



Town Council Grant

Activities Monitoring Form

1. Contact Details	
Organisation name:	Congleton Community projects
Address:	1 st Floor, Spindle Mill, Spindle street, Congleton CW12 1QN

2. Grant Information			
Grant Reference Number:	GR03/2223		
Total project cost:	£250		

Receipts Attached? Yes <input type="checkbox"/> No <input type="checkbox"/>	Receipt Amount:	Invoice previously sent for £240	
Please list receipts below:			

3. Project Information			
When did the project commence?	12/06/22		
Did you make a profit from the project? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

Please explain what difference the project has made to your organisation/local people:

Congleton town currently has no public toilet provision and it was vital that we had this facility available for the many thousands of visitors attending the Food and Drink Festival. In previous years we have used the Town Hall and the toilets there were available and also the public toilets were open.

4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes No

Do you give permission for these photographs to be used on the Council's web site and in newsletters?
(Please ensure that you seek permission for anybody photographed). Yes No

Was the grant funding from Congleton Town Council acknowledged in any way? Yes No

Please state how (i.e. on your website, event programme, tickets, etc)
A thank you letter for contributors to the event will be sent to the Chronicle

5. Feedback

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?

It was a straightforward application

How did you apply? Online Email Post

Do you feel that you understood the process? Yes No

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form		x		
Relevance of guidelines		x		
Length of the process from submitting an application to receiving notification		x		
Advice given from the Town Council Grants Team (if applicable)		x		