

Congleton Town Council

Minutes of the Council Meeting held at Congleton Town Hall on Thursday 28th April 2022

For the papers discussed at the meeting, please see the [Meeting Agenda of the Council 28th April 2022](#)

Present:

Councillors:

Denis Murphy (Town Mayor)
Margaret Gartside (Deputy Mayor)
Suzie Akers Smith
Dawn Allen
Martin Amies
Duncan Amies
David Brown
Robert Douglas
Paul Duffy
Suzy Firkin
George Hayes (Left the meeting after Item 8)
Robert Hemsley (Left the meeting after Item 8)
Sally Ann Holland
Amanda Martin
Rob Moreton
Kay Wesley

Congleton Town Council Officers:

David McGifford (Chief Officer), Jackie Macarthur (Communities and Marketing Manager & Deputy Chief Officer)
Linda Minshull (Civic Administrative Officer), observing.

2 Members of the Public.

Minutes

1. Apologies for absence

Apologies were received from Cllrs Russell Chadwick, Jean Parry, Mark Rogan and James Smith.

2. Minutes of Previous Meetings

CTC/61/2122 RESOLVED to approve and sign the [Minutes of the Emergency Council meeting on 3rd February 2022 and the Council Meeting on 10th February 2022.](#)

3. Declarations of Disclosable Pecuniary Interest

Councillors David Brown, Suzanne Akers Smith, George Hayes, Sally Ann Holland, Rob Moreton and Denis Murphy (Town Mayor), all declared a non-pecuniary interest in any matters relating to Cheshire East Council.

4. Questions from Members of the Public

There were no questions raised by members of the public.

5. Urgent Items

There were no urgent items raised at the meeting.

6. Town Mayor's Announcements

The Town Mayor drew attention to the various engagements that he had fulfilled, he also wished to congratulate the Elizabeth Group on their achievement and to the town hall staff for their work in supporting the delivery of the Beating of the Bounds project which was a great success

7. Outstanding Actions

There were no outstanding actions from previous meetings.

8. Eaton Bank Academy

CTC/62/2122 RESOLVED to receive the presentation on Highways and Pupil safety at Eaton Bank Academy – “Issue and Solutions”.

Action For Officers to arrange an urgent meeting at Eaton Bank Academy inviting Cheshire East Council's Director of Place and Senior Highways officers, as well as relevant Town Councillors and Eaton Bank representatives.

9. Community and Environment Committee

CTC/63/2122 RESOLVED that the [minutes of the Community and Environment Committee meeting held on 3rd February 2022](#) be received, and the recommendations therein be adopted.

10. Finance and Policy Committee

CTC/64/2122 RESOLVED that the [minutes of the Finance and Policy Committee meeting held on 27th January 2022](#) be received, and the recommendations therein be adopted.

11. Planning Committee

CTC/65/2122 RESOLVED that the [Minutes of the Planning Committee meetings held on 20th January and 17th February 2022](#) be received, and the recommendations therein be adopted.

12. Town Hall, Assets and Services Committee

CTC/66/2122 RESOLVED that the [minutes of the Town Hall Assets and Services Committee meeting held on 13th January and 24th February 2022](#) be received, and the recommendations therein be adopted.

13. Cheshire East Councillors' Reports

To Suspend Standing Orders to allow Councillors from the principal authority to report on matters relating to or impacting on Congleton.

Cllr Brown gave thanks to Officers for their work in challenging Cheshire East Council with regards to the outcome of the Community Governance Review.

14. Amendments to the Grants and Funding Policy

CTC/67/2122 RESOLVED to approve the amendments to the Grants and Funding Policy as approved by the Finance and Policy Committee on 23rd March 2022, reference FAP/72/2122.

15. Congleton Community Projects' Grant

CTC/68/2122 RESOLVED to note the payment of the Congleton Community Projects' grant for 2022/23.

16. Calendar of Committee Meetings 2022/23

CTC/69/2122 RESOLVED to approve the proposed calendar of Committee meeting dates for the civic year 2022/23.

17. Annual Review of the Business Risk Assessment

CTC/70/2122 RESOLVED to approve the Town Council's Business Risk Assessment for 2022/23.

18. Ear Marked Reserves

CTC/71/2122 RESOLVED to approve the use and movement of the Town Councils' Ear Marked Reserves as proposed, with the addition that the proposed monthly monitoring will include the Chair and Vice Chair of the Finance and Policy Committee.

19. Addition to the Civic Protocol – Appointing an Honorary Burgess

CTC/72/2122 RESOLVED to approve the proposed addition to the Civic Protocol for the criteria of appointing an Honorary Burgess.

20. CTC/73/2122 RESOLVED to exclude members of the press and public from items 21, 22,23 and 24 due to Commercial Sensitivities.

21. Provision of Services at Congleton Town Hall

CTC/74/2122 RESOLVED to approve the proposed appointment of Congleton Town Hall's Commercial Partner, subject to contract, and for the Chief Officer to proceed to generate, agree and sign the Legal agreement.

22. Hybrid Meeting Equipment

CTC/75/2122 RESOLVED to approve the procurement of hybrid meeting equipment as recommended by the Town Hall, Assets and Services Committee.

23. Low Carbon Energy Proposal for Congleton Town Hall

CTC/76/2122 RESOLVED to approve the procurement of professional services as recommended by the Town Hall, Assets and Services Committee.

24. Street Sweeper Service

CTC/77/2122 RESOLVED to approve the proposed leasing of a mechanical street sweeper.

**Denis Murphy
(Town Mayor)**