Box -Greenacres Road	1		0	0						0	0
Around Town	CS013			Red Telephone Box -Timbersbrook	1		0	0						0	0
Around Town	CS014	Country Rustics	29/06/2016	5 Planters - Mountbatten Way	5	300	1500	1500						1500	1500
Around Town	CS015	Belmont Fabrication	30/06/2016	12 x Roundabout signs	12	143	1716	1716						1716	1716
Cong Park	CS023	National Polytunnels	31/05/2018	Community Polytunnel in the Park			1898	1898						1898	1898
Around Town	CS025	Amberol Ltd	20/09/2018	6 x Black bins			372							372	0
Around Town	CS024	Belmont Fabrication	30/11/2018	5 x safety barriers for xmas tree	5		767							767	0
Around Town	CS026	Glasdon	10/07/2019	6 x Black bins 50"HSL	6		1097	1097						1097	1097
Around town	CS027	SG Manufacturing	13/02/2020	Solar assisted SID	1		1422	1422						1422	1422
Around Town	NB008	BAM Nuttall	20/12/2013	Radnor Park Sign	1		4981	4981						4981	4981
Around Town							115079	113688	0	0	0	0	0	115079	113688
Around Town	MEM002			War Memorial (Cenotaph)	1	15000	15000	15000						15000	15000
Around Town	MEM001			Sgt Eardley - VC Statue (March 2003)			9967	9967						9967	9967
Around Town	MEM003	Donated by Steve Ashton, Friends of Treo	26/10/2017	Treo - statue of army dog by war memorial	1		0	0						0	0
Around Town	CS017	Belmont Fabrication	18/01/2018	Railings around Treo	1		1500	1500						1500	1500
Around Town	LB008	Land Registry	18/09/2013	Land by War Memorial	1		1	1						1	1
Around Town	MEM004	Elizabeth Group	01/04/2022	Elizabeth Statue	1		1	1						1	1
Around Town	CS028	Amberol Ltd	09/12/2022	5 black bins			504							504	0
					1	15000	26973	26469	0	0	0	0	0	26973	26469
Toilets	LB006		01/01/2014	Market St Toilets (by bus station)(fixtures and fittings)	1		14212	14212						14212	14212
							14212	14212	0	0	0	0	0	14212	14212
				Artifacts and Treasures											
Safe	CAT001			Weights and Measures	1	5746	5746	5746						5746	5746
Safe	CAT002			Mayoral Badge	1	18000	18000	6659						18000	6659
Safe	CAT003			Mayoral Chain	1	55000	55000	23763						55000	23763
Safe	CAT004			Mayoress Badge (can go on Mayor's chain)	1	5000	5000	1712						5000	1712
Safe	CAT005			Mayoress Chain	1	8000	8000	3487						8000	3487
Safe	CAT006			Deputy Mayor Badge (refurbished)	1	3250	3250	1475						3250	1475
Safe	CAT007			Consort Pendant (silver medallion)	1	1250	1250	837						1250	837
Museum	CAT008			Small Mace	1	4220	4220	4220						4220	4220
Safe	CAT009			Large Mace	1	55000	55000	28509						55000	28509
Safe	CAT010			Mayor's Working Chain	1	15828	15828	15828						15828	15828
Safe	CAT012			Silver Parcel Pendant (working chain medallion)	1	4000	4000	1011						4000	1011
Safe	CAT013			Wood Case	1	94	94	94						94	94
CO drawers	CAT117	Fattorini Ltd	02/04/2013	Deputy Mayor Pendant (DM2 newer)	1	1200	1200	926						1200	926
Safe	CAT118	Fattorini Ltd	03/04/2013	Consort pendant enamelled 3 colours on blue ribbon	1	650	650	599						650	599
							177238	177238	94866	0	0	0	0	177238	94866
Streetscape															
Streetscape															
Streetscape															
Streetscape		Sharrocks	16/06/2017	Lawnmower Flight 553HRSPROHS			949	949						949	949
Streetscape	EQP050	Sharrocks	16/06/2017	Lawnmower Flight 553HRSPROHS			949	949						949	949
Streetscape	EQP025	Cheshire East	01/01/2014	Bowling Green Mower	1		1	1						1	1
Streetscape	EQP026	Cheshire East	01/01/2014	Strimmer	1		1	1						1	1
Streetscape	EQP027	Cheshire East	01/01/2014	Strimmer	1		1	1						1	1
Streetscape	EQP029	Cheshire East	01/01/2014	Blower Stihl BR350	1		1	1						1	1
Streetscape	EQP031	Cheshire East	01/01/2014	Hedgecutter	1		1	1						1	1
Streetscape	EQP032	Cheshire East	01/01/2014	Flymo mower - Allen	1		1	1						1	1
Streetscape	EQP054	Paul Brereton Ltd	04/10/2019	Williams LM105G Serial SCKD00000J5157196 Trailer	1		2975	2975						2975	2975
