



# Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CiLCA

27 March 2023

Dear Group Leader

## **Congleton Town Mayor's Cadet**

Congleton Town Council is looking to appoint a Cadet for the new civic year. Should you wish to make a nomination from your group, please complete the form and return it to [Mayor@congleton-tc.gov.uk](mailto:Mayor@congleton-tc.gov.uk) by 27 April 2023. Applications will be considered by the current Mayor, Deputy Mayor and myself. We anticipate there will be a need to invite short-listed candidates to a short interview which will be held early in May.

The successful candidate, chosen from one of the town's uniformed youth groups, will be made Mayor's Cadet during an official ceremony in the Town Hall at 7pm on 24 May.

The Town Mayor's Cadet is expected to:

- Be clean, smart and wear their uniform when assisting the Mayor at official events
- Respect any confidential matters learned as a result of their post.
- Respond to invitations where the Mayor has requested their presence.

They will be expected to be able to attend:

- The Mayor Making Event on 24 May 2023
- The Mayor's Civic Service on 2 July 2023
- The Remembrance Service on 12 November 2023
- The Christmas Lights Switch on 24 November 2023
- The Mayor's Ball on the 20 April 2024

There will be other invitations that will also be extended to the cadet throughout the year. It is an exciting and challenging role which young people have enjoyed over the past decade.

Please do not hesitate to contact me should you require any further information – either via [mayor@congleton-tc.gov.uk](mailto:mayor@congleton-tc.gov.uk) or 012360 270350 ext 3

Yours sincerely

Debbie Coxon  
Marketing and Communications Officer



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