

Congleton Town Council

**Personnel Committee Minutes
9th December 2021**

For the papers discussed at the meeting, please see the [Meeting Agenda of the Personnel Committee 9th December 2021](#)

PRESENT: Councillors: David Brown (Chair)
Martin Amies
Robert Douglas
Sally Ann Holland
Amanda Martin
Robert Helmsley
James Smith
Kay Wesley

Ex-Officio: Cllr Margaret Gartside (Deputy Mayor) Arrived at item 7

Officer Present: Congleton Town Council Officer: David McGifford (Chief Officer)

1. Apologies for absence.

Apologies were received from:

Committee Members: Cllrs Dawn Allen and Russell Chadwick

Ex-Officio Member: Cllrs Denis Murphy (Mayor)

2. Minutes

PERS/16/2122 resolved to approve the [minutes of the Personnel Committee meeting held on the 9th September 2021.](#)

3. Declarations of interest

Cllrs David Brown and Sally Ann Holland declared a non-pecuniary interest in matters relating to Cheshire East Council.

4. Outstanding Actions

There were no outstanding actions from previous meetings.

5. **Questions from Members of the Public**

There were no questions from members of the public.

6. **Urgent Items**

There were no urgent items raised at the meeting.

7. **Recruitment**

PERS/17/2122 resolved to receive the verbal update on the recruitment of the Town Centre and Event Officer and the Partnership Officer.

8. **Resolution to Exclude the Public and Press from Items 9 and 10**

PERS/18/2122 resolved to approve the resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press from the meeting for items 9 and 10 due to private staffing matters.

9. **Long Term Sickness**

PERS/19/2122 resolved to receive an update on the long-term sickness of a member of staff and agreed to an additional month of full pay based upon length of service of 41 years.

Action: The Chief Officer to propose a qualifying criteria for extended full pay for sickness leave.

10. **Staffing Budget**

PERS/20/2122 resolved to receive an update on the staffing budget expenditure for 2021/22.

**Councillor David Brown
(Chair)**