

Congleton Town Council
Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR12/2223
-------------------------------------------------------	-----------

1.1	Applicant(s):	Peter Ranson
1.2	Representing:	The Old Saw Mill
1.3	Email Address:	info@theoldsawmill.org [REDACTED]
1.4	Tel No.	[REDACTED]
1.5	Project Title:	Apple juice and cider production
1.6	Project Objectives:	To reduce the amount of apples wasted and left to rot; To use the surplus from peoples' gardens to produce local, organic apple juice and cider. To use the money from sales of the juice to provide community support and facilities in the Old Saw Mill
1.7	Brief Project Description:	This project has been active for over ten years and was originally initiated by the Congleton Sustainability Group to reduce the waste of good apples and use them for the benefit of the town. Originally the apples were collected from people's homes and taken to a farm in Dunham Massey to be juiced. When premises were found the production was switched to what became the Old Saw Mill and equipment was purchased using loans from committee members. Production expanded and is now a well established feature in the town with juice sold in a number of outlets including the OSM café, the Town Hall and local markets. Our juice has won awards. When possible we take back used bottles and re-use them following washing and sterilising.
1.8	Details accounts/budgets	The cost of bottles has increased by 30% since last year. The pasteurisation process is very heavy on power, requiring a 3-phase feed which heats 109 bottles at a time to 72 degrees and holds this for 20mins. We will do up to 5 runs a week. Six pallets of 816 bottles, tops, shrinks with boxes + delivery cost £2837.76 Our target this year is at least 5000 bottles of juice and 400 bottles of cider which will require at least 6 pallets of bottles + tops, shrinks and boxes. We will re-use at least 500 returned bottles.

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£2837.76 (4896 bottles, tops, shrinks, boxes) Cost of power for sterilisation 360KWH @ 61.5p = £221.40
2.2	Total contribution sought:	£1400

2.3	What will the money be spent on?	Purchase of bottles, tops, shrinks and boxes as well as power to run the sterilisation tank
2.4	Any ongoing costs:	No
2.5	Details of confirmed match funding include source Cash: In kind:	The OSM provides the premises, energy costs and water. The apple press relies on water pressure so water usage is high. The water from each pressing is used for washing apples and cleaning the equipment. All labour is carried out by at least five volunteers who use their personal cars to pick and collect apples if requested and to transport cases of juice to Rode Hall and other markets.
2.6	Resources needed:	Empty bottles, tops, shrinks and cardboard boxes for storage.
2.7	Estimated timescale of project from start to finish:	August 2022 – November 2022 (apple season) August 2022 – August 2023 Sales

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	Delicious apple juice and cider to drink. Fewer wasted apples which would otherwise rot in gardens and go to compost Happy pigs – the pulp is taken by a local pig farmer. Most importantly support for the Old Saw Mill which provides a wide range of opportunities for local people to get support and engage in community activities. It will also support the provision of meals to people isolated in their homes and food bank referrals.
3.2	Are there similar services/projects provided in the area	No

Part 4: Evaluation

4.1	How will the project be evaluated and who will carry out the evaluation?	At the end of the season the numbers of bottles produced will be recorded and the income from selling them will be calculated. The impact of the Old Saw Mill on people's lives will be significant and recorded. Quote from one volunteer juicer "I live on my own and before I started juicing apples I felt like topping myself"
4.2	Describe how you will promote the Town Council in your project.	We will acknowledge the support of the TC in our newsletter and press releases to the Congleton Chronicle.
4.3	Please acknowledge you have read our Grant Application Criteria	Please see the Policy on our Grants page on our website: Grants - Congleton Town Council (congleton-tc.gov.uk) I/we have read the policy: YES

Signature:



