

**Congleton Town Council
Application for Financial Assistance**

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	
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1.1	Applicant(s):	
1.2	Representing:	
1.3	Email Address:	
1.4	Tel No.	
1.5	Project Title:	
1.6	Project Objectives:	
1.7	Brief Project Description:	
1.8	Details accounts/budgets	

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	
2.2	Total contribution sought:	
2.3	What will the money be spent on?	
2.4	Any ongoing costs:	

2.5	Details of <i>confirmed</i> match funding include source Cash: In kind:	
2.6	Resources needed:	
2.7	Estimated timescale of project from start to finish:	

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	
3.2	Are there similar services/projects provided in the area	

Part 4: Evaluation

4.1	How will the project be evaluated and who will carry out the evaluation?	
4.2	Describe how you will promote the Town Council in your project.	
4.3	Please acknowledge you have read our Grant Application Criteria	Please see the Policy on our Grants page on our website: Grants - Congleton Town Council (congleton-tc.gov.uk) I/we have read the policy: YES / NO

Signature: _____ *Date:* _____