



Activities Monitoring Form

1. Contact Details	
Organisation name:	Congleton Harriers
Address:	Currently meeting at Congleton Lawn Tennis Club, West Street, Congleton

2. Grant Information			
Grant Reference Number:	None sent to us		
Total project cost:	£1974.87		

Receipts Attached? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Receipt Amount:	£	3723
Please list receipts below: Final accounts attached. Copy of Medical services invoice for which the grant was made also attached.			

3. Project Information			
When did the project commence?		Nov 2021. The race was 6th March 2022	
Did you make a profit from the project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
If yes, how will this be used?	The funds will be used to provide training for club coaches, Safeguarding training, renewal of club equipment (we organize three races a year including the Congleton Half marathon from which all proceeds go to local charities). Rental to TC as the Leisure centre is closed		
Please explain how the grant money was used: To cover the cost of required Medical cover for the event. Without which it would be illegal for the event to proceed.			

Please explain what difference the project has made to your organisation/local people:

To promote running as a means to stay fit and healthy for all ages and abilities.
To introduce local running clubs to the community and encourage membership.
Encourage community participation in the organisation of events
To provide support to local charities
Promote local businesses who get involved in the event.

4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes No

Do you give permission for these photographs to be used on the Council's web site and in newsletters?
(Please ensure that you seek permission for anybody photographed). Yes No

Was the grant funding from Congleton Town Council acknowledged in any way? Yes No

Please state how (i.e. on your website, event programme, tickets, etc)

 On the race facebook page, club website and during prize giving

5. Feedback

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?

How did you apply? Online Email Post

Do you feel that you understood the process? Yes No

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form			<input checked="" type="checkbox"/>	
Relevance of guidelines			<input checked="" type="checkbox"/>	
Length of the process from submitting an application to receiving notification			<input checked="" type="checkbox"/>	
Advice given from the Town Council Grants Team (if applicable)		<input checked="" type="checkbox"/>		