

## CONGLETON TOWN COUNCIL

### Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 12<sup>th</sup> January 2023

Please Note – These are draft minutes and will not be ratified until the next meeting of this Committee

For the papers discussed at the meeting, please see the [Agenda & Papers – 12<sup>th</sup> January 2023](#)

In attendance:

Committee members: Cllrs

**Suzy Firkin - Chair**

Suzie Akers Smith

David Brown

Duncan Amies

Martin Amies

Russell Chadwick

Robert Hemsley

Robert Douglas

Ex-Officio Members: Cllr Margaret Gartside – Town Mayor

Congleton Town Council Officers:

- David McGifford – Chief Officer
- Ruth Burgess – Streetscape Development Manager
- Mark Worthington - Town Hall Manager

### **Minutes**

#### **1. Apologies for absence**

Apologies for absence were received from:  
Committee Members: Cllrs Dawn Allen.

#### **2. Minutes of Previous Meetings**

**THAS/28/2223 Resolved to** approve and sign the [minutes of the meeting of the Town Hall, Assets and Services Committee held on 20<sup>th</sup> October 2022.](#)

### 3. Declarations of Interest

Declarations of interest were received from Cllrs Suzie Akers Smith and David Brown on any matters relating to Cheshire East Council.

### 4. Outstanding Actions

See item 9 – Paddling Pool

|          |              |  |          |   |                                   |
|----------|--------------|--|----------|---|-----------------------------------|
| 04.08.22 | THAS/13/2223 | <b>Library Toilets</b><br>Cllr Akers Smith to contact the Cheshire East Library Services Team regarding sign posting their public toilets within the library.  | Cllr SAS | ? | Approval required library manager |
| 20.10.22 | THAS/20/2223 | <b>Paddling Pool</b><br>Notes for consideration: <ul style="list-style-type: none"><li>• seated position and cover at the entrance for staff</li><li>• additional session</li><li>• resin repairs, if possible, to be done earlier</li><li>• potential snack cabin</li></ul> |          |   | See item 9                        |

### 5. Questions from Members of the Public

There were no questions raised by members of the public.

### 6. Urgent Items

There were no urgent items raised at the meeting.

### 7. Town Hall Trading Account

**THAS/29/2223 Resolved to** accept the Town Hall Trading account to 30<sup>th</sup> November 2022 and to note the content of the summary report.

### 8. Town Hall Updates

**THAS/30/2223 Resolved to** receive the Town Hall update

**Action** – Congleton Information Centre, to request officers to ask any visitors where they have travelled from, local or out of Congleton

### 9. Paddling Pool Soft Play Surface

**THAS/31/2223 Resolved to** receive the updates on matters relating to the paddling pool Soft play surface and noted comments for consideration with regards to:

- Different types of surfaces suitable for around paddling pool
- Checks to see the legality behind what type of surface is required

Furthermore to accept the report and delegate the authority to the Chief Officer and Town Hall Manager to make the decision of type of surface suitable for the paddling pool up to a budget £13,125

#### **10. Town Hall Maintenance Programme**

**THAS/32/2223 Resolved to** receive the updates on matters relating to the Town Hall maintenance programme.

**Action** – set up a Town Hall development working group meeting to look through the maintenance programme and to plan a priority list following the completion of the roof.

#### **11. Streetscape Services Trading Account**

**THAS/33/2223 Resolved to** accept the Streetscape Services Trading account to 30<sup>th</sup> November 2022 and to note the content of the summary report.

#### **12. Streetscape update**

**THAS/34/2223 Resolved to** receive the Streetscape Services update

#### **13. No Mow May – All year around**

**THAS /35/2223 Resolved to** accept the report regarding change of mowing regimes across Congleton Town Council maintained open spaces.

**Action** Officers to develop a marketing campaign to clarify and to actively promote the changes in the grounds maintenance programme.

#### **14. Battery / Electric operated machinery and vehicles**

**THAS /36/2223 Resolved to** accept the report regarding Battery / Electric operated machinery and vehicles

#### **15. Congleton Information Centre Trading Account**

**THAS/37/2223 Resolved to** accept the Congleton Information Centre Trading account to 30<sup>th</sup> November 2022 and to note the content of the summary report.

#### **16. THAS/38/2223 Resolved to exclude members of the press and public from item 17 and 18 due to Commercial Sensitivities.**

#### **17. Town Hall Bookings December 2023**

**THAS /39/2223 Resolved to** accept the report of the Town Hall Bookings which showed that the bookings were in line with the current budget .

Re December bookings, it was agreed that the commercial partner could identify up to 3 weekends during December for commercial events, the remaining two will be held for community use. Should the identified 3 weekends not have bookings for commercial activity by the end of August, these may also be used for community events.

**17. Town Toilets update**

**THAS/40/2223 Resolved to** receive the verbal update report and agreed that ongoing discussions should continue with the Market area and Capital Walk toilet provision  
**Outstanding action** Cllr Akers Smith to discuss signposting to the Library toilets with Cheshire East Council.

**Cllr Suzy Firkin  
(Chair)**