

CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Town Hall, Assets and Services Committee Meeting		
MEETING DATE AND TIME	20th October 2022	LOCATION	Congleton Town Hall
REPORT FROM	Town Hall Manager – Mark Worthington		
AGENDA ITEM	10		
REPORT TITLE	Town Hall Roof Repairs		
Background	Repairs/investigations to the Town Hall roof are still on hold as we continue to wait for information relating to permits required for pavement closures below the area where work will be taking place.		
Update	<p>Cheshire East Highways have advised that Ringway Jacobs are responsible for issuing pavement closure permits. Both Cheshire East Highways and Ringway Jacobs have received copies of the risk assessment provided by Vertex Access, (the company who will be carrying out the roof repairs), highlighting the method statements of how they propose to carry out the work above the pavements.</p> <p>11th May 2022 - Cheshire East Highways, Ringway Jacobs emailed for clarification of requirement for pavement closure permit.</p> <p>26th May 2022 - Cheshire East Highways, Ringway Jacobs emailed for clarification of requirement for pavement closure permit.</p> <p>17th June 2022 – Cheshire East Highways, Ringway Jacobs emailed for clarification of requirement for pavement closure permit.</p> <p>1st July 2022 - Cheshire East Highways, Ringway Jacobs, Congleton Town Council’s Cheshire East Councillors emailed for clarification of requirement for pavement closure permit.</p> <p>26th July 2022 – Congleton Town Council’s Cheshire East Councillors emailed for update.</p> <p>10th October 2022 - Cheshire East Highways, Ringway Jacobs emailed for clarification of requirement for pavement closure permit.</p> <p>12th October 2022 – Contact has been made Cheshire East Highways to arrange a site visit to discuss permit requirements.</p>		

	<p>13th October 2022 – Spoken to relevant department at Cheshire East. No site visit required. Roofing repair company must work within the following requirements:</p> <ul style="list-style-type: none"> • Company carrying out the roof repairs will need to apply for a S171 permit to close the pavement. • Work to be carried out early on a Sunday morning. • Pavement below work area to be closed. • Barriers and signs to close pavement and to direct pedestrians to opposite side of the road (provided and installed by roofing company). • Banks person to be monitoring pavement area to guide pedestrians to other side of the road (provided by roofing company). <p>13th October 2022 – Vertex Access informed of the requirement for them to apply for a S171 permit. Vertex Access will keep us updated throughout the process.</p>
Decision Requested	The receive the report relating to Town Hall roof repairs.