



Congleton Town Council

Historic Market Town

Chief Officer: David McGifford CILCA

5th May 2022

Dear Councillor,

Annual Town Council Meeting

You are summoned to attend the Annual Meeting of the Town Council, to be held in the Grand Hall at Congleton Town Hall on **Thursday, 12th May 2022 at 7.00 p.m.**

You are cordially invited to bring your partner along on this civic occasion and refreshments will be served at the end of the meeting.

Yours sincerely,

David McGifford
Chief Officer



Congleton
beartown
where friends are made

Congleton Town Council, Town Hall, High Street, Congleton, Cheshire CW12 1BN

Tel: 01260 270350

Email: info@congleton-tc.gov.uk www.congleton-tc.gov.uk



AGENDA

1. Election of the Town Mayor for the Ensuing Year

2. Vote of Thanks for the Retiring Town Mayor

- 2.1 Presentation of the Former Town Mayor's Medallion
- 2.2 Presentation of the Retiring Town Mayor's Cadet Medallion
- 2.3 Town Mayor's Cadet Scheme & Appointment of the Town Mayor's Cadet

3. Apologies for Absence

Members are respectfully reminded of the necessity to submit any apologies for absence in advance and to give a reason for non-attendance.

4. Election of Deputy Town Mayor for the Ensuing Year

5. Council Committees

To appoint the following Committees for the municipal year 2022/23:

5.1 Community and Environment Committee	10 Members
5.2 Finance and Policy Committee	10 Members
5.3 Personnel Committee	10 Members
5.4 Planning Committee	12 Members
5.5 Town Hall, Assets, and Services Committee	10 Members
5.6 Council - All Councillors	20 Members
5.7 Strategy Working Group - All Councillors	20 Members

6. Appointment of Chairs and Vice-Chairs of Committees

To appoint Committee Chairs and Vice-Chairs for the Municipal year 2022/23:

- 6.1 Community and Environment Committee
 - a. Chair
 - b. Vice-Chair
- 6.2 Finance and Policy Committee
 - a. Chair
 - b. Vice-Chair
- 6.3 Personnel Committee
 - a. Chair
 - b. Vice-Chair
- 6.4 Planning Committee
 - a. Chair
 - b. Vice-Chair

6.5 Town Hall, Assets and Services Committee

- a. Chair
- b. Vice-Chair

6.6 Strategy Working group

- a. Chair
- b. Vice-Chair

7. Appointment of Members to Working Groups

To appoint the following Working Groups for the Municipal Year 2022/23:

Working Group	Reporting to
7.1 Anti-Social Behaviour	Community and Environment Committee
7.2 Congleton Green	Community and Environment Committee
7.3 Congleton in Bloom	Community and Environment Committee
7.5 Health and Wellbeing	Community and Environment Committee
7.6 Integrated Transport	Community and Environment Committee
7.7 Congleton Regeneration	Finance and Policy Committee
7.8 Streetscape Development	Town Hall, Assets and Services Committee
7.9 Town Hall Development	Town Hall, Assets and Services Committee
7.10 Planning Development (including Neighbourhood Plan)	Planning Committee
7.11 750 Year Celebration	Community and Environment Committee
7.12 White Ribbon	Community and Environment Committee

8. Appointment of Panel Members and Cheque Signatories

To appoint the following for the Municipal Year 2022/23:

8.1 Complaints Panel	5 Members
8.2 Selection panel for co-option of a councillor	5 Members
8.3 Cheque signatories – any 2 from 6 authorised Councillors	6 Members

9. Appointment of Representatives to Outside Bodies

To appoint the requisite number of Councillors to serve on the following for the Municipal Year 2022/23:

9.1 Congleton Museum Trust	1 Councillor + 1 Reserve
9.2 Congleton Partnership Executive Group	2 Councillors
9.3 Hilary Avenue Allotment Association	1 Councillor
9.4 Astbury Mere Trust	1 Councillor + 1 Reserve
9.5 ChAlc	1 Councillor + 1 Reserve
9.6 Cheshire East Liaison	Ward Councillors

10. Appointment of Members to Other Offices

To appoint the following for the Municipal Year 2022/23:

10.1 The Town Crier

10.2 The Deputy Town Crier

10.3 The Macebearer

10.4 The Deputy Macebearer

11. Civic Service and Sunday Parade

To receive details from the Town Mayor with regards to the Civic Service for the Municipal year 2022/23.

The Town Mayor will then declare the Meeting closed.

To: All Members of the Council

CC: Youth Committee, Burgesses (3), Congleton Information Centre,
Congleton Library, MP and Press (3)