Date: 08-09-2022

The Old Saw Mill CBS Ltd
Profit and Loss by Month
April - November, 2022

	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Total
Income									
Bank interest received	4.39	3.73	5.86	5.46	4.33	15.72	5.29	6.48	51.26
Cafe Sales	4,443.17	4,728.49	4,083.57	4,572.75	6,166.10	5,805.20	6,049.10	5,114.55	40,962.93
Discounts	-64.09		-59.71	-171.74	-190.48	-282.54	-243.78	-325.06	-1,337.40
Donation meal vouchers							50.00	50.00	100.00
Events		660.00		101.00	366.80	970.00	207.00	200.00	2,504.80
Friday Club	792.00	960.00	682.00	907.00	885.00	965.00	1,190.00	1,019.00	7,400.00
Grants	941.16	3,530.50	5,660.00	734.00	5,638.00	10,650.00	5,678.00	6,170.00	39,001.66
Juice and Cider	413.70	823.50	871.00	589.50	253.00	886.50	1,943.15	704.80	6,485.15
Meal vouchers	80.00	50.00	40.00	320.00	35.00	50.00			575.00
Membership Fees	85.00	110.00	66.00	65.00	24.00	24.00	102.00	67.00	543.00
Room Hire	88.00	1,461.00	323.00	140.00	191.50	533.50	636.25	405.00	3,778.25
Sale or return craft sales	15.00	23.00		10.00		67.00	18.70	38.00	171.70
Staff Tips	3.00	2.75	223.35						229.10
Total Income	£ 6,801.33	£ 12,352.97	£ 11,895.07	£ 7,272.97	£ 13,373.25	£ 19,684.38	£ 15,635.71	£ 13,449.77	£ 100,465.45
Cost of Sales									
Cost of sales	2,489.38	2,123.45	2,728.14	1,998.54	2,501.13	2,833.60	3,340.52	2,216.39	20,231.15
Friday Club Costs						36.00			36.00
Other costs of sales - COS	-17.06		404.00		111.00				497.94
Supplies and materials - COS AJC	26.31	86.42	41.42	35.67	41.07	887.28	1,708.53	603.73	3,430.43
Total Cost of Sales	£ 2,498.63	£ 2,209.87	£ 3,173.56	£ 2,034.21	£ 2,653.20	£ 3,756.88	£ 5,049.05	£ 2,820.12	£ 24,195.52
Gross Profit	£ 4,302.70	£ 10,143.10	£ 8,721.51	£ 5,238.76	£ 10,720.05	£ 15,927.50	£ 10,586.66	£ 10,629.65	£ 76,269.93
Expenses									
Accountancy	425.00	260.00		260.00	299.00	578.50	325.00		2,147.50
Advertising/Promotional						64.00	72.00		136.00
Bank Charges	82.13	76.15	75.15	74.97	84.57	97.02	110.85	84.36	685.20
Casual Wages Casual Wages	64.00			64.00	399.00				527.00
Computer Costs		7.50	31.09						38.59
Entertaining			24.90						24.90
Insurances	103.63	189.10	103.63	378.20	85.47	103.63	274.57		1,238.23
Interest Payable	52.36	45.78	38.42	63.01	51.73	62.65	61.35	73.23	448.53
Licences	115.06	199.40	199.40	199.40	379.40	199.40	199.40		1,491.46
Light and Heat	496.39	501.79	623.63	588.68	773.39	600.74	1,384.96	1,415.20	6,384.78
Office/General Administrative Expenses	96.70	26.40	26.40	28.70	36.39	26.40	73.20	151.40	465.59
Payroll Expenses									0.00
Pension	80.98	56.20	61.40	79.83	49.21	71.29	59.21	57.81	515.93
Taxes	0.00	0.00	0.00	0.00	0.00	0.00			0.00
Wages	5,783.02	4,527.12	4,467.08	5,265.92	3,522.70	5,298.73	4,423.70	4,138.11	37,426.38
Total Payroll Expenses	£ 5,864.00	£ 4,583.32	£ 4,528.48	£ 5,345.75	£ 3,571.91	£ 5,370.02	£ 4,482.91	£ 4,195.92	£ 37,942.31
Phone Costs	65.62	91.55	79.37	79.10	80.52	80.36	78.73	78.60	633.85
Printing, Postage and Stationery	32.48	16.49	37.97	31.99		23.98	31.96	17.77	192.64
Rates and Water	157.76	83.14	145.75	99.29	103.79	213.51	100.49	104.62	1,008.35
Rent or Lease of Buildings	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	5,200.00
Repair and maintenance	321.60	118.70	87.61	258.10	237.65	84.30	512.13	858.08	2,478.17
Training	778.80				23.04				801.84
Travel and Accommodation				14.90					14.90
Total Expenses	£ 9,305.53	£ 6,849.32	£ 6,651.80	£ 8,136.09	£ 6,775.86	£ 8,154.51	£ 8,357.55	£ 7,629.18	£ 61,859.84
Net Operating Income	-£ 5,002.83	£ 3,293.78	£ 2,069.71	-£ 2,897.33	£ 3,944.19	£ 7,772.99	£ 2,229.11	£ 3,000.47	£ 14,410.09
Other Income									
Donations				13.50		150.00	32.90	35.50	231.90
Total Other Income	£ 0.00	£ 0.00	£ 0.00	£ 13.50	£ 0.00	£ 150.00	£ 32.90	£ 35.50	£ 231.90
Other Expenses									
Sundry Expenses				18.00					18.00
Suspense			-24.90	0.00		0.00			-24.90
Total Other Expenses	£ 0.00	£ 0.00	-£ 24.90	£ 18.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	-£ 6.90
Net Other Income	£ 0.00	£ 0.00	£ 24.90	-£ 4.50	£ 0.00	£ 150.00	£ 32.90	£ 35.50	£ 238.80
Net Income	-£ 5,002.83	£ 3,293.78	£ 2,094.61	-£ 2,901.83	£ 3,944.19	£ 7,922.99	£ 2,262.01	£ 3,035.97	£ 14,648.89