Streetscape	VEH003	Cheshire East	01/01/2014	Small Ford Tractor L593 LHJ	1		1	1						1	1
Streetscape	EQP011	Congleton Garden Machinery	01/03/2014	Hayter Condor Hydro with 5 blades	1		5315	5315						5315	5315
Streetscape	EQP012	Congleton Garden Machinery	01/03/2014	Hayter Condor Hydro with 5 blades	1		5315	5315						5315	5315
Streetscape	EQP014	Congleton Garden Machinery	01/03/2014	Honda HRH536HX 4 Wheel	1		1026	1026						1026	1026

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							2023			Additions	Additions	Deletions	Deletions	Revaluation	2024	
Location	Item no.	Supplier	Purchase Date	Description	Qty	£	Total Inventory	Fixed Asset Register	FAR	Inventory	FAR	Inventory	Increase	Total Inventory	Fixed Asset Register	
Streetscape	EQP015	Congleton Garden Machiner	01/03/2014	Honda HRH536HX 4 Wheel	1		1026	1026						1026	1026	
Streetscape	EQP016	Congleton Garden Machiner	01/03/2014	Honda HRH536HX 4 Wheel	1		1026	1026						1026	1026	
Streetscape	EQP017	Congleton Garden Machiner	01/03/2014	Strimer Stihl FS410 C-E	1		707	707						707	707	
Streetscape	EQP018	Congleton Garden Machiner	01/03/2014	Strimer Stihl FS410 C-E	1		707	707						707	707	
Streetscape	EQP019	Congleton Garden Machiner	01/03/2014	Strimer Stihl FS410 C-E	1		707	707						707	707	
Streetscape	EQP020	Congleton Garden Machiner	01/03/2014	Stihl Blower BR350	1		356	356						356	356	
Streetscape	EQP021	Congleton Garden Machiner	10/01/2014	Long Reach Hedge Cutter	1		338	338						338	338	
Streetscape	EQP022	Congleton Garden Machiner	10/01/2014	Long Reach Hedge Cutter	1		338	338						338	338	
Streetscape	EQP046	Congleton Garden Machiner	21/10/2014	Stihl BR600 Blower	1		371	371						371	371	
Streetscape	EQP047	C Bury Sales Ltd	12/08/2015	Petrol Rotivator	1		308	308						308	308	
Streetscape	EQP049	CGM	22/09/2015	Honda HRX537HY Lawnmower	1		797	797						797	797	
Streetscape	EQP052	PE Jones	16/03/2016	Second Hand Pressure Washer and trailer	1		1500	1500						1500	1500	
Streetscape	EQP053	Calgary	08/04/2016	Apache SC42 Scarifier	1		349	349						349	349	
Streetscape	EQP057	Congleton Garden Machiner	18/04/2017	Stihl MS 180 14" Chainsaw	1		172	172						172	172	
Streetscape	EQP058	Congleton Garden Machiner	01/12/2018	Stihl HS87T Hedgecutter	1		351	351						351	351	
Streetscape	EQP059	Congleton Garden Machiner	12/03/2018	Echo ES-250ES Leaf blower	1		196	196						196	196	
Streetscape	EQP060	Landscape supplies	23/04/2018	Hammerlin Galvanised Barrow	1		81							81	0	
Streetscape	EQP061	CGM	18/06/2018	Blower Echo PB-2520	1		162							162	0	
Streetscape	EQP	Cheshire East	01/01/2014	Strimmer	1		1	1						1	1	
Streetscape	EQP	Cheshire East	01/01/2014	Strimmer	1		1	1						1	1	
Streetscape	EQP063	CGM	18/06/2018	Blower Stiga SBL 327V	1		166							166	0	
Streetscape	EQP062	CGM	18/06/2018	Blower Echo PB-2520	1		162							162	0	
Streetscape	EQP064	Sharrocks	06/08/2018	Bowling Green Mower - Ransome Super Certes LDFC604	1		3735	3735						3735	3735	
Streetscape	EQP065	Talke Chemicals	04/05/2018	Storage cage for tools at the park	1		340							340	0	
Streetscape	EQP	Cheshire East	01/01/2014	Blower Stihl BR600 x 2	1		1	1						1	1	
Streetscape	EQP066	Talke Chemicals	05/12/2018	4 x Locker units for Streetscape	4		389							389	0	
Streetscape	EQP067	Talke Chemicals	11/10/2018	1 x 4 Tread Step ladder	1		48							48	0	
Streetscape	EQP068	Talke Chemicals	11/10/2018	1 x 3 way platform ladder	1		95							95	0	
Streetscape	EQP071	Landscape supplies	15/08/2019	Combi drill	1		577							577	0	
Streetscape	EQP072	Threadfast Engineers	23/09/2019	TENG T1436 36pc 1/4" socket set	1		45							45	0	
Streetscape	EQP073	RWV Pugh	16/10/2019	Stihl KM131R Combi Engine x 3	3		1345	1345						1345	1345	
Streetscape	EQP074	RWV Pugh	16/10/2019	Stihl HL145 Kombi tool head	1		245							245	0	
