

## CONGLETON TOWN COUNCIL

### Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 24<sup>th</sup> February 2022

For the papers discussed at the meeting, please see the [Agenda & Papers – 24<sup>th</sup> February 2022](#)

In attendance:

Committee members: Cllrs

Suzy Firkin (Chair)  
Dawn Allen  
Martin Amies  
Robert Douglas

Ex-Officio Member: Margaret Gartside (Deputy Mayor)

Non- Committee members: Cllr Amanda Martin

Congleton Town Council Officers:

- David McGifford - Chief Officer
- Mark Worthington - Town Hall Manager
- Ruth Burgess - Streetscape Development Manager

### Minutes

#### 1. Apologies for absence

Apologies for absence were received from:

Committee Members: Cllrs Suzie Akers Smith, Duncan Amies, David Brown,  
Russell Chadwick, George Hayes, and Robert Hemsley.

Ex-Officio Member: Denis Murphy (Mayor)

#### 2. Minutes of Previous Meetings

**THAS/37/2122 Resolved to** approve and sign the [minutes of the meeting of the Town Hall, Assets and Services Committee held on 13<sup>th</sup> January 2022.](#)

#### 3. Declarations of Interest

No declarations of interest were received.

**4. Outstanding Actions**

There were no outstanding actions from previous meetings.

**5. Questions from Members of the Public**

There were no questions raised by members of the public.

**6. Urgent Items**

There were no urgent items raised by Members at the meeting.

**7. Town Hall Trading Account**

**THAS/38/2122 Resolved to** accept the Town Hall Trading account to 31<sup>st</sup> January 2022 and to note the content of the summary report.

**8. Streetscape Trading Account**

**THAS/39/2122 Resolved to** accept the Streetscape Trading account to 31<sup>st</sup> January 2022 and to note the content of the summary report.

**9. Streetscape Services Update**

**THAS/40/2122 Resolved to** receive the update report on Streetscape Services.

Action – Amend the spelling on page two of report from Not to “now purchased”.

**10. Congleton Town Hall Operations**

**THAS/41/2122 Resolved to** receive the update report on Town Hall Operations.

Action – The Streetscape Development Manager to arrange a tour around the Waste and Recycling Depot at Cledford Depot, Middlewich.

**11. Low Carbon Energy Proposal for Congleton Town Hall**

**THAS/42/2122 Resolved to** receive the report relating to the Low Carbon Energy proposal for Congleton Town Hall, and delegate the authority to the Chief Officer, Town Hall Manager and Cllr Suzy Firkin with the budget of up to £4k + VAT.

**12. THAS/43/2122 Resolved to exclude members of the press and public from items 13, 14 and 15 due to Commercial Sensitivities.**

**THAS /44/2122** resolved that agenda items 13 and 14 be debated together.

**13. Provision of Services at Congleton Town Hall and item 14 Town Hall Rental Space Enquiry**

**THAS/45/2122** resolved to delegate the authority to the Chief Officer, Town Hall Manager in consultation with the Chair of the Town Hall, Assets and Services Committee to progress discussions with company C.

**14. Hybrid Meetings at Congleton Town Hall**

**THAS/46/2122 Resolved to** receive a report relating to Hybrid Meetings at the Town Hall and approve the delegation of authority to the Chief Officer, Town Hall Manager in consultation with the Chair of Town Hall, Assets and Services Committee, to agree the preferred supplier of the Zoom Hybrid system which would go forward to Council for approval.

**Cllr Suzy Firkin  
(Chair)**