

Congleton Town Council
Application for Financial Assistance

Part 1: Applicant(s) and Project Details

Application Reference Number (office use only)	GR03/2223
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1.1	Applicant(s):	Jo Money
1.2	Representing:	Congleton Community Projects
1.3	Email Address:	jo@congletoncommunityprojects.org
1.4	Tel No.	██████████
1.5	Project Title:	Congleton Food and Drink festival
1.6	Project Objectives:	The Festival is an popular, annual, all day Festival with nearly 100 produce stalls and street food pop-ups throughout the Town Centre. Now in its 13 th year the Festival has brought 20,000 + visitors into the town. Visitors normally have access to toilets in the Town Hall and the public ones in the bus station. This year however, we are not using the Town Hall and the public toilets are closed so we must provide this service
1.7	Brief Project Description:	We would like to hire 2 porta loos, one disabled and one ordinary, to place in front of the public toilets. The toilets would be delivered on the Sunday morning and removed after the event at 5pm. The Festival volunteers will ensure the toilets are kept clean and toilet paper and soap is provided.
1.8	Details accounts/budgets	Hire of the toilets from Stusloos has been quoted as £230 + VAT in total £276. We will also need to provide toilet paper and hand gel estimated at £24. Total £300

Part 2: Cost Details / Resources / Timescale

2.1	Total Cost of Project:	£10,790. The cost of hiring the toilets has not been factored in to the budget.
2.2	Total contribution sought:	£250
2.3	What will the money be spent on?	Toilet hire and products
2.4	Any ongoing costs:	
2.5	Details of confirmed match funding include source Cash: In kind:	£50

2.6	Resources needed:	n/a
2.7	Estimated timescale of project from start to finish:	Sunday 12 th June – 1 day

Part 3: Potential Benefits / Outputs

3.1	What are the potential benefits/outputs to residents of Congleton	Use of clean public toilets
3.2	Are there similar services/projects provided in the area	no

Part 4: Evaluation

4.1	How will the project be evaluated and who will carry out the evaluation?	n/a
4.2	Describe how you will promote the Town Council in your project.	The Town Council logo is included in our programme
4.3	Please acknowledge you have read our Grant Application Criteria	Please see the Policy on our Grants page on our website: Grants - Congleton Town Council (congleton-tc.gov.uk) I/we have read the policy: YES / NO

Signature: Jo Money Date: 25/05/22

Report of the Directors and
Unaudited Financial Statements for the Year Ended 31st March 2020
for
Congleton Community Project Limited

Congleton Community Project Limited

**Contents of the Financial Statements
for the Year Ended 31st March 2020**

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Congleton Community Project Limited

Company Information
for the Year Ended 31st March 2020

DIRECTORS: D A Daniel
J S Davies
D I Gorton
R L Grayson
Mrs A M Kanauros
D Murphy
D A Parker
Miss S Faulkner

SECRETARY: J S Davies

REGISTERED OFFICE: Address Redacted

02955169 (England and
Wales)

REGISTERED NUMBER:

ACCOUNTANTS: Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

Congleton Community Project Limited

Report of the Directors
for the Year Ended 31st March 2020

The directors present their report with the financial statements of the company for the year ended 31st March 2020.

DIRECTORS

The directors shown below have held office during the whole of the period from 1st April 2019 to the date of this report.

D A Daniel
J S Davies
D I Gorton
R L Grayson
Mrs A M Kanauros
D Murphy
D A Parker
Miss S Faulkner

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

.....
D I Gorton - Director

Date:

Congleton Community Project Limited

Income Statement
for the Year Ended 31st March 2020

	31/3/20	31/3/19
	£	£
TURNOVER	34,585	34,100
Administrative expenses	<u>33,851</u>	<u>33,295</u>
OPERATING SURPLUS and SURPLUS BEFORE TAXATION	734	805
Tax on surplus	<u>-</u>	<u>-</u>
SURPLUS FOR THE FINANCIAL YEAR	<u><u>734</u></u>	<u><u>805</u></u>

The notes form part of these financial statements

Congleton Community Project Limited (Registered number: 02955169)

Abridged Balance Sheet
31st March 2020

	31/3/20	31/3/19
	£	£
CURRENT ASSETS		
Debtors	323	173
Cash at bank and in hand	14,046	7,476
	<u>14,369</u>	<u>7,649</u>
CREDITORS		
Amounts falling due within one year	10,666	4,680
	<u>3,703</u>	<u>2,969</u>
NET CURRENT ASSETS		
	<u>3,703</u>	<u>2,969</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		
	<u>3,703</u>	<u>2,969</u>
RESERVES		
Income and expenditure account	3,703	2,969
	<u>3,703</u>	<u>2,969</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

All the members have consented to the preparation of an abridged Balance Sheet for the year ended 31st March 2020 in accordance with Section 444(2A) of the Companies Act 2006.

The financial statements were approved by the Board of Directors and authorised for issue on and were signed on its behalf by:

.....
D I Gorton - Director

The notes form part of these financial statements

Congleton Community Project Limited

Statement of Changes in Equity
for the Year Ended 31st March 2020

	Retained earnings £	Total equity £
Balance at 1st April 2018	2,164	2,164
Changes in equity		
Total comprehensive income	805	805
Balance at 31st March 2019	<u>2,969</u>	<u>2,969</u>
Changes in equity		
Total comprehensive income	734	734
Balance at 31st March 2020	<u><u>3,703</u></u>	<u><u>3,703</u></u>

The notes form part of these financial statements

Congleton Community Project Limited

Notes to the Financial Statements **for the Year Ended 31st March 2020**

1. STATUTORY INFORMATION

Congleton Community Project Limited is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was NIL (2019 - NIL).

Congleton Community Project Limited

**Report of the Accountants to the Directors of
Congleton Community Project Limited**

As described on the Balance Sheet you are responsible for the preparation of the financial statements for the year ended 31st March 2020 set out on pages three to six and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Hammond McNulty LLP
Bank House
Market Square
Congleton
Cheshire
CW12 1ET

Date:

Congleton Community Project Limited

Detailed Income and Expenditure Account
for the Year Ended 31st March 2020

	31/3/20		31/3/19	
	£	£	£	£
Turnover				
Grants	22,364		21,310	
Town Boards	1,250		1,320	
Event income	10,971		11,470	
	<u> </u>	34,585	<u> </u>	34,100
Expenditure				
Insurance	1,027		992	
Administrator	18,528		18,334	
Workshops and events	12,009		11,879	
Administration expenses	2,137		1,940	
Accountancy	150		150	
	<u> </u>	33,851	<u> </u>	33,295
NET SURPLUS		<u> </u> <u> </u> 734		<u> </u> <u> </u> 805