The Old Saw Mill CBS Ltd
Balance Sheet
As of November 30, 2022

	Total
Fixed Asset	
Tangible assets	
Fixtures and Fittings Cost	30,054.99
Fixtures and Fittings Depreciation	-4,255.00
Office Equipment Cost	239.99
Total Tangible assets	£ 26,039.98
Total Fixed Asset	£ 26,039.98
Cash at bank and in hand	
Barclaycard - 4929	0.00
Barclays Current	2,993.15
Business Premium Account	29,914.03
Cash till	30.54
DO NOT USE ACCOUNT (4078)	0.00
Paypal Paypal	313.65
Total Cash at bank and in hand	£ 33,251.37
Debtors	
Debtors	316.00
Total Debtors	£ 316.00
Current Assets	
Undeposited Funds-1	0.00
Total Current Assets	£ 0.00
Net current assets	£ 33,567.37
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	4,109.95
Total Trade Creditors	£ 4,109.95
Current Liabilities	
Corporation Tax Liability	-1,488.00
CSG Loan	0.00
Directors Loan Account	0.00
Income in advance	11,405.50
Loan Equipment	0.00
Loan PA	0.00
Loan PR	0.00
Net wages due Net wages	41.94
Payroll Liabilities	
HMRC	-171.18
Pension	0.01
Total Payroll Liabilities	-£ 171.17
Payroll Liabilities (67)	-1,016.29
Pension	1,016.34
Total Payroll Liabilities (67)	£ 0.05
Total Current Liabilities	£ 9,788.32
Total Creditors: amounts falling due within one year	£ 13,898.27
Net current assets (liabilities)	£ 19,669.10
Total assets less current liabilities	£ 45,709.08
Total net assets (liabilities)	£ 45,709.08
Capital and Reserves	
Opening Balance Equity	4.00
Ordinary shares	19,918.00
Retained Earnings	12,038.19
Profit for the year	13,748.89
Total Capital and Reserves	£ 45,709.08