Streetscape	EQP075	RWV Pugh	16/10/2019	Stihl KM-MC extension shaft	1		60							60	0	
Streetscape	EQP069	Argos (credit card)	03/03/2019	Bush Fridge for Streetscape bungalow	1		100							100	0	
Streetscape	EQP076	RWV Pugh	02/07/2020	2 x lawnmowers	2		1350	1350						1350	1350	
Streetscape	EQP077	SBT	13/08/2020	ESPA pump	1		827	827						827	827	
Streetscape	EQP078	Landscape supplies	08/10/2020	Pressure washer	1		199	199						199	199	
Streetscape	EQP079	RWV Pugh	03/12/2020	2 x lawnmowers	2		2500	2500						2500	2500	
Streetscape	EQP080	Congleton Garden Machiner	20/01/2021	Turf cutter	1		763	763						763	763	
Streetscape	EQP081	Landscape supplies	23/09/2021	2 x Stihl FS-KM KombiTool Autocut C26-2	2		234	234						234	234	
Streetscape	EQP082	Landscape supplies	11/01/2021	Angle grinder	1		106	106						106	106	
Streetscape	EQP083	Energy	03/03/2021	Petrol Generator	1		433	433						433	433	
Streetscape	EQP084	Landscape supplies	18/03/2021	Hedge trimmer	1		398	398						398	398	
Streetscape	EQP085	RWV Pugh	14/04/2021	Honda Mowers	2		2890	2890						2890	2890	
Streetscape	EQP086	Spray	06/04/2021	Backpack Sprayers	1		210.3							210	0	
Streetscape	EQP087	Energy	09/07/2021	Generator	1		433.33							433	0	
Streetscape	EQP088	RWV Pugh	20/04/2021	Blowers	1		990							990	0	
Streetscape	EQP089	Speak	28/09/2021	Body Cameras	14		705.81							706	0	
Streetscape	EQP092	BUX	25/01/2022	Hedgecutters	1		843.5							844	0	
Streetscape	EQP093	Tudors	24/02/2022	Rotavator	1		1475	1475						1475	1475	
Streetscape	EQP094	Sharrocks	23/03/2022	2 x Ransome Mowers	2		23000	23000						23000	23000	
Streetscape	EQP095	Tool Station & Screwfix	09/09/2021		1		298							298	0	
Streetscape	EQP096	BUX	17/02/2022	Batteries & Chargers	1		472							472	0	
Streetscape	EQP097	Buxtons	22/04/2022	Mowers & batteries	1		1325	1325						1325	1325	
Streetscape	EQP098	Screwfix	28/04/2022		1		112							112	0	
Streetscape	EQP099		28/04/2022	Bosch Strimmer	1		75							75	0	
Streetscape	EQP100		30/05/2022	Storage Box	1		117							117	0	
Streetscape	EQP100	Talke Chemicals	31/05/2022	Section ladder	1		390							390	0	
Streetscape	EQP102	Tool Station	21/06/2022	Ladder	1		206							206	0	
Streetscape	EQP103		28/06/2022	Wooden Shed	1		878	878						878	878	
Streetscape	EQP104		28/06/2022	Shelving for Wooden Shed	1		175	175						175	175	
Streetscape	EQP105	Toolstaion	21/07/2022	Table saw	1		166							166	0	
Streetscape	EQP106	Toolstaion	07/11/2022	Table saw	1		92							92	0	
Streetscape	EQP107	Campney	09/11/2022	Bowling Green Mower & Cassettes	1		9327	9327						9327	9327	
Streetscape	EQP108	Screwfix	15/11/2022	Tools			230							230	0	

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Location	Item no.	Supplier	Purchase Date	Description	Qty	£	Total Inventory	Fixed Asset Register	FAR	Inventory	FAR	Inventory	Increase	Total Inventory	Fixed Asset Register
	EQP120	Tool Station	26/01/2023	Jumpstarter	1		70							70	0
	EQP122	Bito	24/03/2023	Platform Trolley	1		439							439	0
							85068	76748	0	0	0	0	0	85068	76748
Streetscape	VEH002			Water bouser	1		500	0						500	0
	HM010	Makita	05/11/2009	18v LXC Zpc combi kit (power drill)	1		299	0						299	0
	HM011	Makita	27/05/2010	18v Lithium 6pc kit (battery tools)	1		599	0						599	0
	HM012	Global	30/11/2010	20 Traffic Cones and Signs	1		503	0						503	0
	HM013	Stihl	08/06/2011	H581 R-24 Hedgecutter	1		333	0						333	0
	HM014	Stihl	09/06/2011	Strimmer attachment and blade	1		118							118	
	EQP048	Surf & Turf Instant Shelters	10/09/2015	Gazebo (TIC store)	1		421	0						421	0
	EQP040	True Traders	23/03/2012	Galvanised Crowd Control Barriers	28		867	0						867	0
	EQP056	Cong Garden Machinery	28/06/2013	Shindawa Chainsaw	1		300	0						300	0
							3940	0	0	0	0	0	0	3940	0
				Total			3083345	2907704	0	0	0	0	0	3083345	2907704