

## CONGLETON TOWN COUNCIL

### Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 4<sup>th</sup> August 2022

For the papers discussed at the meeting, please see the [Agenda & Papers – 4<sup>th</sup> August 2022](#)

In attendance:

Committee members: Cllrs

**Suzy Firkin - Chair**

Suzie Akers Smith

Duncan Amies

Martin Amies

David Brown

Russell Chadwick

Non-Committee Member: Cllr Kay Wesley

Ex-Officio Members: Cllr Margaret Gartside (Town Mayor)

Congleton Town Council Officers:

- David McGifford – Chief Officer
- Ruth Burgess – Streetscape Development Manager
- Mark Worthington - Town Hall Manager

### **Minutes**

#### **1. Apologies for absence**

Apologies for absence were received from:

Committee Members: Cllrs George Hayes, Robert Douglas, and Robert Hemsley.

#### **2. Minutes of Previous Meetings**

**THAS/11/2223 Resolved to** approve and sign the [minutes of the meeting of the Town Hall, Assets and Services Committee held on 30<sup>th</sup> June 2022.](#)

### **3. Declarations of Interest**

Declarations of interest were received from Cllrs David Brown and Suzie Akers Smith on any matters relating to Cheshire East Council.

### **4. Outstanding Actions**

Progress on outstanding actions were included within the update reports in agenda items 8,10 and 12.

### **5. Questions from Members of the Public**

There were no questions raised by members of the public.

### **6. Urgent Items**

There were no urgent items raised at the meeting.

### **7. Town Hall Trading Account**

**THAS/12/2223 Resolved to** accept the Town Hall Trading account to June 2022 and to note the content of the summary report.

### **8. Town Hall Updates**

**THAS/13/2223 Resolved to** receive the updates on matters relating to the Town Hall.

**Action:** All Cheshire East Councillors to chase Cheshire East Highways and help on the matter of Town Hall Roof Repairs permit.

**Action:** Paddling Pool – going forward any marketing material to advertise no parking and to use Town Centre car parks.

**Action:** Cllr Akers Smith to contact the Cheshire East Library Services Team regarding sign posting their public toilets within the library.

### **9. Streetscape Trading Account**

**THAS/14/2223 Resolved to** accept the Streetscape Trading account to June 2022 and to note the content of the summary report.

## **10. Streetscape Services Update**

**THAS/15/2223 Resolved to** receive the update report on Streetscape Services.

**Action:** To hold a Streetscape Development Working Group Meeting in October 2022.

**Action:** Streetscape Development Manager to share with Councillors a year of events which Streetscape carry out, to provide more structure to the Council.

**Action:** Start discussions with St Peter's Church members to see what is feasible regarding the grounds works within the church yard and the next steps for the 2023 season. The Diocese is to be included within these discussions.

Cllrs Suzy Firkin and David Brown: Made comment and thanks to the Streetscape Team for all their hard work and commitment over the year towards the Congleton in Bloom North West Entry and Britain in Bloom Entry for the RHS awards.

## **11. Congleton Information Centre Trading Account**

**THAS/16/2223 Resolved to** accept the Congleton Information Centre Trading account to June 2022 and to note the content of the summary report.

## **12. Congleton Information Centre Updates**

**THAS/17/2223 Resolved to** receive the update report on matters relating to the Congleton Information Centre.

**Cllr Suzy Firkin  
(Chair)**