

Congleton Town Council

Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR17/2223
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1.1	Applicant(s):	Amanda Beech
1.2	Representing:	THE GREEN TREE HOUSE
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	CONGLETON SOCIAL SUPERMARKET
1.6	Project Objectives:	TGTH aims to improve health and well-being and reduce food poverty within the community.
1.7	Brief Project Description:	TGTH social supermarket initiative has and continues to be a critical lifeline to hundreds of Congleton families who are struggling with the cost of living crisis. We offer hugely discounted food items £5.00 x 10 food items up to £20 x 40 food items which would ordinarily cost three times more at a mainstream supermarket
1.8	Details accounts/budgets	see attached

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£5,700 (1 food pallet costs £475 x 12 months)
2.2	Total contribution sought:	£2,000
2.3	What will the money be spent on?	The money will enable us to purchase 3 food pallets for the re-opening of the social supermarket in new premises. and as a contingency fund if we need additional food from Tesco as stock
2.4	Any ongoing costs:	we are in the process of moving into a new shop (20 Lawton Street, Congleton) the cost to make the space suitable for the social supermarket is going to cost approx £1500. It has enough space to have a large stock room. we will have more food, household and toiletries line which is amazing.

2.5 UPDATES: £500 was from Congleton Inclosure Trust not CTC

2.5	Details of <i>confirmed</i> match funding include source Cash: In kind:	<p>To help with building work, flooring, paint we have been given £500 for Congleton Town council.</p> <p>We have a pending application with the Inclosure Trust.</p> <p>In kind we have Paul Frost (joiner) fitting the floorboards, stud wall. In kind - an electrician checking and changing lights/plugs etc In kind - decorators to help when its time to paint In kind - volunteers to set the shop up ready to open</p>
2.6	Resources needed:	financial support
2.7	Estimated timescale of project from start to finish:	We hope to have the social supermarket up and running by 1st February. the whole project is on going

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	<p>Congleton residents will be able to purchase branded items at a fraction of the cost in normal supermarkets. Its is open to everyone, we have no criteria</p>
3.2	Are there similar services/projects provided in the area	<p>In Congleton there are several foodbanks that help in an emergency there is nothing similar in Congleton. The Green Tree House operates another shop in Biddulph.</p>

Part 4: Evaluation

4.1	How will the project be evaluated and who will carry out the evaluation?	<p>The volunteers that run the Congleton shop keep records of the numbers of people who use our services each day. we have records from when we first opened in 2021. We also do feedback forms</p>
4.2	Describe how you will promote the Town Council in your project.	<p>the Town Council's logo will be on our social media and any leaflets /posters we do.</p>
4.3	Please acknowledge you have read our Grant Application Criteria	<p>Please see the Policy on our Grants page on our website: Grants - Congleton Town Council (congleton-tc.gov.uk)</p> <p>I/we have read the policy: YES / NO</p>

Signature: _____

Date: 16/01/2023

Green Tree House
(Registered charity, 1090871)
Financial Statements
For the year ended 31 July 2021

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**Green Tree House
Administrative Details
for year ended 31 July 2021**

Full name Green Tree House

Registered charity number 1157178

Company Number CE001976

Principal address

72 High Street
Biddulph
Stoke-on-Trent
ST8 6AS

Trustees

Amanda Beech
Sean Butler-Dodd-Thompson
Kathleen Wilshaw
Patricia Eggington
Helen Mavin

Chair
Treasurer
Secretary
Trustee
Deputy Chair

Bankers

Independent examiner

Daryl Denson ACMA
Employee of VAST
The Dudson Centre
Hope Street
Hanley
ST1 5DD

**Green Tree House
Trustees Report
for the year ended 31 July 2021**

Structure, Governance and Management

Nature of governing document

The organisation was registered as a Charitable Incorporated Organisation (CIO) on 23 May 2014.

Aims and objectives

To further or benefit the residents of Biddulph and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Summary of the main activities undertaken for the public benefit

To act as a resource for children, young people and their families and carers who are in need of such a resource by reason of their youth, disability, financial hardship or social circumstances within Biddulph town and surrounding areas.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the Charity.

Use of volunteers

All our volunteers have worked hard to help support groups and the food club/food bank.


Summary of the main achievements during the year

The charity has worked hard during the covid restrictions to support the community during these difficult times.

The charity's policy on reserves

The charity has implemented a policy to hold a level of reserves of approximately £2,000 to cover expenditure

The annual report was approved by the trustees of the charity on 16/03/22 and signed on its behalf by:

Signed 

**Independent Examiner's Report to the trustees of
Green Tree House
for year ended 31 July 2021**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Daryl Denson ACMA

VAST
The Dudson Centre
Hanley
Stoke-on-Trent
ST1 5DD

Date:.....22/02/2022.....


Green Tree House
Receipts & Payments Account
for the year ended 31 July 2021

		Unrestricted Funds	Restricted Funds	2021 £	2020 £
	Notes				
Receipts					
Grants	2	2,821	2,719	5,540	10,250
Sales		33,043	-	33,043	7,539
Donations		1,260	3,000	4,260	212
Total receipts		37,124	5,719	42,843	18,001
Payments					
Printing and Stationery		3,053	-	3,053	-
Cafe Consumables		2,015	-	2,015	589
Leases and Contracts		2,125	-	2,125	1,163
Utilities		3,746	-	3,746	1,856
Advertising & Promotional		19	-	19	-
Miscellaneous		256	-	256	-
Rent		7,640	-	7,640	4,250
Waste disposal		83	-	83	669
Insurance		992	-	992	562
Travel Costs		1,235	-	1,235	-
Licences		66	-	66	-
Professional Fees		820	-	820	-
Cleaning		1,532	-	1,532	314
Website costs		120	-	120	207
Volunteer Expenses		876	-	876	1,123
Subscriptions		173	-	173	219
Donations		592	-	592	-
Bank Charges		130	-	130	264
Food Club Stock		3,566	5,719	9,285	-
Repairs and Maintenance		3,877	-	3,877	-
Total payments		32,916	5,719	38,635	11,216
Net receipts/(payments)		4,208	-	4208	6,785
Cash funds at start of this period		7,850	-	7,850	1,065
Cash funds at end of this period		12,058	-	12,058	7,850

**Green Tree House
Statement of Assets and Liabilities
at 31 July 2021**

	2021 £	2020 £
Cash Assets		
Bank accounts	<u>12,058</u>	<u>7,850</u>
	<u>12,058</u>	<u>7,850</u>

The financial statements 5 to 7 were approved by the trustees, and authorised for issue on 16/03/22 and signed on their behalf by:

Signed 

Green Tree House
Notes to the Accounts
for the year ended 31 July 2021

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

2. Grants

	2021	2020
	£	£
Grants		
Community Foundation Grant	1,469	-
Groundworks Grant	1,000	-
Arnold Clark Grants	1,000	-
Staffordshire Moorlands District Council - Covid grant	1,801	10,000
Staffordshire Moorlands District Council - Ward budget	270	250
	<u>5,540</u>	<u>10,250</u>