

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Town Hall, Assets and Services		
MEETING DATE AND TIME	20 th October 2022 7.00pm	LOCATION	Congleton Town Hall
REPORT FROM	Serena Van Schepdael – Responsible Financial Officer (RFO)		
AGENDA ITEM REPORT TITLE	13 Congleton Information Centre Trading Account		
Background	Variance analysis of the Trading Account to 31 st August 2022 to accompany the spreadsheet show as Appendix 13.1		
Updates	<p>This trading account is for 5 months of 2022/23, which equates to 41.6% of the budget.</p> <p>The budgets for direct sales and direct expenditure this year are based on actual figures from 2021-22, (there were no set budgets in 2021-22), which was the first year of trading as the Congleton Information Centre. The budget will be monitored by the RFO during the year for future budget setting.</p> <p><u>Income</u></p> <p>Support Grant income, first payment received, second payment was invoiced in September. Income also includes Citizens Advice Bureau (CAB) contribution towards reception duties.</p> <p>Direct Sales income: 75.8% Other Income: 50%</p> <p><u>Expenditure</u></p> <p>Direct Expenditure 81.4% Other Expenditure: 38.8%</p> <p><u>Summary</u></p> <p>Direct Sales £24,345 Direct Expenditure £21,716</p>		
Decision Requested	To receive the Congleton Information Centre Trading Account for Month 5 to 31 st August 2022.		

Congleton Town Council
Management Accounts 2022-23
CONGLETON INFORMATION CENTRE
Aug-22

Appendix 13.1

Month 5
Percentage 41.7%

CONGLETON INFORMATION CENTRE

	ANNUAL BUDGET	BUDGET TO M5	Actual Spend to M5	£ VARIANCE AT M5	% Of Budget spent @ M5	Variance %	NOTES
3000 Stock at 1st April	0	0	0	0	0.0%	41.7%	
3041 3rd Party ticket resales	21,000	8,750	18,552	-9,802	88.3%	-46.6%	
3042 Books, Maps, Guides resale	3,300	1,375	597	778	18.1%	23.6%	
3043 Souvenirs for resale	1,250	521	749	-228	59.9%	-18.2%	
3044 Stamps for resale	0	0	193	-193			No budget set to calculate %
3046 Local Produce for resale	650	271	1,181	-910	181.7%	-140.0%	
3047 Theatre giftcards for resale	0	0	14	-14			No budget set to calculate %
3048 Food & Drink for resale	475	198	430	-232	90.5%	-48.8%	
3049 CTC Merchandise	0	0	0	0	0.0%	41.7%	
3999 Stock at 31st March 2022	0	0	0	0	0.0%	41.7%	
Direct Expenditure	26,676	11,115	21,716	-10,601	81.4%	-39.7%	
4000 Staff costs	59,272	24,697	25,160	-463	42.4%	-0.7%	
4011 Rates	4,725	1,969	0	1,969	0.0%	41.7%	
4013 Rent Payable	7,500	3,125	3,125	0	41.7%	0.0%	
4026 Computer/ICT costs	240	100	0	100	0.0%	41.7%	
4162 General Expenditure	2,000	833	452	381	22.6%	19.1%	
6000 Central Overheads Reallocated	5,082	2,118	1,824	294	35.9%	5.8%	
Indirect Expenditure	78,819	32,841	30,561	2,280	38.8%	2.9%	
1041 Third Party Ticket Sales	-24,000	-10,000	-18,624	8,624	77.6%	-35.9%	
1042 Books, Maps, Guides sales	-2,300	-958	-930	-28	40.4%	1.3%	
1043 Souvenir sales	-3,000	-1,250	-1,019	-231	34.0%	7.7%	
1044 Stamp Sales	-1,100	-458	-183	-275	16.6%	25.1%	
1045 Photocopy sales	-500	-208	-129	-79	25.8%	15.9%	
1046 Local Produce for resale	0	0	-1,353	1,353	#DIV/0!	#DIV/0!	
1047 Theatre gift cards	-300	-125	0	-125	0.0%	41.7%	
1048 Food and Drink sales	-900	-375	-564	189	62.7%	-21.0%	
1049 CTC Merchandise sales	0	0	-1,543	1,543			No budget set to calculate %
Income	-32,100	-13,375	-24,345	10,970	75.8%	-34.1%	£2,629 income over expenditure for Direct Sales
1168 CEC Support Grant CIV	-36,074	-15,031	-16,234	1,203	45.0%	-3.3%	Support grant paid over 2 instalments first one received
1031 CAB Reception Contribution	0	0	-2,083	2,083	#DIV/0!	#DIV/0!	No budget set to calculate %
Other Income	-36,074	-15,031	-18,317	3,286	50.8%	-9.1%	
Total Income	-68,174	-28,406	-42,662	14,256			